

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE BOARD MEETING

June 25, 2014

1. CALL TO ORDER

The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President López Hanson at 5:00 p.m., June 25, 2014, in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Socorro López Hanson, President
Gary Davis, Ed.D., Vice President
Steve Hall, Ed.D., Clerk
Wayne Edmonds, Trustee
John Alamillo, Trustee

Administration present:

Gabe Soumakian, Ed.D., Superintendent
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Stephen Dickinson, Assistant Superintendent-Administrative Services
Consuelo Hernandez, Executive Director-21st Century Learning & Innovation
Maureen Sheldon, Executive Assistant

Translators present:

Alba Holleman., David Gala.

Guests present:

Kathy Greaves, Robert Greaves, Kevin Dicey, Puneet Sharma, Rod Leard, Deanna Rantz, Glenn Lipman, Doug Campbell, Deanna Rantz, Kevin Dicey & his Sodexo manager (name), Dick Bellman, Michael DeLeon, Teodoro Lopez, and other interested parties.

2. PLEDGE OF ALLEGIANCE

Dr. Greg O'Brien led the Pledge of Allegiance. Socorro López Hanson noted that two of our students from Pacifica High School, John Heath and Alberto Lemus, were named to be flag bearers for upcoming World Cup in Brazil.

3. ADOPTION OF AGENDA

It is the recommendation of District Administration that the Board of Trustees adopt the Agenda of the June 25, 2014 Board meeting, as presented.

Motion: Moved by Davis as amended, to make four changes in order of presentation:

- Item 15F to be moved to follow after 12-A (the Actuarial Report itself).
- Move 6E (Superintendent's Evaluation) to end of meeting after 16 (Items for future consideration).
- "Pull" Consent Item I (Agreement with OPD for SRO) Services) for comment.
- Have separate votes on Action Item J – the two job descriptions on "Coordinator of Special Education" and "Science Fair Advisor".

Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Note: At several points during the meeting other items were taken out of order for the benefit of the audience and board members, as well as to ensure continuity. In two cases board reports were given, and immediately thereafter the respective Action Items were read their individual motions.

4. ADOPTION OF MINUTES

Regular Board Minutes: March 12, 2014

Motion: Moved by Trustee Hall, seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

Regular Board Minutes: March 26, 2014

Motion: Moved by Trustee Alamillo, seconded by Trustee Davis and carried unanimously. Vote 5/0.

Special Board Minutes: May 12, 2014

Motion: Moved by Trustee Alamillo, seconded by Trustee Hall and carried unanimously. Vote 5/0.

Regular Board Minutes: June 10, 2014

Motion: Moved by Trustee Alamillo/, seconded by Trustee Davis and carried unanimously. Vote 5/0

5. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- No public comment.

6. CLOSED SESSION

The board went into Closed Session at 5:08 p.m. to discuss the following items:

- A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- B. Student Personnel: [Education Code §35146, 48912, 48919]
- C. Conference with Real Property Negotiator (Govt. Code §54956.8) PROPERTY: Portions of certain real property located at 4345 Las Posas Road, in Somis, CA, just outside Camarillo, identified as Ventura County Assessor Parcel Nos. 156-0-180-165 and 167-0-250-445. AGENCY NEGOTIATOR: Stephen Dickinson, Asst. Superintendent Admin Services; Jeff Hoskinson, Bowie, Arneson, Wiles & Giannone NEGOTIATING PARTIES: Church of Jesus Christ of Latter-Day Saints UNDER NEGOTIATION: Price and terms of payment
- D. Conference with Legal Counsel – Potential Initiation of Litigation (Govt. Code §54956.9(d)(4)):1 potential case.
- E. Superintendent’s Evaluation – moved to end of meeting, to take place just prior to adjournment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The board reconvened in Closed Session at approximately 6:30 p.m. Board President López Hanson stated that action was taken on two items:

- The Board of Trustees of OUHSD approved the appointment of Diana Batista to the position of Principal of the Adult School for the 2014-2015 school year.
Motion: Moved by Trustee Alamillo, seconded by Trustee López Hanson and carried. Vote 4/1. Dissenting: Trustee Edmonds.
- The Board of Trustees of OUHSD approved the appointment of Monica Phillippe and Allen Monroe to the position of Associate Principal for the 2014-2015 school year.
Motion: Moved by Trustee Alamillo, seconded by Trustee Davis, and carried unanimously. Vote 5/0.

8. BOARD RECOGNITION

A. Radio Formula and Gold Coast Broadcasting

Pablo Ortiz and Alma Mendoza were unable to attend but we wanted to recognize them for their outstanding service to the community.

B. 2013-14 Student Representative to the Board – Max Zielsdorf

Ms. Kathy Greaves presented a plaque on behalf of the board to Max Zielsdorf for his valuable input. She noted that he received a perfect score on the CASHEE and that he has plans on becoming a mechanical engineer. Greaves gave accolades to Max for attending all of our meeting and for being such a wonderful contributor on behalf of his fellow students. A photo was taken with President López Hanson and Max. His mother, who accompanied him, was also recognized. All board members expressed their thanks to Max for sharing his time and expertise, and wished him well in his future endeavors.

9. AUDIENCE TO ADDRESS BOARD OF TRUSTEES

Retiree Benefit Health Trust

- Comments were expressed that the retirees are looking forward to hearing the results of the actuarial study, and that they are hopeful the fund has grown. The committee stated that they still believe this trust could become self-funded, and that the savings from the medical plan could pay down the monies associated with the trust.

Budget 14/15

- Support was requested for the two hours of college and career technician coverage per day at Hueneme High School.
- Full time counselor was also requested for Special Programs at ACHS. It was expressed that many of the wonderful projects we have or are offering are not as important as counseling services for our students, as an individual in this role helps determine the success of a student, and enables them to be better prepared to enter college.

New School Sites

- Comments and concerns were expressed about the possibility of building a new high school at the current Hobson Park location. It was noted that this is the only all-purpose park in Oxnard, and that even nearby elementary schools regularly frequent the park. We must contemplate what it truly means to bulldoze this park in order to put up a high school. There are other kids in our community as well, and their quality of life is important.

10. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Trustee Hall

- Attended graduation at ACHS and was impressed by the pride that existed of faculty and staff, and the speeches from all 17 valedictorians. He expressed that it is like a second home to those that attend.
- Dr. Hall noted that at the FHS graduation he was the only one on the stage with a cap and gown on. He stated that as role models to what our students should aspire to, we should all be wearing a cap and gown.

B. Trustee Edmonds

- Prior week he attended the new RCHS site.
- Attended the Adult Education and two other graduations.

C. Trustee Alamillo

- Indicated that trustees had been told to keep their cap and gown the prior year.
- Attended HHS graduation and said that a huge sense of pride was exhibited throughout.
- Students are proud of where they are and what they are learning.
- Highlight was Oscar Hernandez saying a welcome to the Philipino parents in their native language.

D. Trustee Davis

- Very pleased with Condor, CIHS, Adult School and Frontier. Students were well prepared with their speeches.
- Thanked Lisa Sandowski, of VCOE, who heads up the CAL-SAFE program, and thanked her for sending the photos and notes and recognizing her students' successes.

E. Trustee López Hanson

- At RCHS site for the first concrete pour. Excited to see all the activity going on.
- Honored to participate in 3 graduations: RMHS, FHS and Condor School.
- Stated that she was very impressed with several of the students at Condor and Frontier. One of these students was homeless. The other student was a young woman who had persevered and graduated because she wanted to be a role model for her young daughter. She further stated that she was very impressed with the words of Mr. Dabbs, commenting on the diversity of the population, where three communities come together and make it happen.

11. SUPERINTENDENT'S REPORT –

A. General Report, Gabe Soumakian, Ed.D

Soumakian reported on the following:

- Great graduation ceremonies. Impressed with the student speakers and how respectful the parents and students were of others.
- Summer School began on June 16, 2014 with over 1,200 students enrolled.
- Board has authorized additional courses.
- Finished the school year with two half-day administrative retreats. Discussed in detail the Smarter Balance and the new EL standards, as well as the LCAP data measurements. Overall summary of our student achievement data, and the 8 state priorities. Presentation on the Common Core state standards.
- Purpose: debrief, as well as to have conversations regarding what we need to achieve in conjunction with our overarching goals and planning for 2014.
- All administrators in the same room at one time hearing the same message.
- 5th and final LCAP Advisory meeting was held last week. This is on the agenda for Action tonight.
- Trustee Hall asked that out of respect to the public and the board who had been patiently awaiting the Actuarial Report, that it be moved before 11B. President López Hanson noted that the board would move directly to this Item 12A.

B. End of Year Report for Overarching Goals – Gabe Soumakian, Ed.D.

- In September 2013 our Blueprint for Greatness was adopted; our overarching goals are guided by this document.
- Prepare students for college and career readiness, close the achievement gap, implement the LCFF while eliminating deficit spending by 2014/15, building two new high schools, and supporting a safe schools and a positive learning environment.
- Literacy has tripled for our seniors.
- Increased number of students taking AP courses, and enrolled in Academy Courses.
- Naviance – our seniors will be applying for college online through the great work of our technicians
- AVID courses will be available district wide.
- Have really focused on reducing the Ds and Fs grades, and are currently awaiting data.
- APEX course resulted in more than 1358 students completing 14,630 of credit recovery.
- Reduction of suspensions by 42%; expulsion reduction by 41% over the prior year.
- Our teacher needs have worked very hard to build our professional development communities.
- Classroom instructional walkthrough provided teacher feedback yielding 7500 visits using Digicoach.
- Increase of .93% attendance increased our attendance and enrollment, yielding an additional 347 ADA or \$2.6M in revenue.

- Tightened our master schedule to ensure we are spending effectively.
- Looking for the Oxnard #8 location; completed two major pool projects at ACHS and HHS, and we are building RCHS.
- This is truly a team effort and we are very proud of our accomplishments.

12. REPORTS TO THE BOARD

A. OUHSD Actuarial Update on Retiree Health Plans – Steve Dickinson

Michael DeLeon and Steve Dickinson presented. Dickinson stated that he had positive news in the report. He began by noting that the plan was closed to new participants in 2004. There were some changes in 2013 that resulted in significant savings to the plan. Over the past two years (since 2011) we would have expected all of our liabilities to increase. If we could have continued to earn 6% each successive year we would just meet expectations. All future benefits we expect to be paid out of the \$235M over the life of this plan, and this would cover all future costs. We would not have to use any monies from the General Fund, if we had that amount of money in there. The accrued liability for a new hire is '0', and then that cost is spread over the length of their career. The accrued liability represents the amount that has been earned due to service already provided. The asset or actuarial value is slightly lower than in July 2013, however, \$40M is the amount we had in the actuarial basis on our assets – the difference is how much is unfunded which is \$166M. This is the difference between the liability that we have and what we have actually set aside. We are about 20% funded at this time, and the July 14 balance is approximately \$45-46M.

In 2008, we were required to provide transparency to our retirees, and account for any amount that we are under contributing to the plan. Or in this case, \$58M over the last five years. OPEC cost is similar to benefits in the past that we never set aside money for, and instead of paying up front, we pay over a 25-30 year period. We must contribute more in order to become fully funded. Our retiree plan will end at some point, and at some point our plan will be '0'.

Around 2040/41, you no longer have to contribute from the General Fund, and the monies will come out of the trust. At that time the trust will have about \$175M. He stated that he has concerns over us tapping into the fund as these monies increase. For budgetary purposes, we would go from paying \$25M from the General Fund to overnight, shifting all of this to the trust.

Trustee Hall commended the district for setting this fund up. The amount we must contribute over the future years goes up from \$8 to \$25M over the next 25-30 years. The trust, however, does not alleviate that burden until 2041. He stated that until the trust is fully funded we will not use it to pay for benefits. Trustee Alamillo noted that more than half of the people covered by the trust, won't be able to take advantage of it when it becomes fully funded. He went on to say that we need to discuss other options, other than waiting until it is fully funded. Hall stated that perhaps we could go out to a third party to resource other options, to have the trustee board review those, and what makes the most sense to prudently utilize those funds for the betterment of our district and our retirees.

B. OUHSD Retiree Health Benefits Trust Membership Update – Steve Dickinson

This update was complete after a vote on Action item for the Actuarial vote, subsequent to Item 12A.

In response to Dickinson's comments regarding the trust, Trustee Hall stated that in some districts the representatives are specified by position, rather than by 'person'. i.e. Director of Fiscal Services, Assistant Superintendent of Admin Services, and so on. This enables eligibility not to become about personality or popularity. One benefit of designating by position is that the trust doesn't have to re-appointment anyone all of the time – this happens naturally.

Hall also expressed concern that a principal is currently on this committee, when perhaps, his time should be spent on the site. He stated he would like this brought up. It was reiterated that the configuration of this trust can be however we wish to make it. The role of the trust is 'to invest wisely and safeguard employee investments'. It was also noted that the trust members have the authority to 'amend' the trust themselves. Trustee

Alamillo stated that because the board has a fiduciary duty to ensure that people are on the trust board who watch over the fiscal responsibility, supports the idea of 'by position' to ensure ease and continuity. Dickinson stated that this was in accordance with what the resolution states.

Trustee Davis noted there was a resolution of the board of trustees to establish the trust. It was stated that it could be amended, but the process would require much assistance in the form of legal help. Trustee Hall said he would like to put this matter back on the agenda as an Action Item item. He noted that he would like to pursue the actuarial update as an independent study session.

**C. California Career
Pathway Trust Grant
Update – Deanna Hanson,
Gabe Soumakian Ed.D.**

Deanna Hanson- National Academy Foundation and Gabe Soumakian, Superintendent presented this update. Guests were introduced who have provided much support, and it was noted that we have 40 groups have provided support toward this effort and written letters. It was noted that Gary Cushing was the representative from the Camarillo Chamber, and the representative from the Oxnard Chamber is Susan LeFay. The key partner working with the District is the Ventura County Civic Alliance is David Moron.

- Dr. Soumakian has given presentations of this work to many community organizations and those within the state. This entire effort for the grant provides supports for all students to be more challenged and successful.
- 4 components: career themed academies, work-based learning, support services, technical skills. School districts are using these pillars ad Linked Learning has seen a huge increase in student scores and development
- Training and development of California's future, and making this area competitive for local growth, are about the student's learning skills to fill local jobs upon graduation.
- Only 4 districts were awarded the \$6M grant; all of the others were regions combined of multiple districts. We have really achieved something. The state received 123 eligible applications. Will receive the actual monies in September 2014.
- This is the first time there ever was a grant to develop a work-based learning infrastructure so all students have this opportunity. If we don't meet what we say we will do in year one, there is no year two. The accountability piece has never been in place, but it is now and this is crucial.
- Functions provided: bringing people together, working with the District to measure the results of what is working, outcomes, how the monies are being spent, and most importantly, sustainability. The monies are used over 3 years. The fifth year is critical as to the exact amount of monies that must be spent that final year.
- Primary partners: Chambers of Commerce, Local governments, regional foundations, Ventura County Civic Alliance, Partner School districts, workforce investment boards, community colleges and other postsecondary, to name a few.
- Linked Learning, Smarter Balance Assessments and Common Core all tie together to ensure that we will be successful. We must make learning real and connect this to our students' lives. Believes this will succeed because it is an entire linked system, rather than simply a program.
- Trustee Davis requested a document of accountability to explain what this means, and if we do not meet this at year two, what are the ramifications. Trustee Edmonds commended Dr. Soumakian for his vision, and commended him for seeing it to fruition. Trustee Alamillo stated that he believes in 'learn by doing', at the same time as embedding in there the core of education. He requested a freshman orientation class that encompasses an orientation to our 30 models.
- Dr. Soumakian thanked the Oxnard College and Ed Foundation for providing the base funding of NAF and allowing students to be more effective and efficient as they look toward college and completion of those years.

13. PUBLIC HEARING

A. Regarding the Consideration and Adoption of a Statutory School Fee Increase in Accordance with the State Allocation Board ("SAD") Statutory School Fee Increase for New Residential and Commercial/Industrial Construction

President López Hanson opened the hearing at 8:35 p.m. Upon receiving no written comments López Hanson closed the public hearing at 8:39 p.m.

The board immediately went to Action Item O for reading, motion and approval.

B. Relative to, and Considered Adoption of, "Resolution of Necessity of the Board of Trustees of the OUHSD Authorizing the Condemnation of Certain Property Owned by the Church of Jesus Christ of Latter-Day Saints for the Purpose of Constructing Necessary Road Improvements to Serve the Rancho Campana High School Project."

President López Hanson opened the hearing at 8:40 p.m.

Steve Dickinson stated that Rancho Campana construction is underway. This derives from an effort, as noted in the environmental impact report, to construct a right turn improvement as noted. The district must acquire a permanent portion of land from the Church of Jesus Christ of Latter Day Saints along Las Posas in order to accomplish this. On June 9, 2014, our legal counsel notified the church of this necessity and their right to be heard at this hearing. The church has not expressed a written request and as such, has waived its right to be heard at this hearing. Upon receiving no written comments López Hanson closed the public hearing at 8:44 p.m. Board members moved directly to Action Item P for reading, motion and approval.

14. CONSENT CALENDAR

Motion: Trustee Alamillo moved to adopt the Consent Calendar items, as amended, pulling Consent Item I for discussion. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

A. Consideration of Adopting an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend

Consideration of Adopting an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend, as presented.

B. Consideration of Approval of Authorization of Signatures

It is the recommendation of the District Administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.

C. Consideration of Approval of Approval of Revision of 2014-15 Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center

It is the recommendation of District Administration that the Board of Trustees approve the revised annual agreement between Oxnard Adult School and the VCOE Career Education Center, as presented.

D. Consideration of Approval of Consideration of Approval of Agreement between Oxnard Union High School District/Rio Mesa High School and UCSB Early Academic Outreach for 2014-2015 School Year

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District/Rio Mesa High School and UCSB Early Academic Outreach for 2014-2015 school year, as presented.

E. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District/Oxnard Adult School and Hueneme School District/Port Hueneme-South Oxnard

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding with the Hueneme School District/Port Hueneme-South Oxnard Neighborhood for Learning, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District/Pacifica High School and The Event Group for Proms 2015 and 2016

It is the recommendation of District Administration that the Board of Trustees approve the ratification of agreement between Oxnard Union High School District/Pacifica High School and The Event Group for Prom 2014, as presented.

G. Consideration of Approval of 2014-2015 Annual Agreement between Oxnard Union High School District/Pacifica High School and Learning for Living, Inc. for Assemblies

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District/Pacifica High School and Breaking Down the Walls, as presented.

H. Consideration of Approval of Agreement between Oxnard Union High School District and Oxnard Police Department for Additional Services

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Oxnard Police Department for additional services, as presented.

I. Consideration of Approval of Agreement between Oxnard Union High School District and Oxnard Police Department for 2014-2015 School Year Services

Trustee Davis expressed appreciation to the Oxnard Police Department, as they provide essential services to our school to protect our students.
Motion: Trustee Davis moved that the Board of Trustees approve the agreement between Oxnard Union High School District and Oxnard Police Department for 2014-2015 school year services, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

After the vote, Trustee Alamillo requested that Action Items G and H be moved up, prior to Donations, to accommodate members of the audience.

J. Consideration of Approval of Purchase Orders and Direct Pays, May 15 - June 11, 2014

Purchase Orders totaling \$702,212.37 and Direct Pays totaling \$936,740.30 be approved, as presented.

K. Consideration of Approval of Non-Public School Placement for Student Case Number 28-30, according to the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Case Number 28-30, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

L. Consideration of Approval of Consideration of Approval of Waiver of CAHSEE Requirement for OUHSD Students with Disabilities

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Waiver of CAHSEE Requirement for OUHSD Students with Disabilities, as presented.

M. Consideration of Approval of 2014 Oxnard Union High School District Graduates

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2014 Oxnard Union High School District Graduates, as presented.

N. Consideration of Approval of APEX Agreement for the 2014-15 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approves the APEX Agreement for the 2014-15 School Year, as presented.

O. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc.

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and enVision Consulting Group, Inc., as presented.

P. Consideration of Approval of Stipulated Student Expulsion by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

Q. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

R. Consideration of Approval of Condor High School 2014-2015 School Calendar

It is the recommendation of District Administration that the Board of Trustees approve Condor High School's 2014-2015 school calendar, as presented.

S. Consideration of Approval of the Agreement between Digital Edge Learning and Oxnard Union High School District for an Annual License for digiCOACH

It is the recommendation of District Administration that the Board of Trustees approve the Agreement with Digital Edge Learning Annual License for digiCOACH as defined in the exhibit.

15. ACTION

A. Consideration of Approval of Donations, May 19 - June 13, 2014

Trustee Alamillo recognized the following for their contributions to OUHSD: Heriberto Rojo, Ira Elton Eure, Rosalinda Torres, Anthony & Sylvia Diaz, Jostens, Oxnard Soccer Association.

Approved

Motion: Trustee Alamillo moved that the Board of Trustees accept the Donations and Community Recognitions Report for the reporting period May 19 - June 13, 2014, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

B. Consideration of Approval of the Proposed Local Control Accountability Plan for the 2014-15 School Year

Dr. Greg O'Brien noted that he led our fifth and final LCAP meeting this past Tuesday to receive any further input and/or changes to the plan. This was conducted by multiple individuals in the community. He noted that the challenge is to implement all areas of the plan, and to evaluate our metrics and be more successful in the years ahead. Trustee Davis thanked Dr O'Brien for all of his efforts. Dr. O'Brien thanked Ms. Lupe Reyes as well for her work with VCOE and the Foster Youth organizations, who assisted in providing excellent input from the community.

Approved

Motion: Trustee Alamillo moved that the Board of Trustees adopt the proposed Local Control Accountability Plan for the 2014-15 school year, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

C. Consideration of Approval of Proposed Budget for the Year Ending June 30, 2015

Steve Dickinson provided an overview of this action item, noting the California Ed Code requires that the governing board shall adopt a LCAP plan or annual update in a public meeting, which shall be held after, but on the same day as, the public hearing. This meeting shall be the same meeting as that during which the governing board adopts a budget. It was noted that at the time of preparation of the District's budget, the State of California had not yet adopted their 2014/15 budget. Therefore, some of the assumptions contained in our proposed budget may change.

Approved

It was stated that the proposed budget showed a \$789,005 unrestricted surplus for 14/15, which has been assigned for future budget adjustments, if authorized by the Board. At the budget study session on June 10, the board discussed eleven possible uses for that funding with associated costs for each.

Much discussion ensued, and it was requested the Board accept this Item, with an addition to transfer the \$789K into expenses. We would immediately post positions and submit quotes for projects that were on our lists. Concerns were raised regarding the nursing coverage at FHS. We are working with HR to prepare several different job descriptions

to provide a health aid/classified employee for health services. Can we possibly achieve more hours of coverage with this dollar amount and funding amount to a position, thereby having someone there more on a regular basis. Trustees also inquired when our next opportunity would be to add to the existing list. Dickinson stated he would not be comfortable doing so before September, when enrollment and staffing is set, as well as the unit share. It was noted that the Coordinator of Special Education was already budgeted, so if the Item was approved, the board would be authorizing that position.

Trustee Hall expressed his concern that the board has become involved in picking summer projects. He stated his belief that this is part of summer operations and maintenance, and that next year, we should have a discussion as to what is the purvue of the board and what is the Superintendent's. Dickinson thanked the budget department for all of their hard work, and also the board, the administrative team and all in the district, whether directly or indirectly who assisted in achieving our goals.

Motion: Trustee Alamillo recommended that the Board of Trustees approve the 2014-2015 Adopted Budget Financial Report, including the eleven items listed above totaling \$776,000, and authorize the Superintendent or designee to sign the Adopted Budget Certification. Trustee Hall seconded the motion, with comment, that the Superintendent should be commended into turning deficit spending into a surplus. This was a board goal. The motion was carried unanimously. Vote 5/0.

**D. Consideration of Approval
Revision of Common Core State
Standards Budget**

Approved

Dr. O'Brien noted that the state gave us \$3.2M in Common Core funding, \$860K is for Professional Development, \$1M Curriculum, and \$1.3M Technology. He noted we will be purchasing \$1.3M in 200 laptops shortly, and would like to transfer \$400K from the curriculum area into the technology area. We have no positions wholly funded out of our Common Core monies. It was stated that Jane Mintz's position is funded out of Title II monies. Through April of this year we have spent \$546K of the \$1.3M technology monies. Some concern was expressed that perhaps that placed the curriculum monies too low. Dr. O'Brien stated that VCOE does not see new materials coming available within the coming year that are closely aligned with our programmatic needs. In the coming months he envisions spending only about \$100K in math materials, and further, that being frugal with these monies does not benefit us. We have to use all monies by the end of June.

Motion: Trustee Alamillo moved that the Board of Trustees approve the CCSS budget revision, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

**E. Consideration of Adoption of
Resolution No. 14-32, Resolution to
Close Fund 403, Pacifica High
School Special Reserve Fund for
Capital Outlay Projects**

Approved

Dickinson noted that we transferred the funds back in March 2014, and require a form Resolution for this process.

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 14-32, Resolution Closing Fund 403, the Pacifica High School Special Reserve Fund for Capital Outlay Projects, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

**F. Consideration of Acceptance of
Oxnard Union High School District
Retiree Health Program Actuarial
Valuation**

Approved

Note: this Item was considered and approved directly after 12A at 7:47 p.m.

Motion: Trustee Alamillo moved that the Board of Trustees accept the Oxnard Union High School District Retiree Health Program Actuarial Valuation, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

G. Consideration of Approval of California Construction Management Program Management Fees for Rancho Campana High School

Steve Dickinson noted that this item is primarily a recap, and provides *not to exceed fees* from the estimated start time of the project to-date, and estimating through the completion date of 2015. He stated that we appreciate the fact that CCM is using the same rates from 2012, and is locking them in for the duration of the project.

Approved

Motion: Trustee Alamillo moved that the Board of Trustees approve a total budget of \$3,004,398 for fees and reimbursables for Program Management Services under its existing agreement with California Construction Management. Seconded by Trustee Edmonds, and carried unanimously. Vote 5/0.

H. Consideration of Approval of Food Services Management Contract

Steve Dickinson noted that we are in the fifth year of Sodexho's contract. As such, he conducted a request for proposal on May 14 and responses were collected on June 17. The District received 4 bids which is twice the normal amount. Dickinson stated that the USDA mandates that we submit an RFP every 5 years, and that these be renewed once yearly. We also have the option to cancel, for cause, giving 60 day notice. He noted that each bid was evaluated on pre-set criteria. The scoring was a high of 100. Sodexho received the highest mark of 98.5% was the highest. He went on to state that this is a heavily regulated RFP and that his recommendation was to approve Sodexho pending CDE final approval. Dickinson further noted that all RFPs must be sent to the USDA with the contract and the scoring sheets. Once we receive approval from them, then we actually sign the contract. If they don't approve the contract until later, we would pay for that cost out of the general fund, and after the fact that would be paid for out of the cafeteria fund. Our goal is increased participation.

Approved

Motion: Trustee Alamillo moved that the Board of Trustees approve Sodexo USA, Inc. for the 2014-15 Food Service Management Contract, pending CDE final approval, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

I. Consideration of Approval to Purchase Student Laptops and Storage Carts for Smart Balanced Assessment Consortium (SBAC) Testing

Steve Dickinson noted that the board was proved reports regarding bids to adequately support technology for our students. He noted that the District received 3 quotes. The winning quote was from Dell at \$1.3M, noting HP's was \$1.55M and Lenovo's was \$1.7M. Board members expressed that they had requested an updated IT plan and were expecting something that would provide an overview of our program, with this included in it. Dickinson stated there is a required 3-year technology plan, and that ours was updated in the last 8-9 months. It was suggested that a study session be held at the first meeting in September, so we can discuss if our needs have changed. Available data and information pertaining to the SBAC was also requested.

Approved

Dr. Soumakian noted that this matter is very time sensitive. We have looked at multiple tablets: they were tested by staff, students and teachers. Our biggest challenge is screen size, with respect to the Smarter Balance Assessments. 10" remains very challenging for our students. He stated that our choice meets the spec for a price point, wi-fi and for everything the students will be using. This meets the compliance for instructional basis. There is also a timeline factor and there is a delivery timeline for these to come as prepared as possible. We achieve this by creating our own image and it is sent to the factory ahead of times to obtain our bids/pricepoint. Once these arrive onsite, we must name these and add these to our domain. The turnaround time to our schools is about 6-8 weeks, but the entire process takes about four months. Soumakian noted we will transition getting these out to sites in phases. Dickinson noted that he wants them at our sites no later than September/October. Concerns were also noted about the size and cost of the purchase, and labor to get the laptops up and running, but it was also stated that holding off on approval could potentially jeopardize student test scores.

Motion: Trustee Alamillo moved that the Board of Trustees approve the purchase of student laptops and storage carts for SBAC testing, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

J. Consideration of Approval of New Job Descriptions, [First Reading] > Coordinator of Special Education > Science Fair Advisor

Approval of Both Job Descriptions: Two Individual Motions

Per request, it was decided that each job description would be considered separately for individual motion. In considering the Special Education position, concern was raised about the broad scope of the job, and that it was very similar to what we previously had. Dr. Soumakian commented that he wanted the position to have broad capabilities, for purposes of flexibility, in order that this role may adequately support the Director.

Motion: Trustee Hall moved that the *Coordinator of Special Education* be approved by the Board of Trustees, as amended, and that the wording missing under 'A' be corrected, and that the second reading be waived in order to expedite posting. Seconded by Trustee Alamillo. Vote 5/0.

Motion: Trustee Edmonds moved that the *Science Fair Advisor* be approved by the Board of Trustees, as amended, waiving the second reading. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

K. Consideration of Approval of New Job Description: Director of Career Pathway and Community Partnerships, [First Reading]

Approved

Dr. Soumakian stated that this position, as well as that for clerical support, is funded in the grant and is built into the budget.

Motion: Trustee Alamillo moved that the Director of Career Pathways and Community Partnerships job description be approved by the Board of Trustees, as amended to waive the second reading. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

L. Consideration of Approval of Revision of Resolution No. 14-23, Authority for the Board of Education to Improve Compensation for Certain Categories of Employees After July 1, 2014

Approved

Steve Dickinson noted that this item was revised two months ago, however, we need to change the verbage from salary and benefits to 'compensation'.

Motion: Trustee Davis moved that the Board of Trustees approve revision of Resolution No. 14-23, Authority for the Board of Trustees to Improve Compensation for Certain Categories of Employees After July 1, 2014, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

M. Consideration of Adoption of Revisions to Oxnard Union High School District Board Bylaw 9200: Limits of Board Member Authority [First Reading]

Approved

Trustee Davis noted this bylaw was first adopted in 1995 and revised in January 2004. He stated that the CSBA sample suggests a slightly different title.

Trustee Davis made a motion to waive the second reading, seconded by Trustee Edmonds. Trustee Alamillo noted that he preferred the original wording, further noting the Board should not have any authority over staff. He stated that he would only approve if the wording was amended. More discussion ensued regarding procedures for employees to get their issues resolved, and how would they execute these procedures overall. Trustee Davis pulled his motion.

Motion: Trustee Alamillo recommended that the Oxnard Union High School District Governing Board adopt the revisions to Board Bylaw 9200 to be re-titled Limits of Board Member Authority, for First Reading. Seconded by President López Hanson, and carried unanimously. Vote: 5/0. Trustee Hall suggested we consider putting language in this bylaw regarding what an employee should do for handling a complaint procedure.

N. Consideration of Adoption of Revisions to Oxnard Union High School District Board Bylaw 9210: Qualifications [First Reading]

Approved

Trustee Davis stated that this bylaw was first adopted in 1976 and last in 2004. He added that there is no sample bylaw pertaining to this. Much discussion ensued with some members of the board expressing that they felt Bylaw 9210 should be left in its current form as it is more generic and wider in scope. Trustee Alamillo made a motion to leave Board Bylaw 9210 as written, in the current OUHSD Board Bylaws but the motion failed to receive a second. Subsequently, a second motion was brought forth.

Motion: President López Hanson recommended that the Oxnard Union High School District Governing Board adopt the revisions to Board Bylaw 9210 to be re-titled Eligibility for Governing Board Members, for First Reading as submitted. Seconded by Trustee Davis, and carried unanimously Vote 5/0.

O. Consideration of Adoption of Resolution No. 14-33, Resolution of the Board of Trustees of the Oxnard Union High School District Approving an Increase in Statutory School Facility Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education code Section 17620 and Government Code Section 65995

Approved

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 14-33, Resolution of the Board of Trustees of the Oxnard Union High School District approving an increase in Statutory School Facilities Fees imposed on new residential and commercial/industrial construction pursuant to Education Code Section 17620 and Government Code Section 65995, as presented. Seconded by Trustee Alamillo and carried unanimously. Vote 5/0.

P. Consideration of Adoption of Resolution No. 14-34, Resolution of Necessity of the Board of Trustees of the Oxnard Union High School District Authorizing the Condemnation of Certain Property Owned by The Church of Jesus Christ of Latter-Day Saints for the Purpose of Constructing Necessary Road Improvements to Serve the Rancho Campana High School Project

Approved

Motion: Trustee Edmonds moved that the Board of Trustees adopt Resolution No. 14-34, Resolution of Necessity of the Board of Trustees of the Oxnard Union High School District Authorizing the Condemnation of Certain Property Owned by The Church of Jesus Christ of Latter-Day Saints for the Purpose of Constructing Necessary Road Improvements to Serve the Rancho Campana High School Project, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

16. ITEMS FOR FUTURE CONSIDERATION

As presented.

Dr. Soumakian noted that the next scheduled meeting is August 13. He discussed as placeholders August 14th and 15th as available dates. President López Hanson stated she was not available after the 14th. It was noted that the board would have a study session in the future on IT, but no later than September.

Trustee Davis asked that we revisit our priority of Oxnard possible sites on August. He stated that he would like to have the Penfield consultants get involved and do a caravan. Dr. Soumakian proposed August 7 as a possibility. Trustee Hall asked that the district overarching goals be reviewed again in August.

It was stated that the next Study Session was slated to be held at the City of Camarillo chambers. President López Hanson noted that for study sessions, more staff members join us so this presents an inconvenience. The board was to be informed of the final decision on this matter.

17. ADJOURNMENT

There being no further items of business on the agenda, Board President López Hanson adjourned the meeting at 10:31p.m. and board members went back into Closed Session to discuss the Superintendent's Evaluation.

Motion: Trustee Alamillo made a motion to extend the meeting past 10:30 p.m. Trustee Davis seconded the motion and it was carried unanimously. Vote 5/0. The meeting resumed into Open Session at 11:44 p.m. There was no action to report. The meeting adjourned at 11:45 p.m.

BOARD OF TRUSTEES



Steve Hall, Ed.D., Clerk

Approved as read

August 13, 2014



Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:
<http://www.ouhds.k12.ca.us/about/schoolboard/datesagendas.htm>