

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE BOARD MEETING

October 8, 2014

- 1. CALL TO ORDER** The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:00 p.m., October 8, 2014, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Socorro López Hanson, President
Gary Davis, Ed.D., Vice President
Steve Hall, Ed.D., Clerk
Wayne Edmonds, Trustee
John Alamillo, Trustee
- Administration present:** Gabe Soumakian, Ed.D., Superintendent
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Stephen Dickinson, Assistant Superintendent-Administrative Services
Consuelo Williams, Executive Director-21st Century Learning & Innovation
Maureen Sheldon, Executive Assistant
- Student Representative:** Sierra Kavon, Rio Mesa High School.
- Translators present:** David Gala, Carlos,
- Guests present:** Kathy Greaves, Robert Greaves, Will Brogden, Kevin Dicey, Todd Deardorff, Puneet Sharma, Deanna Rantz, Lisa Brown, Teodoro Lopez, Ken Goeken, Bill Dabbs, Diane Batista, Wayne Lamas, Eric Reigert, Erin Huinzga, Glenn Lipman, Maricruz Hernandez, Oscar Hernandez, Ray Gonzalez, and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** Trustee Edmonds led the Pledge of Allegiance.
- 3. ADOPTION OF AGENDA** Motion: Trustee Edmonds moved adoption of the agenda as amended, pulling the Human Resources sabbatical request item and the Special Board Meeting minutes dated 9/16/14. Seconded by Trustee Hall and carried unanimously. Vote 5/0.
- 4. APPROVAL OF MINUTES** It is the recommendation of District Administration that the Board of Trustees approve the Regular Board Minutes dated August 13 and September 10, 2014, as presented.
- Regular Board Minutes dated August 13, 2014
Motion: Moved by Trustee Davis, seconded by Trustee Hall, and carried unanimously. Vote 5/0
- Regular Board Minutes dated September 10, 2014
Motion: Moved by Trustee Alamillo, seconded by Trustee Hall, and carried unanimously. Vote 5/0.

- 5. PUBLIC COMMENT ON CLOSED SESSION ITEMS** An employee addressed the board about some concerns regarding the Media Coordinator position at RCHS.
- 6. CLOSED SESSION** The board moved into Closed Session at 5:08 p.m. to discuss the following items:
- A.** Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- B.** Student Personnel: [Education Code §35146, 48912, 48919]
- C.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- 7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION** The board reconvened in Open Session at approximately 6:25 p.m. Board President López Hanson stated the board had no action to report.
- 8. AUDIENCE TO ADDRESS BOARD OF TRUSTEES**
- No comment.
- 9. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**
- A. Trustee Hall**
- No report.
- B. Trustee Edmonds**
- No report.
- C. Trustee Alamillo**
- No report.
- D. Trustee Davis**
- Attended three nice events: on September 26 the 2014 Ventura County CABE Bi-lingual Education Conference with Trustee López Hanson and Dr. Soumakian. This supports the needs of our English Language Learners. Listened to six speeches by the Migrant Education Speech and Debate team which focused on the importance of education and special teachers in their lives. Very positive evening.
 - Monday, September 29 attended an event put on by the California Agricultural Teachers Association (CATA). This was their annual BBQe hosting administrators and teachers. Comment was made that the Ag department at ACHS was well represented.
 - This past Monday attended the Measure H Committee Bond Oversight Committee meeting. He thanked all members of the committee and Mr. Dickinson for their time.
- E. Trustee López Hanson**
- Attended the CABE conference. It was amazing and what the students had to say was from the heart. They had many barriers to overcome, but they did, and this speaks well for our staff.
 - Attended the Ag BBQe on September 29. She noted it was a nice time to spend with her husband.
 - On Sunday attended the Celebration of the Child Opportunity for our most needy residents to come together and to learn about available resources. She spoke at length about an amazing 9-year old, Chrisinta, who she met at the event.

10. SUPERINTENDENT'S REPORT –

A. General Report, Gabe Soumakian, Ed.D

Soumakian reported on the following:

- Staff has been involved with our instructional walkthroughs last week held on September 30, October 1-2, designed to provide feedback to our teachers re: areas of engagement strategies.
- Updated version of our digiCoach format that allows for better engagement.
- Following 2 days on October 2-3, we held a facilitated coaching workshop so that administrators can better support our staff. Provided techniques on how to listen, ask better questions, establish better follow up.
- Dr. O'Brien and he met with AP students /teachers re: textbooks concerns. This provided a good bridge for next year as we examine new textbooks for the future.
- 1st Wednesday of October – CBEDS day, official enrollment day that we capture. This is used to capture the unit share formula. We are meeting with OFTSE leadership on Friday to calculate and finalize the formula and make our commitment to the agreement at the table.
- October 22 meeting we will bring to the Board's approval the 'Me To' agreement with the classified/confidential employees that are related to that agreement. Any retroactive compensation will be retroactive to July 1
- Final numbers on the First Interim will be provided on December 10.
- Thanked the work of Deanna Rantz for planning some of the furniture for RCHS, and assisting in getting the mics.

11. REPORTS TO THE BOARD

A. Student Representative to the Board – Sierra Kavon

CIHS – homecoming will be held 10/11. Second annual Ms. CI pageant was held.

- ASBs in need of new tables and desk.
- Future preparations – homecoming rally, football game and dance.
- In need of new tables and desks; not enough seats for class members.
- Future preparations: homecoming, football game and dance.

HHS: Celebrating Hispanic Heritage Month

OHS: Homecoming dance preparations, Homecoming Rally preparations and halftime preparations are taking place., both on October 17.

RMHS: Homecoming preparations for October 18. Pizza For Carol (adopted US aircraft carrier and are sending care packages in pizza boxes from Dominos and Red Brick Pizza). Cape Charter School is also participating.

B. English Learner (EL) Achievement - Gregory O'Brien, Vanessa Calderon, Connie Cervera

Dr. O'Brien noted that this report goes well with what happened at CAFE. He then introduced Learning Design Coaches Vanessa Calderon and Connie Cervera. He then provided a summary of requirements for EL and recent District achievements in this area.

- Rigorous instruction is required by law in all areas and appropriate supports
- Currently have 3,102 English learners and 5,873 Reclassified Fluent English Proficient
- 13% of our EL are less than 5 years, and 87% are more than 5 years, with many being 10 years or more. The majority are in all of our teachers' classes.
- There is a CELDT report for the District overall; with several subcategories. In 13/14 we finally reached and passed the state's goal.
- AMAO #3: target went from 77.8%, with the goal this year of 100% on the CAHSEE. We have made growth but are not at the state's target.
- The group that is most impressive are those that are now bi-lingual, and these have now been reclassified. The results of the CAHSEE pass rate are over 90%.
- Our graduation rates remain higher than that of the state and county over the past 3 years, and OUHSD overall, substantially higher in the 77.5-81.5% range over the past 3 years.

- State Seal of Biliteracy – previously 30 students received this versus 142 students who have now qualified.
- Synergy is allowing teachers to better identify EL learners in their classrooms and to support them. Master schedules are critical in identifying the needs of our EL group. Integrated ELD looks at both language and literacy across the board and is also about understanding language.
- Areas of support: instructional walks through digiCoach, Common Core, framework, tutoring for our EL students and ELD 103 class is now a UC A-g course. We are also providing CELDT training as well for our students.
- Challenges of our students with respect to obtaining tutoring: other responsibilities, parental support, and transportation issues. Tutoring is currently provided prior to school, during lunch and after school. Trustee Hall asked if there are there any ‘fixes’ to this that we have not been able to implement. O’Brien noted we have plan on testing credit recovery at HHS. Students tend to want and stay if it will benefit them, it helps them in their other classes, and then they are more likely to graduate.
- Trustee Hall inquired if any other interventions have been tried where there are barriers to implementation. O’Brien said some examples are student tutors in the classroom, adding bus tokens so students can take the city bus. We are continuing with this form of outreach. We require more support on professional development for all of these teachers, as not all are trained in the appropriate manner required for EL. This means a regular and ongoing PR campaign to remind the community what is necessary with this group of students. We have the resources needed, but just need to get those on our priority list.
- Teachers must understand what language development means (as part of professional development) – they must reach out to teach our EL students at all levels with lots of visuals.
- President López Hanson inquired regarding success with summer school. Issue with summer school for incoming students, is they simply have no interest. If a familiar/home teacher is teaching, they are more likely to attend. It was further stated that not all of the EL teachers can teach during the summer, due to the point system. President López Hanson also asked if there is something in the ‘Getting down to Business Week’ where we could begin to address their needs before they are officially enrolled om the 9th grade.
- Dr. O’Brien: this is on our Agenda for the December partner district meeting. We also do testing prior in advance to find out student needs who are struggling. They students are then invited to these specialprograms. Finally, the PR piece will also be hugely important, and the classes must be engaging
- Dr. Soumakian thanked Dr. O’Brien and noted the efforts of our Learning Design Coaches and the increased articulation with our partner districts to build the bridge for Common Core.

12. STUDY SESSION

- A. ASB Presidents - Engagement Reports
- B. Information Technology & Educational Technology – Bring back IT part. ET part completed by Jane Mintz.

13. CONSENT CALENDAR

The regular Board meeting resumed at 9:05 p.m. in from Study Session.

Motion: Trustee Davis moved that the Board of Trustees approve the Consent Calendar, pulling Item G, from Certified & Classified Personnel that deals with sabbatical request Seconded by Trustee Edmonds. The motion was carried unanimously with a vote of 4/0.

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| <p>A. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District and School Services of California, Inc. for Fiscal Budget Services</p> | <p>It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District and School Services of California, Inc. for Fiscal Budget Services, as presented.</p> |
| <p>B. Consideration of Approval of Agreement between Adventures America and Oxnard Union High School District/Adolfo Camarillo High School for 2015 Grad Night Tickets and Transportation</p> | <p>It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School/Adolfo Camarillo High School and Adventures America for Grad Night 2015, tickets and transportation, as presented.</p> |
| <p>C. Consideration of Approval of Purchase Orders and Direct Pays, September 11 - 24, 2014</p> | <p>Purchase Orders totaling \$595,240.21 and Direct Pays totaling \$28,516.37 be approved, as presented.</p> |
| <p>D. Consideration of Approval of Non-Public School Placement for Student Case Numbers 11 and 12, according to the Recommendation of the Student's IEP Team and the Director of Special Education</p> | <p>It is the recommendation of the Administrative staff that the Board of Trustees approve the Non-Public School Placement for Student Case Numbers 11 and 12, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.</p> |
| <p>E. Consideration of Approval of Stipulated Student Expulsion by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22</p> | <p>It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent or Guardian, as per Board Policy 5144, Section 22.</p> |
| <p>F. Consideration of Approval of Stipulated Suspended Student Expulsion by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22</p> | <p>It is the recommendation of District Administration that the Board of Trustees approve the Suspended Stipulated Student Expulsion Agreement of the administration of OUHSD, the Student, and the Students' Parent or Guardian, as per Board Policy 5144.</p> |
| <p>G. Consideration of Approval of Certificated and Classified Personnel</p> | <p>It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.</p> |

14. ACTION

A. Consideration of Approval of Lease Renewal with Dole Fresh Vegetables, Inc. on Bell Ranch Property

Approved

Steve Dickinson reported that until this past January Dole had leased the entire property (77 acres). At that time we amended the lease, and they reduced the amount to 49 acres. The lease is now up for renewal and it is important for the District as we have a construction project there. Dole has been a good partner. A clause was added in the amended six month notice, and allowance to renegotiate the rent, if the need for organic farming is stipulated. Trutsee Davis made an inquiry regarding the \$31K cost per quarter, and if there a benchmark so that we know this is fair to the District. Dickinson indicated we went through an appropriate process when this went out for lease. Deanna Rantz stated that a competitive comparison was completed five years ago, which resulted in an increased rent each successive year.

Comment was made regarding sensitivity to the site, as the school we are building will be surrounded on two sides by Dole property. Dickinson stated that the state architect's office is aware of these boundaries and DSA standards. When herbicides are being used, this use is scheduled through the County and Dole is required to provide us with proper notifications. President López Hanson noted the only way to move away from this is to

get away from conventional farming, and they cannot be certified organic for three years. This is also when their crop value will increase.

Motion: Trustee Hall moved that the Board of Trustees approve a Lease Renewal with Dole Fresh Vegetable, Inc. for a four (4) year term, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0.

B. Consideration of Adoption of New Board Policy and Administration Regulation 3260: Student Fees and Charges, [Second Reading]

Approved

Steve Dickinson stated there were no changes from the first reading. This is a BP that states schools cannot charge fees for basic instruction, and it provides a great deal of verbage on allowable fees. He further stated that we are speaking with our principals in order to ensure this information is passed down within to faculty their sites.

Motion: Trustee Hall moved that the Board of Trustees adopt Board Policy and Administrative Regulation 3260, Student Fees and Charges, [Second Reading], as presented. Seconded by Trustee Davis and carried unanimously. Vote 4/0.

C. Consideration of Adoption of New Board Policy 6142.6: Visual and Performing Arts (VAPA) [First Reading]

Approved

Dr. Gregory O'Brien noted this is a new policy that is actually an optional policy through CSBA. We viewed this because there is a strong commitment to the arts at all of our high schools. He said the policy was sent to all department chairs and they provided input. Our existing standards for the arts our very broad. We have adopted these in some format previously, but these new statements appear within our courses and course pathways. Teachers were pleased we were making these changes on record, as it shows we have value Visual and Performing arts in our District.

Motion: Trustee Davis moved that the Board of Trustees approve the New Board Policy 6142.6: Visual and Performing Arts (VAPA) [First Reading], as presented, and waving the second reading. Seconded by Trustee Hall and carried unanimously. Vote 4/0.

D. Consideration of Approval of Revision to Board Policy 6175: English Learners [Second Reading]

Approved

Dr. Gregory O'Brien stated there were two items of concern at the First Reading. The first dealt with the reclassification criteria that ELA teachers verify a student is ready for reclassification, and is doing well in English. It had been noted that the statement was too vague, and perhaps that we incorporate a grade, or 'C' average. Our concern regarding attributing a grade to this was that we may be holding our EL students to a higher standard, even if they are fluent in language based on other criteria. O'Brien noted that we hold to the basic language we currently have based on discussions with our Learning Design coaches and other ELD teachers.

In addressing the second concern, for the diagonostic exam for CAHSEE, 380 was the stated proficiency level, and then 350 once the students take the actual test. It was thought 380 would be a good standard as there is plenty of time to reclassify our students after that 380. This is a diagnostic test and we want our students to continue to push themselves. This is a living document for the future and the State of California will be changing their criteria as we move forward.

Motion: Trustee Hall moved that the Board of Trustees approve the Revision to Board Policy 6175: English Learners [Second Reading], as presented. Seconded by Trustee Davis and carried unanimously. Vote 4/0.

E. Consideration of Adoption of 21st Century Learning & Innovation: Board Policy Revisions [First Reading] > 5131.7 Weapons & Dangerous Instruments

Approved

Consuleo Williams thanked Ray Gonzalez and Kimberly Tahsuda for their work on the policy, and Kathy Greaves for her support in final review of this policy. This was first adopted in September 1996 and last revised on January 2014. Among other changes, this revised policy encourages students to report improper authority to school administration. There are no fiscal implications. In response to trustee comment and whether the tip hotline is still active, Ms. Greaves responded in the affirmative. She stated that the 'We Tip' is activated and is supported by the police department. Ms. Greaves further stated that there is an application students can utilize to report anonomously with their phones (Sprigio). ASBs are informed about the app and we will be promoting it next week as it is an aid to anti-bullying at our sites.

Motion: Trustee Davis moved that Board Policy: 5131.7 Weapons and Dangerous Instruments, first reading, be adopted by Board of Trustees, as presented, waiving the second reading. Seconded by Trustee Hall and carried unanimously. Vote 4/0.

F. Consideration of Reaffirmation of Oxnard Union High School District Board Bylaw 9224: Oath or Affirmation [First Reading]

Motion: Trustee Edmonds recommended that the Oxnard Union High School District Governing Board reaffirm Board Bylaw 9224: Oath or Affirmation for First Reading, as presented, waiving the second reading. Motion seconded by Trustee Hall and carried unanimously. Vote 4/0.

Approved

15. ITEMS FOR FUTURE CONSIDERATION

- Soumakian noted that at the October 22 meeting, the meeting will begin at 5:30 p.m., with Closed Session at 6:30 p.m.
- Carl Perkins Safety plans will be brought to that meeting in the form of a board report.
- Would like to bring back the IT presentation as a board report, as well as Business bringing back the 'Me To' clause in terms of Classified and Management.

Trustee Davis noted that trustees also requested to hear a report back on:

- Mariachi
- Health Care/Clerks and vacancy at FHS and CIHS

Soumakian noted that 'Mariachi' are now being hired as independent contractors/1099 and they are being paid for out of site funds. He said he had discussed with Steve Dickinson, and asked the board for clarifying guidelines regarding how they would like the matter handled moving forward. It was agreed that options for Mariachi would be provided via Friday update, and that this should be agendaized at future date as well, as necessary.

Trustee Hall asked if anyone has met with them first. Dr. Soumakian noted that Kathy Greaves met with them earlier that afternoon. He stated that we have talked with our management team of how to get our information up-to-date, and get the information to you. Trustee Edmonds noted the nurses have a great deal of recordkeeping to do as it relates to immunizations, emergency cards, lots of clerical work that they hire. President López Hanson discussed the need for Crisis Training for our teachers. She requested a report or Friday update how we can go about getting our staff trained. Teachers and staff must know exactly what we have available to them on premises. Dr. Soumakian stated there was much intervention for example, at ACHS this morning, and staff were here on their scheduled day. Trustee Hall also stated that there were too many reports at tonight's meeting, and it was his opinion that the limit should be two in order to give them the time they deserve in the future.

16. ADJOURNMENT

There being no further items of business on the agenda, Board President López Hanson adjourned the meeting at 9:37 p.m.

BOARD OF TRUSTEES



Steve Hall, Ed.D., Clerk

Approved as presented

November 12, 2014



Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>