

# Oxnard Union High School District

## Oxnard, California

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### MINUTES FOR THE BOARD MEETING

#### June 24, 2015

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#### 1. CALL TO ORDER

The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 3:45 p.m., June 24, 2015, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Steve Hall, Ed.D., President  
Beatriz R. Herrera., Vice President  
Wayne Edmonds, Clerk  
Gary Davis, Ed.D., Trustee  
Karen M. Sher, Trustee

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources (*not present*)  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Lisa Salas Brown, Assistant Superintendent, Educational Services  
Consuelo Williams, Executive Director-21<sup>st</sup> Century Learning & Innovation  
Maureen Sheldon, Executive Assistant

#### Translators present:

Francisco Leon, Elizabeth Leon (arrived at 5:30 p.m.)

#### Guests present:

Kathy Greaves, Robert Greaves, Jane Mintz, Rod Leard, Roger Adams, Guadalupe Reyes, Patsy Thomas, Lisa Brown, Puneet Sharma, Hollee King, David Maron, Teodoro Lopez, Ernie Carasco, Wes Davis, Doug Campbell, Ray Gonzalez and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

President Steve Hall asked Consuelo Williams to lead to Pledge of Allegiance.

#### 3. ADOPTION OF AGENDA

Motion: Moved by Trustee Davis that the Board of Trustees adopt the Agenda dated June 24, 2015 as amended, with the request that Consent Item D be pulled for discussion. Seconded and carried unanimously. Trustee Sher. Vote 5/0.

#### 4. ADOPTION OF MINUTES

It is the recommendation of District Administration that the Board of Trustees adopt the minutes dated January 14, March 25, April 22, May 13, and May 27, 2015, as presented.

Motion: Moved by Trustee Herrera to approve all minutes. Seconded by Trustee Davis. and carried unanimously. Vote 5/0.

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

- A teacher from CIHS discussed what he believed was an unfair hiring practice for a baseball coaching position.
- Another CIHS employee expressed concerns over the areas of business and math, noting that in his opinion that the department has deteriorated and that other classes/subjects areas are being giving precedence over this important area.

## 6. CLOSED SESSION

The board went into Closed Session at 3:55 p.m. to discuss the following items:

- A. Public Employee Discipline/Dismissal/Release/Appointment/Transfer [Government Code Section 54957(b)(1)] > Dean Position > Principal
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources \* Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) o Certificated Bargaining Unit o Classified Bargaining Unit o Paraeducator Bargaining Unit \* Employee Organization: California School Employee Association (CSEA) o Campus Supervisor Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. *PULLED* ~~Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146~~

## 7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The board reconvened in Closed Session at 5:30 p.m. Board President Hall reported that the Board of Trustees of the Oxnard Union High School District did not take any action, however, business was not completed. He stated the Board would reconvene in Closed Session at the conclusion of Open Session.

## 8. PUBLIC COMMENTS TO ADDRESS BOARD OF TRUSTEES

No public comments.

## 9.SUPERINTENDENT'S REPORT –

Soumakian reported on the following:

A.General Report, Gabe Soumakian, Ed.D

- Number of important board reports would be forthcoming during this meeting.
- Summer school started on June 15, 2015.
- Ms. Lisa Brown will be giving a Summer School Update tonight.
- Governor signed the budget.

## 10. REPORTS TO THE BOARD

A. 2015 State of the Region Report from the Ventura County Civic Alliance - David Maron

Primarily information and discussion only. Maron thanked the VCCD Foundation, College District, Investment Board, Cal Lutheran AT&T, Haas, CISI community college, and our district's other supporters. Maron discussed some key points such as that farmers are moving to production of high value agricultural products on less land. Ventura County has a lot of students going into creative industries, however, the county and economy as a whole is very uneven in terms of living standard. There exists a high demand for jobs, however, a large percentage are not high paying. 6400 jobs for retail (\$10/hr.). There are not enough positions available for qualified managers and supervisors. What is key is that industries won't come here until they know we have educated workers to fill those positions. Currently only 29% of the populace in Ventura County could afford to purchase a home which has huge implications. These individuals need the right jobs and higher salaries so they can purchase a home. One positive is that Ventura County is one of the safest counties in California, and the long term crime rate has come down.

B. Oxnard #8 Site Selection and Funding Options - Steve Dickinson

Dickinson discussed the process of selection throughout the past 1 ½ years, noting Dale Scott was present to discuss funding options. After much discussion it was noted that the board would have a study session to discuss the concept of boundary changes and demographics and Oxnard #8. Staff would also research the feasibility of adding additional classroom space at HHS and RMHS, and the possible logistics of selling excess land at some of our sites. It was determined this study session would take place in August.

C. Summer School Update - Lisa Salas Brown

Ms. Brown presented an overview of our summer school, Session 1 June 15 – July 2 and Session 2 July 6 – July 23, noting Wayne Lamas is in charge of summer school, and HR following the correct steps to ensure Special Ed students have what they need, in addition to Ms. Reyes for Migrant Ed students. She stated she would be back in August with a full report. Brown clarified that Lamas serves as the designee for summer school because he does not serve at a comprehensive site. All sites except FHS have summer school services.

D. District Overarching Goals for 2014-2015 - Gabe Soumakian, Ed.D

Soumakian presented an End of Year report form 14/15, stating those things we are now doing differently from the prior year. He noted that the Board Goals, LCAP, and the 8 state priority areas are based upon LCAP. We are no longer looking at the board goals in isolation, but in terms of the LCAP and how it impacts those goals, and the eight state priorities. We have identified in the Blueprint for Greatness leadership, proficiency, and three areas of support. Soumakian stated that in the charts and other documents provided the Board, the District noted whether we have modified, made enhancements to or completed each item. He further stated that in August we will be able to build our 15/16 goals off that document, and added that in one column distributed to the board, the district stated how each goal was in alignment with the overarching goals, LCAP goals and our Blueprint for Greatness.

Trustee Herrera inquired if we have had any trainings for building accountability, interpersonal skills, site leadership and working with parents and cultural issues. Soumakian said that we have had much development under the leadership of Nathan Cross in these areas. Professional learning communities meet twice a month to work with staff, provide training at the county and district level. We have had 18 hours of training, three times per year by Nathan Cross. President Hall thanked Dr. Soumakian and for all staff and leadership at all of our sites.

The Board took a break at 6:56 p.m. Open session resumed at 7:05 p.m.

E. Review District Organizational Charts – Gabe Soumakian, Ed.D.

Soumakian presented two charts, one for the sites and one for the district office. There was much discussion regarding reporting structures, and who evaluates each position, in particular, at Frontier, Condor and the Adult School. Much discussed ensued as well regarding how the Executive Director of 21<sup>st</sup> Learning & Innovation position came about, the Director of Career Pathways, and the Assistant Superintendent Educational Services, in addition to clarifying what each position actually does. Trustee Herrera asked that the site charts be re-evaluated, to ensure that our workloads are balanced effectively, and asked that this be brought back as an Item for Future Consideration.

## 11. CONSENT CALENDAR

It is the recommendation of District Administration that the Board of Trustees approve the Consent Calendar, as presented. As requested with the Adoption of the Agenda by Trustee Davis, Consent Item D was pulled for discussion.

Motion: Moved by Sher and seconded by Trustee Herrera for discussion. Questions were raised regarding the process of how we enter into individual services/contracts, in particular with STAR, AVID, A Burkhart Therapy (JKLMNO). It was noted that it does not appear to the public that this is an open process, and that this should be put on our next Future Items of Consideration. Some of these contracts are just automatically renewed every year.

Trustee Davis asked that we have a future Resolution brought to the Board to ensure that all expenditures for public funds come before the board in the form of contract or MOU, or Board Policy. This item should come to us by the time of the new school year. Carried unanimously Vote 5/0.

A. Consideration of Approval of Authorization of Signatures

It is the recommendation of the District Administration that the Board of Trustees approve the Certification of Authorized Signatures, as presented.

- B. Consideration of Approval to Award Contract to E.J. Harrison and Sons for District-Wide Trash Pick-Up Services
- It is the recommendation of District Administration that the Board of Trustees contract with E.J. Harrison and Sons for a three (3) year term, as presented.
- C. Consideration of Approval of Agreement between Oxnard Union High School District/Oxnard Adult School and Lazer Broadcasting for Advertisement of Classes
- It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District/Oxnard Adult School and Lazer Broadcasting for advertisement of classes, as presented.
- D. Consideration of Approval of 2015-2016 Education Protection Account (EPA) Spending
- Trustee Davis asked about the \$21.5M item for this item, what the source of the money was, and where it is going. Steve Dickinson stated that Prop 30 passed in 2012. This is the 2<sup>nd</sup> year we have taken this specific action. He noted that part of Prop 30 requires us to identify how the funds are being allocated. Of our \$146M LCFF, 15% or \$21.5M is a result of this EPA funding. We must identify publicly what we are spending these funds on. Dickinson said as many districts do, we are assigning these funds to teacher salaries. They can only be allocated to the instructional function of the district, and it is easier to put the funds all in one place to simplify things. He further stated this is not new funding but is part of the balanced budget that he would report on shortly.
- Approved*
- Motion: Trustee Herrera moved that the Board of Trustees approve the 2015-2016 Education Protection Account Spending Plan, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.
- E. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District and Ventura County Office of Education for ESCAPE Financial and Payroll/Personnel System for the 2015/16 School Year
- It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District and Ventura County Office of Education for ESCAPE Financial and Payroll/Personnel System for the 2015/16 school year, as presented.
- F. Consideration of Donations, May 19 - June 15, 2015
- It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period May 19 - June 15, 2015, as presented.
- G. Consideration of Purchase Orders and Direct Pays, May 29 - June 10, 2015
- Purchase Orders totaling \$27,036,856.19 and Direct Pays totaling \$279,952.95 be approved, as presented.
- H. Consideration of Approval of Surplus Property, March 17 - June 15, 2015
- It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.
- I. Consideration of Approval of Non-Public School Placement for Student Case #42 according to the Recommendation of the Student's IEP Team and the Director of Special Education
- It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Case #42 according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

J. Consideration of Approval of Agreement between Oxnard Union High School District and STAR of CA for Behavioral Services

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and STAR of CA for Behavioral Services, as presented.

K. Consideration of Approval of Agreement between Oxnard Union High School District and Abbott & Burkhart Therapy

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Abbott & Burkhart Therapy, as presented.

L. Consideration of Approval of Agreement between Oxnard Union High School District and Cathleen Lewis for Visual Impairment Services

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Cathleen Lewis for Visual Impairment Services, as presented.

M. Consideration of Approval of Agreement between Oxnard Union High School District and Oxnard Marriott for Workability

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Oxnard Marriott for Workability, as presented.

N. Consideration of Approval of Second Amendment to Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP)

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP), as presented.

O. Consideration of Approval of Agreement between Oxnard Union High School District and Gary Katz for Independent Educational Evaluation

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Gary Katz for Independent Educational Evaluation, as presented.

P. Consideration of Approval of Agreement between Oxnard Union High School District and KeyData Systems for the 2015-16 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and KeyData Systems for the 2015-16 School Year, as presented.

Q. Consideration of Approval of 2015 Oxnard Union High School District Graduates

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2015 Oxnard Union High School District Graduates, as presented.

R. Consideration of Approval of 2015-216 Designation of CIF Representatives to League

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2015-216 Designation of CIF Representatives to League, as presented.

S. Consideration of Approval of Stipulated Student Expulsion(s) by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsion(s) by Agreement of the School Principal, the Student, and the Students' Parent or Guardian, as per Board Policy 5144, Section 22.

T. Consideration of Approval of the Agreement between Oxnard Union High School District and Digital Edge Learning for the digiCOACH Annual License

It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Digital Edge Learning for the digiCOACH Annual License, as presented.

U. Consideration of Approval of the Agreement between Oxnard Union High School District and School Innovations & Achievement for the Annual Attention2Attendance Software and Services

It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and School Innovations & Achievement for the Annual Attention2Attendance Software and Services, as presented.

V. Consideration of Approval of the Agreement between Oxnard Union High School District and Ventura County Office of Education to provide CAL-SAFE (California School Age Families Education) Services for 2015-16 at all high schools

It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County Office of Education to provide CAL-SAFE (California School Age Families Education) Services for 2015-16 at all High Schools, as presented.

W. Consideration of Approval of the Agreement between Oxnard Union High School District and Ventura County Sheriff's Department to provide a School Resource Officer at Rio Mesa High School for the School Year 2015-16

It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County Sheriff's Department to provide a School Resource Officer at Rio Mesa High School for the school year 2015-16, as presented.

X. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

#### 14. ACTION ITEMS

A. Consideration of Adoption of the Proposed Local Control Accountability Plan for the 2015-16 School Year

Lisa Brown stated that for for 40 years , a large percentage of our funding was based on categoricals and she noted assessments drive our accountability tests. Brown said that with this shift, we must make an action plan and follow it. This is a contract we must make with our community and stakeholders. She thanked the board and administrators for their comprehensive work, collaboration and meaningful conversations.

*Approved*

Motion: Trustee Herrera moved that the Board of Trustees adopt the Proposed Local Control Accountability Plan for the 2015-16 School Year, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

B. Consideration to Approve the 2015-2018 Agreement between Oxnard Union High School District and HOBSONS Naviance, Inc. for NAVIANCE SUCCEED

Motion: Trustee Davis moved that the Board of Trustees approve the 2015-2018 Agreement between Oxnard Union High School District and HOBSONS Naviance, Inc. for NAVIANCE SUCCEED, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

*Approved*

C. Consideration of Approval of the Adopted Budget, Fiscal Year 2015-2016

Steve Dickinson, Our budget is now part of a two-step process with the LCAP. He stated that he is extremely pleased with this process and in being in his position for over 20 years, he has never seen so much positive collaboration without budget reductions. This is reflected in the budget. Dickinson also noted that the Governor signed the budget today.

*Approved*

**Revenue:**

- LCFF Entitlement \$8,578 per ADA (Average Daily Attendance)
- Unduplicated count for Supplemental and Concentration 67.99%
- 1.02% COLA (Cost of Living Adjustment)
- One Time Discretionary Funds at \$601 per ADA (Average Daily Attendance)
- Mandated Block Grant funded at \$56 per ADA (Average Daily Attendance)
- Lottery funds – unrestricted at \$128 per ADA
- Lottery funds – restricted at \$34 per ADA

**Expenditures:**

- 7% increase in health benefit premiums
- STRS employer contribution rate of 10.73%
- PERS employer contribution rate of 11.847%

**Budget Additions/Deletions from June 10, 2015 Board Meeting**

***Additions with One Time Funds:***

- Improvement Wi-Fi at Adult Education \$ 250,000
- Annual replacement of teacher technology \$ 250,000
- Integrated math textbook adoption \$1,000,000
- Start-Up Costs for Condor Satellite Classrooms \$ 25,000

***Additions On Going:***

- 1.0 FTE Condor Principal \$ 106,000
- 1.0 FTE Director Student Services \$ 56,000
- Technology Refresh \$ 800,000

***Deletions:***

- .50 FTE Condor Attendance Advisor (\$ 90,500)
- .75 FTE Condor Para educator (\$ 36,000)
- 2.4 FTE Learning Design Coaches (\$ 177,000)

***End result of FY 15/16:*** Left with \$8.9M Cautionary Reserve or 5.14%. \$1M Tech will have been spent; still have \$3.7M of 15/16 proposed.

President Hall asked if the budget was balanced for this year and Steve Dickinson replied in the affirmative. Hall inquired if we are we using any one time funds for ongoing costs. Dickinson stated that the Tech money is in the budget right now (\$800K as ongoing.) He further stated each year we will need to revisit this. In the future for 16/17 and 17/18 there will be no one-time revenue existing for this purpose, so it will be paid for with ongoing revenue, and we are not sure what this number will look like. Dickinson noted that we are using \$1.3M of one time funds in 15/16 for our projects. Hall asked that we specify those as one time funds in future power points, for purposes of approving the budget, in order that we can clearly identify what these are. Trustee Davis noted as well that the board never approved Tech Refresh, as it would be ongoing, so it should also be moved up to the One-Time Fund area. Dickinson stated that the 1<sup>st</sup> interim would come to the board in the beginning of December.

**Motion:** Moved that the Board of Trustees approve the 2015-2016 Adopted Budget Financial Report and authorize the Superintendent or designee to sign the Adopted Budget Certification, with the specification that the \$800K Tech Refresh be in the list for one time funds for 15/16 only, seconded by Trustee Davis and carried unanimously. Vote 5/0.

Steve Dickson thanked the HR staff, Ms. Patsy Thomas and all DO staff for the work that went into preparing this budget, as well as those who use the budgets, and our site principals, administrators, and LCAP process and community members.

D. Consideration of Approval of Change Order to S. C. Anderson, Inc. for Installation of Paving Stones (pavers) in Lieu of Concrete in the Courtyards and Walkways at Rancho Campana High School

*Approved*

Steve Dickinson stated that Rob Leard was present to help with any questions regarding RCHS. He stated that due to concerns over the concrete lifting/buckling, a geotech engineer had suggested pavers rather than straight concrete. Moving forward, if there are issues with the pavers, they can be fixed more quickly and are less expensive to repair. All trustees expressed serious concerns over why the company isn't being held responsible for this planning, and the fact that the overlay of soil did not work well with the concrete as expected. Both Dickinson and Leard expressed that they had not yet had conversations with the company to-date regarding covering the \$1M cost for the pavers, for the 110,000 sq. ft. area. They further stated that they had brought in another consultant to review the recommendation of the geotech for pavers, and this consultant concurred. Dickinson also clarified that the geotech recommendations were entirely separate from those of the contract. Dickinson stated that other than Measure H funds, we have General Fund one time monies in addition to contingencies monies coming back to us. Questions were also asked regarding options other than pavers, such as asphalt or decomposed granite, and the cost of maintenance for the pavers.

President Hall stated that other than the obvious benefit to pavers of aesthetics, they are easier to repair, as we wouldn't be replacing entire areas of concrete. He expressed concerns over potential litigation for trip/slip and falls on uneven surfaces, particularly if we do go against the recommendations. All agreed that conversations need to occur with our legal team as soon as possible on this matter. President Hall stated that he would only approve this motion if every possible action was taken for recovery of related monies.

Motion: Trustee Herrera moved for installation of pavers in lieu of concrete, with the conditions that we will also be exploring in this option the most safe, economical options for the entire surface of 110 square feet and the change order with S.C. Anderson not to exceed \$1,150,000. Further, that if new information came forward we could do less of an area with the pavers. Seconded by Trustee Edmonds. A roll call vote was taken and all trustees voted in the affirmative. Motion passed 5/0.

E. Consideration of Approval of Agreement between Oxnard Union High School District and Stantec for Consulting Services for Oxnard #8 Site Selection

*Approved*

Motion: Trustee Davis moved that the Board of Trustees approve an agreement with Stantec to provide local planning and permitting services for the Oxnard #8 site selection process, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

F. Consideration of Adopting an Approved List of Memberships, Conferences, Workshops or Meetings Board Members May Attend

*Approved*

Motion: Trustee Sher moved that the Board of Trustees adopt the List of Memberships, Conferences, Workshops or Meetings Board Members may attend, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

G. Approval of Dean/Associate Principal positions

*Approved*

Dr. Soumakian noted that this Action Item addressed the filling of Dean positions versus Associate Principals. Prior to his being appointed Superintendent, all Deans with the exception of FHS, were converted to Aps after one year of satisfactory performance evaluations. It was noted the Deans have the same duties as Aps except they work 10 days less per year. This was designed as a cost cutting process during the budget crisis. Soumakian stated that we currently have six position vacancies at ACHS, CIHS, HHS, OHS, RMHS and PHS open at this time), and that those individuals reviewed in Closed Session, have strong experience. He urged that the board to consider hiring these individuals as Aps, as they currently had many years each of administrative experience. It was noted if we try to bring a sitting administrator in as a Dean, they will not accept our offer. President Hall stated that he thought we were going to be converting positions, and not people, but across the board positions. Dr. Soumakian noted that most of the internal



candidates would be promoted (they have been teachers) already. Our challenge is also trying to hire qualified individuals over the summer. It was further noted that the only school remaining who has a Dean is FHS, primarily, because no summer school is taught there.

Trustees were in agreement that we do not want to penalize our current employees who are Deans, and later moved to Aps. They are not being promoted, rather they are moving to a different position within the school district. It was stated that the difference annually for one AP is \$10K, as well as per diem. Dickinson confirmed that this \$60K difference is not in the budget. Hall indicated this is the least expensive way to get more administrative coverage, and we are already paying these staff benefits. It was decided to change the position from Dean to AP *for all sites except FHS*, and that candidates would be treated the same whether internal or external. It was clarified that the number of Aps per site is determined by the size of the school, as well as demographics and additional support required (i.e. CIHS).

Motion: Trustee Davis moved that we discontinue the position of Dean at the comprehensive high schools and provide authorization to staff to hire Associate Principals at these sites as needed. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

H. Consideration of Adoption of Board Bylaw 9324: Minutes and Recordings, [First Reading]

Motion: Trustee Edmonds moved that the Oxnard Union High School District Governing Board adopt Board Bylaw 9324: Minutes and Recordings as presented, waiving the second reading. Second by Trustee Herrera and carried unanimously. Vote 5/0.

*Approved*

### 13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Vice President Herrera

- No report.

B. Clerk Edmonds

- No report.

C. Trustee Sher

- No report.

D. Trustee Davis

- Attended Oxnard Adult School. Nice way to end the year.

E. President Hall

- No report.

### 14. ITEMS FOR FUTURE CONSIDERATION

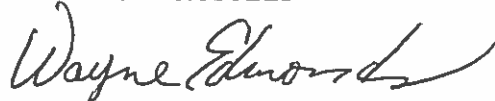
- Policy with administrative procedures and hiring of outside vendors.
- Trustee Davis: requested a good fiscal year calendar, to include student achievement reports and other items out of Ed Services.
- Trustee Herrera requested an update on board goals, and positions as they relate to Career Pathways and Linked Learning. She inquired how we will evaluate the effectiveness of this program. She also discussed our 10-22 academies, who is in them, and how will we do our reporting and provide student outcomes.
- President Hall requested that the Board review our procedure for AP, Principal and Sr. Administrative Hiring. He asked that we review and refine these procedures so we have a clear understanding with a recommendation or as a staff report.

- Hall also requested that we encourage, as part of soliciting staff teacher administrative formal feedback, implementation of a 360 evaluation process in the near future.
- Hall also commented on this year's budget, noting that when we approve a budget, we have a Board Policy in place that specifies if for any reason we have to dip into reserves during the year, even due to enrollment issues, that this comes back to the board for approval. He further stated that it is critical that we maintain the approved budget as much as possible, and this builds in accountability.
- Trustee Sher requested a cost comparison between scratch cooking and traditional food services.
- President Hall also stated that we need a Board Retreat to discuss upcoming goals and our vision for 15/16. Trustees agreed that this would be a 'board only' retreat.
- Trustee Herrera requested information regarding the current management structure at the DO and how effective that structure is working, and also stated that that discussion of a 360 evaluation for discussion would be very helpful.

## 15. ADJOURNMENT

There being no further items of business on the agenda, Board President Hall adjourned the meeting at 9:30 pm and resumed Closed Session. The Board left Closed Session to return to Open Session at 10:45 p.m. The board meeting adjourned at 10:46 p.m.

### BOARD OF TRUSTEES



Wayne Edmonds, Clerk

Approved as read

September 23, 2015



Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>