

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE ANNUAL ORGANIZATIONAL BOARD MEETING

December 10, 2014

1. CALL TO ORDER

The Annual Organizational Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by Superintendent Gabe Soumakian at 5:00 p.m., December 10, 2014, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Gary Davis, Ed.D., Vice President
Steve Hall, Ed.D., Clerk
Wayne Edmonds, Member

Trustees elect:

Beatriz R. Herrera
Karen M. Sher

Administration present:

Gabe Soumakian, Ed.D., Superintendent
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Stephen Dickinson, Assistant Superintendent-Administrative Services (not present)
Consuelo Williams, Executive Director-21st Century Learning & Innovation
Maureen Sheldon, Executive Assistant

Student Representative:

Sierra Kavon, Rio Mesa High School.

Translators present:

Lourdes Campbell.

Guests present:

Kathy Greaves, Doug Campbell, Ken Goeken, Jane Mintz, Wes Davis, Jim Rose, Robert Greaves, Diane Batista, Lisa Brown, Kevin Dicey, Puneet Sharma, Rob Powers, Teodoro Lopez, Bill Dabbs, Ray Gonzalez, Wayne Lamas, Kim Stephenson, Wes Davis, Kyle Gonzon, Josh Chaucer, and other interested parties.

2. PLEDGE OF ALLEGIANCE

Dr. Soumakian introduced Assistant Principal, Kim Stephenson/ACHS, who then introduced ASB President, Senior Kyle Gonzon. She stated that he is hoping to attend college in New York next year. Stephenson added that Kyle recently hosted the largest homecoming dance in history with over 1,400 students. Gonzon thanked all board members for the privilege of speaking before them, and all they do for the students. He then led the Pledge of Allegiance.

3. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

Per Education Code Section 5017 and Elections Code Section 10554, newly elected or appointed Board members need to be sworn in prior to assuming their official duties. Dr. Soumakian then administered the swearing of the Oath of Office for both trustees.

Oath of Office:

- Beatriz R. Herrera
- Karen M. Sher

Trustee Sher introduced her mother Gloria Sher, three children Cera, Mikayla and Jordan Colon, and thanked all the friends she has met and continuing her relationship with them, and for the support of the teachers.

Trustee Herrera noted that her husband Rudolph B. Herrera, her in-laws, Benjamin F. Herrera and Yolanda C. Herrera, and various friends and VCCCD Trustee, Art Hernandez were in the audience. She stated that she was honored to be present, and was looking forward to working with the staff, faculty and the management team, and working with the students and making them her number one priority. Herrera concluded by saying she wants OUHS to be the best District in the nation.

4. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

A. ELECTION OF OFFICERS 2015

It is the recommendation of District Administration that Board of Trustees elect a President, Vice President and Clerk of the Board for 2015.

1. ELECTION OF BOARD PRESIDENT

Superintendent Gabe Soumakian conducted the election for Board President.

Nominations were opened at 5:06 p.m. Trustee Edmonds nominated Trustee Davis for President. There was no second. Trustee Herrera then nominated Trustee Hall. The nomination was seconded by Trustee Sher. There being no other nominations, a Roll Call vote was taken: Trustees Herrera, Sher, Davis, Edmonds and Hall voted in the affirmative. Trustee Steve Hall was elected President of the Board for 2015.

2. ELECTION OF BOARD VICE PRESIDENT

Board President Hall then conducted the election for Board Vice President.

Trustee Sher nominated Trustee Hererra. President Hall seconded the motion. A roll call vote was taken: Trustees Sher, Davis, Hall, Edmonds and Herrera voted in the affirmative. Trustee Herrera was elected Vice President of the Board for 2015.

3. ELECTION OF BOARD CLERK

Board President Hall then conducted the election for Board Clerk.

Trustee Herrera nominated Trustee Edmonds. The motion was seconded by Trustee Davis. A roll call vote was taken: Trustees Herrera, Sher, Davis, Hall and Edmonds voted in the affirmative. Trustee Edmonds was elected Clerk of the Board for 2015.

B. Appointment of Representation to Vote in Election for Members of the County Committee on School District Organization

Board President Hall requested nominations for a representative to vote in the election for Members for the County Committee on School District Organization.

Trustee Herrera nominated President Hall. The motion was seconded by Trustee Sher. There being no discussion, and no other nominations, President Hall was appointed to be the representative.

C. Appointment of Secretary to the Governing Board

Board President Hall presided over the appointment of Dr. Gabe Soumakian as Secretary to the Board of Trustees.

Trustee Edmonds nominated Dr. Gabe Soumakian as Secretary. The motion was seconded by Trustee Davis and carried unanimously. Vote 5/0.

D. Approval of the OUHSD Board Meeting Dates, 2015

Board President Hall brought forth the item recommending approval of the OUHSD Board Meeting dates for 2015. Dr. Soumakian stated that the Board has elected to start the meetings at 4:00 p.m., for the benefit of community and staff, with Open Session beginning at 5:00 p.m. He further stated that the first meeting of the month is designed to be a Study session, and the second meeting, a Regular board meeting. He noted there are some dates that will be dark, as specified.

Motion: Moved by Trustee Herrera and seconded by Trustee Edmonds. There being no discussion the motion was carried unanimously. Vote 5/0.

E. Approval of Superintendent Evaluation Timeline

Board President Hall brought forth the Approval of the Superintendent Evaluation Timeline. Dr. Soumakian noted that we want to ensure the Superintendent's evaluation and the process of conducting an ongoing report to the board, and involvement of the community, and we are identifying specific dates where we do that. We are approving the calendar, budget meetings, goal setting and policy and program review, the Superintendent's review dates are set for a Mid-Year Evaluation on January 28, 2015, and a Year-End Evaluation on May 27, 2015, with the Superintendent's Year End Report on June 24, 2015 at the last board meeting. We will be bringing policy reviews to the board for 2015/16. Dr. Soumakian further stated that Program Review dates would be continuous and ongoing throughout the year, that we anticipate budget meeting dates at the January 14, 2015 meeting, that Goal Review would take place on June 24, 2015, and that Goal Setting for 2015/16 would take place in the summer. It was stated that the dates stated were open to change. It was also noted that staff have worked very hard this past year to bring policies to the board on an ongoing basis, and that this would continue in the upcoming year.

Trustee Herrera requested clarification regarding the Superintendent's evaluation. Dr. Soumakian noted that Board members will have an opportunity to discuss this matter at the leadership retreat. It was reiterated that the Board was approving the dates of approving January 28, 2015 and May 27, 2015, and at the leadership retreat the board would have the opportunity to further discuss structure and format.

Motion: Moved by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

5. ADOPTION OF AGENDA

Motion: Trustee Edmonds moved to adopt the Agenda dated December 10, as amended, pulling Action Item 16G, per staff request. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

Trustee Herrera noted she was not as familiar with some of the programs, and expressed concern regarding Agenda Item 16I, Mariachi program. She stated she would like to have a greater understanding of the complexities surrounding the item, and therefore, asked that item be pulled. Trustee Sher was in concurrence.

Superintendent Soumakian suggested leaving the item on Action simply for discussion, yet tabling the Action so concerns could be expressed. Trustee Edmonds noted that staff could provide additional information in the Friday Update. All trustees were in agreement with the suggestion to leave Action 16I on for discussion purposes only.

6. ADOPTION OF MINUTES

Trustee Hall brought forth the Regular Board minutes dated September 24 and November 12, 2014, as presented. Each set of minutes was then taken individually for approval.

Minutes dated September 24, 2014

Motion: Trustee Davis moved to adopt the minutes, which were seconded by Trustee Edmonds. Vote 3/0. Abstain: Trustees Sher and Herrera.

Minutes dated November 12, 2014

Motion: Trustee Edmonds moved to adopt the minutes, which were seconded by Trustee Davis. Vote 3/0. Abstain: Trustees Sher and Herrera.

7. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- An OFTSE representative welcomed both new trustees. This individual commented on the number of board meetings, schedule and structure, stating it is important that the district have two meetings each month to fully represent all faculty members.

8. CLOSED SESSION

The board went into Closed Session at 5:24 p.m. to discuss the following items:

- A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources > Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) > Certificated Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: "RiverRidge" Parcel 179-0-040-170 & 179-0-040-180 AGENCY NEGOTIATOR: Stephen Dickinson, Asst. Superintendent Admin Services NEGOTIATING PARTIES: Cerberus Capital Management and Ravello Holdings UNDER NEGOTIATION: Price and terms of payment
- E. Conference with Legal Counsel - Pending Litigation [Government Code §GC 54956.9(c)] > Two (2) Cases (VCBA06495A1 & VCBA06495B1)
- F. Conference with Legal Counsel - Pending Litigation [Government Code §GC 54956.9(c)] > One (1) Cases (VCBA06701A1)
- G. Conference with Legal Counsel - Pending Litigation [Government Code §GC 54956.9(c)] > One (1) Cases (VCBA06180A1)

9. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The board reconvened in Closed Session at 6:40 p.m. Board President Hall stated that the Board of Trustees of the OUHSD took action to approve an insurance matter.

10. BOARD RECOGNITION

Greg O'Brien introduced members of this year's The Geo Bowl from OHS. The Associate Principal, Guillermo Lopez (on behalf of Dr. Riegert) and advisor Sam Tirza Estrada to the Geo Bowl were in attendance. Dr. Davis presented awards to the winning students: It was stated that two brothers and sisters would not be present. Recipients were Kaitlyn Albers and William Albers, Marie Claire de Martino, Brinna Luna, Robert Mummery, Axel Mora, Andres Perez, Briana Luna, and Verania Valdez. Trustee Davis commended how proud we are of our students and how he was a staff member when this program was initiated years ago. We are one of the few Districts that require this. This is a reflection of our advisors and the good teaching in the classroom. Dr. O'Brien added that OHS took third place overall, but that Robert Mummery was the first place for individual.

11. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

- A number of individuals came to speak in support of the Mariachi Program, to include Dominic and Tony Rivera who lead the program. It was asked that their roles be considered as Para Educators. It was also noted that the district has two levels of students in the classroom. Having two teachers available provides a cultural connection and ability to help all levels of students. It was noted that the brothers do not receive benefits or health care, and that they have not received a raise during the term of their employ.
- An individual spoke regarding the proposed high school (PAC). He stated that as a representative of the surrounding neighborhood, there were concerns about getting rid of the park and Performing Arts Center.
- Byron K. Ward – Chair, Community Advocacy Coalition, Ventura County. He expressed his thoughts on the California Pathways Grant. He noted that he also serves on the Citizens Advisory Body to the Community College District. He

requested the district include the community based organizations, particularly those of color. It is felt that the African –American community does not currently have voice, and wants to ensure they are engaged and involved in decisions within our communities and funding that goes toward programs that impact our community.

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Trustee Hall

- Thanked all of the speakers tonight. Attended the Linked Learning event on December 2. Stated there was much the energy and excitement at the event.
- Working with Dr. Soumakian to set up school site visits. He expressed that he wants to learn from our sites, and to see the exciting things going on.
- Welcomed the new trustees. Congratulated them on their election victories. He stated if there the board can do to help them, to either contact him, or please let other board members know.
- Thanked his colleagues for electing him president. Honored and humbled for their support. Expressed that he would the best he can to be a good facilitator and will ask for their help on a regular basis.

B. Trustee Edmonds

- Report from ACLU and Civil Rights. Edmonds requested a status update in the future. after the 1st of the year on the EL Compliance issue.
- Opportunity to attend the Fall RMHS Sports Banquet

C. Trustee Sher

- Attended the Linked Learning event on December 2 at RMHS. Wonderful to see so many different organizations represented supporting our students.
- Was a pleasure to meet State Superintendent Tom Torlakson.

D. Trustee Herrera

- No report except to thank her fellow board members for the warm welcome from the staff at the district office and her fellow trustees.
- Thrilled to see so many people in the audience and for their participation. She expressed that she would like to learn about their needs, and supporting staff in accomplishing all of their goals. Herrera noted that she is really looking forward to working with our trustees and superintendent.

E. Trustee Davis

- Special welcome to two newest board members and new officers on the board.
- Attended Quarterly Retiree Benefit Trust Meeting, November 14, chaired by Steve Dickinson. He explained its purpose and size of the fund to our new trustees. On February 6, 2015 at 2:00 p.m. a Special Meeting will be held for a review of the Actuarial report.
- Attended the December 2 launch event for Linked Learning. Very pleased with outpouring of community support, and thanked staff for all of their planning.
- Pleased to have State Superintendent of Public Instruction Tom Torlakson there to add value to what our District is accomplishing.
- Looks forward to the time when our District has open enrollment; where students can go to any high school. This would really put us on the map for these curricular programs. We can discuss this further at our retreat.

13. SUPERINTENDENT'S REPORT –

A.General Report, Gabe Soumakian, Ed.D

Soumakian reported on the following:

- Congratulated Bea Herrera and Karen Sher. Thrilled to solidify the date for the Leadership Retreat in January.
- This is an exciting time to be in education and he feels he is fortunate to be the superintendent of this district. Thrilled to develop a strong governance team.
- Excited to be working to move the district forward together toward the 21st Century, both technically and in our relationships.
- Mariachi program – we need to distinguish between a program and compensation. We will have a discussion item on this later this evening.

- Want to recognize the speaker who discussed the Oxnard Performing Arts Center. Our intention is to take a look and work with the City of Oxnard because we have to look at locations. No one has ever said we will tear down the PAC or the park.
- ACLU – will provide a Friday update to the board. This is sitting at the state level, and this item was filed against the state of CA and not the District. We will provide more information to the board in the future.
- Thanked staff for the California Career Path Trust Grant. Will have a presentation shortly that will explain the role of engaging business and the community, and the Ventura County Civic Alliance.
- Thanked all board members who could attend the Launch on December 2. It was an honor for the State Superintendent to attend our event. This is the 2nd time in 18 months he has come to the District, previously in April 2013 – 1st time we launched the broad based coalition. Staff did a wonderful job taking pictures and putting together videos, putting together flyers, and this information is available on the web.
- Last night had the privilege of presenting our CCPT to the Ventura College Community District, along with David Maron and MaryAnne Rooney from the Civic Alliance, and Jim Rose. Dr. Hall was also present.
- Comments regarding the budget. Mr. Steve Dickinson had a loss in his family that Patsy will report on shortly.
- Reserve levels are far lower than a few years ago, increased revenue from the state on the LCCF made possible by the increase revenue from the state/Prop 30 and LCCF. This resulted in increased instructional days and salary for 14-15.
- Had our EL Coordinated Council meeting last night, and will bring our master plan to the board in January.
- The LCAP meeting was held last night. Thanked Dr. O'Brien for putting everything together
- Winter December 20-January 4 students and staff return January 5. Wished everyone a happy holiday season.

14. REPORTS TO THE BOARD

A. Student Representative to the Board – Sierra Kavon

CIHS – held a Winter rally 12/17 recognizing winter sports, they are offering a Safe Talk event in which their media center is available to Peer Resource and ASB, the ASB and CSF are working together to plan a holiday food drive, and ASB is volunteering for the annual Santa to the Sea marathon on 12/14/14.

OHS – held a Winter Rally “A Very Merry West Coast Winter”, a canned food drive, an ASB dance, Suicide Awareness event, and are recognizing time in February for a Week of Kindness.

ACHS – held a canned food drive; turned in over 2,000 items. They hosted a blood drive and Fall Sports Awards Night, a Winter Sports Rally, and they are working on a student run video production that will inform students on things they should be aware of that are happening on campus.

RMHS – the Boys' Water Polo won the CIF division 7 title on 11/29/14. MVP Jake Earhart is on the Men's Jr. National team and is currently training and playing in Australia with co-teammate Peyton Collins. State Superintendent Tom Torlakson visited the campus to see and tour the programs RMHS has, such as Merit Program of Engineering and the Cooking class. CSF also helped in the Oxnard Collection food drive.

B. California Career Pathways Trust Grant - Jim Rose and Mary Anne Rooney

Consuelo Williams noted that only 39 awards were given, and we received a 3 year \$6M funded grant to be spent over a 5 year period, and it was noted that OUHSD has more academies than any other district in the state of California. Jim Rose and MaryAnne Rooney then presented a detailed overview of the California Career Pathways Trust

Grant. It was noted that Ventura County Civic Alliance is a regional non-profit that connects to many organizations in the county. David Maron, the Vice-Chair was present, and noted the Alliance works on social equity, education and work force issues. The Alliance is acting on our behalf to connect the businesses with the Linked Learning model. Programs must be delivered through a four year program of study integrating and providing students with real life work based learning opportunities that begin with mentoring, internships, and real apprenticeships. Mike Henson is the Regional Director for the National Academy Foundation, which provides Track Certificated Hiring. 96% of the students graduate when they participate in this model, and 92% of these students go to college, with a large percentage going to Oxnard College.

Next steps: more community engagement, Executive Advisory Council and boosting the Academy Advisory Groups. All will have educators, business leaders and community people to provide this information, which will enable us to maximize and leverage our resources. We are looking at further developing dual enrollment opportunities. Jim Rose noted that we will be assisting the VC Innovates staff who are just starting those discussions. (Moorpark Ventura and Oxnard). He added that we wish to develop articulation agreements with the colleges.

President Hall noted prior comments from Mr. Jim Gilmer and Bryon Ward regarding ideas to get involved in the project, and inquired how we get that dialogue started. Dr. Soumakian stated that would be the role of the VCAA and MaryAnne Rooney, who would be responsible for that piece. Hall also asked if we could possible include reference to our articulation agreements with our community colleges on the brochure we are disseminating. Jim Rose also stated that we could populate the website with a list of these, to reflect our partnerships. Trustee Edmonds and Sierra Kavon thanked all for their work and coordinating the event.

C. Adult Education
Funding Source -
Workforce Investment Act
- Diana Batista.

Batista noted that Federal Performance Based Grant under the Adult Education Family Literacy Act is used to supplement programs at Oxnard Adult School. The target for the Federal funding is any student(s) with an educational background with students/adults with basic skills at the literacy level. It addresses EL and high school equivalency. This Act would allow us to offer longer class days, restoration of class days, field trips, speakers, additional professional development, and a better technology plan that focuses on student achievement. She noted that many accountability items are built-in, and that data collection must be certified, as well as a professional development plan. The application was submitted last year, and we were funded in April 2014.

15. CONSENT CALENDAR

It is the recommendation of District Administration that the Board of Trustees approve the Consent Calendar, as presented.

Motion: Trustee Herrera moved the Board of Trustees approve the Consent Calendar, as submitted. The motion was seconded by Trustee Sher and carried unanimously. Vote 5/0.

A. Consideration of Approval of
Authorization of Signatures

It is the recommendation of the District Administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.

B. Consideration of Approval of
Donations, November 4 - 20, 2014

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period November 4 - November 20, 2014, as presented.

C. Consideration of Approval of
Purchase Orders and Direct Pays,
October 23 - November 24, 2014

Purchase Orders totaling \$1,526,425.91 and Direct Pays totaling \$1,254,140.19 be approved, as presented.

- D. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District/Adolfo Camarillo High School and Walsworth Publishing Company, Inc. for the Production of Adolfo Camarillo High School's 2015-2016 Yearbook
It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District/Adolfo Camarillo High School and Walsworth Publishing Company, Inc., as presented.
- E. Consideration of Non-Public School Placement for Student Cases #21-22, according to the Recommendation of the Student's IEP Team and the Director of Special Education
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Cases #21-22, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.
- F. Consideration of Approval of Waiver of CAHSEE Requirement for OUHSD Students with Disabilities
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Waiver of CAHSEE Requirement for OUHSD Students with Disabilities, as presented.
- G. Consideration of Approval of Agreement between Oxnard Union High School District and Petco
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Petco, as presented.
- H. Consideration of Approval of Certificated and Classified Personnel
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- I. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22
It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent or Guardian, as per Board Policy 5144, Section 22.
- J. Consideration of Approval of Addendum to Course: Teaching and Education II - TECA
It is the recommendation of District Administration that the Board of Trustees approve the Addendum to Course: Teaching and Education II - TECA, as presented.

16. ACTION

A. Consideration of Approval of Utilization of Common Core Funding to Purchase Teacher Computers

Approved

Puneet Sharma explained the funding mechanism of the Common Core regarding the \$3.2M. Jane Mintz also explain the development of the pilot program and how teachers are using the technology. Sharma stated that this request is being made to replace aging computers, adding the district has over 11,000 devices, with many over 9 years old that faculty and students are using. Jane Mintz addressed the educational technology component. She stated that we have sent out 12 beta testers with a Dell laptop computer; it is a desktop and a tablet. When in a docking station it asks just like a computer for a teacher with an external monitor, keyboard and mouse, and that once you remove it from the docking station, it's portable. This tablet fits in a backpack/purse, but when removed from the keyboard, it functions as a 'touch tablet'. This means more student engagement, and hands-on experience. Proximity is paramount, and then students can interact with the tablet. It also has a camera in it, to move the student on the screen when they are working. Everything on the tablet projects onto the existing projector as well. This far exceeds a basic desktop unit where you are tied to your desk as a teacher.

AP Spanish teacher, Araceli Martell also presented, about her first-hand experience utilizing the new technology in her classroom, having just learned to integrate her tablet with the IT department. She spoke of how working from her desk limits visibility and interaction with her students. She has also been teaching other teachers, in concert with Jane and Puneet and other staff.

Trustee Herrera inquired how the IT department will support these 310 new ones, as we recently implemented 2,000 Computer on Wheels (Cows). It was reiterated by staff that we previously had 9,000 computers with 60% are between 5-9 years old, being supported by only six desktop support technicians. In response to inquiry, it was noted that faculty/staff had been surveyed on the topic in 2013 and again in 2014. Mintz stated that she had 414 responses last year, and this year, we had 414 again. Our sample is very balanced by site, and by department and by years of experience across the board.

Trustee Sher inquired regarding the plan for professional development for teachers in supporting the new devices. Mintz and Sharma noted they are working on the plan, and prior to their receiving the device, teachers attended a training to understand how the device can help/change their mode of teaching. Mintz stated that she would be administering almost all trainings. At all sites she stated that she has two tech coaches (turn-key training), so they can now train teachers at their sites. These individuals are actual teachers. Mintz concluded by stating that in all, 12 teachers volunteered for the training, and are all graduates of Desire 2Learn

Motion: Moved by Trustee Davis, and seconded by Trustee Edmonds, that the Board of Trustees approve Common Core - Technology budget expenditures of up to \$350,000 for the replacement of teacher computers, as presented. Carried unanimously, vote 5/0.

B. Consideration of Acceptance of Oxnard Union High School District's 2013-2014 Annual Financial Report (Audit), as prepared by Vavrinek, Trine, Day & Co., LLP

Approved

Scott Gustafsson represented the auditors, and noted that the auditors visit twice a year. He stated that the Interim is focused at the site level, and also addresses controls at the District level. Gustafsson said the auditors also review attendance and other matters at the sites. They come back with a final audit after any issues brought to management have been resolved. And finalize any federal or state audit. Gustafsson stated that there were no internal audit adjustments with respect to the financial statements. He noted one finding on page 84-85 of the report, which indicated there was carryover from the prior comment relating to the deficit spending for the cafeteria. The district had no issues of noncompliance. All items required by the state were reviewed as well, and there were no issues of non-compliance. It was noted that the food service deficit has been ongoing for last 3 years, because the health benefits for the retired cafeteria workers are charged out to that account and will go on for quite some time. Dr. Soumakian clarified that we are accepting and not approving the audit.

Motion: Trustee Davis moved to accept the 2013-2014 Annual Financial Report (Audit) as prepared by Vavrinek, Trine, Day & Co., LLP, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

C. Consideration of Acceptance of 2013-2014 Proposition 39 Measure H Financial and Performance Audit, as prepared by Vavrinek, Trine, Day & Co., LLP

Approved

Scott Gustafsson noted that any time a District issues Prop 39 bonds we are required to have a performance audit, and to determine whether funds were spent in compliance. There were approximately \$17M for the past FY. Auditors reviewed approximately 90% in their testing and found funds they were used in an appropriate manner. Trustee Davis, as part of his motion asked that the following comments be included as part of the record. The results of the audit show that the OUHSD has properly accounted for the expenditures held in the building fund, Measure H, and that such expenditures were made for authorized bond projects.

Motion: Trustee Edmonds moved that the Board of Trustees accept the 2013-2014 Proposition 39 Measure H Financial and Performance Audit, as presented. Seconded by Trustee Davis with comment as noted above. Carried unanimously. Vote 5/0.

D. Consideration of of First Interim Report

Approved

Patsy Thomas presented on behalf of Steve Dickinson. She discussed the reporting process and timeline, changes to revenue and expenses and multiyear projections, indicating the 2014/15 reporting process must be adopted by July 1. Thomas stated that the First Interim must be to county by December 15, and that the next interim is due in March 2015. In September 2015 we will have our final audit, and the last thing the county does is provide us a certification.

Motion: Moved by Trustee Davis that the Board of Trustees approve the 2014-2015 First Interim Financial Report and authorize the Superintendent or designee to sign the First Interim Financial Report School District Certification. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

E. Consideration of Approval of Adoption of Resolution No. 14-49, Resolution of the Board of Trustees of the Oxnard Union High School District Approving the Annual and Five-Year Reportable Fees Report for Fiscal Year 2013-2014 - Developer Fees, in Compliance with Government Code Section 66006 and 66001

Approved

No public comments, written or oral.

Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution No. 14-49, Resolution of the Board of Trustees of the Oxnard Union High School District approving the Annual and Five-Year Reportable fees report for fiscal year 2013-2014, in compliance with Government Code Sections 66006 and 66001, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

F. Consideration of Reinstatement of Health Clerks

Approved

Dr. Rocky Valles noted that during the budget shortfall in July 2012, all health clerks were laid off. Since that time the school nurses have been administering all medications, maintaining online data, and emergency information, and conducting all other duties previously held by the health clerks. He added that Kathy Greaves has done a good job of meeting with the nurses and finding out their requests. At our last board meeting the board requested two options: (1) Reinstatement and develop a health internship program as part of the Oxnard Adult School (2) Reinstatement all 6 health clerks/5 hrs. day/10 month employees.

Diane Garcia/RMHS nurse presented on behalf of all district nurses. She recommended that the board reinstate all health clerks. It was noted that the fiscal implications of two health clerks being reinstated was \$65K year, or Option 2 at a cost of \$197,000 year. She expressed that Option 1 is not supported by the nurses as incorporating interns into the school sites, and providing services to the health office, would be limiting in what they could contribute. This would add even more work to their current workload in terms of mentoring/supervising.

Dr. Soumakian suggested reinstating two nurses now on the rehire list, and coming back in January per Dr. Hall's suggestion, after receipt of the Governor's budget. He added that we have created a Para4 for those Special Ed students, and that those individuals have been trained to handle these situations for those students. Diane Garcia noted Para4s can only operate under the supervision of a credentialed school nurse.

Motion: Trustee Davis moved to reinstate six health clerks as 10-month employees at 5 hours a day, and have staff explore the merits of a relationship with Cal State Channel Islands and the Oxnard Adult School. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

G. Consideration of Approval of Each School Site's 2014-15 Single Plan for Student Achievement (SPSA)

Item Pulled

Item pulled.

H. Consideration of Revision to Board Policy and Administrative Regulations 6145.2, Athletic Competition, [Second Reading]

Approved

Changes were made based on trustee comments at the First Reading Section 3B, to state that the Superintendent will annually designate a CIF designee and an alternate.

Motion: Trustee Herrera moved that the Board of Trustees approve the Revision to Board Policy and Administrative Regulations 6145.2, Athletic Competition, [Second Reading], as presented. Seconded by Trustee Sher and unanimously carried. Vote 5/0.

I. Consideration of Approval of Oxnard Union High School District Mariachi Program

No vote; for discussion.

Discussion only. No vote taken.

J. Adoption of 21st Century Learning & Innovation Board Policy Revision [First Reading] > 5145.7 Sexual Harassment Affecting Students

Approved

Consuelo Williams noted the policy was last revised November 5, 2007. This includes all school sponsored activities, including social media. She thanked Ray Gonzalez and Kimberly Tahsuda for their work on these revisions.

Motion: Trustee Davis moved that the revised Board Policy: 5145.7 Sexual Harassment Affecting Students, be adopted by Board of Trustees, as presented, waving the second reading. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

K. Consideration of Approval of Consultant Agreement with Leadership Associates to Facilitate a Governance Leadership Retreat

Approved

Dr. Soumakian stated that he included the prior document the board agreed upon for our last retreat for reference in order to provide the current board an opportunity to review roles and responsibilities and best practices. There was much discussion. It was ultimately decided that someone external to the district would be the facilitator. Trustees expressed that including staff is critical, and that bringing principals into the discussion at some point is essential, once the executive team has a plan. It was further clarified that all meetings are open to the public, faculty and staff. It was also noted that what the board does directly impacts how staff does their work.

Dr. Soumakian stated that the way he would like to build the agenda for the leadership retreat is to work with the facilitator, get some feedback one on one, where the facilitator would actually contact each board member, individually, and then build the agenda from that. We would then set the agenda as a Special Board Meeting for January 7, 2015. He added that he was looking forward to having a strong governance team, and welcomed the opportunity to have cabinet participate. He further stated that he believed the board should meet first to define how they are going to work together, before we create a structure where we invite others into that conversation.

The Superintendent recommended that the Board of Trustees approve the Agreement with Leadership Associates to facilitate the Governance Team Retreat, as presented.

Motion: Moved by Trustee Herrera, seconded by Trustee Edmonds, and carried unanimously, as amended, to hold the Leadership Retreat as a Special Board Meeting on January 7, 2015, and as recommended by staff, the \$1600 for the facilitator. Vote 5/0.

L. Consideration of Approval of Enrollment Maximum at Rancho Campana High School

Bill Dabbs has taken the lead on this project and has presented at several different forums in the community, many of whom in Camarillo came up with the educational specifications, and other members of the community were active in the design of the school. We have also had other community meetings regarding the opening of the school, the process and size of the school. We have almost 400 people applying for the freshman class; currently the sophomore class is at about 125. The issue is that we want to continue the process to get 200 students for the sophomore class. If not, we must ask the board to maintain the freshman class at 200-210 due to the difficulties of building a master schedule. That 75 extra would add 25 kids to each academy, and that does not really equate to one section, with a section at about 35 students. It would create much smaller class sizes in

each academy for the freshmen, and even smaller for the sophomore classes. You would also be looking at an additional commitment in staffing/dollars if this is increased. If you have a specified master schedule, you can more effectively plan staffing and classes for each individual student.

Numerous comments and questions were raised. It was noted that if we cannot build a sophomore class to 200, rather than go outside the 3 zip codes, and allow more ACHS parents to have their students go to the school (more freshmen), this would make the master schedule more difficult. Dabbs responded by saying cost would be a lot more, and further, once that group of sophomores is gone, then you have a much larger group of sophomores the second year. This would then put the school way over the maximum of 800 to about 900 students. The recommendation of the committee had been to open it up to other zip codes for just the first year. Questions were also raised about the the selection of the students (lottery).

Dabbs stated that the plan was to hold this between December 4, 2014 - January 16, 2015, and that the initial lottery date had been delayed. Some questions had been raised by parents regarding if such delay in the lottery date, would delay the opening of the school, and Dabbs responded no; the school will open on time as planned. For the 10th graders who have applied they 'in the school'. It was clarified that 'they are in', but at this time they have not been officially notified. Siblings will also automatically be 'in' as well if they have applied. There has been a consistent understanding and message of how we are opening the school. President Hall stated that he supports the plan for the specified number of students per grade, as people need to believe what we say, and he reiterated that we need to stick with the procedure that we have.

Mr. Dabbs reiterated that we have put the cap at 210 due to the sibling option, and extended professional courtesy to staff who may have children. President Hall inquired if we approve the language as is, do we still have flexibility to add additional students. It was noted that the 210 is a reaffirmation of what we are doing.

Motion: Moved by Trustee Sher that the Board of Trustees approve that the enrollment does not exceed 210 students per grade, as presented. Seconded by Trustee Herrera and unanimously carried. Vote 5/0.

M. Consideration of Revisions to the Oxnard Union High School District Board Bylaw 9230: Orientation [First Reading]

Motion: Trustee Herrera moved that the Oxnard Union High School District Governing Board approve the revisions recommended for Board Bylaw 9230: Orientation, as presented, waving the second reading. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Approved

17. ITEMS FOR FUTURE CONSIDERATION

Dr. Soumakian reviewed upcoming items as follows:

Structure for Mariachi

Revision to Master Plan of Services: English Learners

Resolution: National Counseling Week

School Plans in January

School accountability report card

Follow up with articulation meetings with Oxnard College and partner districts

18. ADJOURNMENT

Dr. Hall officially congratulated Mr. Edmonds on his return to the Board.


There being no further items of business on the agenda, Board President Hall adjourned the meeting at 10:25 p.m. in honor of Steve Dickinson and his family.

BOARD OF TRUSTEES


Wayne Edmonds, Clerk

Approved as presented

February 11, 2015


Gabe Soumakian, Ed.D., Secretary

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<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>