

# Oxnard Union High School District

## *Oxnard, California*

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### MINUTES FOR THE REGULAR BOARD MEETING

#### March 13, 2013

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**1. CALL TO ORDER** The regular meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Edmonds at 3:32 p.m., March 13, 2013, in the District Office Board Room, 220 South K Street, Oxnard, California.

**Trustees present:** Wayne Edmonds, President  
John Alamillo, Vice President  
Socorro López Hanson, Clerk  
Gary Davis, Ed.D., Member  
Steven Hall, Ed.D., Member

**Administration present:** Gabe Soumakian, Ed.D., Superintendent  
William Dabbs, Jr., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Gregory O'Brien, Ph.D., Executive Director-21<sup>st</sup> Century Learning  
Nancy R. Serros, Executive Assistant

**Student Representative to the Board of Trustees present:** Stephanie Pinedo

**Translator Present:** Alba Holleman

**Guests present:** Kathy Greaves, Steve McFarland, Doug Campbell, Ken Goeken, and Tod Deardorff.

**2. PLEDGE OF ALLEGIANCE** Mr. Steve McFarland, Director of Maintenance, Transportation and Operations led the Pledge of Allegiance.

**3. ADOPTION OF AGENDA** Agenda amended as noted.  
Consent Item 11-C: document revised. Dr. Kimberly Tresvant shall be designated at the CSEBO Alternate.  
Action Item 12-F: this item was pulled and will be brought back at a future meeting.

Trustee Davis moved to adopt the agenda for the meeting of March 13, 2013, as amended, seconded by Trustee Alamillo; motion carried unanimously.

**4. ADOPTION OF MINUTES** Trustee Alamillo moved to adopt the minutes of the regular Board meeting of January 23, 2013 as submitted, seconded by Trustee Davis; motion carried unanimously.

Trustee Alamillo moved to adopt the minutes of the special Board meeting of March 6, 2013 as submitted, seconded by Trustee Hall; motion carried unanimously.

**5. PUBLIC COMMENT** No comments made.

**6. CLOSED SESSION** At 3:36 p.m., the Board adjourned to closed session to discuss:

A. Student Personnel [Education Code §35146, 48912, 48919]

B. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

➤ One case

- C. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957]
- D. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
- Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
- Certificated
- Classified
- E. Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources
- Employee Organization: California State Employee Association (CSEA)
- Campus Supervisors
- F. Public Employee Performance Evaluation [Government Code Section 94957(b)(1)]
- Superintendent

**7. RECONVENE/REPORT OF CLOSED SESSION** The Board reconvened at 4:36. Board President Edmonds announced that there was no action taken during closed session.

**8. AUDIENCE TO ADDRESS BOARD OF TRUSTEES** No comments made.

**9. SUPERINTENDENT'S REPORTS** General Report: Gabe Soumakian, Ed.D., Superintendent

**10. REPORTS TO THE BOARD**

- A. Regular Report: Stephanie Pinedo, Student Representative to the Board reported the following:
- FHS just completed WASC review; Nicole Bourdon, Lead Prosecutor, Mock Trial won first place as prosecution attorney for the county of Ventura and first place in the ACSA essay contest for Ventura Region; the school received the California Civil Learning Award of Merit; students will participate in the County Youth Conference this Saturday; Peer Resource has a number of activities planned through Spring Break; and Students Against Violence Week is next week.
  - Students at PHS participated in various activities throughout the week celebrating Spirit Week; CAHSEE testing March 12-13; and Sadie's Dance last week.
  - On 2/28, honor students participated in an Academic Rally; this month, ASB and Video Production students will team-up to create videos for CI Live promoting CSTs and academics; and the annual March Madness Basketball extravaganza is scheduled for the 9.
  - At HHS, teachers, students, and faculty participated in an event called Challenge Day and ASB hosted a Winter Rally/Glow Dance.
  - On 3/14, a Distinguished Student Rally will be held at ACHS and students will be recognized for high achievement on the STAR testing and an Anti-Bullying Assembly is scheduled for Friday.

**11. CONSENT CALENDAR** Trustee Alamillo moved to approve the Consent Calendar Items as amended, seconded by Trustee Davis; motion carried unanimously.

- A. Approval of Notice of Completion for Tree and Landscape Enhancements at Channel Islands, Hueneme and Rio Mesa High Schools by The Groundskeeper, Inc. It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the tree and landscape enhancements at Channel Islands, Hueneme and Rio Mesa High Schools by The Groundskeeper, Inc., as presented.
- B. Approval of the Proposal from S.F. Da Pra Inc. for the District Office Lobby Remodel It is the recommendation of District Administration that the Board of Trustees approve the proposal for the District Office lobby remodel by S.F. Da Pra Inc., as presented.
- C. Approval of Designation of Representatives to the Board of Directors of the Coastal Schools Employee Benefits Organization (CSEBO) It is the recommendation of District Administration that the Board of Trustees approve the Designation of Representatives to the Board of Directors of the Coastal Schools Employee Benefits Organization (CSEBO), as presented.
- D. Approval of the Proposal from The Groundskeeper, Inc. for the Football Renovation Project at Adolfo Camarillo High School It is the recommendation of District Administration that the Board of Trustees approve the proposal from The Groundskeeper, Inc., for the football field renovation project at Adolfo Camarillo High School, as presented.
- E. Consideration of Approval of Ratification of Purchase Orders and Direct Pays, February 16 - March 1, 2013 That District Administration approve the ratification of Purchase Orders in the amount of \$1,218,925.33 and Direct Pays in the amount of \$195,676.72 and \$3,479.38, as presented.
- F. Approval of Purchase Orders and Direct Pays, February 14 - 27, 2013 That District Administration approve the Purchase Orders in the amount of \$1,218,925.33 and Direct Pays in the amount of \$195,676.72, as presented.
- G. Approval of Stipulated Student Expulsion That the student listed be expelled from the Oxnard Union High School District for the time period indicated, and that the student attend the recommended placement for the period of expulsion. The student will be reviewed for readmission in accordance with district policy upon the conclusion of the term of the expulsion, and is to comply with the recommended Rehabilitation Plan and provide documentation that the plan has been completed.
1. Student 141402, February 27 – June 14, 2013, Gateway Community School
  2. Student 149939, February 26 – June 14, 2013, Gateway Community School
  3. Student 156939, March 4 – June 14, 2013, Gateway Community School
  4. Student 158731, February 13 – June 14, 2013, Gateway Community School
  5. Student 156997, March 1 – June 14, 2013, Gateway Community School
  6. Student 158190, March 7, 2013 – January 24, 2014, Gateway Community School
  7. Student 155632, February 26 – January 24, 2014, Gateway Community School
- H. Approval of Suspended Expulsion None presented.
- I. Consideration of Approval of Certificated and Classified Personnel It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

## 12. ACTION ITEM

A. Adoption of Resolution No. 13-07 Resolution of Non Reelection of Probationary Certificated Employees  
Trustee Alamillo moved to adopt Resolution No. 13-07 Resolution of Non Reelection of Probationary Certificated Employees, seconded by Trustee López Hanson; motion carried unanimously.

*Approved*

B. Ratification of Advocacy Agreement between Oxnard Union High School District and Capitol Advisors Group, LLC  
Trustee Alamillo moved to approve the ratification of advocacy agreement between Oxnard Union High School District and Capitol Advisors Group, LLC, effective March 1 through June 30, 2013, for the purpose of AB1261 only, seconded by Trustee López Hanson; motion carried unanimously.

*Approved*

C. Approval of Oxnard Union High School District Comprehensive School Safety Plans  
Trustee Hall moved to approve each of the seven Safe School Plans, seconded by Trustee Davis; motion carried unanimously.

*Approved*

D. Approval of the Second Interim Report and Budget Revision  
Mr. Steve Dickinson, Assistant Superintendent-Administrative Services presented a brief recap of the Second Interim report.

*Approved*

Trustee López Hanson moved to approve a positive certification of the Second Interim Report for the 2012-2013 fiscal year, seconded by Trustee Alamillo; motion carried unanimously.

E. Approval of Amendment 1 to HMC Architects Agreement to Add Design Services for Offsite Improvements at New Camarillo Academy High School  
Trustee Alamillo moved to approve Amendment 1 to the Agreement for Architectural Services with HMC Architects, seconded by Trustee Hall; motion carried unanimously.

*Approved*

~~F. Adoption of 2013-2014 School Calendar  
It is the recommendation of District Administration that the Board of Trustees adopt the 2013-2014 School Calendar, as presented.~~

*This item was pulled and will be brought back at a future meeting.*

## 17. STUDY SESSION

Mr. Dickinson presented a report on the Governor's Budget Proposal and the District's budget preliminary estimates; other topics discussed were how to increase revenue such as possibly charging a transportation fee and by ensuring that the Food Services process is working well; a repayment plan for \$6.7m to Measure H; revising Board Policy language on reserves; and implementation of the Site Control Funding Formula by sites. He reported it was good news that Prop 30 passed and there will be no expected cuts and that this is the first time in five years that education funding has improved.

Highlights of the presentation:

- For the first time in five years educational funding has gone up.
- Funding is still about 10% less than the amount received in 2007-08
- Deficit factor is still more than 20% because of past cuts and unpaid cost-of-living adjustments.

- Increased funding for K-12 education is dependent upon a continued improved economy in the state and nation.
- A seven-year phase-in is contingent upon the Governor’s Plan; increasing by 10% each year.
- Restoring cuts made to programs are not necessary; recovery give you the opportunity to design a better education plan and redesign the delivery model needed for tomorrow.
- A graph showing how the LCFF will be implemented was presented; the LCFF would replace revenue limits and most categorical program funding; and phased-in over seven years – completed in 2020-21.
- The Governor proposes shifting responsibility for Adult Education programs from K-12 school agencies to community colleges effective 2013-14; community colleges are “encouraged to leverage the capacity and expertise currently available at K-12 district adult schools”; and the Governor also proposed broad expansion of online education programs.

Mr. Dickinson presented LCFF vs Revenue Limit estimates for 2013-14 at 14,845 ADA: the target LCFF base total is \$151m and the Revenue Limit base total is \$106.9m. The Phase-In of LCFF for the first year, at 10.23 percent for 2013-14, is \$4.5m for an estimated 2013-14 funding of \$111.4m.

Mr. Dickinson presented ideas for generating additional review such as the possibility of charging a transportation fee that could generate approximately \$87,500 per year; offering higher level, higher quality food, extending the Nutrition Break, and ensuring that the Free/Reduced Lunch meal process is working well.

Mr. Dickson presented a repayment plan for Measure H funds to be paid back yearly. The exact amount is yet to be determined but cost is estimated at \$6.7m.

A chart of historic and projected reserves from 2007-2008 through 2014-2015 was presented.

In closing, Mr. Dickinson stated the next step is to begin a draft of the 2013-2014 Budget for adoption in June.

**13. BOARD MEMBERS’ REPORTS AND COMMUNICATIONS**

Trustee Davis reported attending two very worthwhile events, the WASC reception and the Camarillo Chamber breakfast that was hosted by OUHSD, and he thanked Dr. Soumakian for doing a very nice, succinct presentation on the funding and challenges we face, which was well-received by the audience.

Trustee Hall reported attending the WASC reception at ACHS and said the school looks beautiful.

Board President Edmonds reported attending the WASC reception at ACHS and he and Dr. Soumakian participated in a tour of ACHS with two Camarillo city council members.

Trustee Davis suggested to staff that Condor High School be included in the School Safety Plans and asked that the district be sensitive to treating Condor High School as a school and not a program; this will help ensure that the WASC visiting team sees Condor as a school and not a program. He requested that an update and progress report be provided regarding the district’s Transportation Academy.

**14. ITEMS FOR FUTURE CONSIDERATION**

See attached list.

**15. FUTURE MEETINGS**


March 27      April 24      May 8 & 22      June 12 & 26

**16. RECESS/RECONVENE**

**18. ADJOURNMENT**

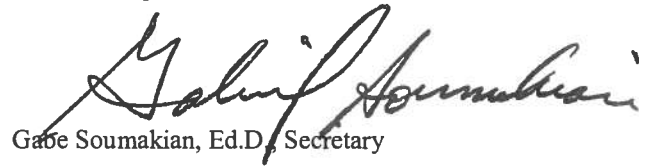
There being no further items of business on the agenda, Board President Edmonds adjourned the meeting at 6:18 p.m.

**BOARD OF TRUSTEES**



Socorro López Hanson, Clerk

Approved as read  
(or approved as corrected)  
March 27, 2013



Gabe Soumakian, Ed.D., Secretary



HUMAN RESOURCES  
 CERTIFICATED AND CLASSIFIED PERSONNEL  
 CONSENT ITEMS  
 FOR THE BOARD MEETING OF MARCH 13, 2013

**CERTIFICATED HUMAN RESOURCES**

**Probationary Release**

<b>Resolution No.</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
13-07	Foreign Language teacher	06/14/13	OHS

**Ratification of Temporary Employment [EC §44909]**

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)*

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Allison Halstead	Math teacher [.40 FTE]	03/11/13-06/14/13	CIHS

**Ratification of Reclassification**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Kathy Greaves	from Coordinator, Child Welfare & Attendance/Truancy to Acting Director of Student Services	03/04/13	DO
Ernest 'Sonny' Sajor	from Math teacher [1.0 FTE] to Math teacher [.60 FTE]/Learning Design Coach [.40 FTE]	03/11/13-06/30/13	CIHS/ DO

**Request for Leave of Absence Without Pay**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Tom Fitzgerald	Science teacher	03/11/13-06/14/13	RMHS

**Resignation**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Melissa Harper	Social Science teacher	06/14/13	OHS
Marc Romero	Visually Impaired teacher	06/14/13	DO
Dawn Wilson	SPED teacher	06/14/13	OHS

**Request for Part-Time Employment**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Rita Neumeister	English teacher [.80 FTE]	2013-2014 SY	ACHS

**Return from Sabbatical Leave**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Carla Davis	Science teacher [.60 FTE]	2013-2014 SY	CIHS
Cuba Montero	Foreign Language teacher [.60 FTE]	2013-2014 SY	PHS
Harmony Vacca	English teacher	2013-2014 SY	HHS

**Reemployment**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Virender Singh	Visually Impaired teacher	2013-2014 SY	DO

**Employment**

*(Contingent upon appropriate credential, D.O.J. clearance, enrollment, and full funding from the California Department of Education)*

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Grace Badohu	SPED teacher	2013-2014 SY	RMHS
Vivencia Tan	SPED teacher	2013-2014 SY	PHS

**Request for Continued Leave of Absence Without Pay**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Kenya Galdamez	Counselor	2013-2014 SY	CIHS

**CLASSIFIED HUMAN RESOURCES**

**Retirement**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Priscilla Alamillo	Clerical Assistant II	03/24/13	HHS
Rita Stout	Human Resources Analyst-Certificated	04/30/13	DO

**Resignation**

<b>Name</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
Elizabeth C. Ramirez	Campus Supervisor	03/08/13	RMHS

**Probationary Release**

<b>Resolution No.</b>	<b>Title</b>	<b>Effective</b>	<b>Site</b>
13-08	Paraeducator I	03/08/13	HHS





# Oxnard Union High School District

## *Items for Future Consideration*

TO: Board of Trustees  
SUBMITTED BY: Gabe Soumakian, Ed.D., Superintendent  
DATE: March 13, 2013  
AGENDA ITEM: Items for Future Consideration

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### March 27:

Consideration of Approval of New Courses  
Resolution: Library Week (Apr 7-13)  
Board Report: Pivot Follow-Up  
Board Report: Math Curriculum Review  
Resolution: California Adult Education Week  
Resolution: Week of the School Administrator  
Board Report: LEA Program Improvement  
Board Report: Freshman Transition  
Board Recognition: Mock Trial Winner  
Resolution: Public Schools Month in April  
Resolution: California Adult Education Week  
Approval of New Courses  
BP 1330, Revision  
BP 3515.2 Revision  
Guaranteed Maximum Price Contract for 2 Pool  
Projects

### April 24

Adoption of New Textbook Proposals  
Three-year Technology Plan  
Summer Facility and Equipment Project List

### May 8:

School Facilities Fee Analysis (Dev. Fee Report)  
Resolution: California Day of the Teacher  
Resolution: Classified School Employee Week  
Budget Study Session

### May 22:

Board Recognition: Art and Music Award Winners

### June 12:

Board Recognition: OUHSD Retirees  
Board Recognition: OUHSD Students  
Approval of Declaration of Need for Fully-Qualified  
Educators  
Adoption of 2013-14 Budget  
Approval of Authorization of Signatures  
Adoption of Resolutions for New Fiscal Year

### June 26:

Approval of 2013 Graduates

### August 14

### August 28

### September 11

### September 25

### October 9

### October 23

### November 20:

Board Recognition: Employees of the Year

### December 18