

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE BOARD MEETING

#### August 27, 2014

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#### 1. CALL TO ORDER

The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:30 p.m., August 27, 2014, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Socorro López Hanson, President  
Gary Davis, Ed.D., Vice President  
Steve Hall, Ed.D., Clerk  
Wayne Edmonds, Trustee  
John Alamillo, Trustee

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Consuelo Williams, Executive Director-21<sup>st</sup> Century Learning & Innovation  
Maureen Sheldon, Executive Assistant

#### Student Representative:

Sierra Kavon, Rio Mesa High School.

#### Translators present:

Lourdes Campbell, David Gala.

#### Guests present:

Kathy Greaves, Robert Greaves, Kevin Dicey, Puneet Sharma, Lisa Brown, Patsy Thomas, Raymond Gonzalez, Bijou Beltran, Teodoro Lopez, and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

Socorro López Hanson introduced Bijou Beltran. Ms. Beltran introduced a student from Pacifica High School, John Heath, who was one of two district flag bearers for the U.S. team for the World Cup in Brazil. Mr. Heath led the Pledge of Allegiance.

#### 3. ADOPTION OF AGENDA

Motion: Trustee Alamillo moved that the Board of Trustees adopt the Agenda of the August 27, 2014 Board meeting, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

#### 4. PUBLIC COMMENT ON CLOSED SESSION ITEMS

No public comment.

#### 5. CLOSED SESSION

The board went into Closed Session at 5:35 p.m. to discuss the following items:

##### A.

Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

##### B.

Student Personnel: [Education Code §35146, 48912, 48919]

##### C.

Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources > Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) > Certificated Unit

**6. RECONVENE IN PUBLIC:  
REPORT ON CLOSED SESSION  
ACTION**

The board reconvened in Closed Session at approximately 6:29 p.m. Board President López Hanson stated that the Board of Trustees of the Oxnard Union High School District approved the appointment of Jim Rose to the position of Director of Linked Learning and Career Pathways.

Motion for appointment: Moved by Trustee Edmonds and seconded by Trustee Davis. Vote 5/0.

**7. AUDIENCE TO ADDRESS  
BOARD OF TRUSTEES**

No comment.

**8. BOARD MEMBERS'  
REPORTS AND  
COMMUNICATIONS**

**A. Trustee Hall**

- Went to RCHS for a tour of the construction with Trustees' Davis and Alamillo. Noticed that as the progress continues, he is receiving more and more detailed questions from parents. As a board we need to continue to get that information out regarding what programs we will be offering so parents can make decisions for their kids in the future.
- Could not attend the District kick off ceremonies, but heard they were very positive and upbeat. Would like to see this momentum through graduation.

**B. Trustee Edmonds**

- Attended new teacher luncheon and recognition at the District Office.
- Drove by RCHS this morning and a few weeks ago he also had a tour. The school was 27% finished at that time. The infrastructure is ¼ of the work done.
- Tomorrow there is the first football game of the season. Dr. Soumakian commented that this is the first time that RMHS and ACHS have played against each other.
- Noted agreement with comments made regarding the painting relating to our schools. Congratulated Mr. Dickinson and staff for getting site exteriors up-to date.

**C. Trustee Alamillo**

- In age of collaboration, he is wondering what value there is in busy work such as word searches. Would hope we would get away from these type of old standards and find new ways of active learning/engagement.
- Exteriors of the schools look fantastic. Need to think about our interiors and continue more painting. Is hopeful this will take place in the coming year.
- Interiors: much talk about the heat index in classrooms. Did research on air conditioning and studies for learning. Optimum temperature is at 72 degrees. Learning deficit begins at 80 degrees. Would like the board to take an active role in conducting a heat study. Monitor a couple classrooms/wings at each site and have Steve McFarland report back at an upcoming meeting.
- Look at board policy for deferred maintenance, now that this is no longer coming from the state.
- Sierra Kavon stated that she feels the CCSS are evolving, and that she was in agreement with prior comments regarding the poor maintenance at our sites.

**D. Trustee Davis**

- Enjoyed the tour on August 14 of RCHS. Stated he is also receiving more interest and calls regarding the site. Need to reach out to our feeder schools with this information.
- Friday updates – requested that the chart listing the status of each school for accreditation be sent.
- Welcomed Sierra Kavon to the meeting.

**E. Trustee López Hanson**

- Introduced our new student representative to the board, Sierra Kavon, who then provided some brief comments.

- Attended the kickoff assembly at the performing arts center. Lively, enjoyed all the student performers. Was very diverse entertainment.
- Attended the new teachers luncheon. Very impressed with how many graduates come back to work in the district.

## 9. SUPERINTENDENT'S REPORT –

A. General Report, Gabe Soumakian, Ed.D

Soumakian reported on the following:

- Recognized Jane Mintz, Puneet Sharma, Todd Deardorff, and the City of Oxnard for the carpet installation
- Great opening; strong enrollment. 200 over at this time.
- Last study session, Hobson Way became the primary property chosen for site selection, and looking at a smaller learning community model. #2 Riverridge and #3, Mauldourt.
- State facilities bond will not move forward in November. Must discuss how we will fund our facilities with possible bonds.
- Back to School night will begin on September 11 with CIHS and HHS, at 6:30 and 6:00 p.m. 9/15 ACHS, 9/16 OHS and RMHS @ 6:00 and 6:30, 9/18 PHS at 6:00 p.m., CCHS on 9/17 at 6:00 pm, and FHS on 10/16 at 5:30 pm.
- Noted an email would be sent to Board members with all dates/times.
- VCCD will host an event for September 3 to showcase this event.
- RCHS – September 9 is the first steel being erected and the shaping of buildings.
- Working to replace furniture and other items at this time, as well as evaluate painting/associated costs with classrooms over an extended time frame.
- Wished everyone a great Labor Day.
- Dr. Davis – Mayor and Mayor Pro Tem noted that our highest priority was engaging in a conversation to explore the possibilities around the site. He inquired if they had taken that to the city council. Dr. Soumakian responded by stating the council had been dark, and therefore, it had not taken place.
- Very pleased to have Sierra Kavon here.

## 7. STUDENT REPRESENTATIVE TO THE BOARD – Sierra Kavon

- Summer – attended Ronald Reagan leadership conference.
- His ways were viewed as a leader, politically and on a personal level.
- Worked as a lifeguard for the City of Ventura teaching aquatics.
- Four year varsity starter in water polo and swimming, so actively practicing.
- Captain of the swim team, and ASB president the prior year.
- Throughout the summer maintained her leadership skills.
- Currently a senior at RMHS.
- Provided brief information pertaining to the opening day at each site.
- Expecting a large parent, student, alumni contingent to come to the Friday's football game.
- Noted that IB Environmental textbooks are missing.

## 10. REPORTS TO THE BOARD

A. OUHSD Achievement Report – Lisa Brown

Metrics Being Examined:

- Academic performance index, Adequate yearly progress, and LCAP.
- API has been suspended because there are no scores to calculate it. The next time we see this will be in Spring 2016 and that will be a base API. (Grad/College/Career) \*no more than 40%.
- The results of the API shall constitute no more than 60%, with the remaining for additional indicators.
- AYP – will be produced for high schools and high school local educational agencies as of 10/13. AYP release should be ready in early September.
- LCAP: there are 8 priorities throughout the state that are very student centered in terms of outcomes.

- Ca Career Pathway Trust Grant and developing the LCAP will greatly help us meet Career Readiness and better determine if our course are aligned to pathways.
- Assessments for 14/15: CELT, the CASEE, and the CAAPP.
- CASEE – Statewide performance on the 13-14 CAHSEE is scheduled to be released in early September.
- Government chose our district for two federal pilots: 50-100 students per site. PHS, OHS, ACHS, FHS and HHS will be participating in the National Assessment of Educational Progress for Grade 12 assessment. CIHS has been selected to represent schools across the US by participating in an international study in 2015 re: Math and Science. We will not receive any comparison data for these tests.
- New data to investigate – EAP (Early assessment program) (embedded in SBAC); all students have access.
- UC A-G – courses they are taking are helping them as they are applying for colleges. Our goal is that when they receive the transcript, it is meeting what they took. The transcript must be aligned to that academy for 14/15 and moving forward. 69 courses have been submitted; 4 pending; 65 approved.
- Trustee Davis commented that he hopes future reports combine the dropout report. Our ADA, how well our students are attending by school, and GPA, by site, by ethnic group. We need to examine these as predictors of dropouts. What percentage of these demographic groupings are below 2.0, and review the reclassification rate, and how many of these are transitioning to fluent English proficiency.
- Sierra Kavon addressed Socorro López Hanson about possibly waiving the fee for some of the regular tests: ACT, SAT, IB. López Hanson noted one prior year the district provided this service at a cost of \$35K. Ms. Brown stated she would look into different sites and associated test charges.

**B. Summer School  
Summary Report – Greg  
O'Brien**

Major focus the last few years has been on credit recovery, and academies for incoming 8<sup>th</sup> graders to accelerate them to get ready for high school. This past summer we offered some changes to our offerings – 4 enrichment courses per session per site. We utilized our LCCF to address our LCAP needs. We also, using our Common Core funding, addressed our summer bridge for our incoming 9<sup>th</sup> grade students for credit recovery. This was a huge benefit to our teachers who will be testing Math I, II and III. Students maintained a 87% pass rate, consistent with last year.

In Session I we only had to close one session of Alegbra at ACHS. Significant increase in our second session due to our incoming 9<sup>th</sup> graders. Some numbers were still lower than what we would have liked. We recruited many students out of middle schools for the Accelerated Math summer bridge because their AVID is firmly in place. We had 387 students who took Math Summer bridge. Total of 1512 courses that received credits, in addition to those through APEX. All sites offered ELL support. Total ELL and additional support or 285 total sessions for both sessions. 129 students attended Migrant Ed at 2 sites. 19 migrant students attended and completed Psychology 101.

- Lessons: Sites were not able to promote courses as early as we would like, hopefully January of each year.
- Counselors must have wait lists if students don't attend; we need to be able to do this for all course offerings.
- Share best practices for recruitment.
- Teachers must be very dynamic, particularly with our English Learner program. Those who teach are based on points and seniority. We may need to rethink this to allow us to match up the highest qualified teachers -- those who have had the most success.
- Team teaching was very successful in the professional development piece, particularly in the summer bridge. Leave with a greater skillset by learning from and with each other.
- Students received elective credit rather than math credit for that course, as is true for the English learner courses.

- Some of our feeder districts were still in session during our first Summer School session. Therefore, we offered more course offerings in our second Summer School session, and other sites extended their courses to allow for this.
- Much discussion ensued. Trustee Alamillo asked why more basic classes were not offered to free up more time for electives during the school year. It was requested that at a future meeting, this matter be researched pertaining to the regulations and educational options. Trustee Davis made comment regarding our at risk students, and suggested a soft course pertaining to development and other similar courses. It was noted studies show these improve students' overall GPA and attendance.
- It was noted that enrichment classes were selected by principals, based on a determination of what courses were most needed at their sites. Students were not a part of this decision making.
- Dr. Soumakian stated that we must be careful because that what we do in the summer, impacts what we do in the fall. He stated that he has been working with Oxnard College in working the bridge program with the middle school to high school, and high school to college.
- Need to address summer school issues earlier in the year with the board to assist in programming.
- O'Brien noted that teachers were incredibly flexible in teaching throughout both sessions. He commended Emily Perez for the incredible job she did in Human Resources to determine which teachers were appropriately credentialed. Soumakian noted we were short in our own staff, trying to find highly qualified teachers, because we were offering more sections.
- Socorro López Hanson asked if there was a way we could more effectively evaluate how our ELL teachers are chosen, to ensure they are the best qualified, and not teaching due to having the most seniority and points. She requested data on this and identification of teachers who are the most engaging.

A break was requested at 8:24 p.m. The meeting resumed at 8:30 p.m.

## 11. CONSENT CALENDAR

Trustee Alamillo moved that the Board of Trustees approve the Consent Calendar, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

A. Consideration of Approval of Notice of Completion for the Floor Refinishing Projects at Camarillo, Channel Islands, Hueneme, Oxnard, Pacifica and Rio Mesa High Schools by Pacific Floor Company

It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the Floor Refinishing Project by Pacific Floor Company, Inc., 9300 Oso Avenue, Chatsworth, CA 91311, in the amount of \$33,000, as presented.

B. Consideration of Approval of Notice of Completion for the Tree Trimming Project at Camarillo, Channel Islands, Frontier, Hueneme, Oxnard, Pacifica, Rio Mesa and Both Adult School Locations

It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the Tree Trimming Project by Arboles Tree Care Service, Inc., 3651 Nyeland Avenue Chatsworth, CA 91311, in the amount of \$48,475, as presented.

C. Consideration of Approval of Notice of Completion for the Five (5) Classroom Floor Replacements at Channel Island High School by Kiwitt's General Building

It is the recommendation of District Administration that the Board of Trustees approve the Notice of Completion for the five (5) Classroom Floor Replacements project by Kiwitt's General Building, P.O. Box 1359, Oxnard, CA 93066, in the amount of \$58,300, as presented.

D. Consideration of Approval of Purchase Orders and Direct Pays, July 31 - August 13, 2014

Purchase Orders totaling \$5,050,657.67 and Direct Pays totaling \$4,133,934.43 be approved, as presented.

E. Consideration of Approval of Agreement between Oxnard Union High School District and Ventura County SELPA for Occupational Therapy Services for the 2014-2015 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County SELPA for Occupational Therapy Services for the 2014-2015 School Year, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District and Ventura County SELPA for Social/Emotional Services for the 2014-2015 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County SELPA for Social/Emotional Services for the 2014-2015 School Year, as presented.

G. Consideration of Approval of First Amendment to Agreement between Oxnard Union High School District and Elisabeth Cheryl Fletcher ECF Speech & Associates Integrated Therapy Services Inc.

It is the recommendation of the Administrative Staff that the Board of Trustees approve the First Amendment to Agreement between Oxnard Union High School District and Elisabeth Cheryl Fletcher ECF Speech & Associates Integrated Therapy Services Inc., as presented.

H. Consideration of First Amendment to Agreements between Oxnard Union High School District and Neuropsychology Partners

It is the recommendation of the Administrative Staff that the Board of Trustees approve the First Amendment to Agreements between Oxnard Union High School District and Neuropsychology Partners, as presented.

I. Consideration of Approval of 2014-2015 Instructional Minutes

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2014-2015 Instructional Minutes, as presented.

J. Consideration of Approval of New Course Approvals for Oxnard Adult School: CTE Courses available at VCOE Career Education Center; Criminal Justice, Dental Assisting, Emergency First Responder, and Unmanned Aerial Vehicle Courses

It is the recommendation of the Administrative Staff the Board of Trustees approve the New Course Approvals for Oxnard Adult School: CTE Courses available at VCOE Career Education Center; Criminal Justice, Dental Assisting, Emergency First Responder, and Unmanned Aerial Vehicle Courses, as presented.

K. Consideration of Approval of Agreement to Establish Oxnard Adult School as an Authorized High School Equivalency Test (HSET) Test Center

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement to Establish Oxnard Adult School as an Authorized High School Equivalency Test (HSET) Test Center, as presented.

L. Consideration of Approval of Stipulated Student Expulsion by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent or Guardian, as per Board Policy 5144, Section 22.

M. Consideration to Approve the Memorandum of Agreement between Oxnard Union High School District and DRAGG/Oxnard Police Department -Daniel Shrubb and Charles Woodruff, Program Directors

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between the Oxnard Union High School District and the DRAGG (Drag Racing Against Gangs and Graffiti)/Oxnard Police Department, as presented.

N. Consideration of Approval of the THRIVE-Truancy Habits Reduced Increases Vital Education (SARB/Truancy Funding Program)

It is the recommendation of District Administration that the Board of Trustees approve the THRIVE- Truancy Habits Reduced Increases Vital Education (SARB/Truancy Funding Program), as presented

O. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

P. Consideration of Approval of Teaching Internship Contract Between California Lutheran University and Oxnard Union High School District

It is the recommendation of district administration that the Teaching Internship Contract between California Lutheran University and Oxnard Union High School District be approved by the Board of Trustees, as presented.

Q. Consideration of Approval of Job Description Revision: Network Administrator

It is the recommendation of district administration that the revisions to the Network Administrator job description be approved by the Board of Trustees, as presented.

R. Consideration of Deletion of Oxnard Union High School District Board Bylaw 9210: Qualifications

It is recommended that the Oxnard Union High School District Governing Board delete Board Bylaw 9210 from its adopted bylaws, as presented.

## 12. ACTION

Alamillo requested that Action Item J be discussed first, out of consideration to audience members who were waiting for this item to be presented.

A. Consideration of Approval of OUHSD District Overarching Goals for 2014-2015

The trustees discussed again, the goal relating to proposed sites, and reiterated the fact that they supported one smaller learning community, and acquiring a site for a second at this time. It was further noted that available land is disappearing rapidly, and although we cannot buildout two parcels at this time, it is prudent to acquire a second parcel.

*Approved*

After some discussion it was agreed, after suggestions by Trustees Davis and Hall, that an additional goal be added to the Overarching Goals to read: *Re-examine the mission and vision of Alternative Education in the OUHSD*. Trustee Alamillo stated that an additional presentation is required on this once resourced, with associated costs. He noted he does not disagree with the concept, but does not think it should be on the list of board goals until financial resources are available. López Hanson noted the board has a precept based on anticipated revenues previously with respect to the LCAP and the raise for our teachers, prior to actually having the monies.

Trustee Davis noted that he has continued to request a Study Session on this matter.

Motion: Trustee Davis moved that the Board of Education Overarching Goals for the 2014-2015 be approved by the Board of Trustees, amended to include the additional goal noted, *Re-examine the mission and vision of Alternative Education in the OUHSD*. Seconded by Trustee Edmonds. Trustees Hall and López Hanson also responded in the affirmative; Trustee Alamillo dissenting. Vote 4/1.

B. Consideration of Approval of Donations

Trustee Alamillo recognized the following for their contributions to OUHSD: Stephen Slakey, Oxnard Soccer, Association, Oxnard Monday Club, Heriberto Rojo, Alex Alfaro Tennis Academy, Rosalinda, Torres, Robert Valles, Fagen Friedman & Fulfroost LLP, Vons.

*Approved*

Motion: Trustee Alamillo moved that the Board of Trustees accept the Donations and Community Recognitions Report for the reporting period June 16 – August 18, 2014, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

C. Consideration of Approval of the 2013-2014 Unaudited Actuals, Fiscal Year 2013-2014

Dickinson stated that the Education code requires these be approved on or before September 15, 2014 by the Governing Board of each school district.

*Approved*

Recap of unrestricted fund revenues and expenditures

- Revenues closed at just over \$117M; mostly through the LCFF (almost \$88M)
- ADA increased by over \$1M due to fewer suspensions and expulsions that helped create the final numbers
- Expense/unrestricted - \$103.8M (mostly employee costs)
- \$15.59M – contributions/encroachments (\$12M is Special Ed)

2013-14 this figure is \$3.1M. We are hopeful this will be the end of our deficit spending and have a balanced budget. It was noted that all restricted carryover is generally spent. The majority of this is Common Core; \$2.3M are remaining Common Core monies we will continue to spend. 14/15 – estimated ending balance with budget adoption: (added \$776K for expenses) \$8,678,020 Adopted Budget 14/15. 16/17 is the first year of a loss of revenue due to Prop 30 (.25% sales tax comes off). 17/18 is when the rest of the Prop 30 revenue falls off, we are then deficit spending again.

Site and categoricals. Total monies are \$3M with the majority being Common Core. Dickinson thanked Lupe Reyes and Dr. O'Brien for doing so well with Title 1. He stated he is very happy with the site budgets, as they had low carryover balances. On the positive side he noted in moving forward, the final state budget increased LCFF by \$46/ADA for a total of \$780K. Final STRs had an increase that was less than expected or \$400K. This included a one time mandate rev (on-time/CC) for \$1M for the Common Core. Workers comp rebate from VCSSFA – one time \$350,000. Enrollment figures go up/down @ \$8,329 ADA remains unknown, although we are up 200 students at this time. On the negative side, the \$766K in expenses was approved on 6/25/14 board meeting, H&W rates are at 7.66%; originally budgeted at 5% or \$665K, and staffing FTE goes up and down. The unit share calculation is unknown at this time.

Budget menu was adopted 6/25/14 @ \$968,500 (2 items already in the budget). All items have taken place or already are in process. Budget menu items to consider if/when funds are available were also presented. In response to board questions, Dickinson noted that at \$60K we could paint 3-4 classrooms per year in-house with our teams. He also noted that we have to spend have to spend 3% of our budget on routine restricted maintenance. The total of all menu items was \$4,727,000.

Dickinson noted CBEDS enrollment information would be ready in early October, First Unit Share calculation by Mid-October and that he would present the 1<sup>st</sup> Interim on December 10. He thanked Ms. Patsy Thomas and staff for their hard work in getting this completed early.

Motion: Trustee Edmonds moved that the Board of Trustees approve the 2013-2014 Unaudited Actual Financial Report and authorize the Superintendent or designee to sign the 2013-2014 Unaudited Actual School District Certification, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

D. Consideration of Adoption of Resolution No. 14-38, Resolution Closing Fund 212, Qualified School Construction Bonds, Building

*Approved*

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 14-38, Resolution Closing Fund 212, the Qualified School Construction Bond's (QSCB) Building, as presented, and requested that each of the following Resolutions be voted upon one right after each another in sequence (#38-40), dispensing with the full reading of the actual Action Item. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.



E. Consideration of Adoption of Resolution No. 14-39, Resolution to Close Fund 351, County School Facilities Fund for Modernization of School Facilities

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 14-39, Resolution Closing Fund 351, the County School Facilities Fund for modernization of school Facilities, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

*Approved*

F. Consideration of Resolution No. 14-40, Resolution Closing Fund 407, Special Reserve Fund for Capital Outlay Projects

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 14-40, Resolution Closing Fund 407, the Special Reserve Fund for Capital Outlay Projects, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

*Approved*

G. Consideration of Approval of Resolution No. 14-41, Resolution for Adopting the "GANN" Limit

Dickinson noted this is an annual item that is required with the unaudited actuals. He added that we cannot exceed the limitations imposed by Proposition 40.

*Approved*

Motion: Trustee Alamillo moved that the Board of Trustees approve the recalculation of actuals for 2013-2014 of the computation of appropriations limit and appropriations subject to the GANN limit and direct staff to submit this to the California State Department of Education, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

H. Consideration of Adoption of Resolution No. 14-42, Resolution for Oxnard Union High School District Conflict of Interest Code

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 14-42, Resolution for OUHSD Conflict of Interest Code, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

*Approved*

I. Consideration of Adoption of Resolution #14-43 Proclaiming September, 2014 as Hispanic Heritage Month

Motion: It is the recommendation of the Administrative Staff that the Board of Trustees approve the Adoption of Resolution #14-43 Proclaiming September, 2014 as Hispanic Heritage Month, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

*Approved*

J. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District/Adult School and the Ventura County Human Services Agency's Community Services Department for Job Club and Work Readiness Credential Classes

O'Brien introduced Diana Bautista, Principal and the coordinator of this new program. He noted that we are looking to form a partnership to lease rooms at HHS. The recipients in the program are ideal candidates for our work readiness program.

Motion: Trustee Alamillo moved that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District/Adult School and the Ventura County Human Services Agency's Community Services Department for Job Club and Work Readiness Credential Classes, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

*Approved*

K. Consideration of Adoption of New Board Policies and Administrative Regulation [First Reading] > 6020 Parent Involvement

O'Brien stated that under the requirements of receiving Title I funds is that the sites and Districts have this policy in place. We currently do not have this policy in place that will meet all requirements. He requested that a second reading be waived. O'Brien noted after this he would like to take this policy to parent meetings throughout the year to provide feedback. In response to questions from Dr. Davis regarding possible cost increases, O'Brien stated the most important areas have already been incorporated. He noted that he did not foresee any increase in costs, unless there are items in a non-title I school (ACHS). Parent involvement strategies are a requirement of the law, so these funds at that school may have to come from the general budget.

*Approved*

Motion: Trustee Alamillo moved that the Board of Trustees approve the Adoption of New Board Policies and Administrative Regulation [First Reading], as presented, > 6020 Parent Involvement, waiving the second reading. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

L. Consideration of Adoption of 21st Century Learning & Innovation Board Policy Revisions [First Reading] > 5131.62 Tobacco > 5144 Discipline > 5144.1 Suspension & Expulsion Due Process > 6173 Education for Homeless Youth > 6173.1(a) Education for Foster Youth

*Adoption of all items*

Williams thanked Kathy Greaves for all of the work she did over the summer in researching these policies. It was noted that the tobacco policy has been expanded. She stated that the discipline policy is now aligned to the CSBA suggested language, and addresses the LCAP and other means of correction. It was added that policies were needed to address the student rights of foster youth and homeless youth. Williams requested adoption at the First Reading. Dr. Soumakian stated the discipline issue would be stated separately.

Trustee Davis read the full recommendation of District Administration that Board Policies: 5131.62 Tobacco, 5144 Discipline, 5144.1 Suspension & Expulsion Due Process, 6173 Education for Homeless Youth, and 6173.1(a) Education for Foster Youth, first reading, be adopted by the Board of Trustees, as presented. He then stated these would be adopted, one item at a time.

The following motions were all made, as noted, policies adopted and carried unanimously as presented, waiving all second readings, and each adopted with a vote of 5/0.

Motion:

Moved: Trustee Davis, Policy #5131.62, *Tobacco*. Second: Trustee Alamillo.

Moved: Trustee Alamillo, Policy #5144, *Discipline*. Second: Trustee Hall.

Moved: Trustee Alamillo, Policy #5144.1, *Suspensions/Expulsions*. Second: Trustee Davis.

Moved: Trustee Alamillo, Policy #6173 *Education for Homeless Youth*. Second: Trustee Edmonds.

Moved: Trustee Alamillo, Policy #6173.1A *Education for Foster Youth*. Second Trustee Davis.

M. Consideration of Adoption of Revisions to Oxnard Union High School District Board Bylaw 9220: Governing Board Elections [First Reading]

*Approved*

In response to Trustee Davis' comments regarding his changes for the record, Trustee Hall asked if there was anything in the Ed Code that stated what would happen in case of a tie. Would it go by drawing by lot? In response, Davis stated he was open to revising the bylaw and bringing it back for a second reading. Hall further noted we are not the body that set criteria for this, and therefore, it should not be in our bylaws. It was also stated that candidates are responsible for their individual candidate statement. As such, related wording in the bylaw is not necessary, as the district would never have a need for this responsibility. Monies are paid to the county and not to the district. It was agreed that a potential tie would be resolved by lot, and the wording discussed under 3A would be removed from the bylaw. It was also agreed the item would come back for a second reading.

Motion: Trustee Edmonds moved that the Oxnard Union High School District Governing Board adopt the revisions to Board Bylaw 9220 *Governing Board Elections*, for First Reading, with the changes stated. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

N. Consideration of Approval of Request for Waiver Pursuant to Education Code Section 44253.11 Certificate of Completion on Staff Development to Provide Instruction to English Learners for Holders of Designated Subjects, CLAD Permit

*Approved*

Dr. Valles noted the purpose of this item is for a Jr. ROTC teacher that we have who does not have their CLAD, but they are currently enrolled in the program. He will have completed his classes by July 30, 2015. He has a preliminary credential at this time. No future waivers will be required.

Motion: Trustee Alamillo moved that Request for Waiver Pursuant to Education Code Section 44253.11 Certificate of Completion on Staff Development to Provide Instruction to English Learners for Holders of Designated Subjects, CLAD Permit for Matthew J. Masi be approved by the Board of Trustees, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

O. Consideration of Adoption of Human Resources Board Policy and Administrative Regulations Revisions [First Reading] > BP 4030 Nondiscrimination In Employment > AR 4031 Complaints Concerning Discrimination In Employment

*Approved*

Trustee Alamillo made a motion, which was rescinded. Trustee Davis stated that the BP number and the AR number didn't match the policy for 4030, and asked that staff look into the matter and put the information in a Friday update.

Motion: Trustee Alamillo made a second motion that Board Policy 4030 Non Discrimination in Employment and 4031 Complaints Concerning Discrimination in Employment first reading, be adopted by the Board of Trustees, waiving the second reading, and excluding the Administrative Regulation for 4030. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

### 13. ITEMS FOR FUTURE CONSIDERATION

As presented.

Dr. Soumakian stated that he has been working with staff on the tech update report, Carl Perkins grant funding update, enrollment update, safety plans, Desire2Learn report, Farm to School and plans to move forward, nominations for CSBA directors, and issues with SBAC. He noted this will be a state wide report, and by the 24<sup>th</sup>, we should have a timeline with the impacted school districts superintendents to get this information out to partner districts.

### 14. ADJOURNMENT

There being no further items of business on the agenda, Board President López Hanson adjourned the meeting at 9:50 p.m.

#### BOARD OF TRUSTEES



Steve Hall, Ed.D., Clerk

Approved as read

September 10, 2014



Gabe Soumakian, Ed.D., Secretary

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<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>