

Oxnard Union High School District

Oxnard, California

MINUTES FOR THE BOARD MEETING

February 11, 2015

- 1. CALL TO ORDER** The Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 4:00 p.m., February 11, 2015, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President
Beatriz R. Herrera., Vice President
Wayne Edmonds, Clerk
Gary Davis, Ed.D., Trustee
Karen M. Sher, Trustee
- Administration present:** Gabe Soumakian, Ed.D., Superintendent
Gregory O'Brien, Ph.D., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources (*not present*)
Stephen Dickinson, Assistant Superintendent-Administrative Services
Consuelo Williams, Executive Director-21st Century Learning & Innovation
Maureen Sheldon, Executive Assistant
- Student Representative:** Sierra Kavon, Rio Mesa High School.
- Translators present:** David Gala, Carlos Radillo
- Guests present:** Kathy Greaves, Robert Greaves, Jane Mintz, Steve McFarland, Kevin Dicey, Puneet Sharma, Teodoro Lopez, Wes Davis, Lupe Reyes, Will Brogdon, Doug Campbell, Puneet Sharma, and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Steve Hall asked Steve Dickinson, Assistant Superintendent, Administrative Services, to lead to Pledge of Allegiance.
- 3. ADOPTION OF AGENDA** It is the recommendation of District Administration that the Board of Trustees adopt the Agenda dated February 11, 2015, as presented.
- Motion: Moved by Trustee Davis, seconded by Trustee Herrera and carried unanimously. Vote 5/0.
- 4. APPROVAL OF MINUTES** It is the recommendation of District Administration that the Board of Trustees approve the Regular Board Minutes dated December 10, 2014, as presented.
- Motion: Moved by Trustee Sher, seconded by Trustee Herrera and carried unanimously. Vote 5/0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comments.
- 6. CLOSED SESSION** The board went into Closed Session at 4:03 p.m. to discuss the following items:

- A. Public Employee Discipline/Dismissal/Release/Appointment [Government Code Section 54957(b)(1)]
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D, Assistant Superintendent-Human Resources Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) Certificated Employees
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Conference with Legal Counsel - Pending Litigation [Government Code § 54956.0(c)] - Two (2) Cases (VCBA06495A1 and VCBA06180A1)]

**7. RECONVENE IN PUBLIC:
REPORT ON CLOSED SESSION
ACTION**

The board reconvened in Closed Session at approximately 5:06pm. Board President Hall stated that the Board of Trustees of the Oxnard Union High School District took no action. He stated that the board did not finish all Closed Session items, and that they would be reconvening at the end of the regular meeting to resume Closed Session.

8. BOARD RECOGNITION

Trustee Davis, on behalf of the Board of Trustees, recognized the Adolfo Camarillo High School Student Journalists, along with Associate Principal, Alexis Ortiz and Mark Storer, Journalism Advisor. He noted that we are now with School Newspapers online (SNOW). Every week this group garner's attention to gather national stories. Both stories were not submitted, but were picked up and recognized on their own merit by SNOW. The following students were recognized for two very prestigious awards.

Amy Shim-Editor in Chief-ACHS Stinger: School Newspapers online – National Best of Stories, Student Journalism, for a story on student first amendment rights in Pennsylvania. Athena Quddus – Staff Writer/Copy Editor – ACHS Stinger Newspaper-National Best of Stories, Student Journalism, for a news piece she did after interviewing a JPL scientist who worked on the Rosetta satellite that landed on a comment.

Kelly Ferguson, Executive Director of the Journalism Education Association sent a hand hand written note to Athena, Quddus congratulating her for her exemplary journalism. Amy Shim thanked the board for funding their newspaper. Athena Quddus thanked those for the ability to express opinions and give a way to provide research and get others to care. Dr. Hall noted that both students brought members of their families with them.

**9. PUBLIC COMMENTS TO
ADDRESS BOARD OF
TRUSTEES**

No public comments.

**10. SUPERINTENDENT'S
REPORT –**

A.General Report, Gabe Soumakian, Ed.D

Soumakian reported on the following:

- Thanked Mark Storer, Athena and Amy. Mr. Storer worked with our journalism teachers throughout the district, and he was the first one to start the online newspaper. Soumakian congratulated the students for setting the standard so high for the district.
- Counselors are visiting the feeder middle schools. They will visit our high schools in the coming months and go through an orientation.
- For those entering RCHS next year, our staff have been meeting with parents. 9th graders may apply for RCHS if they live within the district, and the application deadline will close on the 20th. We have extended the area for applications for 10th graders to go outside the three zip codes 93010, 93012, and 93066.
- Smarter Balance online assessments will be administered in April. Teachers will be practicing on a product called SHMOOP which simulates the testing environment.
- Academy for a Day on Tuesday, February 17 at PHS from 8:00-11:30 a.m. event. We will also meet with the feeder districts that same day to discuss articulation with our district so their students are ready to join our schools.

- Jim Rose, MaryAnne Rooney, Dr. Davis, and I have been visiting the local chambers: Camarillo and Oxnard, as well as the Oxnard Rotary, to present to them about our CCPT grant. We have looked at recruiting members of the business community to be partners in our advisory committees.
- Tomorrow will be attending the articulation with Cal State University Channel Islands. They recently received a grant that is named “New Educators of California”, and they wanted all the Superintendents and DO staff to attend so we can learn more about how to articulate effectively with CSUCI.
- Monday, February 16 is a holiday due to President’s Day.
- Dr. O’Brien will be holding LCAP advisory meetings at the South Oxnard Library and one at the Camarillo library.
- February 26 at 6:00 p.m. VCOE will be holding a LCFF/LCAP meeting workshop. Invite you if you are able to attend.

11. STUDENT REPRESENTATIVE REPORT TO THE BOARD

A. STUDENT REPRESENTATIVE TO THE BOARD – Sierra Kavon

Channel Islands – Annual Prom Expo on March 11 to advertise Prom and announce them. Started annual March Madness basketball tournament, March 11-19.

Hueneme – Picked Sadie’s’ theme and date. Coachella theme on April 10. March Madness started, and slam dunk contest was held last Friday. Held students vs. teachers’ chess match. Students have been requesting changes in school lunches.

Frontier – President graduated, and VP Moises Mora has assumed her position. 11th annual African American fashion show held. Thanked Lowell Pumphrey for his assistance. ASB, Peers and Leos attended Camp Shalom last week. Vice President Gabriel Villarreal took 1st place in the Barnes and Noble Teacher Appreciation essay contest for Ventura County. Preparing for Open house next Tuesday, and second annual Car Show at the end of the month.

Oxnard – “Cruisin through the 50’s”, Sadie’s Rally and Dance, March 6th. 600 tickets sold. Rally and performances by OHS band, dance crews, OHS Short Flags, and Byron’s Angels. Planning “Healthy Relationships”, mentoring students in this area. Project AMP benefit concert. ASB elections for 2015-2016 coming up, senior goodbye rally and other senior activities.

Rio Mesa – ASB is working hard to create posters to motivate students for the CAHSEE test. Students appreciate the new tables with large umbrellas in the lunch area. In pre-season for most spring sports, however, boys’ and girls’ swimming has begun and they had their annual Spartan Relay. Last Wednesday, eighth graders that will attend RMHS next year came for freshmen registration and parent night.

PHS - Request from ASB President, Mar Basa, “Breaking Down the Walls” 12-2 requested that Board members attend, if possible. Positive experience at the school, which has significantly changed the school environment. Paid for out of principal site funds.

Concerns expressed: 1) Jostens and their representative were felt to be disrespectful toward students at one site. It was suggested that we consider another vendor. Dr. Soumakian indicated he was not aware of this and would obtain more information; 2) RMHS – calendar concerns regarding winter sports, between first and second semester schedules or credits. Dr. Soumakian indicated this should not impact student schedules or credits, and stated he would speak to Ms. Kavon further regarding this matter; 3) Soumakian stated we would follow up with Naviance concerns at OHS, and said we have gone back to administration to address and resolve this issue. Kavon expressed that because of the shut down over the holidays, college letters need to be in Naviance sooner, and inquired whether a system could be implemented so students could submit letters online themselves. President Hall requested that in the next Superintendent’s report updates be provided on all of these matters: Naviance, and any possible harm caused students at all sites, calendar issues, Josten, and more information pertaining to counseling and timing issue(s).

12. CONSENT CALENDAR

- A. Consideration of Approval of Purchase Orders and Direct Pays for the Period January 16-30, 2015
Purchase Orders totaling \$916,113.82 and Direct Pays totaling \$2,248,674.08 be approved, as presented.
- B. Consideration of Approval of Non-Public Placement for Student Case #27, according to the Recommendation of the Student's IEP Team and the Director of Special Education
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student Case #27, according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.
- C. Consideration of Waiver of CAHSEE requirement for OUHSD students with Disabilities
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Waiver of CAHSEE requirement for OUHSD students with Disabilities, as presented.
- D. Consideration of Approval of Agreement between Oxnard Union High School District and the Ventura County Office of Education/Triton Academy to Provide Exceptional Service to Special Education Pupils
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and the Ventura County Office of Education/Triton Academy to Provide Exceptional Service to Special Education Pupils, as presented.
- E. Consideration of Approval of 2014-15 Mid-Term Graduates
It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2014-15 Mid-Term Graduates, as presented.
- F. Consideration of Approval of Renewal of 2015-16 AVID Agreement
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal of 2015-16 AVID Agreement, as presented.
- G. Consideration of Stipulated Student Expulsion(s) by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22
It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22.
- H. Consideration of Approval of Certificated and Classified Personnel
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

13. ACTION ITEMS

A. Consideration of Approval of Revision to BP 5030 Student and Staff Wellness, [First Reading]

Approved as amended

Greg O'Brien stated that under the "Healthy Hunger Free Kids Act" we must have a Wellness Policy. He noted the revised policy takes the direction that refers to how well it would be to have a coordinated school approach, as recommended by the California Department of Education, and to make this broader and all encompassing. It is intended now to include site and community input, and provide an assessment of how well we are doing. Trustees had several questions that were raised as part of the discussion: 1) does the council committee include representatives from all groups; 2) are these at each school site or a district committee; 3) is there a designee who approves specific quality indicators to measure the policy district wide, and if not, will one be designated, and further when was the last time such a report was done, and 4) support for school

community partnerships and local partnerships is needed in order to provide fresh foods and meet student requests.

O'Brien noted that it is our intention to appoint a student council to work with the district committee, noting it would be formed this spring but would not be active until the next school year, with a report coming to the board in 15/16. Dickinson stated that the Farm to School Alliance has been recognized for several years. In our last contract with Sodexo, we included this intentionally as pilot programs to grow that contract. It was noted that we have not had any assessments done on the existing programs/policies that we have had, and that we are about to have a state assessment/standard review in March 2015. It was clarified that the assessment was primarily one of observations and paperwork review (i.e. Free and Reduced Lunch process also reviewed), rather than including the process of interviewing students. It was requested that the board receive a calendar of when assessments and reviews of a variety of these reports will be received. Dr. Soumakian noted we have given a report to the board in our Study Session with many of these dates/revision items already, by month, of items we bring to the board, and stated we can add these additional items to the board (i.e. enrollment projections, drop out reports) and any other requests.

Motion: Trustee Davis moved that the Board of Trustees approve the Revision to BP 5030 Student and Staff Wellness, [First Reading], as presented. Soumakian clarified that if there is anything to include for second reading to let staff know, as today's was more of an understanding for intent. Trustees expressed that they want to have specified in the next document that 'site councils' would be formed, and that students are involved and will have a voice in this process. A second request was that we must clearly define what Farm to School Alliance means. Motion seconded by Trustee Herrera with these amendments and carried unanimously. Vote 5/0.

B. Consideration of Approval of K-12 Solutions for Customer Service and Sustained Stakeholder Engagement, [First Reading] Learners

Approved

Greg O'Brien noted that we have been in the process of updating our LCAP with stakeholder input. We have reached out to the South Oxnard Community Center, the Camarillo Library, and at each of our school site councils, ELAC meetings, as well as at parent teacher association meetings. He stated that at the last LCAP meeting with community groups, many parents expressed a desire for a mechanism to reach out to additional parents. We do have an online Survey Monkey to get some feedback, but it provides limited feedback. The proposed system called "Let's Talk" will allow our parents to have more access anytime, anywhere. We would like to pilot this system, which allows users to provide their name or submit requests/concerns anonymously. District personnel would receive this and distribute to the entire committee and/or respond directly to the individual, if named. O'Brien said the cost was \$5K to approve a pilot through year end. He noted that we would utilize the product's success by determining the number and type of responses during the four month period. We could also utilize this for future LCAPs, or other types of feedback needed such as food service. He noted that stakeholders and parents would be made aware of this product, set to implement within three weeks, through a multipronged approach: 1) website tile, 2) posters in school lobbies; 3) messages in Spanish and English to parents; 4) school site councils; 5) LCAP meetings; 6) ELAC meetings, and via the media.

Motion: Trustee Davis moved that the Board of Trustees approve the K-12 Solutions for LCAP Stakeholder Engagement and Community Input, waiving the second reading, as presented. Seconded by Trustee Sher. Vote 5/0.

C. Consideration of Approval for the Position of Coordinator of Work-Based Learning (funded by CCPT Grant) - [Second Reading]

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the Position of Coordinator of Work-Based Learning (funded by CCPT Grant) - [Second Reading], as presented. Seconded by Trustee Sher. Vote 5/0.

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Vice President Herrera

- Planning on visiting HHS this Thursday and Friday, ACHS.
- Excited to see these schools and all of our sites.

B. Clerk Edmonds

- Attended RMHS Open House.
- Attended the last regular basketball game of the season for RMHS.

C. Trustee Sher

- Being at one of the feeder schools that come to OUHSD, she had an opportunity to interact with parents and students who are very excited. Met with LaDonna Ramos and Allison Holicky.
- Saw both of them at Frank School, visiting Kristin Storey, AVID coordinator with her class, and talking about implementation and recruitment for future AVID students.

D. Trustee Davis

- Special presentation to Rotary Club of Oxnard, by Mary Anne Rooney and Jim Rose. He noted that staff, under the guidance and direction of the Superintendent, did a nice job of presenting the differences between Linked Learning and the Academies model.
- Attended the Quarterly Retiree Benefit Trust meeting on February 6, along with Trustee Edmonds.
- Attended the Measure H Community Oversight Committee meeting.
- Attended the OHS Open House on February 5.
- It would be really nice if Trustees could participate in Open Houses and Back-to-School events twice a year. It means a lot to staff, faculty and students, and our student performers to see our Board of Trustee members present. However, CIHS, HHS and OHS were all on February 5. This precludes all of our participation. Can staff take this problem into consideration next year when they schedule these events, as the public needs to see the school board support their kids.
- Inquired of Dr. Hall and Vice President Herrera if they had plans for any presentation for Roger Adams to the community. Thought this might be something to discuss with the Superintendent.
- Raised the question regarding how many of our 16K families have computer access and utilize this communication. It was requested this information be provided in a Friday update.

Sierra Kavon commented that students just completed a detailed survey on this matter, in their 3rd period class (9-12). That data will be fed back to the district and we will see this in a board report in the future. Dr. Soumakian noted that last year we had over 12K of 16K students complete the data for the LCAP Survey.

E. President Hall

- Scheduled site visits for FHS, ACHS and RMHS.
- Heard great things about the water polo team at RMHS, noting he would like to go see them play.

15. ITEMS FOR FUTURE CONSIDERATION

- TRANS
- Instructional calendar for adoption
- March 25: Second Interim and LCAP Hearing. Good practice to bring this twice, so we will be following this practice.
- March: Study Session: College and Career Readiness
- Mock Trial Recognition
- Public School Month in April
- Cesar Chavez Day Resolution

16. STUDY SESSION

- Adjourned meeting at 6:00 pm for a brief break; then proceeded to Study Session in the Oxnard/Hueneme rooms. Study Session adjourned at 8:48 p.m. The Board went back into Closed Session after Study Session.

- A. LCFF/LCAP - Budget - Presented by Steve Dickinson
- B. Facilities and Construction Budget Update - Presented by Steve Dickinson
Information and discussion only.
- C. Oxnard #8 Site Selection Process Review – presented by Steve Dickinson
Information and discussion only.

17. ADJOURNMENT

The Board returned from Closed Session and there being no further items of business on the agenda, Board President Hall adjourned the meeting at 10:03 p.m.

BOARD OF TRUSTEES


Wayne Edmonds, Clerk

Approved as read
March 25, 2015


Gabe Soumakian, Ed.D., Secretary

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>