

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE BOARD MEETING

May 13, 2015

- 1. CALL TO ORDER** The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 3:00 p.m., May 13, 2015, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President
Beatriz R. Herrera, Vice President
Wayne Edmonds, Clerk
Gary Davis, Ed.D., Trustee
Karen M. Sher, Trustee
- Administration present:** Gabe Soumakian, Ed.D., Superintendent
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Stephen Dickinson, Assistant Superintendent-Administrative Services
Consuelo Williams, Executive Director-21st Century Learning & Innovation
Sylvia Diaz, Administrative Assistant
- Student Representative:** Sierra Kavon, Rio Mesa High School, not present.
- Translators present:** David Gala, Ana Rangel.
- Guests present:** Kathy Greaves, Robert Greaves, Jane Mintz, Stephen McFarland, Puneet Sharma, Wes Davis, Shelley Ragland, Matthew Belzano, Jason Corona, Roger Adams, Elaine Snyder, Rod Leard, Maryann Larrieu, Ken Goeken, Glenn Lipman, Deanna Rantz and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Steve Hall asked Trustee Gary Davis to lead to Pledge of Allegiance.
- 3. ADOPTION OF AGENDA** It is the recommendation of District Administration that the Board of Trustees adopt the Agenda dated May 13, 2015, as presented.
- Motion:** Moved by Trustee Beatriz R. Herrera and seconded by Trustee Gary Davis as amended, to make two changes in order of presentation:
- “Pull” Consent Item 11I (National Academy Foundation-Sharing Student Data) for comment.
“Pull” Consent Item 11J (Certificated and Classified Personnel) for comment.
- Adoption of agenda, with amendments carried unanimously. Vote 5/0
- 4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**
- Wes Davis, OFTSE President, addressed the Board on the topic of staffing for the 2015-2016 school year. Requested the Board hold on new hires until all transfers have been completed.
 - Tod Deardorff, ITV Manager, addressed the Board on the topic of his position being removed beginning 2015-2016 school year. He stated he is the expert over this field throughout the District and has spoken to colleagues and they have stated the District would be at a loss if he wasn't the ITV Manager.

5. CLOSED SESSION

The Board went into Closed Session at 3:12 p.m. to discuss the following items:

- A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources Employee
Organization: Oxnard Federation of Teachers and School Employees (OFTSE) – Certificated Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Superintendent’s Evaluation

**6. RECONVENE IN PUBLIC:
REPORT ON CLOSED SESSION
ACTION**

The Board reconvened in Open Session at 5:00 p.m. Board President Hall stated that the Board of Trustees of the Oxnard Union High School District had no items to report on but that Closed Session will continue after Open Session is complete.

**7. PUBLIC COMMENTS TO
ADDRESS BOARD OF
TRUSTEES**

Several students and community members of the Oxnard Union High School District spoke in favor of the Mariachi Program and asked Board of Trustees to continue the program. President. Hall informed everyone that this program is not currently on the agenda as an action item; therefore, no action will be taken at this time.

8.SUPERINTENDENT’S REPORT – Dr. Soumakian reported on the following:

A.General Report, Gabe Soumakian, Ed.D

- Dr. Soumakian thanked all of the students that spoke from the heart on behalf of the Mariachi Program. The District has no intention of eliminating this program. A job description in respect to the Mariachi Program will be brought to the Board at the May 27, 2015 Board meeting.
- Sonny Sajor, Learning Design Coach, has been working with the Math Investigation Committee to evaluate the integrated Math Curriculum and the District has met with Principals to determine how to pilot this program with the new curriculum.
- The District has a Reading Task Force meeting to review resources, assessment and support for reading. It’s very important for students to transition to high school and even while they are in high school be provided an effective reading program and also intervention program.
- Computer Proficiency Committee is in process of updating the standards due to changes in technology. The District is looking into an assessment tool to help students meet the computer literacy requirement and this will be brought to the Board soon.
- Staff attended the Career Path Trust Grant mandatory conference up in Berkeley. Not only did they have a chance to share best practices but learned from other districts throughout the State who are working on the Linked Learning Program. The District will be asked in the future to possibly have a program here as a regional consortium to view some of our best practices.
- We are working with the LCAP Committee who met on May 5th and will have one more meeting coming up in late May.
- Public Hearing scheduled for LCAP and Budget on June 10, 2015.
- LCAP, which drives the budget, will be adopted on June 24, 2015 along with the District Budget.
- The Governor is expected to release the May Revise, final budget, tomorrow, May 14, 2015. The District will take a look at what’s been released and prepare our budget proposal that the Board will review and give guidance in terms of how we develop our final budget for next year.

- 30 students from The After School Law Enforcement Academy of Oxnard Union High School District, in partnership with Oxnard Police Department, graduated on May 12, 2015.
- Naval Base NAVSEA Pre-Engineering had their spring graduation on April 28, 2015 and 17 students from Oxnard Union High School District graduated.
- We are in our fourth week of the Smarter Balance Assessment, new online assessment, and the District is very pleased and excited of the fact that the program is running very well. IT and Educational Services did a great job. Lisa Brown stayed on top of all the massive changes and had very few issues or problems related to testing. We are confident the students did well.
- Many Oxnard Union High School District students placed in the Ventura County Science Fair and several will advance to the State level.
- Five Adolfo Camarillo High School students and one from Hueneme High School received the Ventura County Star Journalism Award.

9. COMMUNITY RECOGNITION

- A. Career Fair Presenters – Over 123 presenters from throughout all industry sectors volunteered to meet 1:1 with approximately 680 OUHSD students to continue to educate the youth of today and the workforce of tomorrow.
- B. Kelly Services – Grant Competition - Hueneme High School Engineering and Design Career Pathway was a recipient of a \$2,000 grant towards data tracking equipment to measure force.
- C. Rotary Club of Oxnard – Donated \$500 towards 21st Century Learning and Innovation for the 30th Annual Student Career Fair on March 27, 2015. Dr. Davis recognized Bernie Bernacchi, former president of the Rotary Club of Oxnard, who brought the idea of an annual Career Fair to Oxnard Union High School District.

10. STUDENT REPRESENTATIVE REPORT - Sierra Kavon

ACHS: Successful Senior Citizen Prom.

- Jr./Sr. Prom was a great success. After Prom Party was attended well.
- Recently completed Drive Safe Week.
- Preparing for Teacher Appreciation Week.
- Senior activities took place and panoramic photo was taken.

CIHS: “End of the Year Rally” will take place on May 21, 2015.

- ASB Officer and Commissioner positions near completion.
- Upcoming Spirit Week Preparations near completion.
- Blood Drive is May 13-14, 2015.
- Band Spring Concert is Thursday, May 14, 2015.
- Battle of the Bands contest is Friday, May 22, 2015.
- Senior Awards Night is Thursday, May 21, 2015.

FHS: During SBAC testing, ASB had a Spring Fling week; lunch activities took place.

- ASB treated teachers and staff to an appreciation lunch May 8, 2015.
- People’s Choice Awards and Graduating Seniors Activity Day will take place May 18-22.

HHS: Spring season is finishing up, ASB making Varsity sports balls with athletes names

- Spanish dance is in preparation.
- Seniors preparing for graduation.
- 2015-2016 ASB Cabinet chosen.

OHS: 2015-2016 ASB Cabinet chosen.

- ASB assisting with Leadership Retreat on May 18th for all schools.
- Outreach Officer, Joshua Pisciotto, 4-year ASB student, created Spread the Spirit.
- CASL, California Associated Student Leaders conference was attended by OHS students.

- Annual Frosh Orientation will have its highest number of leaders to welcome C/O 2019.

PHS: ASB interviews for 2015-2016 are taking place.

- Preparations for the End of the Year dance are taking place.
- Students are recognizing teachers for their help and mentorship this week.
- Triton Transition is interviewing students to mentor and assist incoming 2015 freshmen.

RMHS: Jr./Sr. Prom took place at the Ocean View Pavilion on May 9, 2015.

- After Prom was held at Plaza Cinema 14, great success.
- Testing almost complete.
- Senior celebrations will take place May 27-30, 2015.

11. CONSENT CALENDAR

It is the recommendation of the District Administration that the Board of Trustees approve the Consent Calendar, excluding items 11I and 11J.

Motion: Moved by Trustee Herrera to approve the consent calendar with amendments and seconded by Trustee Wayne Edmonds. Vote 5-0

Motion: Trustee Davis moved to approve the discussion of the personnel sheet, both pink and white, with the exception of the five teachers listed under employment and the four teachers listed under sabbatical and seconded by Trustee Herrera. A roll call was taken with a vote of 3/2 for approval. Ayes: Trustees Davis, Herrera and Sher. Nays: Trustees Hall and Edmonds.

Item 11.J. was tabled. Trustee Hall requested this item be brought back due to the sensitivity of personal student data being shared. The Board is requesting information that will not be shared with NAF.

A. Consideration of Approval of Purchase Orders and Direct Pays, April 4 – 22, 2015

Purchase Orders totaling \$2,486,777.98 and Direct Pays totaling \$2,968,434.73 be approved, as presented.

B. Consideration of Approval of Non-Public School Placement for Student Case #38, according to the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non-Public School Placement for Student Case #38, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

C. Consideration of Approval of Waiver of CAHSEE Requirement for OUHSD Students with Disabilities

It is the recommendation of the District Administration that the Board of Trustees approve the Waiver of CAHSEE Requirement for OUHSD Students with Disabilities, as presented.

D. Consideration of Approval of Agreement between Oxnard Union High School District and Walgreens

It is the recommendation of the District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Walgreens, as presented.

E. Consideration of Approval of Agreement between Oxnard Union High School District and Marriott

It is the recommendation of the District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Marriott, as presented.

F. Consideration of Approval of Textbook Adoption (IB Chemistry)

It is the recommendation of the District Administration that the Board of Trustees approve the Textbook Adoption (IB Chemistry), as presented.

G. Consideration of Approval of Stipulated Student Expulsion(s) by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent /Guardian, as per Board Policy 5144, Section 22.

H. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of District Administration that the Board of Trustees approve the recommendation of the hearing panel that the pupil be expelled as per Board Policy 5144.

I. Consideration of Approval of Agreement between Oxnard Union High School District and National Academy Foundation to Share Student Data

It is the recommendation of the District Administration that the Board of Trustees approve this agreement between Oxnard Union High School District and National Academy Foundation to Share Student Data, as presented.

J. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

K. Consideration of Approval of Revisions to the Maintenance and Operations Leader Job Description

It is the recommendation of district administration that the revisions to the Maintenance and Operations Leader job description be approved by the Board of Trustees, as presented.

12. ACTION ITEMS

A. Consideration of Approval of Change Order to S. C. Anderson, Inc. for a Maintenance and Operations Building at Rancho Campana High School

It is the recommendation of District Administration that the Board of Trustees approve a change order to the construction contract with S. C. Anderson in the amount of \$353,000, as presented.

Approved

Motion: Moved by Trustee Davis to approve change orders to the construction contract with S.C. Anderson in the amount of \$307,411 and to the architect contract with HMC Architects in the amount of \$45,500, as presented, and seconded by Trustee Edmonds. Vote: 5-0.

B. Consideration of Approval of Change Order to S. C. Anderson, Inc. for Classroom Audio/Visual System at Rancho Campana High School

Motion: Trustee Herrera moved that the Board of Trustees approve a change order to the contract with S. C. Anderson, Inc. for procurement and installation of the audio visual system at Rancho Campana High School, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Approved

C. Consideration of Approval of the New/Revised Course Proposals: College, Career, & Life Readiness Math (CCLR Math)

It is the recommendation of District Administration that the Board of Trustees approve the New/Revised Course Proposals: College, Career & Life Readiness Math (CCLR Math) [First Reading], as presented.

Approved

Motion: Trustee Karen M. Sher approved first reading at Trustee Hall's recommendation. Second: Trustee Gary Davis, Ed.D. Vote: 5-0

D. Consideration of Approval of Revisions to the Director of Nutrition Services Job Description

Motion: Moved by Trustee Herrera to approve the Director of Nutrition Services job description as amended. Seconded by Trustee Sher and carried unanimously. Vote 5/0. Add line item "Director of Nutrition Services shall be held responsible and accountable for the quality of the food served in the program" follow current statement under job description.

E. Consideration of Approval of Proposed 2015-16 Adult Education Calendar

Motion: Trustee Karen M. Sher moved that the proposed 2015-16 Adult Education calendar be approved by the Board of Trustees, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

Approved

F. Consideration of Adoption of Resolution No. 15-20 Proclaiming May 17 through May 23 as Classified Employee Week

Motion: Trustee Edmonds moved that the Board of Trustees adopt Resolution No. 15-20, proclaiming May 17 through May 23, 2015 as Classified Employee Week. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

Approved

G. Consideration of Revisions to Board Bylaw 9250: Remuneration, Reimbursement, and Other Benefits (First Reading)

It is the recommendation of the Board Member that the Board of Trustees approve the Revisions to Board Bylaw 9250: Remuneration, Reimbursement, and Other Benefits (First Reading), as presented.

Approved

Motion: Trustee Edmonds moved to accept the First Reading with the following amendments and a 2nd reading to come at the May 27th meeting:

- Delete first section in regards to credit card issue for Board members.
- Language should be worked in to begin after next election to eliminate health insurance for Board members.

Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

13. REPORTS TO THE BOARD

A.2015-2016 Food Service Update

- Steve Dickinson shared with the Board of Trustees that he has been in contact with the local representative of the California Department of Education Nutrition Services, Edith Esquivel, and she has referred him to the State Representative, Naz Rathorn.
- Mr. Dickinson has also been in communication with area food service directors from Ventura Unified School District, Rio Elementary School District and Hueneme Elementary School District, as well as a number of vendors, current and possibly future.
- Main focus is to build the department and have a director in place by July 1, 2015.
- Assistant Director, Clerical, two positions, and warehouse, one position, will be hired once the Director has been hired.
- Shelley Ragland, RMHS Manager, and Matthew Belzano, HHS Manager, are working on the menus, recipes, records and analysis for food services.
- Summer school is the most urgent issue since Sodexo is in place only until June 30, 2015. The District is trying to secure a neighboring district to fulfill food service needs from July 1 – 23, 2015. The District will be unable to claim revenue while under the neighboring district. Weekly meetings are occurring to help in this transition.
- Food Service encroachment will rise but more details to be given at May 27th Study Session.
- Concerns about proper accounting of free and reduced lunches expressed and proper software in place; Nutri-Kids will be used.
- Implementation procedures at school sites such as suggestions boxes to be available.
- The Board of Trustees will support the hiring of a Food Services consultant during the transition. An action item is to be brought to the Board for approval.
- Trustee Edmonds inquired about storage in the warehouse and Mr. Dickinson stated it's dependent on the contracts we enter into.

- Trustee Herrera discussed concern with keeping food warm. Mr. Dickinson said measures have been taken to alleviate this problem. She also asked what is being done to get student input on food services. Mr. Dickinson stated campus staff will be asking parents their opinions of food quality, variety, choice and timeline at parent meetings.
- Trustee Sher expressed her desire to have a plant based, solely, menu. Stated it would behoove the District fiscally and socially for students. It would also help conserve water in regards to current drought conditions.
- Trustee Davis expressed the importance to have salad bar options district-wide.

B. Five Year Facilities Plan Update

- Steve Dickinson informed the Board of Trustees that the formal Five Year Facilities Plan term is no longer in effect by the State due to lack of State bond funds.
- Review of projects completed district-wide for 2014-2015.
- Review of projects in need of completion for 2015-2016 and the cost of each with a total of \$3,421,000 at this time and only \$2.3 million available.
- Project prioritization will depend on low-cost/high-need items, safety, instruction, facility/equipment upgrades, and new facility/equipment and within annual budget. A portion of the budget will need to be reserved for emergency repairs.
- Routine Restricted Maintenance will receive a budget of \$4.9 million for 2015-2016.
- Request for air conditioning district-wide. Trustee Hall asked if there is a possibility of installing a little at a time so as not to encroach the budget.
- RCHS air systems and design consist of air conditioning in the Performing Arts Theater, cooking half of the kitchen, buildings B-1, 2 and D. All other buildings have radiant heat systems in the concrete floors. Buildings are designed to have air flow monitoring for all rooms. All buildings have exhaust systems to remove heat and allow air circulation through the rooms.
- Proposition 39 update: 5 year program to fund energy efficiency retrofits, project prioritization based on ability to meet energy savings metrics and additional criteria specified in guidelines, audits completed at OHS and District Office and OUHSD award allocation remaining after first two years is \$1,161,756.

C. Information & Educational Technology Update

- Ms. Mintz shared with the Board how the professional learning initiatives drive and impact the IT side of the District.
- Ms. Mintz shared what three guiding documents for professional learning are: blueprint for greatness under the support piece, the education technology plan specifically section four and most importantly teacher feedback.
- D2L is used for Professional Learning, PLC's for teacher collaboration and Blended Learning.
- Ms. Mintz provided information on professional learning as to when staff wants professional learning to occur, Saturdays was highest response; how would they like their professional learning delivered, face to face and online resources were the responses; and what professional learning topics do they want: integrate technology into the curriculum, teaching with the Common Core, project-based learning, open lab time with support to create lessons, SBAC digital tools, preparing for Smarter Balanced Assessments, using BYOD: quick and easy strategies for integrating BYOD into instruction, Web 2.0 tools in the classroom- Wikis, blogs and podcasts, increase engagement strategies, promethean board training-BASIC, classroom use of online resources/internet searching strategies/information literacy.
- Puneet Sharma and Jane Mintz gave an overview of student survey information, staff survey information and facility/equipment summary.
- Mr. Sharma stated the biggest requirement at this time is to replace computers for students and staff district-wide.

- Concern by Trustee Sher as to how is equity provided to students who don't have access to BYOD or home internet.
- Mr. Sharma is visiting sites for brown bag sessions so he can be available at this time to field any staff concerns or questions they may have.

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Vice President Herrera
- RCHS site tour. Chance to meet with members of the City of Camarillo City Council. Commended Mr. Adams on what a stellar job he's done. She also inquired as to where the liability will lay when we enter into partnerships, such as RCHS students receiving tutoring at the City of Camarillo library.
- B. Clerk Edmonds
- No report
- C. Trustee Sher
- No report
- D. Trustee Davis
- Attended the Retiree Health Benefits Trust Meeting on Friday, May 8, 2015.
 - Participated in the Annual Hueneme High School Golf Tournament on Saturday, May 9, 2015.
- E. President Hall
- No report.

15. ITEMS FOR FUTURE CONSIDERATION

- National Academy Foundation (NAF) Agreement will be brought back with clarification on items the Board wants to explore regarding privacy and data sharing.
- Examine possible food service consultancy support and bring back an option for Board to consider.
- Budget Study Session
- Oxnard Police Department and Sheriff MOU will be brought back for clarification.
- Declaration of need; standing item brought to Board.
- Sunshine the Certificated Unit Agreement
- Job Descriptions for the Mariachi Program, all aspects of it.
- Developer Fees
- Oxnard #8 topic needs to be brought back to discuss what we are going to do, what land we plan to pursue and how will it be funded.
- Option for parents to have the ability to opt out of testing, requested by Trustee Sher.

16. ADJOURNMENT

There being no further items of business on the agenda, Board President Hall adjourned the meeting at 8:52 p.m.

BOARD OF TRUSTEES


Wayne Edmonds, Clerk

Approved as read

June 24, 2015


Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:
<http://www.ouhisd.k12.ca.us/about/schoolboard/datesagendas.htm>