

# Oxnard Union High School District

## *Oxnard, California*

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### MINUTES FOR THE REGULAR BOARD MEETING

November 12, 2014

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#### 1. CALL TO ORDER

The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:30 p.m., November 12, 2014, at the District Office Board Room, 309 South 'K' Street, Oxnard, California.

#### Trustees present:

Socorro López Hanson, President  
Gary Davis, Ed.D., Vice President  
Steve Hall, Ed.D., Clerk  
Wayne Edmonds, Trustee  
John Alamillo, Trustee

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Consuelo Williams, Executive Director-21<sup>st</sup> Century Learning & Innovation  
Maureen Sheldon, Executive Assistant

#### Translators present:

Lourdes Campbell, Ana Rangel

#### Guests present:

Kathy Greaves, Will Brogdon, Robert Greaves, Wes Davis, Puneet Sharma, Kevin Dicey, Doug Campbell, Eric Reigert, Reyna Brown, Ken Goeken, Ray Gonzalez, Mary Harris, Chantal Perez, Barbara Wolther, Marybeth Umholtz, Kathleen Roney, Christina Davis, Diane Garcia, and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

Principal Eric Riegert introduced ASB President and Homecoming Queen, Reyna Brown, to lead the Pledge of Allegiance.

#### 3. ADOPTION OF AGENDA

Motion: Trustee Davis, moved that the Board of Trustees adopt the Agenda of the November 12, 2014 Board meeting, as amended, pulling Item A under Study Session/Technology, and the associated Action Item 16D. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

#### 4. ADOPTION OF MINUTES

It is the recommendation of District Administration that the Board of Trustees adopt the Regular Board Minutes dated October 8, 2014 and October 22, as presented.

##### **Minutes dated October 8, 2014**

Motion: Moved by Trustee Hall, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

##### **Minutes dated October 22, 2014**

Motion: Moved by Trustee Hall, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

#### 5. PUBLIC COMMENT ON CLOSED SESSION ITEMS

No public comment.

## 6. CLOSED SESSION

The board went into Closed Session at 5:35 p.m. to discuss the following items:

A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

B. Student Personnel: [Education Code §35146, 48912, 48919]

## 7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The board reconvened in Closed Session at approximately 6:30 p.m. Board President López Hanson stated that no action was taken.

## 8. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

No public comment.

## 9. STUDY SESSION

A. Technology Teacher Support

**Pulled for December 10 meeting.**

B. Nursing Support

Kathleen Roney R.N. and Mary Elizabeth Umholtz R.N. presented on the Roles and Responsibilities of the Licensed Credentialed School Nurse, including the background required to hold such a position. This was for information and discussion purposes only. They also provided information relating to the role of the Health Clerks, and the way closing their office periodically during the day impacts student care. They stated that Synergy is utilized to log all student information, including immunizations and critical health alerts. All board members expressed their thanks for the report received.

## 10. BOARD RECOGNITION

Socorro López Hanson introduced new trustee, Karen Sher. Dr. Soumakian asked all board members to come to the podium for special recognition of our two outgoing board members.

- John Alamillo was thanked for his 4 years of service, 2010-2014, as well as his providing a unique perspective throughout his term as a parent and community member.
- Socorro López Hanson was thanked for her 12 years of service (3 terms), 2002-2014. She remarked that she brought the IB program to the District, and her that her primary interest was in the Food Service program for our students. Ms. Hanson thanked everyone for the privilege to serve, and noted leaving the board will be an opportunity for her to reconnect with the community.

## 11. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Trustee Hall

- Hall echoed the sentiments of Trustees Davis and Edmonds, stating that all trustees are dedicated to students with that same common good. Feels privileged to have served with them these past years.
- Tomorrow going to County committee on School Organization on behalf of the OUHSD.
- Attended the grand opening of a new Veteran's Center at Ventura College
- Attended the Bill Clinton event at Oxnard College. Noted he was very proud to have a former president speak there. Quite an achievement for the college with great community turnout.

**B. Trustee Edmonds**

- Personally thanked both trustees for being student advocates throughout their tenure.

**C. Trustee Alamillo**

- Sites and programs having access to their websites. Need to ensure that program directors have the ability to do this moving forward. Congratulated the new trustees, and Mr. Edmonds for getting re-elected. Congratulated his daughter and Rio Mesa Tennis, and the upcoming PVL Doubles Championship. Alamillo stated that November 24 starts CIF individual play.
- Always feels board members should take the initiative to be individuals and vote accordingly. Expressed that board members should trust staff more, thanked Dr. Soumakian for doing a fabulous job and that he was proud to have had him as a Superintendent.

**D. Trustee Davis**

- Expressed that he enjoyed the professional discussions, the respect trustees on the board have shown each other, and that they have always had the students' best interest at heart. He stated it has been an honor to serve with them.

**E. Trustee López Hanson**

- Thanked Dr. Davis for his ongoing support over the years.

**12. SUPERINTENDENT'S REPORT –**

**A.General Report, Gabe Soumakian, Ed.D**

Soumakian reported as follows:

- Recognized Socorro López Hanson for her 12 years of service, 2002-2014, and John Alamillo for his 4 years of service, 2010-2014.
- Concern re: Websites that the principals, secretaries and athletic directors can now access. We have had a number of trainings. We will also be addressing the calendar for each site online. All can upload their information in 'real time' and not be dependent on the district's webmaster.
- Welcomed incoming Trustees, Karen M. Sher and Bea R. Herrera.
- Presented last week to the Oxnard College cabinet about our plan for the CCPT implementation along with Jim Rose and Mary Anne Rooney, and the articulation with the deans in the liberal arts and math departments to four representatives of Oxnard Community College. (Dr. Richard Duran)
- Earlier this evening we had our department chair meeting to start a strong articulation to better prepare our students for the community college program.
- Our partner meetings will be coming up shortly to ensure collaboration.
- We are working on our Master Plan, with Greg O'Brien and Lupe Reyes. Would like to bring the EL Master Plan to the board on December 10.
- Attended the Knights of Columbus Civic Leadership dinner last Monday with Trustee Edmonds, which recognized Oxnard Civic leaders.
- December 2<sup>nd</sup> will be launching the Alliance for Linked Learning at RMHS. Anyone who would like to attend is welcome. Soumakian noted the event would be held from 8:30-10:30 a.m., and that there is a link on the OUHSD website with further information. We will have a number of partners, community leaders and an opportunity to showcase our academy programs, with tours of our Culinary Arts and Manufacturing programs.
- Held data chats with the principals and Cabinet last week to review LCAP goals and how they will meet them.
- PHS had a successful one day midterm visit this past week from WASC.
- LCAP training at VCOE will be provided for the new updates.
- Thanksgiving Break will be held November 24 through November 30.
- As of today, we have 330 students who have signed up online for RCHS. Parents still have until December 1. We encourage all parents who are interested to sign up by the deadline.

### 13. REPORTS TO THE BOARD

#### A. Sierra Kavon – Student Representative to the Board

##### ACHS

- Recently held an annual Awards night for distinguished students with a GPA of 3.5 or higher. Senior night held for football, girls volleyball and boys' water polo. Canned food drive will be starting shortly. On Friday an Awards Rally will be held for students signing letters of intent to commit to play a sport at their college. Concern was expressed regarding the condition of bleachers in the gym.

##### FHS

- Celebrated Halloween spirit week with multiple activities. Future plans include Thanksgiving spirit week, and ASB is going to sponsor and mentor their first science fair in February.

##### RMHS

- H.E.A.R.T. of Leadership was led by Scott Boczek, prior student representative to the Board at RMHS during his senior year. Discussions included communication, commitment and teamwork.
- 36 students participated in the 'Sleepless Sleepover' event.
- Canned food drive is being held in conjunction with the Ventura County Star and FOOD SHARE.
- Plans are being made for Winter Fest in January 2015.

OHS, PHS and CIHS had no report.

##### HHS

- Nick Vujici – visitor who gave an inspirational speech on motivation. Valhalla had an amazing show at CI. HHS had a successful spirit section with teachers and students participating.

#### B. Steve Dickinson – Monthly Budget Report

- Quick update through October 2014. July through October represents 33% of the fiscal year.
- Total Revenues \$146.5M. \$27.5M or 18.79% of YTD projected.
- Total Expenditures (object) \$148.5M. \$35.3 M spent or 24% YTD.
- Common Core: remaining budget is \$2M, however, that will turn into just short of \$2.3M. This is our second year of Common Core spending. We have had no indication that we can carryover these monies.

### 14. PUBLIC HEARING

Consideration of Approval to Submit General California Department of Education Waiver Request – Term Limits for Bond Oversight Committee.

Steve Dickinson stated that each member should serve no more than two consecutive terms, however, there are a minimum of seven members. Of those, we have two who are about to exceed that two year limit. The state has provided a way for members to exceed this limit. He noted that later in the meeting there would be an Action Item on this matter.

President López Hanson opened the hearing at 7:37 p.m. There being no public comment, López Hanson closed the hearing at 7:39 p.m.

### 15. CONSENT CALENDAR

Motion: Trustee Hall moved that the Board of Trustees approve the Consent Calendar, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

- A. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District/Pacifica High School and Walsworth Publishing Company, Inc. for the Production of Pacifica High School's 2015-2016 Yearbook  
It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District/Pacifica High School and Walsworth Publishing Company, Inc., as presented.
- B. Consideration of Approval of Disposal of Surplus Property, September 2 - November 3, 2014  
It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.
- C. Consideration of Approval of Purchase Orders and Direct Pays, October 9 - 22, 2014  
Purchase Orders totaling \$356,304.38 and Direct Pays totaling \$2,894,990.74 be approved, as presented.
- D. Consideration of Non-Public School Placement for Student Cases #13-20, according to the Recommendation of the Student's IEP Team and the Director of Special Education  
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Cases #13-20, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.
- E. Consideration of Approval of the 2014-17 Renewal Agreement between the Oxnard Union High School District and the University of California Santa Barbara Mathematics, Engineering, Science Achievement (MESA) Schools Program  
It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2014-17 Renewal Agreement between the Oxnard Union High School District and the University of California Santa Barbara Mathematics, Engineering, Science Achievement (MESA) Schools Program, as presented.
- F. Consideration of Approval Stipulated Student Expulsion by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22  
It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent or Guardian, as per Board Policy 5144, Section 22.
- G. Consideration of Approval of the Memorandum of Agreement between Oxnard Union High School District and The National Academy Foundation  
It is the recommendation of the District Administration that the Board of Trustees approve this Memorandum of Agreement with The National Academy Foundation, as presented.
- H. Consideration of Approval of the Memorandum of Understanding between Oxnard Union High School and Bianca Siedenbug Hicks (Frontier High School Educational/Counseling Intervention Groups)  
It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School and Bianca Siedenbug Hicks (Frontier High School Educational/Counseling Intervention Groups), as presented.

I. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

J. Consideration of Approval of Administrative Clear Credential Program Memorandum of Agreement Between Ventura County Office of Education and Oxnard Union High School District

It is the recommendation of District Administration that the Administrative Clear Credential Program Memorandum of Agreement Between Ventura County Office of Education and Oxnard Union High School District be approved by the Board of Trustees, as presented.

16. ACTION

A. Consideration of Approval of Donations, October 14 - November 3, 2014

Motion: Trustee Alamillo moved that the Board of Trustees accept the donations for the reporting period October 14 - November 3, 2014, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

*Approved*

Donations: Oxnard Soccer Association League, Michell & Schwartz LLP, Kalani Chiropractic, T-1 Sales and Engineering Corporation, Alex Alfaro Tennis Academy, Target, and KEYT-News Channel 3.

B. Consideration of Approval to Submit General California Department of Education Waiver Request - Term Limits for Bond Oversight Committee

Motion: Trustee Davis moved that the Board of Trustees approve Steve Dickinson, Assistant Superintendent - Administrative Services, to submit the general California Department of Education Waiver Request - Term Limits for Bond Oversight Committee, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

*Approved*

C. Consideration of Adoption of New Board Policy 3554, Other Food Sales, [Second Reading]

Motion: Trustee Alamillo moved that the Board of Trustees approve the adoption of Board Policy 3554, Other Food Sales, [Second Reading], as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

*Approved*

D. Consideration of Approval of Approval of Utilization of Common Core Funding to Purchase Teacher Computers

*Item Pulled*

*Item Pulled*

E. Consideration of Approval of Revision to Board Policy and Administrative Regulation 6145.4 Athletic Competition [First Reading]

Greg O'Brien noted this policy was last updated in April 2003, and that we are revising it at the request of all of our athletic directors. Medical practitioner to certify the physical fitness of a student to participate in athletics. This allows for parents to take the student to an individual such as this and not a medical doctor.

*Approved*

3B: The governing board annually designates a designee and an alternate. It was determined that the superintendent would make the selection of the designees. It was noted that this would be corrected as well as the word wording under #6 to 'resources'. Dr. O'Brien stated the latter item had already been corrected and the item reposted.

Motion: Trustee Davis moved that the Board of Trustees approve the Revision to Board Policy and Administrative Regulation 6145.4 Athletic Competition [First Reading], as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

F. Consideration of Agreement between the Oxnard Union High School District and Supplemental Educational Services (SES) Providers for Tutoring

*Approved*

## 17. ITEMS FOR FUTURE CONSIDERATION

Greg O'Brien stated that annually we bring to the board agencies approved by the State of California, which is handled by Lupe Reyes. ACHS does not qualify for these types of services. Up to 20% of our Title I Part A allocation must be set aside for these services. The amount to be set aside for these services is up to \$600K, and our district per pupil amount is \$877 in order to receive these services.

Motion: Trustee Alamillo moved that the Board of Trustees approve the Agreement between the Oxnard Union High School District and Supplemental Educational Services (SES) Providers for Tutoring, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

Dr. Soumakian reported on the following upcoming items for the December 10 meeting:

- Board reorganization and schedule of dates for next year.
- First interim & Acceptance of the Audit Report.
- Updated EL Master Plan.
- Update on California Career Path Trust Grant.
- Mariachi
- CIHS – additional administrative help required. To be discussed in Closed Session.
- Update on the ACHS Booster Club, via Friday update.
- It was noted that per Board Bylaw 9100, which was reviewed and revised last March, at the meeting we are to elect the officers, develop a schedule of regular meetings for the year and start/end times, and the board calendar. BP 9100 also states that dates should be stipulated pertaining to the evaluation of the Superintendent, goal setting, and a list of budget meetings, board policies and programs.
- Trustee Hall inquired if, on the report for CCPT, our partners would be presenting. It was noted individuals from the VCCA would be present at the December 10 meeting. Soumakian stated that OUHSD is presenting at the Ventura County Community College District on December 9. He noted that all community members who are interested are encouraged to attend the board meeting, as well as others who have questions regarding how both grants will benefit the students of both Ventura County and the OUHSD.

## 18. ADJOURNMENT

There being no further items of business on the agenda, Board President López Hanson adjourned the meeting at 8:03 p.m.

### BOARD OF TRUSTEES

  
Steve Hall, Ed.D., Clerk

Approved as read,

December 10, 2014

  
Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>