

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE BOARD MEETING

#### September 10, 2014

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#### 1. CALL TO ORDER

The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:02 p.m., September 10, 2014, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Socorro López Hanson, President  
Gary Davis, Ed.D., Vice President  
Steve Hall, Ed.D., Clerk  
Wayne Edmonds, Trustee  
John Alamillo, Trustee

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services (*not present*)  
Consuelo Williams, Executive Director-21<sup>st</sup> Century Learning & Innovation  
Maureen Sheldon, Executive Assistant

#### Student Representative:

Sierra Kavon, Rio Mesa High School.

#### Translators present:

Theresa Stucky, Carlos Radillo

#### Guests present:

Kathy Greaves, Robert Greaves, Will Bragdon, Doug Campbell, Maricruz Hernandez, Wayne Lamas, Ray Gonzalez, Dan Sackheim, Puneet Sharma, and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

Socorro López Hanson introduced Maricruz Hernandez. Ms. Hernandez introduced Sherline Santiago, a senior at Channel Islands High School to lead us in the Pledge of Allegiance. It was noted that Ms. Santiago been part of ASB for the last four years.

#### 3. ADOPTION OF AGENDA

It is the recommendation of District Administration that the Board of Trustees adopt the Agenda dated September 10, 2014, as presented.

Motion: Moved by Trustee Davis, seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

#### 4. APPROVAL OF MINUTES

It is the recommendation of District Administration that the Board of Trustees adopt the Minutes dated August 27, 2014, as amended per those changes requested by President López Hanson and Trustee Edmonds.

Edmonds requested that a notation he had made in the minutes regarding "that it was the first time ACHS and RMHS played against each other in the season opener" be added. Hanson stated her changes as follows. Under the Superintendent's report, on the seventh bullet, it was noted that VCCD will host an event (requested name of event specified), and under Reports to the Board 'A', Achievement report, she requested specified notation of her comments regarding CELDT, and under the Summer School report, Dr. O'Brien's answer provided regarding the CELDT test in response to her question. She further stated that on Action Item 'A', third sentence from bottom, the language should have read 'precedent' rather than 'percent'.

Motion: Moved by Trustee Davis, seconded by Trustee Edmonds, and carried unanimously. Vote 5/0.

**5. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No public comment.

**6. CLOSED SESSION**

The board went into Closed Session at 5:07 p.m. to discuss the following items:

- A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- B. Conference with Legal Counsel – Anticipated Litigation [Government Code A§54956.9 (c)] >Two (2) Cases
- C. Conference with Legal Counsel – Pending Litigation [Government Code §GC54956.9(b)] > One (1) Case (VCBA06495A1)
- D. Superintendent’s Evaluation

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The board reconvened in Closed Session at approximately 6:20 p.m. Board President López Hanson stated that the Board of Trustees of the Oxnard Union High School District approved the appointment of Ted Lawrence as Dean for the 2014/15 school year, effective December 1, 2014.

Motion: Moved by Trustee Davis, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Board President López Hanson stated that a second item was taken in Closed Session. The Board of Trustees of the Oxnard Union High School District approved the reclassification of Kathy Greaves to Principal of Condor High School/Director of Student Services.

Motion: The motion was made by President López Hanson, seconded by Trustee Edmonds, and was approved with a vote of 4/1, Trustee Hall dissenting.

**8. STUDY SESSION – Alternative Education, presented by Dr. Gabe Soumakian**

The Board went to Study Session at 6:25 pm. The Board returned to Open Session at 8:03 pm.

**9. AUDIENCE TO ADDRESS BOARD OF TRUSTEES**

No reports.

**10. BOARD MEMBERS’ REPORTS AND COMMUNICATIONS**

**A. Trustee Hall**

- At the last board meeting we were informed that Governor Brown did not sign the legislation for a facilities for a Bond for the November ballot. He stated that he wished to express his disappointment.
- We know we are looking for a school site to accommodate the overflow of students, and he believes we will need a facilities bond to accomplish this. Is hopeful in 2016 that the legislature will put another item that is passed on the ballot. This would mean tens of millions of dollars for our district.
- Attended a study session last night at the VCCD regarding the Career Pathways Grant. The county reviewed the implementation of their plan county-wide. This was a different one than the one that Trustee Edmonds attended. There were discussions regarding how we were going to partner with the colleges. He stated he has asked Dr. Soumakian to follow up with the college districts and provide

that information. Hall further stated that it is important to showcase what we are doing with the students, and the public regarding how this grant is supporting them in the pathways identified through that grant.

**B. Trustee Edmonds**

- Last week had an opportunity to attend an event at VCOE. As the lead agency they presented a very informative program that dealt with the Career Pathways Grant. Students demonstrated a number of activities in their academies at Foothill across the street. This was attended with Dr. Soumakian and President López Hanson.
- Thursday attended the RMHS vs. San Marcos freshmen football game in Santa Barbara.
- Looking forward to the Open Houses starting up tomorrow night and continuing through next week.

**C. Trustee Alamillo**

- Noted to all of the community members listening, that if you have a student that is a junior, this is the year that matters as your students go to college.
- Encouraged parents to utilize ParentView.
- RCHS – flight of steel is upon us.
- Need to go find Freedom Riders.

**D. Trustee Davis**

- Expressed that it is was personal privilege to share some fatherly pride. He stated that the prior morning he sat in on his daughter's defense of her doctoral defense of her doctoral dissertation in education at USC. Stated that he was so pleased for her success. He noted that she now serves as Dr. Catherine Kawaguchi, Assistant Superintendent-Educational Services, Oxnard School District.

**E. Trustee López Hanson**

- Attended the VC Innovates Media Day with Trustee Edmonds, Dr. Soumakian and Jim Rose. It was the collaborative day put together for the Ca Pathways Grant. They had an opportunity to tour Foothill. She stated that the entire time she was there she was thinking throughout, that our District has the same things. Met with Tom Torkalson who promised to visit our district soon.
- Visited RCHS construction site. Things were a little behind schedule, so she observed them unloading the steel but not actually flying it. She attended with Trustee Edmonds. Stated that the initial slab was in place for the Performing Arts Center, and that workers have put in all of the HVAC/Cooling. Said she was excited when she watched this onsite where these items were manufactured, and she went on to discuss the process of wrapping the pipes, and that she found the process fascinating.
- Fantastic school academically and architecturally
- Looking forward to all of the Open Houses we are having. Please be sure these are posted on the website, and that next year, these be arranged so all board members can get to all of them.

**11. SUPERINTENDENT'S REPORT –**

**A.General Report, Gabe Soumakian, Ed.D**

Soumakian reported on the following:

- Concur that working to achieve dates for Back-to-School nights that do not conflict is a challenge.
- We have had a wonderful start to the beginning of the school year.
- VCOE/Career Pathways Trust Grant – just hired Jim Rose as Director of Career Pathways & Partnerships.
- Ventura County Civic Alliance is working on hiring the individuals who will support our community and civic leaders.
- VCCA and OUHSD met during the summer to discuss that we will maximize our resources. Our next meeting will be held on September 24 at 10:00 am, where we will share necessary information for effective collaboration.
- Grades: 1<sup>st</sup> progress report ends on September 30. Encouraged parents to keep an eye on student grades.

- Moonshot thinking will encompass our meetings with principals once per month alternating sites, and provide an opportunity to monitor grades more effectively. Have a plan in place for immediate intervention if students are struggling.
- One of our most challenging areas is math. Not just providing interventions, but to ensure our teachers have the necessary supports in place as well.
- Held a number of department chair meetings this past week where we have discussed these types of issues and resources.
- Meet with partner districts last Friday regarding continued articulation. Discussed how we meet with our local high schools, not just at the Superintendent's level, but at the teacher level and other levels, so we have strong articulation all the way down.
- Met with all of the ASB Presidents and Sierra Kavon yesterday, with a focus on student engagement. We have offered up the challenge of what can we do more effectively to motivate students in the classroom. ASBs will report out on this challenge at the board meeting in October to present: top 5 areas of support in these areas. Hear it from the students.
- Very pleased to have strong enrollment and projections. Up to 300+ more than projections. Want to be sure they stay within our district. Tomorrow is the final day we have to balance our classes. Have added additional sections, especially at RMHS and HHS.
- Instructionals Walkthroughs will be held September 29 - October 1.

## 12. REPORTS TO THE BOARD

### A. STUDENT REPRESENTATIVE TO THE BOARD – Sierra Kavon

- Oxnard District Council Meeting: ASB and council members came to the BARD mansion. Goal: what motivates students to stay in school, learn and actively listen.
- RMHS – Brag tag – Academic goal if they reach a grade point of 3.0, 3.5 and 4.0.
- FHS – Credit faire: displays and recruits students for clubs at lunch which engages students at more than at the academic level
- Motivational speakers – especially for seniors, and help them get through, in particular, those last two months of school.
- Schools lacking technology and with poor maintenance: makes students feel undervalued. Goal is to have items taken care of and fixed at all schools. Will present final ideas when they come to the board on October 8.
- Upcoming events: FHS Lemonade Stand – all school month long project to raise awareness for Pediatric Cancer Research. Pledges: September 1 – 30.
- FHS: Hispanic Heritage month with series of lunchtime activities.
- FHS Mariachi Band – will be kicking off the month.
- PHS, ACHS, RMHS have old textbooks that are very old and falling apart. Many classrooms lack air conditioning; difficult to work by the end of the day.

### B. RANCHO CAMPANA BOARD REPORT – Presented by William Dabbs, Principal, RMHS

Dabbs presented the timelines for RCHS: Construction, FFE and for Technology. There was much discussion over the three zip codes in and how to conduct a lottery in the fairest and most effective way possible. It was clarified that no zip codes would have greater preference than another, despite the fact that some may be closer in proximity to the school. It was also stated that no preferential treatment would be given to applicants that were turned in prior to the deadline. All will be treated as a group to ensure fairness.

It was noted that that key dates could be found on the District website/Rancho Campana page. The following comments and concerns were expressed as part of the discussion. It was noted that we have been in consultation with OFTSE for the past month, and the union understands the specific needs for RCHS with respect to employment. Seniority will be relevant only if the applicant(s) meet the required criteria. We have included our feeder and private schools within the stated zip codes to ensure they are informed. Several trustees did not like the use of the word 'interview' communicated orally or via

written flyers, and it was agreed that the wording 'individual orientation' had a softer tone. It was also suggested to perhaps group student orientations, to make them less intimidating for the students. President López Hanson suggest that Trustee Hall be invited to one of the committee meetings. Inquiries were made relating to the performing arts and related classes, as well as the curriculum and when this information would be made readily available to the community. Dabbs and Soumakian noted that we would have more information readily available after the master schedule was completed.

**13. PUBLIC HEARING ITEM –**  
Presented by Gregory O'Brien,  
Assistant Superintendent,  
Educational Services

Socorro López Hanson declared the hearing open at 9:21 p.m. She requested public comment. As there was no comment the hearing was declared closed at 9:22 p.m.

**A. Williams Act – Sufficient**  
Textbook and Instructional Materials

**14. CONSENT CALENDAR**

Trustee Davis moved that the Board of Trustees adopt the Consent Calendar, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

**A. Consideration of Approval of**  
2013-2014 Education Protection  
Account (EPA) Spending

It is the recommendation of the Assistant Superintendent, Administrative Services and the Director, Fiscal Services that the Board of Trustees approve the 2013-2014 Education Protection Account Spending Plan, as presented.

**B. Consideration of Approval of the**  
Disposal of Surplus Property, August  
1 - September 1, 2014

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

**C. Consideration of Approval of**  
Purchase Orders and Direct Pays,  
August 14 - 27, 2014

Purchase Orders totaling \$732,072.41 and Direct Pays totaling \$144,885.70 be approved, as presented.

**D. Consideration of Approval of**  
Non-Public School Placement for  
Student Case Numbers 1-9,  
according to the Recommendation of  
the Student's IEP Team and the  
Director of Special Education

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Case Numbers 1-9, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

**E. Consideration of Approval of**  
Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

**F. Consideration of Approval of**  
Preliminary Approval of Out of  
State/Country Fieldtrip; Pacifica  
High School Cheer Team to Las  
Vegas, NV, February 19-22, 2015;  
National Cheer Competition

It is the recommendation of the Administrative Staff that the Board of Trustees grant the Preliminary Approval of Out of State/Country Fieldtrip; Pacifica High School Cheer Team to Las Vegas, NV, February 19-22, 2015; National Cheer Competition, as presented.

**G. Consideration of Approval of**  
Teacher and Special Education  
Intern Agreement Between Azusa  
Pacific University and Oxnard Union  
High School District

It is the recommendation of District Administration that the Teacher and Special Education Intern Agreement Between Azusa Pacific University and Oxnard Union High School District be approved by the Board of Trustees, as presented.

H. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and the Oxnard Harbor District

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and the Oxnard Harbor District, as presented.

## 15. ACTION ITEMS

A. Consideration of Approval of Approval of Revision of Resolution No. 14-40, Resolution Closing Fund 407, Special Reserve Fund for Capital Outlay Projects

Motion: Trustee Alamillo that the Board of Trustees approve the revision of Resolution No. 14-40, Resolution Closing Fund 407, the Special Reserve Fund for Capital Outlay Projects, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

*Approved*

B. Consideration of Approval of Consideration of Approval of Revision of Resolution No. 14-41, "GANN" Limit

Motion: Trustee Alamillo moved that the Board of Trustees approve the revised recalculation of actuals for 2013-2014 of the computation of appropriations limit and appropriations subject to the GANN limit and direct staff to submit this to the California State Department of Education, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

*Approved*

C. Consideration of Adoption of New Board Policy and Administrative Regulation 3516, Emergencies and Disaster Preparedness Plan, First Reading

Motion: Trustee Davis moved that the Board of Trustees adopt Board Policy 3516 and Administrative Regulation 3516, Emergencies and Disaster Preparedness Plan, First Reading, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

*Approved*

D. Consideration of Adoption of New Board Policy 5020 and Administrative Regulation 5020 - Parents Rights and Responsibilities, [First Reading]

Motion: Trustee Edmonds specified that this item must come back in January after it has been taken to several parent groups. The group agreed upon a date of no later than March 1, 2015 to bring this back for *Second Reading*. Edmonds moved that the Board of Trustees approve the Adoption of New Board Policy 5020 and Administrative Regulation 5020 - Parents Rights and Responsibilities, [First Reading], as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

*Approved*

E. Consideration of Adoption of 21st Century Learning & Innovation Board Policy Revisions [First Reading] > 5113 Absences and Excuses > 5146 Married/Pregnant/Parenting Students

Motion: Trustee Alamillo moved that Board Policies: 5113 Absences and Excuses and 5146 Married/Pregnant/Parenting Students, first reading, be adopted by Board of Trustees, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

*Approved*

F. Consideration of Approval of Resolution #14-44 Proclaiming September 17, 2014 as Constitution Day

Motion: Trustee Davis moved that the Board of Trustees approve the Resolution #14-44 Proclaiming September 17, 2014 as Constitution Day, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

*Approved*

G. Consideration of Adoption of Resolution #14-45 regarding Sufficiency of Textbooks or Instructional Materials -Williams Act

*Approved*

H. Consideration of Adoption of Administrative Regulation 4031 Complaints Concerning Discrimination in Employment [Second Reading]

*Approved*

I. Consideration of Adoption of Human Resources New Board Policies [First Reading] > 4136/4236/4336: Non School Employment > 4156.2/4256.2/4356.2: Awards & Recognition

*Approved*

J. Consideration of Adoption of New Job Description [First Reading] > Academy Coordinator

*Approved*

K. Consideration of Adoption of Revisions to Oxnard Union High School District Board Bylaw 9220: Governing Board Elections, [Second Reading]

*Approved*

L. Consideration of Reaffirmation of Oxnard Union High School District Board Bylaw 9222: Resignation, [First Reading]

*Approved*

Motion: Trustee Alamillo moved that the Board of Trustees approve the Resolution #14-45 regarding Sufficiency of Textbooks or Instructional Materials -Williams Act, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

It was clarified that the reason for the item being brought back was that it was numbered incorrectly.

Motion: Trustee Davis moved that Administrative Regulation and 4031 Complaints Concerning Discrimination in Employment, Second Reading, be adopted by the Board of Trustees, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

Motion: Trustee Alamillo moved that New Board Policies: 4136/4236/4336 Non-school Employment and 4156.2/4256.2/4356.2 Awards and Recognition, First Reading, be adopted by the Board of Trustees, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

It was noted that Dr. Valles met with OFTSE the prior day to ensure they were comfortable with this response, and with the understanding the hires would be done by seniority with a caveat that there be related expertise. Dr. Soumakian stated that, at present we don't know who those teachers will be. We initially will have to have the ability for a release. The stipend would be for Fall, and the .2 release period would be for spring. It was clarified there will be no stipend during the .2 release period.

Motion: Trustee Alamillo moved that the Academy Coordinator job description, First Reading be approved by the Board of Trustees, and waiving the second reading, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

Motion: Trustee Alamillo moved that the Oxnard Union High School District Governing Board adopt the revisions to Board Bylaw 9220: Governing Board Elections, for Second Reading. Seconded by Trustee Edmonds and carried unanimously with comment. Trustee Hall noted that it is his belief that this is still more language that the Board needs to put in for this bylaw, but that he would support the motion. Vote 5/0.

Motion: Trustee Davis reaffirmed Board Bylaw 9222, *Resignation*, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

**16. ITEMS FOR FUTURE CONSIDERATION**

Dr. Soumakian commended the work of Mr. Dabbs and his staff that was put together for the RCHS presentation. He stated as we look forward to the October study session, we will be focusing on IT needs and staff development. We have our School Safety plan that will be ready in September and CSBA, and a report on Mariachi Plan. Trustee Alamillo also requested a heat study in the classrooms, and for staff to record information for a period of days in multiple classrooms at our various sites.


The meeting moved to convene in Closed Session at 9:54 p.m.

The board adjourned Closed Session at 10:10 p.m. and reconvened in Open Session in the main board room.

**17. ADJOURNMENT**

There being no further items of business on the agenda, Board President López Hanson adjourned the meeting at 10:17 p.m.

**BOARD OF TRUSTEES**



Steve Hall, Ed.D., Clerk

Approved as read



October 8, 2014

Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>