

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

December 9, 2015

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 3:30 p.m., December 9, 2015, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President  
Wayne Edmonds, Clerk  
Gary Davis, Ed.D., Member  
Karen M. Sher, Member

#### Administration present:

Robert Fraisse, Ph.D., Interim Superintendent  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Tom McCoy, Ed.D., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Maureen Sheldon, Executive Assistant

#### Translators present:

Anna Rangel, Moria Gallo

#### Guests present:

Kathy Greaves, Doug Campbell, Ray Gonzalez, Roger Adams, Bill Dabbs, Ray Senesac, Diana Batista, Ken Goeken, Bijou Beltran, Christina Mahone, Lupe Reyes-Castillo, Patsy Thomas, Steve McFarland, Peggie Eichhorn, McPherson & Jacobsen, Robert Greaves and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

President Hall asked Kathy Greaves, Principal/Condor, to lead the Pledge of Allegiance to the Flag.

#### 3. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD

##### A. ELECTION OF OFFICERS 2016

It is the recommendation of District Administration that Board of Trustees elect a President, Vice President and Clerk of the Board for 2016.

##### (1) ELECTION OF BOARD PRESIDENT

Interim Superintendent Robert Fraisse conducted the election for Board President. Nominations were opened at 3:31 p.m. Trustee Herrera nominated Steve Hall. The nomination was seconded by Trustee Sher, and there being no further nominations, they were closed with motion by Trustee Davis, and second by Trustee Edmonds. A roll call vote was taken.

Motion: Voting in the affirmative and carried unanimously: Trustees Davis, Sher, Herrera, Edmonds and Hall. Vote 5/0. Steve Hall was elected President of the Board for 2016.

##### (2) ELECTION OF BOARD VICE PRESIDENT

Board President Hall then conducted the election for Board Vice President. Vice President Hall nominated Trustee Herrera. The nomination was seconded by Trustee Sher, and there being no further nominations, they were closed and a *roll call vote* was taken.

Motion: Voting in the affirmative and carried unanimously: Trustees Davis, Sher, Herrera, Edmonds and Hall. Vote 5/0. Beatriz R. Herrera was elected Vice President of the Board for 2016.

**(3) ELECTION OF BOARD  
VICE CLERK**

Board President Hall then conducted the election for Board Clerk. Trustee Edmonds nominated Trustee Sher, and the nomination was seconded by President Hall. There being no further nominations, they were closed and a *roll call vote* was taken.

Motion: Trustees Hall, Herrera, Davis, Edmonds and Sher voted in the affirmative. Vote 5/0. Trustee Sher was elected Clerk of the Board for 2016.

**B. Appointment of Representation to  
Vote in Election for Members of the  
County Committee on School  
District Organization**

Board President requested nominations for a representative to vote in the election for Members for the County Committee on School District Organization.

Motion: Trustee Herrera nominated Trustee Davis. The motion was seconded by Trustee Sher. There being no discussion, and no other nominations, Trustee Davis was appointed to be the representative. *Roll Call vote.* All members voted in the affirmative. Vote 5/0.

**C. Appointment of Secretary to the  
Governing Board**

Board President presided over the appointment of Robert Fraisse, Ph.D. as Secretary to the Board of Trustees.

Motion: Hall nominated Robert Fraisse, which was seconded by Trustee Herrera. The motion was carried unanimously. Vote 5/0. (*no roll call vote*)

**D. Approval of the OUHSD Board  
Meeting Dates, 2016**

Board President Hall brought forth the item recommending approval of the OUHSD Board Meeting dates for 2016. Trustee Sher requested the board move all dates to begin a week earlier starting January 6 and every two weeks thereafter. She noted that if this does not happen, she will miss many meetings. Trustee Davis indicated he could support such a change, with the exception of the April 20<sup>th</sup> date, as he has committed to a WASC Accreditation. After much discussion the following board dates were agreed upon.

Board dates for 2016:

January 20

February 3, 17

March 2, 16

April 13, 27

May 4, 18

June 8, 22

July dark

August 3, 17

September 7, 21

October 5, 19

November 16

December 14

It was determined that the concept of having regularly scheduled study sessions has not really worked in the past, and therefore, we should go to two regular meetings and work in study sessions in as needed. This will be determined by the President and Vice President, as needed.

Motion: Moved by Herrera as amended with the dates specified to accommodate both Trustee Sher's and Trustee Davis' schedules. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

**4. ADOPTION OF AGENDA**

Motion: Moved by Trustee Herrera, seconded by Trustee Sher and carried unanimously. Vote 5/0.

**5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

OFTSE President Wes Davis commented on Closed Session Item 6B, Labor Negotiations. He stated that he had presented a package of proposals from the District and OFTSE. Davis asked that Steve Dickinson explain some of the specifics to board members in Closed Session. He further stated that this was not OFTSE's entire package of proposals but it is relevant to moving forward in terms of where we will be next year.

**6. CLOSED SESSION**

President Hall stated that the Board would adjourn to Closed Session at 3:44 p.m. to discuss confidential material relating to the following items noted below.

A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment [Government Code Section 54957(b)(1)] > Appointment: Interim Superintendent.

B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources \* Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) o Certificated Bargaining Unit o Paraeducator Bargaining Unit \* Employee Organization: California School Employee Association (CSEA) o Campus Supervisor Bargaining Unit

C. Student Personnel: [Education Code §35146, 48912, 48919]

D. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: "River Ridge" Parcel 179-0-040-170 & 179-0-040-180 AGENCY NEGOTIATOR: Stephen Dickinson, Asst. Superintendent Admin Services NEGOTIATING PARTIES: Cerberus Capital Management and Ravello Holdings UNDER NEGOTIATION: Price and terms of payment

E. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: "Maulhardt" Parcel 214-0-020-595 AGENCY NEGOTIATOR: Stephen Dickinson, Asst. Superintendent Admin Services NEGOTIATING PARTIES: Jaclyn S Fujita UNDER NEGOTIATION: Price and terms of payment

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 5:11 p.m. President Hall reported that no action was taken, and that the Board would be reconvening at the close of public session.

**8. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

- A teacher spoke regarding the cost of fair market fees for use of the OHS pool, and discussed how current fees during the week varied from that on the weekend, and how the increase could force her to cancel Saturday classes.
- Several 'paras' from RMHS addressed their concern that the site requires more paras to assist with students.
- Vanessa Teran spoke on behalf of Mixteco, noting that she had hoped Ms. Reyes' solutions to concerns posed would be brought via recommendation to a board meeting, and incorporated into the plan. She inquired when this matter would be put back on the board agenda. Several other students also spoke on behalf of the Mixteco group.
- A parent from PHS commented that she was not pleased with the school notifications of the TB situation.

## 9. BOARD RECOGNITION

### A. Geo Bowl

- Dr. Tom McCoy presented, stating that the Geo Bowl was held on November 14 with 100 students participating throughout the county. Principal Dabbs, Trustees Sher and Edmonds assisted in presenting certificates to the students.

NAME	SCHOOL	AWARD	BOARD DATE
William Albers	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Marie Claire DeMartino	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Ileana Gonzalez	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Brianna Luna	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Axel Mora	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Bobby Mummery	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team & 2 <sup>nd</sup> Place Individual	December 9, 2015
Mark Salupen	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Verania Valdez	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Gissele Vazquez	Oxnard High School	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Tirza Estrada	Oxnard High School-Advisor	2015 Ventura County Geo Bowl – 1 <sup>st</sup> Place Team	December 9, 2015
Scott Anderson	Rio Mesa High School	2015 Ventura County Geo Bowl – 3 <sup>rd</sup> Place Team & 3 <sup>rd</sup> Place Individual	December 9, 2015
Diana Agustin	Rio Mesa High School	2015 Ventura County Geo Bowl – 3 <sup>rd</sup> Place Team	December 9, 2015
Cristal Camberos	Rio Mesa High School	2015 Ventura County Geo Bowl – 3 <sup>rd</sup> Place Team	December 9, 2015
Melissa Camberos	Rio Mesa High School	2015 Ventura County Geo Bowl – 3 <sup>rd</sup> Place Team	December 9, 2015
Charles Crone	Rio Mesa High School	2015 Ventura County Geo Bowl – 3 <sup>rd</sup> Place Team	December 9, 2015
Noah Elston	Rio Mesa High School	2015 Ventura County Geo Bowl – 3 <sup>rd</sup> Place Team	December 9, 2015

### B. Retirements: Steve McFarland Peggie Eichhorn

Trustee Davis and Steve Dickinson presented Steve McFarland a plaque for 17+ years serving the District, and Peggie Eichhorn, 15+ years. President Hall thanked them for their excellent service and dedication.

## 10. SUPERINTENDENT'S REPORT –

- Eighth day on the job; great learning curve.
- Expressed appreciation for opportunity to work for district.
- Work with Dr. Arriaga to meet with the leadership team and meet with several principals at their sites. Message about staying the course about school improvement has been well received.
- Conversations to assess the districts strengths/weakness/Title IX planning, mitigation of boundaries.
- Ms. Teran would like to ask Dr. McCoy to look into the concerns expressed at two prior board meetings to develop a going forward response to these students and teachers. This response does not have to be in the form of a 'formal' board meeting first.

- In agreement with Steve Dickinson that while in process of reviewing civic center act, must move slowly on fee increases until we have more information. . Bring information regarding similar rates for Conejo Valley and others and fees to others.
- Complimented the administration of PHS for the manner in which they handled the TB case that was identified by the County Health Dept. The jointly developed plan with County input was a plan with an abundance of caution and the correct plan to follow.
- Completed the personnel search for the Director Student Services, Dr. McCoy to introduce James Koenig, Principal from Gateway School, who will begin January 5, 2016.

**11. STUDENT REPRESENTATIVE TO THE BOARD - Celina Espinoza**

Espinoza presented on information pertaining to our sites and their respective events that have taken place since our last board meeting on November 18, 2015 and that will be taking place prior to our next meeting in January 2016.

**12. CONSENT CALENDAR**

It is the recommendation of District Administration that the Board of Trustees approve the Consent Calendar, as presented.

Motion: Moved by Trustee Edmonds, seconded by Trustee Herrera and carried unanimously. Vote 5/0.

**A. Consideration of Approval of Authorization of Signatures**

It is the recommendation of the District Administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.

**B. Consideration of Approval of Agreement between Oxnard Union High School District and West Coast Air Conditioning for a Heat Pump Unit for Building L at Adolfo Camarillo High School**

It is the recommendation of District Administration that the Board of Trustees approve the Proposal from West Coast Air Conditioning, 561-A Kinetic Drive, Oxnard, CA 93030 in the amount of \$170,000, as presented.

**C. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District/Adolfo Camarillo High School and Walsworth Publishing Company, Inc. for the Production of Adolfo Camarillo High School's 2016-2018 Yearbooks**

It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District/Adolfo Camarillo High School and Walsworth Publishing Company, Inc., as presented.

**D. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District/Pacifica High School and Walsworth Publishing Company, Inc. for the Production of Pacifica High School's 2016-2018 Yearbooks**

It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District/Pacifica High School and Walsworth Publishing Company, Inc., as presented.

**E. Consideration of Approval of Donations November 10 - November 30, 2015**

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period November 10 - 30, 2015, as presented.

F. Consideration of Approval of Consideration of Approval of Purchase Orders and Direct Pays, 2015

Purchase Orders totaling \$577,614.56 and Direct Pays totaling \$638,748.03 be approved, as presented.

G. Consideration of Approval of Surplus Property, August 18 - November 30, 2015

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

H. Consideration of Approval of Non-Public School Placement for Student Cases #17 and #18, according to the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Cases #17 and #18, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

I. Consideration of Approval of Agreement between Oxnard Union High School District and Paintball USA - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Paintball USA - WorkAbility Program, as presented.

J. Consideration of Approval of Agreement between Oxnard Union High School District and Plaza Stadium 14 - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Plaza Stadium 14 - WorkAbility Program, as presented.

K. Consideration of Approval of SELPA Community Advisory Committee (CAC) Parent Representative

It is the recommendation of the Administrative Staff that the Board of Trustees approve the SELPA Community Advisory Committee (CAC) Parent Representative, as presented.

L. Consideration of Approval of Agreement between Oxnard Union High School District and Yogurtland - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Yogurtland - WorkAbility Program, as presented.

M. Consideration of Approval of Agreement between Oxnard Union High School District and Roberts Upholstery - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Roberts Upholstery - WorkAbility Program, as presented.

**N. Third Amendment to Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP) - Agreement # 28863**

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP) - Agreement # 28863, as presented.

**O. Consideration of Approval of Oxnard Adult School New Courses: Vocational English as a Second Language, Culinary Arts, and Transition Preparation**

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Oxnard Adult School New Courses: Vocational English as a Second Language, Culinary Arts, and Transition Preparation, as presented.

**P. Consideration of Final Approval of Out of State/Country Fieldtrip for Oxnard High School Boys Baseball going to Emerson, GA 3/30/16-4/2/16**

It is the recommendation of the Administrative Staff that the Board of Trustees grant the Final Approval of Out of State/Country Field trip for Oxnard High School Boys Baseball going to Emerson, GA 3/30/16-4/2/16, as presented.

**Q. Consideration of Final Approval of Out of State/Country Field Trip: CIHS Marine Biology Team, Honolulu, HI, March 28, 2016-April 3, 2016**

It is the recommendation of the Administrative Staff that the Board of Trustees grant the Final Approval of Out of State/Country Field Trip: CIHS Marine Biology Team, Honolulu, HI, March 28, 2016-April 3, 2016, as presented.

**R. Consideration of Approval of Final Approval of Out of State/Country Field Trip: ACHS Dance Team, Honolulu, HI 1/28/16-2/1/16**

It is the recommendation of the Administrative Staff that the Board of Trustees grant the Final Approval of Out of State/Country Field Trip: ACHS Dance Team, Honolulu, HI 1/28/16-2/1/16, as presented.

**S. Consideration of Approval of 2015-16 Annual Agreement between Oxnard Union High School District and the Regional Occupational Program**

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2015-16 Annual Agreement between Oxnard Union High School District and the Regional Occupational Program, as presented.

**T. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22**

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

U. Consideration of Approval of Student Expulsion by recommendation of the Hearing Panel to Expel, per Board Policy 5144, Section 22

It is the recommendation of the Administrative staff that the board of Trustees approve the recommendation by the Hearing Panel to expel the student, as per Board Policy 5144, Section 22, as presented.

V. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

W. Consideration of Approval of Renewal of School Affiliation Agreement-California between University of Phoenix and the Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the School Affiliation Agreement between University of Phoenix and the Oxnard Union High School District, as presented.

## 12. ACTION

A. Consideration of Approval of First Interim Report

Motion: Moved by Trustee Davis that the Board of Trustees approve the 2015-2016 First Interim Financial Report and authorize the Interim Superintendent or designee to sign the First Interim Financial Report School District Certification, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

*Approved*

~~B. Consideration of Review of Board Policy 1330, Use of School Facilities, First Reading~~

Trustee Herrera made a motion and Trustee Edmonds seconded for discussion.

*Tabled*

It was noted that grammatical changes are needed to make this policy current and that Christina Machado is now ensuring that our fees adhere to current policy. Trustee Edmonds: asked that we be very sensitive to families and the impact with respect to any increase in fees. Trustee Herrera inquired about the difference in the cost for pool rental at OHS for weekly rates versus weekend rates, and further inquired which staff were necessary in order to keep the pool open during the week as compared to the weekend. Herrera requested that all such items be clarified as well as what combination of individuals are required to have a specific facility and/or field open at our sites. Trustee Sher expressed concerns regarding the inconsistent prices charged to high school events, in particular for our seniors and military, and asked that staff look into this matter and report back.

As this matter was brought for informational purposes no further action was taken and it was tabled.

C. Consideration of Adoption of Resolution No. 15-35, Resolution Authorizing The Issuance And Sale Of General Obligation Bonds, 2004 Election, Series D, In The Principal Amount Of Not To Exceed \$30,945,000

It was noted that the sale would take place in mid-January and staff would report back regarding the sale. With the talk of property acquisition and additional funds needed for RCHS (i.e. this is only the first step only of funding needed) it was noted that without this \$30M+, all other Measure H funds have been expended, and that the \$135M is all committed to RCHS. Of the \$30,945,000, the amount needed to finish RCHS (\$25.8M is not committed). All other projects against that bond have been closed out.

*Approved*

Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution No. 15-35, Resolution authorizing the issuance and sale of General Obligation Bonds, 2004 Election, Series D, in the principal amount of not to exceed \$30,945,000, as presented. Herrera. Seconded by Trustee Davis and carried unanimously. Vote 5/0.



**D. Consideration of Adoption of Resolution No. 15-36, Resolution of the Board of Trustees of the Oxnard Union High School District Authorizing Proceedings to Refund Outstanding 2005 Lease Revenue Bonds of the Golden West Schools Financing Authority, and Approving Related Documents and Actions**

*Approved*

**E. Consideration of Mitigation of Enrollment for 2016-2017**

*Approved*

Motion: Trustee Edmonds moved that the Board of Trustees adopt Resolution No. 15-36, Resolution of the Board of Trustees of the Oxnard Union High School District Authorizing Proceedings to Refund Outstanding 2005 Lease Revenue Bonds of the Golden West Schools Financing Authority, and Approving Related Documents and Actions. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

Steve Dickinson noted that after the sale in January, if there were any savings they would get passed on to the taxpayer and not the General Fund.

President Hall requested a 5 minute recess. The board reconvened to consider Action Item E.

Bill Dabbs and Steve Dickinson provided an overview of the data and analysis which framed the basis of this board action report. Dr. Fraisse stated that with an increasing enrollment population we have increasing responsibilities. Staff has brought recommendations for both short and long term trends, noting that the sequence of actions is most important. He added that this process and recommendations had been well vetted with our professional consultant, DecisionInsight.

Dickinson stated that in order to clearly define these short and long term solutions staff require direction from the board regarding the location of the property. This includes short range plans involving intra district transfer policies/procedures and adjustments. These are considered to be less controversial to the public than boundary changes will be. There are a large number of students in the RMHS area currently attending ACHS. On average, well over 350+ students are attending out of their individual areas, with ACHS, OHS, PHS and RMHS being the highest. He reiterated that we do not want to make any changes until January to have discussions with principals, parents, and larger community. Dr. Fraisse has suggested we fully vet this and make these decisions in the fall, and have these implemented in 17/18 rather than 16/17. This allows the district more time for due diligence and provide the board with more detailed and accurate information

It was stated that his target school capacities were estimates: 2600 (ACHS, CIHS, HHS, RMHS), 2800 (OHS, PHS), RCHS (800), FHS (500). Condor will draw about 500 students away from other campuses on a regular basis. Both Dabbs and Dickinson stated that their primary concern is balancing issues within our schools, especially PHS. We must stop transfers into this school, except sibling, special academy or other. OHS needs their numbers to remain 'as is'. Within 5-7 years the district will have 17,800-18K students. When we look out 10 years PHS will be over its capacity by almost 900 students, RMHS almost 560, CIHS 200, OHS 200 and HHS 200. We must increase capacity of schools or build a new school. Other schools solve this problem by increasing the number of buildings on campuses and having two (or more) full time principals. It is imperative that we together a committee as soon as possible, who can begin to put together recommendations regarding boundary changes to the board in the fall. Intradistrict changes would come in January.

It was discussed that per the documentation, the immediate recommendations would be Items #1-4. These cannot be implemented simultaneously until we have direction regarding a site, or informally even, discuss boundary changes any further past what we must immediately identify capacities based on that location and resulting reasonable boundary changes that would be impactful. Dr. Fraisse stated that we must look at the constituency of the committee in January and at our intradistrict transfers carefully, and identify what is truly 'overenrolled' and what is our real threshold for each site. We cannot complete a fully vetted process in 35-40 days.

Trustee Davis expressed his concerns that this matter has not moved forward to-date with any necessary policy changes, boundary changes and a new high school. He stated that we require this new high school, despite any new residential developments due to our feeder numbers. Davis requested a firm number/inventory on capacity per school rather than estimates, to include classroom usage, noting the current numbers we were using were established back in 2011. It was stated that our academies: have jumped from 10-22

in a very short time, with a disproportionate number at PHS. This is exacerbating the enrollment problem. Our academies should be more evenly distributed throughout the district, and we need to evaluate those that are thriving versus those that are marginal. Davis further asked to review students' enrollment, to ensure that parents have equal access, capacities, and how these are evaluated. Trustee Sher agreed with Trustee Davis' comments, and further stated that we must look at how the numbers in our academies impact other teachers and our sites and enrollment ratios in academies, to other classes. It was requested that the policy on Intradistrict transfers 5116.1 be brought back to the board for review in January.

Motion: Trustee Herrera moved to support Items #1-4; with #5 to adjust as needed. She stated she would like to have a discussion regarding the selection of property in closed session later in the evening, as agendaed. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

**F. Consideration of Approval of Contract between Oxnard Union High School District and Lynda.com**

*Approved*

It was noted that 90% of the 45 teachers surveyed felt this product was relevant to their classroom work, and 96% felt they could use these materials online. It was further stated that IT currently has seven licenses with this company, however, with this service it would give the IT department broader reach. Coordinator of Staff Support Jane Mintz could also use this valuable tool for her trainings. The \$36K noted covers a three year agreement, with cancellation of year two if we are not satisfied. There is no cost to the General Fund.

Motion: Trustee Edmonds moved that the Board of Trustees approve the Contract between Oxnard Union High School District and Lynda.com, as presented. Seconded by Trustee Sher for discussion. This motion was approved later in the discussion by *Roll Call vote*. Ayes: Trustees: Hall, Edmonds, Sher, Davis. Nay: Trustee Herrera. Vote 4/1.

**G. Consideration of Approval of Agreements between Oxnard Union High School District and Supplementary Educational Services (SES) Providers for Tutoring**

*Approved*

It was clarified by Dr. Tom McCoy that the vendors on this list are mandated by the Department of Education, and if any were removed, this action would put our federal funding at risk. We must set aside 20% of Title I dollars for these services based on those who sign up. All dollars not utilized are released back to the Title I funding. Contracts are only supplied to those students and parents who request these services and/or sign up at a Provider Fair with a vendor.

Motion: Trustee Davis moved that the Board of Trustees approve the Agreements between Oxnard Union High School District and Supplementary Educational Services (SES) Providers for Tutoring, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

**H. Consideration of Approval of Appointment of an Attendance Advisor for Condor High School**

*Approved*

It was noted that the Condor population has grown from 194 to 490+ with 17 teaching FTE, an attendance rate of 66.82% and 150-175 students who would benefit from improved supports for increased attendance and the completion of assignments toward credits. The average cost is \$57,988 and remaining costs are \$28,994 for this year, if an advisor is appointed. There is over \$200K anticipated in cost recovery with these positions which would help mitigate the yearly cost of the advisor's salary.

Per the discussion with Board members it was clarified that (1) this position does not have to be negotiated with the OFTSE; 2) this position would be posted and current employees could apply; 3) it would continue for consecutive years; 4) staff do not anticipate similar requests from other sites; 5) staff do not plan on presenting for other positions until the full restructuring of the Ed Services Department is presented at the next budget cycle; 6) this position is only being presented now, mid-cycle, due to the at risk student body and threshold of 500 students, as well as the WASC accreditation in process. There are a number of items that must be dealt with as we become a full time service at Condor. We cannot generate ADA unless students are there and productive, and we must have supports in place to provide for this process. It was further stated that a .5 ADA more than provides for the Attendance advisor. If we could gain 5% ADA it would pay for this position, and then some, possibly more. Would take 2% of a gain to

fund this position. In 6 months 22 students is a reasonable recovery number (conservatively). Steve Dickinson noted that our other sites have attendance advisors, and every 1% is often \$1M. Dr. Fraise noted that it is a fiscal priority to not make fiscal decisions in isolation; cannot put multiple situations together. He stated that he believes this is an unusual circumstance and will not be the norm as to how staff operate moving forward. He reiterated that it is probably 'cost positive', and not just 'cost neutral'.

Motion: Trustee Sher moved that the Board of Trustees approve the Appointment of an Attendance Advisor for Condor High School, as presented. Seconded by Trustee Edmonds. *Roll call vote:* Ayes: President Hall, Trustees Sher, Edmonds, Herrera and Davis. Vote 5/0.

I. Consideration of Approval of Revisions to the Director of Maintenance, Operations & Transportation Job Description, First Reading

Motion: Trustee Herrera moved that the revisions to the Director of Maintenance, Operations & Transportation job description, First Reading be approved by the Board of Trustees, as presented, waiving the second reading. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

*Approved*

J. Consideration of Approval of Adult Basic Education (ABE)/Adult Secondary Education (ASE)/High School Equivalency (HSE) Preparation Teacher Job Description, First Reading

Motion: Trustee Herrera moved that the revisions to the Adult Basic Education (ABE)/Adult Secondary Education (ASE)/High School Equivalency (HSE) Preparation Teacher job description, first reading be approved by the Board of Trustees, as presented, waiving the second reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

K. Consideration of Approval of English-as-a-Second Language (ESL) Job Description, First Reading

Motion: Trustee Herrera moved that the revisions to the English-as-a-Second Language Teacher job description, First Reading be approved by the Board of Trustees, as presented, waiving the second reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

L. Consideration of Approval of Agreement for Oxnard Union High School District Superintendent Search Services

Edgar Valasquez, Sr., Consultant for McPherson and Jacobson, LLC presented with Ben Jacobsen and provided his background as a retired educator. Valasquez said that due to the fact that he, and Jacobsen are from Southern California, the total fee for the search would not exceed \$30K, inclusive of travel. He estimated that the total process would take four months, and that starting in January, his firm would post for the position in Ed Cal. He would begin meeting with the board to discuss what they want in their next superintendent and hold stakeholder meetings. Phases I and II would take place simultaneously. Valasquez said their firm is open to committee involvement, and is flexible to being in the room during applicant interview, or not, as part of the interviews/screening process.

*Approved*

Trustee Davis again expressed his concerns from the past meeting: (1) revised cost for McPherson & Jacobson, LLC is \$30K and Leadership Associates was \$25,500; (2) on the rating scale Leadership & Associates came out ahead at 3.875 over 3.435 for McPherson per the minutes; (3) has trouble paying more money for one firm over the other, when he feels they can both provide the same service (\$4K is a big difference). Trustee Sher expressed her support for McPherson & Jacobson stating they are endorsed by CSBA due to their transparent process and noted that she appreciated the follow up they have shown. Trustee Herrera agreed, noting she felt the board would not be able to work with Leadership & Associates as closely, due to their inflexibility with respect to our committee process and desire to possibly being in the interview alone, without their personnel. We want inclusiveness at the district table, and don't want any fights at the outset for a process that we have already outlined in our board policy. Trustee Edmonds agreed, noting we want to ensure we get a person who fits with our community and

district in our final choice, and have a responsibility to do this via transparency throughout the process.

President Hall clarified that the board was voting on the proposal they saw at the prior meeting on November 18, to include clarification as to the maximum fee not to exceed \$30K, and a search process not to exceed 3-4 months.

Motion: Trustee Herrera moved that the Board of Trustees approve an agreement between Oxnard Union High School District and a firm to be named at the Board meeting for Superintendent Search Services. Seconded by Trustee Sher and approved. *Roll Call:* Trustees: Ayes (4): Hall, Edmonds, Sher and Herrera. Nays: (1) Trustee Davis. Vote 4/1.

## 14. REPORTS TO THE BOARD

### A. Student Computer Equity and Access and Staff Computer Updates

Puneet Sharma and Roger Adams stated that all students at RCHS have a 1:1 device. Total of 1707 laptops have been delivered to date for all schools. Trustee Herrera inquired regarding who makes the decision regarding which student would get a laptop, other than RCHS? It was noted that this decision is based on the principals who met with the teachers, and the teachers who are sharing the content with the student. We had \$1M budget to do this. Roger Adams stated that curriculum had to be developed by teachers throughout the summer prior to the rollout. This included uploading courses into the learning management system D2L, inside and outside of class, on and off campus. He stated that the moment all students walk on campus at RCHS they have a connection. All students on campus can download all assignments, complete them, and when they come on campus these are immediately downloaded. This method of significantly enhances the learning experience.

Trustee Herrera asked about the disposition of old laptops. Every year each student will continue to use their same laptop all 4 years, turn them in during breaks and summer for updates. Computers this year were paid for with the CCPT grant. Adams said that the vision is that we will always have laptops for each student. Voluntary insurance is offered, as an option for parents that maybe cannot afford the \$912. It was noted that teachers are not offered the same opportunity to purchase insurance. Dickinson stated that if a teacher's computer is broken or stolen we have insurance; they are not held personally responsible unless they are negligent. Trustees Edmonds and Sher asked that we provide teachers the same opportunity to purchase this insurance.

Trustee Davis commented that FHS, at present, has not been allocated any laptops. Principals work with teachers to determine the classes identified that would be using these devices. EL, Migrant, Foster, and Academics participants are the recipients of these devices, however we are not at 100% yet. Dabbs indicated that we are looking at providing laptops to the most 'at risk'/needy students. We cannot give them to all EL and foster students at all high schools as we do not have enough. If students have these devices they do not need to utilize the COWS (computers on wheels). Trustee Sher commented that many teachers that do not have functioning computer systems in their classrooms, so if teachers don't have them, this is meaningless. Second, it's not the technology but the teaching part of it, and how the teachers implement the content. She asked that digital literacy and citizenship be addressed throughout the district with students and parents. Sher also noted that our feeder students are used to working 1:1 with Ipads and students are very accustomed to using technology. How do we fulfill this with our feeder students, when we cannot provide these laptops to all when they enter our district? It was noted that 50% of our teachers currently have very old computers, and that we must dedicate \$2-3M per year to maintain our computers on a five year cycle.

**B. RCHS Update**

Dickinson provided an update on the remaining construction/completion at RCHS via use of a map provided board members. He stated that Location B1 is primarily the Performing Arts Center, and includes Lobby, Bell Tower, and Blackbox Theatre. B2 includes the computer lab, control rooms, music/band room, practice rooms, storage rooms and other work sites for the teachers. The plan was to have these completed on March 1. However, now B1 is estimated for delivery April 4. B2 will be delivered about 30 days earlier on or about March 1. Dickinson noted that as of those completion dates, it did not mean Roger Adams will have access to them. Once they are completed the District Office will require 1-2 weeks for IT to ensure all technology is setup and working properly.

**15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**

**A. Trustee Hall**

- Attended CSBA Conference the prior weekend. Stated there were a number of informative sessions. Welcomed Dr. Fraisse to the district and stated that he appreciated the level of preparation and building the agenda items that were fully explained and articulated.

**B. Trustee Edmonds**

- Extended congratulations to CMHS for winning the CIF Championship the prior week. Publicly welcomed our new Interim Superintendents referred to as the "dynamic duo".

**C. Trustee Sher**

- Welcomed our two new Interim Superintendents. She stated she was happy to have them here and was looking forward to working with them.

**D. Trustee Herrera**

- Trustee Herrera also welcomed the two new Interim Superintendents and said she was looking forward to working with them.

**E. Trustee Davis**

- Davis thanked Steve Dickinson for serving in the professional manner he did, and stepping in, and welcomed the new Interim Superintendents to our District.

**16. ITEMS FOR FUTURE CONSIDERATION**

- Trustee Herrera requested information on the Foster Youth Students in our District, who they are provide demographic information, their achievement information, dropout and graduation rates.

**17. ADJOURNMENT**

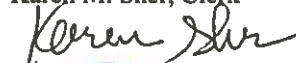
At 8:48 p.m. the Board resumed Closed Session. The Board moved from Closed Session back to Open Session at 9:15 p.m. President Hall reported the meeting was adjourned at 9:20 p.m.

**BOARD OF TRUSTEES**

Approved as presented

January 20, 2016

Karen M. Sher, Clerk



Robert Fraisse, Ph.D., Secretary



Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>