

# Oxnard Union High School District

## Oxnard, California

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### REGULAR BOARD MEETING

June 10, 2015

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#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 4:00 p.m., June 10, 2015, in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President  
Wayne Edmonds, Clerk  
Gary Davis, Ed.D., Member  
Karen M. Sher, Member

#### Administration present:

Gabe Soumakian, Ed.D., Superintendent  
Lisa Salas Brown, Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Consuelo Williams, Executive Director-21<sup>st</sup> Century Learning & Innovation  
Maureen Sheldon, Executive Assistant

#### Translators present:

David Gala, Lourdes Campbell.

#### Guests present:

Kathy Greaves, Jane Mintz, Doug Campbell, Patsy Thomas, Puneet Sharma, Ken Goeken, Ray Gonzalez, Wes Davis, Roger Adams, Batista, Mary Anne Rooney, Jim Rose, Bill Dabbs, Robert Greaves, and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

President Hall asked Lisa Salas Brown led the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

Motion: Trustee Davis moved to approve the Agenda dated June 10, 2015 as amended, pulling the February 11, 2015 Minutes under Item 4. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

#### 4. APPROVAL OF MINUTES

Motion: Trustee Herrera moved to delete the February 11 minutes from the Agenda, and to approve all others as noted below. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Approval of the Regular Board minutes dated January 28, 2015, as presented.  
Approval of the Regular Board minutes dated February 25, 2015.  
Approval of the Regular Board minutes dated March 11, 2015.  
Approval of the Special Board minutes dated May 19, 2015.

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments.

#### 6. CLOSED SESSION

The board moved to Closed Session at 4:02 p.m.

#### A.

Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]

- B. Public Employee Appointment [Government Code Section 54957(b)(1)] > Director Nutrition Services > Principal
- C. Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources \* Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) o Certificated Bargaining Unit o Classified Bargaining Unit o Paraeducator Bargaining Unit \* Employee Organization: California School Employee Association (CSEA) o Campus Supervisor Bargaining Unit v
- D. Student Personnel: [Education Code §[35146, 48912, 48919] v
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146 v

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The board reconvened at 5:04 p.m. President Hall stated that there were three items to report. First, he noted that the Board did not complete their business so they would reconvene at the end of Open Session. Second, Hall reported that the Board of Trustees of the Oxnard Union High School District approved the appointment of Stephanie Gillenberg to the position of Director of Nutrition Services as of July 1, 2015. Motion: Moved by Trustee Herrera, and seconded by Trustee Davis and was approved by a vote 5/0. The third item President Hall also reported on was that the Board of Trustees of the Oxnard Union High School District approved the appointment of Kim Stephenson to Principal/ACHS effective July 1, 2015. Motion: Moved by Trustee Sher, seconded by Trustee Herrera and was approved by a Vote 5/0. President Hall congratulated both candidates and welcomed them to the Oxnard Union High School District.

**8. RECOGNITION**

- A. CIF Track Champions – Rio Mesa High School, Bill Dabbs

There are outstanding athletes in CIF at the southern section level, there are Divisional Championships, and if one finishes in the top nine, they move on to the Masters meet. The top six from that move on to state championships. Dabbs stated that we had a group of individuals who finished 2<sup>nd</sup> in the Boys' Track and Field who went to the state in the Long Jump, as well as the Boys' 1600 Meter relay team. In the Girls', Zaria Francis ran the 100, 200 and the participated in the girls relay who ran a 47.04 which did not quite break the record for the school. Dabbs said that in an online publication for track and field news, RMHS has been given the name 'speed city'. For the last four decades a female athlete has won the 100 meters at the state level. Now we have Zaria Francis and she is only a junior. Dabbs acknowledged coach Brian Fitzgerald, a RMHS graduate, who has been in that position for 35 years. President Steve Hall presented awards with Bill Dabbs to all champions. It was further noted that Zaria Francis, a transfer from ACHS, was a Champion in the 100, 200 meters in CIF, and at the state meet she ran a lifetime best of 11.31, ranking her #2 in the country. She missed finishing at #1 by 0.01. She also ran a lifetime best of 23.09 in the 200, to beat the state champion and is ranked nationally in that as well. Greg Vann, was recognized for winning CIF, Masters with a jump of 24' 10 ½", placing him 2<sup>nd</sup> in the nation. He also ran on a 4x100 team that placed 6<sup>th</sup> in state. It was noted that Greg accepted a scholarship to the University of Oklahoma. Parents of all student champions were recognized.

NAME	SCHOOL	EVENT	AWARD
Zaria Francis	Rio Mesa High School	CIF Track Competition 4x100 Relay, 100, 200	CIF Champion
Subria Fontes	Rio Mesa High School	CIF Track Competition 4x100 Relay	CIF Champion
Patricia Leggett	Rio Mesa High School	CIF Track Competition 4x100 Relay	CIF Champion
Devyn Weisenberger	Rio Mesa High School	CIF Track Competition 4x100 Relay	CIF Champion

## 9. PUBLIC HEARING

- A. Local Control Accountability Plan (LCAP) Stakeholder Input during a Regular Meeting of the Governing Board  
President Hall opened the Public Hearing on the LCAP for the 2015-2016 school year at 5:17 p.m. There being no written or oral comments, the hearing was closed at 5:19 p.m.
- B. Public Hearing for the Proposed Budget of Oxnard Union High School District of Ventura County for the Year Ending June 30, 2016  
President Hall opened the Public Hearing regarding the Proposed Budget of OUHSD of Ventura County for the Year Ending June 30, 2016 at 5:20 p.m. There being no written or oral comments, the hearing was closed at 5:21 p.m.
- C. 2015-2018 Initial Bargaining Proposal to the Oxnard Federation of Teachers and School Employees - Certificated Bargaining Unit  
President Hall opened the Public Hearing regarding the 2015-2018 Initial Bargaining Proposal to the OFTSE Certificated Bargaining Unit opened at 5:21 p.m. Open Hearing There being no written or oral comments, the hearing was closed at 5:22 p.m.

## 10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

- Two licensed clinical social workers who had been employed at Ventura County Behavioral Health, and at Clinicas expressed extreme needs for mental health within our district. They stated that in working onsite at the district, the volume for referrals for counseling was extraordinary. They further stated that it was their belief that academic counselors are not trained mental health professionals. An example was provided citing that there is one counselor for over 2,000 students at CIHS. Both noted that in April they participated in a meeting seeking ways to perform and improve services their jobs, with others, and that subsequently they were terminated. Crisis intervention is needed through the use of LCAP funds, and prioritizing the need for these services.
- Our OFTSE President congratulated Lisa Salas Brown on her new position as Assistant Superintendent Educational Services, noting that he worked with her at HHS, and prior to that at Gateway. He thanked the management team for another successful school year and for the team effort. He stated that Action Item 13A for two positions being proposed at Condor did not go through the consultation process with the OFTSE, and is not in support of those positions at present, noting in his opinion this is the appropriate procedure.

## 11. SUPERINTENDENT'S REPORT –

A.General Report, Gabe Soumakian, Ed.D

- Yesterday was a great day in the OUHSD. All of the 6 comprehensive high schools graduated with intermittent rain. Sprints were high, and all were respectful and very well coordinated. Thanked all staff, administrators and board members who attended.
- Congratulations to Class of 2015.
- Oxnard Adult School: 6:30 pm at PAC Tuesday June 16.
- Director/Nutrition Services has been hired we need to keep working to ensure menu options to ensure they are ready by the beginning of the school year.

- Summer School begins on June 15 and students are encouraged to look at Student Vue, and parents, on ParentVue to determine whether they do/not need to take specific remediation courses.
- Professional development for the summer has already begun. Information has been sent out to our teachers. We had 34 teachers already participating in a professional development workshop today.
- Tentatively set an October 5 Opening Ceremony at RCHS. Still working out the details and forming a committee. Progress is going well and the school is scheduled to open on September 2.
- Department of Pesticide Regulations had a workshop on 6/3 at the RMHS Library. 200 members of the community attended. President Hall, Trustee Davis, Dr. Soumakian and staff were present. Soumakian thanked Mr. Steve McFarland and Bill Dabbs for coordinating.
- Next board meeting on 6/24/15.

## 12. CONSENT CALENDAR

**Motion:** Moved by Trustee Edmonds that the Board of Trustees approve the Consent Calendar as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

A. Consideration of Approval of Agreement between Spanish Hills Country Club and Oxnard Union High School District/Adolfo Camarillo High School for 2015-2016 Prom

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District/Adolfo Camarillo High School and Spanish Hills Country Club for the 2015-2016 Prom, as presented.

B. Consideration of Approval of Agreement between Herff Jones and Oxnard Union High School District/Hueneme High School for the 2015-2016 Yearbook Production

It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District/Hueneme High School and Herff Jones, as presented.

C. Consideration of Approval of Purchase Orders and Direct Pays, May 14-29, 2015

Purchase Orders totaling \$3,293,510.16 and Direct Pays totaling \$3,957,935.47 be approved, as presented.

D. Consideration of Approval of Lease Agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School

It is the recommendation of District Administration that the Board of Trustees approve the renewal of lease agreement with Child Development Resources of Ventura County, Inc. to operate a Head Start Program on the Campus of Hueneme High School, as presented.

E. Consideration of Approval of Non-Public School Placement for Student Case#41, according to the Recommendation of the Student's IEP Team

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Case#41, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

F. Consideration of Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc.

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc., as presented.

G. Consideration of Approval of Renewal of the Contract with Riverside Publishing/DataDirector for 2015-16 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal of the Contract with Riverside Publishing/DataDirector for 2015-16 School Year, as presented.

H. Consideration of Approval of Stipulated Student Expulsion(s) by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent /Guardian, as per Board Policy 5144, Section 22.

I. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of District Administration that the Board of Trustees approve the recommendation of the hearing panel that the pupil be expelled as per Board Policy 5144.

J. Consideration of Approval of Renewal of Agreement with MyLearningPlan, Inc. for 2015-16 School Year

It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Agreement with MyLearningPlan, Inc. for 2015-2016 School Year, as presented.

K. Consideration to Approve the 2015-16 Renewal Contract with Cengage Learning to provide Oxnard Union High School District with Gale Online Subscription Services for Library Databases

It is the recommendation of District Administration that the Board of Trustees approve the 2015-16 renewal contract with Cengage Learning to provide the Oxnard Union High School District with Gale Online Subscription Services for Library Databases, as presented.

L. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

M. Consideration of Approval of Clinical Practicum Agreement between Oxnard Union High School District and California State University, Northridge

It is the recommendation of the District Administration that the Board of Trustees approve the Clinical Practicum Agreement between Oxnard Union High School District and California State University, Northridge, as presented.

### 13. ACTION

A. Consideration of Approval of Specific Budget Items for the 2015-2016 Budget from General Funds

*Approved (Items 1-5, 7-8)*

*Not Approved (Items 6, 9-13)*

Steve Dickinson stated that the next three action items all go together as they will be discussed under the 'Budget Menu' handout, but no action has ever been taken on them. This includes a list of 13 items; he noted that the first group of five were being recommended and are part of the proposed budget. He stated that the board could discuss each individually, or take action on them one at a time. Much discussion ensued, after which President Hall noted his concerns about allocating too much money to personnel, in terms of funding additional positions. He noted that when funding is on an upcycle, that is fine, but when it goes down, the district would have to cut people. He recommended that as part of our ongoing funds, we add additional maintenance items and allocate a specified dollar amount for tech refresh, so these monies would be flexible, as necessary, to cover personnel costs.

Motion: Davis to accept *Items #1-8*, as presented, on the revised document presented. Motion dies due to lack of second.

Trustee Sher suggested board members vote on items individually.

- 1-3) Motion: Items 1-3: Item #1: 1.0 FTE Administrative Position for CIHS. Item #2: 3.0 FTE Desktop Support - change in funding, and Item #3: 1.0 FTE Desktop Support - additional staff. Moved by President Hall, seconded by Trustee Edmonds, as amended, and clarifying that Item #1 Administrative Position at CIHS is a Dean's position. Carried unanimously, vote 5/0.
- 4) Motion: Item #4 Translation Services. Moved by Trustee Sher and seconded by Trustee Herrera. Carried unanimously, vote 5/0.
- 5) Motion: Item #5 Fans for all Classrooms. Moved by Trustee Sher and seconded by Trustee Herrera. Carried unanimously, vote 5/0.
- 6) Motion: Items #6-8 2.0 FTE/Condor (note revision to \$25K for startup costs). Moved by Trustee Davis and seconded by Trustee Edmonds.

Hall noted that he was hesitant to vote for this motion, as he had concerns about the discussion regarding consultation and would like this to take place before we move forward. Trustees Sher and Herrera concurred. Trustee Davis revised his motion to include *Items 7 and 8 only*, leaving #6 for outcomes of the consultation process, with Trustee Edmonds' second remaining.

Soumakian stated that in lieu of a Dean at Condor High School, we are recommending a full time Principal rather than a Dean, and keeping the Student Services position as a full time position. He noted that he shared data from four other districts with the board previously, with ours by far and large being the largest in Independent Study programs. Soumakian also expressed concerns over a WASC accreditation upcoming next year, and not having a full time principal on site as the program continues to expand in compliance with the Smarter Balance Assessment. At present, we do not feel we can adequately support the staff, students and provide intervention, as well as to increase our ADA from .72 to .8, thereby generating more funding. This individual would oversee 17-20 teachers if we expand to 500, and more importantly, we wish to keep our students 'in district' and not have them leave for other programs.

Motion: Roll Call vote: Ayes: President Hall, Trustees Davis, Sher, Herrera, and Edmonds. Carried unanimously. Vote 5/0.

President Hall stated that he would not support *Items 9-13* based on his prior comments regarding assumptions with respect to the budget and lack of administrative recommendation for those items. Other trustees concurred and these items were tabled.

**B. Consideration of Approval of Specific Budget Items for the 2015-2016 Budget from Routine Restricted Maintenance Funds**

*Approved*

Below are items that require Board action. These items may be acted upon as a whole, or separately.

<u>Description</u>	<u>Est. Cost</u>	<u>Notes</u>
1 M&O building at RCHS	\$500,000	Through S.C. Anderson
2 Security camera systems (HHS)	\$75,000	
3 Window replacement/non-tempered (4 sites)	\$200,000	
4 Seal Coat Exterior PHS buildings (In-house)	\$150,000	
5 Roofing at ACHS	\$75,000	
6 Fencing at PHS	\$300,000	Interior fencing project would be \$150,000
7 Remodel kitchens (HHS)	\$250,000	
8 Home football bleachers at HHS	\$325,000	
9 Window blinds/tint (All)	\$90,000	
10 ADA cutouts in gyms	\$90,000	
11 A/C one classroom wing (ACHS)	\$250,000	

**Total \$2,305,000**

Motion: Moved by Trustee Herrera that the Board of Trustees discuss and take action on these Routine Restricted Maintenance budget items, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

C. Consideration of Approval of Specific Budget Items for the 2015-2016 Budget from Other One Time Funds

At the May 27th Board meeting, a budget study session was held to review several items under consideration for inclusion in the 2015-16 budget adoption. These items should be acted upon in preparation for the 2015-16 budget adoption on June 24th. It was noted they could be acted upon as a whole or separately and that the fiscal implication ranges from \$0 - \$2,677,000 depending on board action.

*Approved (Items 1,3,4,5)  
Not Approved (Item 2)*

Description	Est. Cost	Notes
1 Student laptops - LCAP priority	\$1,000,000 2014-15	One-Time Mandate Funds
2 2.4 FTE Site Learning Design Coaches	\$177,000 2015-16	One-Time Funds
3 Improve Wi-Fi (Adult Ed)	\$250,000 2015-16	One-Time Funds
4 Annual replacement of teacher tech,	\$250,000 2015-16	One-Time Funds
5 Integrated math textbook adoption	\$1,000,000 2015-16	One-Time Funds
<b>Total</b>	<b>\$2,677,000</b>	

There were many concerns and matters for clarification raised by the trustees pertaining to the funding of certain programs, and that funding was not guaranteed over time in some instances, technology and related professional development. It was noted that we will still have \$3.7M of those one time funds available for use if these items were approved. This commits us to \$1.7M of the 15/16 one time funds.

Motion: Trustee Davis moved that *Items 1-5* be approved, as presented. Motion dies for lack of second.

Sonny Sajor provided information related to Item #5.

Motion: President Hall moved to approve *Items 1, 3, 4, 5*. Seconded by Trustee Davis  
Roll Call: Ayes: President Hall, Trustees Davis, Sher, Herrera, and Edmonds. Vote 5/0.

Motion: Trustee Sher moved to approve *Item #2*. Seconded by President Hall. Hall commented, adding onto Trustee Davis' concerns, that there are about 8.5 LDCs on release or reassign time or \$850,000 which in his opinion, was excessive, noting this needs to be looked at in the scope of larger priorities for the district. At some point in the future there may not be funds for all of these personnel, as some are subject to one time funds.

Roll Call: Ayes: President Hall, Trustee Sher. Nays: Trustees Herrera, Edmonds, and Davis. Vote 3/2 against. Motion does not pass.

D. Consideration of Adoption of Resolution No. 15-26, Authority for the Board of Trustees to Retroactively Provide Compensation for Represented, Unrepresented, and Management Employees After July 1, 2015

Motion: Trustee Edmonds moved the Board of Trustees adopt Resolution No. 15-26, Authority for the Board of Trustees to retroactively provide compensation for represented, unrepresented, and management employees after July 1, 2015, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

*Approved*

E. Consideration of Adoption of Resolutions for Fiscal Year 2015-2016: No. 15-21, Temporary Loans Between District Funds; No. 15-22, Appropriation Transfers; No. 15-23, Authorization for Budget Transfers; No. 15-24, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 15-25, Inter/Intra Fund Transfers

*Approved*

F. Consideration of Textbook Adoption (Integrated Physics and Chemistry)

*Approved*

G. Consideration of Approval of Textbook Adoption (Integrated Math 1-3)

*Approved*

H. Consideration of Adoption of 21st Century Learning & Innovation Board Policy Revision: 6146.1 Computer Proficiency Requirement [First Reading]

*Approved*

I. Consideration of Approval of the New/Revised Course Proposals: Entrepreneurship and Marketing, Independent Study: Business & Technology, IT Essentials, Internet Engineering I, Introduction to Engineering Physics, Integrated Physics and Chemistry [First Reading]

*Approved*

J. Consideration of Approval of the Contract between Oxnard Union High School District and Lynda.com

*Tabled*

Motion: Trustee Herrera moved the Board of Trustees adopt the following resolutions for fiscal year 2015-2016: No. 15-21, Temporary Loans Between District Funds; No. 15-22, Appropriation Transfers; No. 15-23, Authorization for Budget Transfers; No. 15-24, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 15-25, Inter/Intra Fund Transfers, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0. It was noted that the Resolutions are presented individually due to separate Ed Codes.

Lisa Brown stated that this had been through the process, and that all department chairs and the curriculum council unanimously approved the purchase of these items, at a cost not to exceed \$120,798 out of 15/16 one time discretionary funds

Motion: Trustee Sher moved the Board of Trustees approve the Textbook Adoption (Integrated Physics and Chemistry), as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

Lisa Brown thanked Sonny Sajor for all of his work on both Action F and G.

Motion: Trustee Herrera moved that the Board of Trustees approve the Textbook Adoption (Integrated Math 1-3), as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Motion: Trustee Davis moved that Board Policy: 6146.1 Computer Proficiency Requirement be adopted by Board of Trustees, as presented and waiving the second reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Motion: Trustee Edmonds moved that the Board of Trustees approve the New/Revised Course Proposals: Entrepreneurship and Marketing, Independent Study: Business & Technology, IT Essentials, Internet Engineering I, Introduction to Engineering Physics, Integrated Physics and Chemistry, as presented, waiving the second reading. Seconded by Trustee Sher. Vote 5/0.

The Board instructed staff to ensure that all future participants in core curricular areas have had this information communicated, and that the District Office staff receive feedback regarding such a product before it is brought back.

**Item Tabled.**



**K. Consideration of Approval of the Contract between Oxnard Union High School District and ELLevation**

Motion: Trustee Edmonds moved that the Board of Trustees approve the contract between the Oxnard Union High School District and ELLevation, as presented. Seconded by Trustee Herrera and carried unanimously. 5/0.

*Approved*

**L. Consideration of Approval of Oxnard Union High School District's 2015-2018 Initial Bargaining Proposal to the Oxnard Federation of Teachers and School Employees - Certificated Bargaining Unit**

Motion: Trustee Herrera moved that the Board of Trustees accept Oxnard Union High School District's 2015-2018 Initial bargaining proposal to the Oxnard Federation of Teachers and School Employees - Certificated Bargaining Unit, with the edits, excluding Articles 11 and 28. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

*Approved*

**M. Consideration of Acceptance of Oxnard Federation of Teachers and School Employees - Certificated Bargaining Unit 2015-2018 Initial Sunshine Proposal to the Oxnard Union High School District**

Motion: Moved by Trustee Davis that the Board of Trustees accept Oxnard Federation of Teachers and School Employees - Certificated Bargaining Unit 2015-2018 initial sunshine proposal to the Oxnard Union High School District, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

*Approved*

**N. Consideration of Approval of New Mariachi Enrichment Assistant Job Description, [Second Reading]**

Motion: Trustee Edmonds moved that the Mariachi Enrichment Assistant job description, [Second Reading] be approved by the Board of Trustees, as presented. Seconded by Trustee Herrera. Vote 5/0.

*Approved*

**O. Consideration of Approval of New Adult School Counselor Job Description, [First Reading]**

Dr. Valles stated that when a position is vacated we review the job description to see if it is still relevant. At Oxnard Adult School we do not have a job description that is relevant, so the principal at the Adult School consulted with other adult schools to come up with one. He requested the Board waive the second reading if possible, in order to fly the position as soon as possible. Valles said the position has been discussed with OFTSE, Mr. Davis, and he is comfortable with this. It was clarified the position being discussed is a part time position.

*Approved*

Motion: Trustee Herrera moved the Board of Trustees approve the new Adult School Counselor job description, as presented, waving the second reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

**P. Consideration of Revision of Board Bylaw 9260: Liability Insurance, [First Reading]**

Trustee Davis stated that the title of this bylaw needed to be changed to be in accordance with CSBA's Bylaw.

*Approved*

Motion: Trustee Davis moved that the Oxnard Union High School District Governing Board approve the revisions to Board Bylaw 9260: Liability Insurance for [First Reading], as presented, waiving the second reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

## 14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

### A. Trustee Hall

- As an add on to Trustee Herrera's comments, Hall indicated that as a suggestion, the 'process' should be included in each administrative discussion for each Agenda Item.
- Attended the Awards Ceremonies, Graduations at HHS, RMHS, HHS.
- Thought ceremonies were well done, students were very respectful and parents were as well.
- On the Pesticides meeting, he wanted to tell the board that we requested a motion to come to the meeting. The speakers were very appreciative that we did this
- Number of concerns raised. There is a six month window for formal comment period to changes in new regulations they are considering. The board could provide this, if they chose to do so. Hall asked staff to please provide via a Friday update what was distributed. Dr. Soumakian indicated he is waiting for comments from their Department Chair Leahy. When that is received we will pass this along.

### B. Trustee Edmonds

- Interesting major items have been brought up during this meeting. Refresher funds for technology and another is using one time monies the last few years to fund salaries. The one time monies are gone, and therefore, the budget process the next year will be much more difficult.
- Had a great time at the CIHS and HHS graduations, despite the rain.

### C. Trustee Sher

- Attended graduations at ACHS and PHS. Due to time constraints left ACHS early, however, PHS's graduation one of the highlights of her teaching career. Provided her a chance to see and congratulate many former students.

### D. Trustee Herrera

- Attended PHS and ACHS ceremonies with Trustee Sher. Noted that it was very emotional at ACHS with all of the different recognitions. The parents and audience were calm and enjoyed themselves, and faculty, staff and the maintenance crew did a great job of adjusting the ceremony to the rain. At PHS we were able to stay there to the very end.
- Attended Staff/Student Award presentation. Dr. Valles did a great job at that event. Wonderful to see former teachers and staff when she was a student at OHS who were retiring.
- Comments re: today's items that were not approved. There is a process, for her in her decision making, and she would like to know what process has staff and those presenting items for approval followed, to fully vet that through the constituents who will be using those items. There is a lot of money at stake, but we have limitations. What is the infrastructure to sustain this?
- Herrera said she doesn't feel that the answers staff provides are as thorough as she would like, often, to support specific items. There should be focus groups from all groups that will be end users for various items. Otherwise she feels like we are forcing this upon staff. This is not a good way to establish rapport and keep morale up.
- This is a process, and certain individuals left early after the vote was cast.
- Wants to hear what the Superintendent or the staff are recommending on these items, and not just listen to what the board thinks. That way it is easier to come to an informed decision, and be clear where the staff is on this, particularly with respect to the budget.

E. Trustee Davis

- Several of us attended the Condor Graduation. It was a great event with many success stories.
- Attended Staff/Student recognition at PHS.
- Attended Department of Pesticide Regulations meeting on 6/3 at RMHS.
- Attended FHS graduation on 6/4.
- Attended OHS on 6/9; "singing in the rain". Audience and students were most respectful.
- Action item 13C. Indicated he was a 'no vote'. If staff had a chance to think about those Learning Design coaches. We really didn't hear anything mentioned about who the 2.4 were going to be and didn't hear anything mentioned about Frontier or Condor. Could we look at these six current people, and possibly doing some reassignments. \$3.7M remaining; maybe there could be some pattern with this in the budget. Agree that there should be some consideration of refresher funds for IT. Before the budgets are finalized, would like to bring this topic back, and be open to reconsideration with more information.

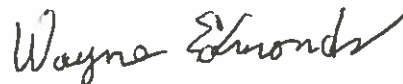
**15. ITEMS FOR FUTURE CONSIDERATION**

- Trustee Sher: June 2015 Adoption of Approved Conferences Board members may attend. Sher stated there is a conference she would like to add an item to the list of approved conferences for June 24 meeting, noting she was invited to the Library of Congress Summer Institutes: based on Civil Rights Voting Act of 1965, being held in August.
- Trustee Davis inquired of Dr. Hall regarding the handling of our future board report on goals for 2015/16. President Hall stated that the board was going to receive a recap of board goals for 14/15 in June. He suggested at the first meeting in August, the board would review the goals, and at that time, in public, they would suggest additions/deletions.
- Trustee Davis also made reference to the Superintendent's earlier comments that he might be recommending hiring only Aps and not Deans. Davis stated that the board needs to address this and previously there have been Deans and we discontinued them, and with our prior board, we moved several Deans to AP and they served successfully. He added that we have quite a few openings and should look at this at ACHS, Dean at CHIS, resignation at HHS, and Leave Without Pay at PHS. Davis requested this specific agenda item for the June 24 meeting to discuss replacement of these vacated positions.
- Trustee Herrera requested that the Board study the infrastructure of all positions at the DO, the sites, where have we been and where do we need to go, adding she would like broader discussion on this matter.

**17. ADJOURNMENT**

There being no further items of business on the agenda, Board President Hall adjourned the Regular Meeting at 8:08 pm in honor of all of the district graduates. The Board then moved to resume Closed Session which concluded at 9:10 p.m. President Hall formally adjourned the full board meeting at 9:11 p.m.

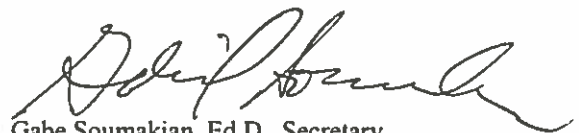
**BOARD OF TRUSTEES**



Wayne Edmonds, Clerk

Approved as presented

August 12, 2015



Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>