

# Oxnard Union High School District

## Oxnard, California

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### REGULAR BOARD MEETING

#### September 9, 2015

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 3:30 p.m., September 9, 2015, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President  
Wayne Edmonds, Clerk  
Gary Davis, Ed.D., Member  
Karen M. Sher, Member  
(Attended meeting until 5:30 p.m.; had to depart to go to her school's Back-to-School Night where she works as a teacher.)
- Administration present:** Gabe Soumakian, Ed.D., Superintendent  
Lisa Salas Brown, Assistant Superintendent-Educational Services (not present)  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Maureen Sheldon, Executive Assistant
- Translators present:** Moira Gallo, Anna Rangel.
- Guests present:** Kathy Greaves, Jane Mintz, Doug Campbell, Patsy Thomas, Puneet Sharma, Wes Davis, Roger Adams, Diana Batista, Bill Dabbs, Robert Greaves, Will Brogdon and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Trustee Sher to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** It is the recommendation of District Administration that the Board of Trustees adopt the Agenda dated September 9, 2015, as presented.
- Motion: Moved by Trustee Herrera, seconded by Trustee Sher. Trustee Davis noted he would support the Agenda, excluding Action Item 13A regarding the River ridge site, and requested that it be removed from the Agenda. Trustee Sher retracted her second.
- Motion: Moved by Trustee Herrera, as amended, pulling 13A in its entirety. Seconded by Trustee Davis and carried unanimously. Vote 5/0.
- 4. ADOPTION OF MINUTES** It is the recommendation of District Administration that the Board of Trustees approve the Special Board Minutes dated July 30, 2015, as presented.
- Motion: Moved by Trustee Herrera, second Trustee Edmonds. Vote 5/0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comments.
- 6. CLOSED SESSION** The board moved to Closed Session at 3:35 p.m.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment [Government Code Section 54957(b)(1)] > Appointment: Principal > Appointment: Cafeteria Manager

- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources \* Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) o Certificated Bargaining Unit o Classified Bargaining Unit o Para educator Bargaining Unit \* Employee Organization: California School Employee Association (CSEA) o Campus Supervisor Bargaining Unit

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The board reconvened at 5:20 p.m. into Open Session. President Hall reported that the Board of Trustees of the Oxnard Union High School District approved the appointment of Darlene Hooks, Cafeteria Manager/PHS. Motion made by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

In a second motion, President Hall reported that the Board of Trustees of the Oxnard Union High School District approved the appointment of Ray Senesac, Principal, and Channel Islands High School. Motion made by Trustee Herrera, seconded by Trustee Sher and carried unanimously. Vote 5/0.

President Hall stated that Trustee Sher would not be joining for Open Session as she had to return to the school where she works as a teacher for Back-to- School.

**8. PUBLIC HEARING**

President Hall opened the Hearing regarding the Williams Act – Sufficient Textbook and Instructional Materials was opened at 5:21 p.m. There being no public comment, President Hall closed the hearing at 5:22 p.m.

**9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

- No comments.

**10. SUPERINTENDENT'S REPORT –**

A.General Report, Gabe Soumakian, Ed.D

- Introduction of Celina Espinoza/ASB President /RMHS. Introductory report. ODC have not had a chance to convene yet. Early in the year.
- Celina Espinoza stated that she was a senior, who was involved in Upward Bound and School Side Council. She also stated that she was applying to colleges in the fall.
- All gone through Freshman Rules rally, all link crew oriented prior to start of school
- Lunch program: healthier and lots more alternatives. Like the meatless Mondays. More fruit which they like a lot.
- Did not have a problem with the food before. Improvement with fruits and introduction of more vegetables
- Kickoff August 31<sup>st</sup>. Lots of teachers and staff reported to OPAC.
- Rest of the day was a professional development day. Second one will be held in the second semester.
- Visited all campuses. Reports from principals said very smooth opening; students in class 15-20 min. Attributed to Taking care of business week.
- Board member has list of Back to school nights – beginning Sept 17
- List will be on the website. District tried to hold all on separate nights, but some could not do this and there is overlap.
- Student enrollments over projections have been monitored daily. Calling students who have not attended.
- Looking at need for additional site in Oxnard for these reasons.
- Take a moment to recognize folks who focused a lot of time and energy on RCHS, opened in 18 months groundbreaking on February 14 SC Anderson, CA construction firm and HMC Architects:
- Without hard work in construction and planning would like to recognize them:
- Dr. Hall to present with Dr. Soumakian: Roger Adams, Bill Dabbs (working on project for over 4 years with Ed Specs concept), and spearheaded working with community and district. Steve Dickinson, Puneet Sharma, Patsy Thomas,

Deanna Rantz, ordering and procurement, Steve McFarland coordination with construction firms, and Patsy managing the budget and payouts.

- Many other teachers and staff also contributed but these are the leaders who helped make it happen.
- Ribbon cutting on October 5.

## 11. CONSENT CALENDAR

It is the recommendation of District Administration that the Board of Trustees approve the Consent Calendar, as presented.

Motion: Moved by Trustee Davis, seconded by Trustee Herrera and carried unanimously. Vote 4/0. Absent: 1 Trustee Sher.

### A. Consideration of Approval of Purchase Orders and Direct Pays, August 13 - 27, 2015

That Purchase Orders totaling \$3,281,193.07 and Direct Pays totaling \$3,859,606.84 be approved, as presented.

### B. Consideration of Approval of the Memorandum of Agreement between Oxnard Union High School District and NAF

It is the recommendation of the District Administration that the Board of Trustees approve this memorandum of agreement with NAF, as presented.

### C. Consideration of Approval of Renewal of the Memorandum of Understanding between Oxnard Union High School District - Adolfo Camarillo High School and Camarillo Hospice

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

### D. Consideration of Approval of Renewal of the Memorandum of Understanding between Oxnard Union High School District - Pacifica High School and Camarillo Hospice

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

### E. Consideration of Approval of Renewal of the Memorandum of Understanding between Oxnard Union High School District - Rio Mesa High School and Camarillo Hospice

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

### F. Consideration of Approval of the Renewal of Memorandum of Understanding between Oxnard Union High School District - Adolfo Camarillo High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

### G. Consideration of Approval of the Renewal of Memorandum of Understanding between Oxnard Union High School District - Channel Islands High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

H. Consideration of Approval of the Renewal of Memorandum of Understanding between Oxnard Union High School District - Condor High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

I. Consideration of the Renewal of Memorandum of Understanding between Oxnard Union High School District - Frontier High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

J. Consideration of Approval of Renewal of Memorandum of Understanding between Oxnard Union High School District - Hueneme High School and City Impact, Inc.

It is the recommendation of the administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

K. Consideration of Approval of the Renewal of Memorandum of Understanding between Oxnard Union High School District - Oxnard High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

L. Consideration of Approval the Renewal of Memorandum of Understanding between Oxnard Union High School District - Pacifica High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

M. Consideration of Approval of the Renewal of Memorandum of Understanding between Oxnard Union High School District - Rio Mesa High School and City Impact, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

N. Consideration of Approval of the Memorandum of Understanding between Oxnard Union High School and Bianca Siedenbug Hicks (Frontier High School Educational/Counseling Intervention Groups)

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School and Bianca Siedenbug Hicks (Educational/Counseling Intervention Groups), as presented.

O. Consideration of Approval of the Renewal of Memorandum of Understanding between Oxnard Union High School District/Pacifica High School and Marty Hazirjian, Consultant, for Alcohol and Other Drug Counseling Services  
Renewal

It is the recommendation of District Administration that the Board of Trustees approve the renewal of memorandum of understanding between OUHSD/PHS and Marty Hazirjian, consultant, for alcohol and other drug counseling services, as presented.

P. Consideration of Approval of the RENEWAL of the Memorandum of Understanding between Oxnard Union High School District at Oxnard High School and Livingston Memorial Visiting Nurses Association and Hospice (Oxnard High School)

It is the recommendation of District Administration the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Livingston Memorial Visiting Nurses Association and Hospice, as presented.

Q. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Interface Children and Family Services

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

R. Consideration of Approval of the RENEWAL of the Memorandum of Understanding between Oxnard Union High School District and Clinicas del Camino Real, Inc.

It is the recommendation of the Administrative staff that the Board of Trustees approve the Memorandum of Understanding, as presented.

S. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

12. STUDY SESSION – Site Selection Process for New High School in Oxnard – Steve Dickinson

Information and discussion only. The board adjourned at 5:34 p.m. It took a 5 minute recess and began the session at 5:39 p.m.

### 13. ACTION

At 7:00 p.m. President Hall reported back that the Board had concluded Study Session and would reconvene. He also noted that Item 13A would be pulled, and action not considered on that item at the meeting.

~~A. Consideration of Approval of Site Selection for New High School in Oxnard~~

~~Pulled.~~

~~*Pulled*~~

B. Consideration of Approval of Revision of Board Policy 3305, Signature Authorization

Motion: Trustee Herrera moved that the Board of Trustees approve the revision of Board Policy 3305, Signature Authorization, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0. Absent: Trustee Sher.

*Approved*

C. Consideration of Approval of Reaffirmation of Board Policies 3312 and Contracts; 3311, Bids

Motion: Trustee Herrera moved that the Board of Trustees approve the reaffirmation of Board Policies 3312, Contracts and 3311, Bids, as presented. Seconded by Trustee Davis and carried unanimously. Vote 4/0. Absent: Trustee Sher.

*Approved*

D. Consideration of Approval of Revision of Board Policy 3300, Expenditures and Purchases

Motion: Trustee Edmonds moved that the Board of Trustees approve the revision of Board Policy 3300, Expenditures and Purchases, waiving the second reading. Seconded by Trustee Davis and carried unanimously. Vote 4/0. Absent: Trustee Sher.

*Approved*

E. Consideration of Approval of the Unaudited Actuals, Fiscal Year 2014-2015

*Approved*

Motion: Trustee Herrera moved that the Board of Trustees approve the 2014-2015 Unaudited Actual Financial Report and authorize the Superintendent or designee to sign the 2014-2015 Unaudited Actual School District Certification. Seconded by Trustee Davis and carried unanimously. Vote 4/0. Absent: Trustee Sher.

F. Consideration of Revision to Resolution No. 15-11 State Allocation Board Funding Application Rancho Campana High School

*Approved*

Motion: Trustee Edmonds moved that the Board of Trustees adopt the revised Resolution No. 15-11, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 4/0. Absent: Trustee Sher.

G. Consideration of Adoption of Resolution No. 15-29, "GANN" Limit

*Approved*

Motion: Trustee Davis moved that the Board of Trustees approve the revised recalculation of actuals for 2014-2015 of the computation of appropriations limit and appropriations subject to the GANN limit and direct staff to submit this to the California State Department of Education, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 4/0. Absent: Trustee Sher.

H. Consideration of Approval of 2014-2015 Education Protection Account (EPA) Spending

*Approved*

Motion: Trustee Herrera moved that the Board of Trustees approve the 2014-2015 Education Protection Account Spending Plan, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0. Absent: Trustee Sher.

I. Consideration of Approval of Additional Authorization to Twining, Inc. for Testing and Inspections at Rancho Campana High School

*Approved*

Motion: Trustee Herrera moved the Board of Trustees approve a \$100,000 increase in the testing and inspection contract with Twining Labs, as presented. Seconded by Trustee Davis and carried unanimously. Vote 4/0. Absent: Trustee Sher.

J. Consideration of Approval of System Center 2012 Configuration Manager Upgrade and Deployment Services between Oxnard Union High School District and Dell Inc.

*Approved*

Motion: Trustee Davis moved that the Board of Trustees approve the System Center 2012 Configuration Manager Upgrade and Deployment Services between Oxnard Union High School District and Dell Inc., as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0. Absent: Trustee Sher.

K. Consideration of Adoption of Resolution #15-28 Regarding Sufficiency of Textbooks or Instructional Materials

*Approved*

Motion: Trustee Davis moved that the Board of Trustees approve the adoption of Resolution #15-28 regarding Sufficiency of Textbooks or Instructional Materials, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 4/0. Absent: Trustee Sher.

L. Consideration of Adoption of Board Goals 2015-2016

*Approved*

Motion: Trustee Herrera moved that the Board of Trustees adopt the Board Overarching Goals for 2015-2016, as amended, with the eighth goals reading "Explore procedures and plans to review and monitor the Special Education program's budget and assess the efficacy of the delivery of services. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0. Absent: Trustee Sher.

#### 14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

##### A. Trustee Hall

- Attended the new teacher welcome. Was very impressed with teacher backgrounds and their enthusiasm. Hall stated that he feels we are really attracting the best and the brightest in the nation.
- Attended first day of school at RCHS.
- He stated that it was a great event and that the school looks beautiful. He enjoyed feeling the sense the excitement from the students, and for the parents to finally see this come to fruition.
- Looking forward to the Opening Ceremony on October 5 at RCHS.

##### B. Trustee Edmonds

- No report

##### C. Trustee Sher

- Not present

##### D. Trustee Herrera

- Attended RCHS first day of school. It was an exciting day for parents on the beautiful campus.
- PTSA did a wonderful job with the pancake breakfast
- Principal Adams was amazing and everywhere on campus connecting with parents, faculty, staff and students.
- Inquiry about whom to report attendance at upcoming open houses and back to school nights. Dr. Soumakian stated that all board members should coordinate with his assistant, Maureen Sheldon.

##### E. Trustee Davis

- Attended the new teacher luncheon on the August 27<sup>th</sup>. Was very impressed with the educational background of our new teachers.
- He noted that approximately one third of the teachers are our graduates coming back to work in our district.
- Attended the Opening Ceremony for the school year on Monday August 31, 2015 with Trustee Edmonds at the Oxnard Performing Arts Center.
- Tuesday, September 8 attended the RCHS Opening Ceremony planning committee meeting with Trustee Edmonds and Dr. Soumakian.
- About 10 people participated, chaired by Principal Adams. He will serve as the Master of Ceremonies on October 5, the committee agreed that Dr. Hall would speak and represent the board, along with a parent. Mr. Bill Little, Mayor of Camarillo, has also stated he would like to speak (45 minute event). Event will begin at 2:30 p.m.
- Students and parents of the school can be there with early dismissal so charter faculty of the school can come out and be recognized. Students and parents can be present.
- Agreement to try to involve ACHS and RMHS as much as appropriate.
- Noted that all trustees received communications regarding a complaint from a RMHS parent, Christina Tovar. Asked what happened to the parent's complaint, and suggested a Friday Update would be appropriate.
- Davis noted that Dr. James Martinez, who served on it Measure H bond committee, will leave his role due to his teaching duties at CSU on Monday evenings and serving on the RCHS Engineering committee.
- Davis noted he had two outstanding requests. One involved requests in various circumstances and the 360 evaluation. He stated that he doesn't understand the implications of this, and asked that Dr. Valles please share with him personally what that means with accompanying documentation.

- He also inquired from the prior study session, if the recommendation from President Hall was that board members individually want walk the properties with Mr. Dickinson or not. President Hall stated yes. After further discussion it was agreed that could take too much staff time, and that trustees would go two at a time, coordinating their visits with Steve Dickinson, Maureen Sheldon, Rod Leard and Hollee King.

**15. ITEMS FOR FUTURE CONSIDERATION**

- Trustee Herrera was looking for the November and December on the Items, and research about other police services and their YSOs, whether they are sworn law enforcement officers or not, or if they have other types of service(s) that serve this purpose. It was noted that Kathy Greaves is researching this information.
- Herrera also stated that Kathy Greaves also agreed to give information regarding the current model we use to parents when she provided a survey. This could be December or January, but would like to see the report first, and then the survey at some point, as her duties have changed.

**16. ADJOURNMENT**

There being no further items of business on the agenda, Board President Hall adjourned the Regular Meeting at 8:05 p.m.

**BOARD OF TRUSTEES**

*Wayne Edmonds*  
Wayne Edmonds, Clerk

Approved as presented

October 14, 2015

*Gabe Soumakian for Dr. Soumakian*  
Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>