

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

December 14, 2016

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on December 14, 2016 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Steve Hall, President
Beatriz R. Herrera, Vice President
Karen M. Sher, Clerk
Dr. Gary Davis, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Stephen Dickinson, Assistant Superintendent, Administrative Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Maureen Sheldon, Executive Assistant
- Translators present:** Ana Rangel, Moria Gallo
- Guests present:** Jake Wallace, Wes Davis, Joshua Koenig-Brown, Ken Goeken, and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera, seconded by Trustee Sher and carried unanimously, as amended upon request of Trustee Davis to pull Consent K for staff presentation -- OUHSD Renewal/Program LEA #3. Vote 5/0.
- 4. APPROVAL OF THE MINUTES** Motion:
October 5, 2016 Minutes: Moved by Trustee Davis, seconded by Trustee Herrera and carried unanimously. Vote 5/0.
October 19, 2016 Minutes: Moved by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comment.
- 6. CLOSED SESSION** President Hall stated that the Board would adjourn to Closed Session 4:05 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment/Evaluation [Government Code Section 54957(b)(1)]
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
 - Certificated Bargaining Unit
 - Paraeducator Bargaining Unit

- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-180-385 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
- G.** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to Govt. Code § 54956.9(d)(4): 1 Case
- H.** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 or more cases.
- I.** Public Employee Performance Evaluation [Government Code Section 94957(b)(1)]
- Superintendent

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 4:30 p.m. President Hall reported out that no action was taken, that the Board had not concluded their business, and would reconvene to Closed Session at the end of Open Session.

8. RECOGNITION –
A. Student Celebrations: Bijou Beltran/Ted Lawrence
Adrian Barraza (PHS), Marco Antonio Vasquez (PHS), Hector Betanzos, OHS

PHS Principal Ted Lawrence noted that Marco Antonio Vasquez won the prestigious QuestBridge Scholarship. With that said, he was awarded an all-expenses paid scholarship to Stanford University. He will begin taking classes in Palo Alto in the fall. He also noted that Adrian Barraza has turned his life around in his four years at PHS. After struggling academically and attending Condor High School to make up credits, he was recently honored as a Top Scholar at PHS for earning a 3.5 GPA for two consecutive semesters.

Additionally, he was a key running back and wide receiver for Pacifica’s football team that won the first PVL Championship in school history. Marco thanked Trustee Sher who was his middle school teacher, as well as all of the teachers who have supported him toward achieving his Questbridge Scholarship. Dr. DeLeon noted that she phoned his elementary school and told them to spread the word of his accomplishments.

B. Geography Bowl Winners – Tom McCoy

Dr. Tom McCoy presented background information on the 28th Geo Bowl Annual High School Geography Competition at Oxnard College on Saturday (Geo Bowl). He added that they competed as Geo Challenge teams and as individuals. Some of the questions dealt with foreign countries, others had to do with the geography in their own backyard, such as the Los Padres National Forest and the Santa Monica Mountains. Oxnard High School came in third and its rival Pacifica High School came in second. Ms. Tirza

Estrada introduced the team and Trustee Hall assisted in presenting certificates to the five students present.

NAME	SCHOOL	AWARD	BOARD DATE
Jose Cruz	Pacifica High School	2 nd Place - 2016 Geography Bowl	December 14, 2016
Fiona Dam	Pacifica High School	2 nd Place - 2016 Geography Bowl	December 14, 2016
Gena Ducos	Pacifica High School	2 nd Place - 2016 Geography Bowl	December 14, 2016
Lyanna Garcia	Pacifica High School	2 nd Place - 2016 Geography Bowl	December 14, 2016
Jace Valdez	Pacifica High School	2 nd Place - 2016 Geography Bowl	December 14, 2016
Jade Chongsathapornpong	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Marie Claire de Martino	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Ileana Gonzalez	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Jenna Lai	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Nicholas Lingad	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Joseph MacDonald	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Sofia Mendigorin	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Axel Mora	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Jose Perez	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Christian Salameh	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Mark Salupen	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Kimberly Santos	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Verania Valdez	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Gissele Vazquez	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016
Bryan Wong	Oxnard High School	3 rd Place - 2016 Geography Bowl	December 14, 2016

C. 2016 ENERGY STAR awards:
ACHS, CIHS, HHS, OHS, PHS,
RMHS – Mary Ann Larrieu

MaryAnn Larrieu presented the background of the Engery Star awards. She thanked all who made these awards possible. These awards recognize superior energy performance. The U.S. Environmental Protection Agency has awarded the ENERGY STAR to Adolfo Camarillo High School, Channel Islands High School, Hueneme High School, Oxnard High School, Pacifica High School, and Rio Mesa High School. These recognition awards were received after a detailed analysis of each campus' energy usage compared to that of high schools of similar size and structure. Buildings that earn EPA's ENERGY STAR use 35% less energy and generate 35% fewer greenhouse gas emissions than similar buildings across the nation. Trustee Sher, along with Dr. Tom McCoy presented certificates to the schools noted. Larrieu noted two special guests: Drew Rhodes Vice President of Cenergistic (our partner in energy conservation) and Roger Goerke, Sr. Policy Advisor with the United States Environmental Protection Agency were present.

At this time President Hall requested that the Board move up Item 17K on behalf of community members and students in the audience. *Note: for purposes of the minutes Action 17K content is in the order as it appears in the Agenda.

Subsequent to Action 17K being reported, President Hall requested the Board move up Action 17A on behalf of community members and students in the audience. *Note: for purposes of the minutes Action 17A content is in the order as it appears in the Agenda. President Hall recused himself from this policy presentation for purposes of full transparency and/or conflict of interest, as he stated he is a youth football coach, and parent of a student who uses said facility. He then asked Vice President Herrera to preside over this item.

9. SWEARING IN OF NEW BOARD MEMBERS

President Hall then stated that the Board would move to the swearing in of new board members.

Superintendent DeLeon stated that she was as excited for this next opportunity as we had trustees up for reelection and because of their amazing work they ran unopposed. This demonstrates the stability our board and the support of the community. Superintendent DeLeon swore in Dr. Steve Hall and Dr. Gary Davis at the podium, and administered the Oath of Office to them. It was noted that 'the obligation is taken freely and that they would faithfully discharge the duties upon which they are about to enter'. After the swearing in Dr. DeLeon thanked them for their service.

Dr. Hall noted that he believes they were re-elected due to the work of the board and the superintendent. He introduced his daughter, son and wife who were present for this important event in his life. Dr. Davis noted that he has been associated with the district for long time, which has been good personally to his family and himself, adding that he was looking forward to contributing further to the district and the community... He recognized one family member, his son Kevin who was present, noting he was a teacher and graduate of OHS. He concluded his remarks noting that he ran for office, and continues to run because of the governance team in place. He is honored to be a part of it.

Dr. DeLeon formally signed their Certificate of Election and Oath of Office documents on behalf of the Oxnard Union High School District.

10. ANNUAL ORGANIZATIONAL MEETING

Superintendent DeLeon noted that the Board would now conduct the election for the Board of Trustees as part of the Annual Organizational Meeting. She opened nominations for Board President

A. Election of Officers 2017

Board President

Motion: President Hall nominated Trustee Beatriz R. Herrera, which was seconded by Trustee Wayne Edmonds. Trustee Davis moved that nominations be closed. *Roll Call:* Ayes: Trustees Davis, Sher, Hall, Edmonds, and Herrera . Vote 5/0.

President Beatriz Herrera then presided over the remainder of the meeting.

Vice President: President Herrera opened nominations, and nominated Trustee Gary Davis, which was seconded by Trustee Hall. Trustee Sher moved that nominations be closed. *Roll Call:* Ayes: Trustees Edmonds, Sher, Hall, Davis, and President Herrera. Vote 5/0.

Clerk:

Motion: President Herrera opened nominations for Clerk, nominating Trustee Karen Sher, which was seconded by Vice President Davis. Trustee Hall moved that nominations be closed. *Roll Call:* Ayes: Trustees Edmonds, Hall, Sher, Vice President Davis, and President Herrera . Vote 5/0.

B. Representative to Vote in Election for Members of the County Committee on School District Organization

President Herrera opened nominations for a Representative to Vote in the Election for Members of the County Committee on School District Organization.

Motion: Trustee Sher nominated Trustee Hall which was seconded by Vice President Davis. President Herrera moved that nominations be closed. *Roll Call:* Ayes: Trustees Edmonds, Sher, Vice President Davis, President Herrera and Trustee Hall. Vote 5/0.

C. Appointment of Secretary to the Governing Board

President Herrera opened nominations for the appointment of a Secretary to the Governing Board.

Motion: President Herrera nominated Dr. Penelope DeLeon, Superintendent of Schools, which was seconded by Trustee Hall. President Herrera moved that nominations be closed. *Roll Call:* Ayes: Trustees Edmonds, Hall, Sher, Vice President Davis, President Herrera. Vote 5/0.

Trustee Hall noted that he enjoyed his two years as board president and thanked all trustees and staff for their support. He stated that he had full confidence in President Herrera's leadership and Dr. Davis' abilities in the coming year.

D. Approval of OUHSD Board Meeting Dates 2017

President Herrera then discussed with the board the proposed list of Meeting Dates for 2017. After much discussion the following dates were decided upon, with the months of February, April and December having one meeting only due to holidays. Although it was suggested to possibly have a meeting or two on a date other than Wednesday, it was decided the board must be sensitive to the public, in order that they know our meetings are always on Wednesdays at a set location. Trustee Sher noted she would miss the January 25 meeting date.

January 18, 25
February 15
March 1, 15
April 5
May 10, 24
June 7, 21
July dark
August 16, 30
September 13, 27
October 11, 25
November 8, 15
December 6

Motion: Trustee Hall moved to approve the agreed upon list of dates, as noted, which was seconded by Dr. Davis and carried unanimously. Vote 5/0.

**10. RECEPTION:
Oxnard/Hueneme Conference
Rooms**

Reanna updated the board on events that have taken place at the various sites since our last board meeting on November 16, 2016.

Trustee Herrera noted that the Board Reports would then be moved up in the Agenda upon return into Open Session.

**11. PUBLIC COMMENTS TO
ADDRESS THE BOARD OF
TRUSTEES**

Many students who participated in Future Leaders of America, as well as parents and Eder Riona, Executive Director/Future Leaders of America spoke to several matters. Riona also requested that this Resolution be moved up in the Agenda.

- How important it is for students, especially undocumented students to feel safe at their schools, and that this is required by our constitution. Schools and communities cannot deny a student, whether documented or not, an education.
- To ensure that families remain united and to help students feel safe to focus on their studies without concerns that will affect their academic performance.

- Parents expressed that they want new job opportunities for their children and a better life for them than they had.
- It was noted by several students that you can't know what the oppressed students feel and experience, unless you are the oppressed – particularly if you come to this country and do not speak the language. Students also expressed fears of not knowing who it is safe to speak to due to their status, and finding resources they can trust to help them.

President Herrera noted that Action Item K – Resolution regarding the Response to ICE would be moved up for the students and other who had spoken on this matter. After that, 17A would be discussed regarding the Fee Schedule for our facilities.

12. SUPERINTENDENT'S REPORT

Presented by Superintendent of Schools Dr. DeLeon.
HIGHLIGHTS:

College, Career and Life Readiness for *every* student... (BG 1) Teacher and administrator leadership capacity...(BG 3)

- CSBA- California School Boards Association- November 30-December 3rd
- Trustees Sher and Davis, Student Board Members- Reanna Norman and Jessica Grogg
- Strategies and networking with board members, superintendents, legislators and CDE
- Future Administrators Academy– December 13th
 - Leadership stories given by Trustee Sher and Dr. Tom McCoy

Implement procedures to enrollment growth....including the acquisition of property for a new high school in the Oxnard area... (BG 4)

- City of Oxnard- December 8th
- City of Camarillo- December 12th

Community Outreach & Increased Communication with all Stakeholders(BG 6)

- Future Leaders of America Meeting- December 6th
 - About 25 students, community leaders and parents
 - Students expressed concern over potential deportation of undocumented students and the release of private student information to ICE
 - Discussed the law, DHS regulations and the intent to keep our schools places where students are safe to learn
 -

Community Outreach & Increased Communication with all Stakeholders (BG 6)

- Camarillo Noontime Optimist- December 5th
 - Dr. Angelica Ramsey presented about Pleasant Valley School District priorities
 - Invited to a future meeting to give a similar presentation

Schools are closed for break beginning Monday, December 19th
Students return Tuesday, January 3rd

Dr. DeLeon wished everyone a happy holiday season.

13. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Reanna Norman

Reanna updated the board on events that have taken place at the various sites since our last board meeting on November 16, 2016. She noted that the LEOS club was particularly busy in doing lots of community service, and participating on the Rose Bowl float. She stated that Condor ASB is really getting off the ground and that it is made up of people from all different high schools. Norman noted that Tim Flynn has provided direction in getting this program going this year and making it work.

14. REPORTS TO THE BOARD:
Dr. Tom McCoy/Bijou Beltran

President Herrera noted that at the request of staff we are moving two reports up at this time.

A.Educational Options

Dr. Tom McCoy stated that this Educational Options report is in alignment with Board Goals 1 and 2, and that the report covers LCAP goals 1, 2, 3 and 4. He noted that we are looking to provide option as for students who require all different types of services in order to learn. McCoy stated that he spoke to the OAS high school equivalency program, HHTU or home hospital teaching that requires physician authorization, Condor High School, our independent study high school, and OASIS/Soar for 9th and 10th graders who receive 1 or 2 periods of focused attention regarding counseling services and behavioral intervention, and making up coursework where they have not been successful.

Wayne Lamas stated that FHS has a diploma program for 16-18 'at risk' students. He said that staff seek to reconnect students with the learning process and credit recovery. We assist students with social issues and connect with secondary options, noting a typical FHS student will be lacking academic skills, and have disciplinary issues. FHS offers 19 support groups through student assistance programs. He added that the number of site intakes during a school year varies, however, right now they are between 400-425. Lamas stated that the site doesn't have a true freshman class they follow for 4 years. The additional half time counselor is helping out, although they would like one who is full time. Lamas stated that FHS has high absenteeism, but a longer school day than most school, and that the dropout rate has been improving. He noted a suspension rate of 143 individual suspensions. The site continues to implement positive strategies, rather than in-school suspension as they want to increase credit recovery opportunities.

Kathy Greaves noted that at CHS they are celebrating their students who have formed a new ASB. Their meetings are held from 1-3pm in the afternoon and consistently have about 25 attendees. Greaves stated that she had previously asked for OASIS classes for Condor. Condor currently has 3 Sites: 2 rooms at HHS and 2 rooms at RMHS and a large space at Oxnard College that students can access depending on where they are located in the community. We have students concurrently enrolled in college. We do have traditional independent study which is a 1 hour meeting a week with a teacher. There are students in the blended online learning: both course work in textbooks and classwork on computers. Our school of choice allows for flexibility for students who require a different type of instructional delivery and learning environment. All students must be voluntarily put in their respective site. Teachers must have to also want to come to their school and there are many rules regarding accountability. Students have more time so they can go work in various capacities. APEX and online learning is also offered. The students also have many mentorships that exist between teachers and students. Greave stated that Condor is not a credit recovery school, and this is fully communicated to all students. Our students have more time so they can work, complete community service, and Condor will pilot some other vendors in the spring. Condor's enrollment as of November 29 is 478 students. Greaves noted that approximately half of our seniors are super seniors. The site has 251 Economically Disadvantaged students receiving Title 1 funds, 104 EL students and some foster youth. The number of teen parents has fallen this year. For SPED we currently have 1 teacher and 1 para. ROP and CEC (Career Ed Center) is run by VCOE. The work experience numbers are at 48. In our OASIS classrooms we currently have 50 students. These classrooms are for under 16 years.

Dr. DeLeon thanked Dr. McCoy and his staff for all of the work they are doing around Educational Options. This board has a vision of success for every student, so it is a priority of hers to have a fit for every child, regardless of their life circumstances. We currently have lost many students to other charters and we must focus on what we don't have that we could do better to bring these students back, which includes providing flexibility in having students in blended programs.

B.Career Education

Dr. Tom McCoy thanked our business intermediary, Mary Anne Rooney. He noted that he wants to ensure that all programs are connected into our LCAP and board goals and works inside that vision. Currently we have 22 career linked learning academies and 24 CTE Pathways to students. He stated that his report would highlight the outcome data from the academies and pathways, as well as areas of strength, areas for growth, funding,

and next steps. He stated that we are projecting to reach 20% of our students by 2018 and are interested in developing additional certifications for our academy students as they continue to build out. DECA will be one of our academy indicators. McCoy further stated that academy students have a 97% graduation rate as opposed to a district wide graduation rate of 84%. In this school year 2167 students participate in a work based learning activity.

McCoy reviewed the 'intern boot camp' in place through the Oxnard Chamber of Commerce, which among other things, teaches students how to interview, make a resume, etc. He noted we are looking to increase the number of paid internships, and that part of the development of our academies is increasing student goals before they leave high school. We have 22 articulation agreements and we meet regularly with VCOE staff and Oxnard College, Moorpark and Ventura College so students can petition for credit, get help with getting the 900 number in order to enroll in college. McCoy stated we are trying to drive our outcomes so we can continue to evaluate against our 11 criteria we are required to meet.

Director of Career Education, Bijou Beltran shared with the audience the power of career education, to include rigorous and relevant work based learning and relationships with measurable outcomes. She noted that our teachers are working a team to change student lives, noting how our students really appreciate the opportunity to learn about different career paths in Oxnard through internships and service work.

The following teachers presented with students on behalf of their academies, to include several students from each academy who presented on their own personal experiences.

- Mr. Ian McFadyen/Academy Coordinator of TECA: Teaching and Education Careers Academy. Wanted the board to hear two students speak about how these programs have affected their lives who spoke to doing projects they enjoy doing together, how the students grow together through their passion as a family – how they study together, fill out applications together, and assist them toward getting to college.
- Debra Warren/HHS spoke regarding the Youth and Education Academy (YES Academy). She stated that the focus is in the human services field and a pathway to education. This offers background learning to help in psychology, law and other fields, and provides internships within the community.
- Hymie Moreno/Law and Public Service Academy spoke to the board about exposing our students to companies and jobs out in the community.
- Bill Trude/RMHS regarding the Merit Academy. He noted that the MERIT academy is in its third year, and includes industrial technology, robotics, and engineering. In their senior year he noted that students will be using this in their independent projects. This is fully funded through grants \$12,500 from HAAS, \$4000 from 1st Robotics, and more from College of the Canyons. He stated that it costs \$6K per year to participate in this program. Trude stated that Haas has provided simulators, and that the academy overall utilizes much math and science and is very 'hands on'. Students are able to apply the math problems as a team or individually to solve project, and seeing the outcome as a physical object. Students all stated that this promotes motivation toward completion and wanting to go to college.
- Nick Gaffuri, Coordinator of the Environmental Science & Engineering Academy, stated that currently there are 36 students right now working at a very advanced level in the academy, and invited everyone to their classroom on January 23 when students would be working on their culminating project/presentation. He added that students will be preparing themselves on this date as professionals, community and science professionals will be present. Gaffuri discussed how he covers ethics at length with his students, and how the jobs they pick with companies should agree with their code of ethics in order to be successful long-term.

Trustee Sher and Dr. Davis thanked Ms. Beltran and all of the teachers and the students who came to speak tonight and those in the program.

Trustee Herrera stated that she felt the report was very comprehensive and thorough, however it raised more questions for her. Question: Items for Future Consideration -- students spoke about their teachers to meet with industry, colleges, etc. Herrera noted that she was not clear about the connection regarding the role of the instructor who is to provide these linkages. When we have local internships and connections here, Trustee Herrera asked for clarification about 'who does what', and who is producing those outcomes for all of this information.

Dr. Tom McCoy clarified that through the process of VCInnovates and CCPT, one of the things the industry has asked us was to narrow the points of contact. That is why the individual teacher had to individually contact those organizations. It was noted that now we have our business intermediary, Teresa Telles, who helps us make contacts in Ventura and Teresa helps schedule these for all of our sites. Ms. Beltran stated that the number for work based learning experiences should be higher, as students don't always provide us with that information. In conclusion, Teresa Telles noted that advisory boards are now taking place monthly, and keeping industries engaged on a regular basis.

President Herrera requested a 5 minute break at 8:50 p.m. Open Session resumed at 9:00 p.m.

15. CONSENT CALENDAR

Motion: Dr. Davis moved that the Board of Trustees approve the Consent Calendar, as amended, pulling Consent K for separate board report and motion. Seconded by Trustee Sher and carried unanimously.

After further individual discussion on Item K, Dr. Davis noted that he would include Item K in his original motion and set the request aside for a separate motion. Vote 5/0.

A. Consideration of Approval of Authorization of Signatures

It is the recommendation of District Administration that the Board of Trustees approve the authorization of signatures, as presented.

B. Consideration of Approval of Donations, November 4 - December 1, 2016

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period November 7 - December 2, 2016, as presented.

C. Consideration of Approval of Purchase Orders and Direct Pays, November 4 - December 1, 2016

Purchase Orders totaling \$826,582.90 and Direct Pays totaling \$22,563.89 be approved, as presented.

D. Consideration of Approval of Agreement between Oxnard Union High School District and Interface - Children and Family Services

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Interface - Children and Family Services, as presented.

E. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Hueneme School District and Mesa Union School District Data Sharing

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Hueneme School District and Mesa Union School District Data Sharing, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District and Livingston Memorial - Student Bereavement Services

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Livingston Memorial - Student Bereavement Services, as presented

G. Consideration of Approval of Adolfo Camarillo High School Boys Basketball Out of State/Country Field Trip to Las Vegas Dec 16-20, 2016

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Adolfo Camarillo High School Boys Basketball Out of State/Country Field Trip to Las Vegas Dec 16-20, 2016, as presented.

H. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District/Oxnard Adult School and Boys and Girls Club of Greater Oxnard and Port Hueneme

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District/Oxnard Adult School and Boys and Girls Club of Greater Oxnard and Port Hueneme, as presented.

I. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District/Adult School and the Oxnard Housing Authority

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District/Adult School and the Oxnard Housing Authority, as presented.

J. Consideration of Approval of Revised 2016-2017 Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Revised 2016-2017 Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center, as presented.

K. Consideration of Approval of Oxnard Union High School District 2016-17 Program Improvement Year 3 LEA Plan Evidence of Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Oxnard Union High School District 2016-17 Program Improvement Year 3 LEA Plan Evidence of Program, as presented

L. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

M. Consideration of Approval of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

16. ACTION

A. Consideration of Revision to Board Policy 1330, Use of School Facilities, and Fee Schedule [First Reading]

Prior to this motion Trustee Hall noted that he must recuse himself in order to be as transparent as possible due to the fact that he is a youth football coach and a parent whose children use those fields. During presentation of this Item Vice President Herrera presided over the meeting.

Approved

Steve Dickinson extended a thank you to the 25-50 people who came to the committee meetings on this matter, noting the most recent meeting was held on December 6 (5th meeting). He stated that this paperwork contains a revised fee schedule, adding that there is a clarification sentence in that Tier 1 does include philanthropic organizations as determined by the superintendent or designee. It was noted that practice fields and soccer costs will be \$15 per hour, and pool fees will be \$45 per hour which includes the pool supervisor fee. Dickinson stated these rates will be implemented starting July 1. Dr. Davis thanked staff and Dr. DeLeon for their outreach to the community on this complex policy.

Motion: Trustee Edmonds/ moved that the Board of Trustees approve the revision to Board Policy 1330, Use of School Facilities, and Fee Schedule [First Reading], waiving the Second Reading, as presented. The motion was seconded by Dr. Davis and carried unanimously. Vote 4/0. Ayes: Trustees Edmonds, Davis, Sher and Vice President Herrera.: President Hall recused himself.

B. Consideration of Acceptance of 2015 Oxnard Union High School District Retiree Health Program Actuarial Valuation

Motion: Trustee Hall moved that the Board of Trustees accept the 2015 Retiree Health Program Actuarial Valuation, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

Approved

C. Consideration of Approval of The 2016-2017 1st Interim Report

Motion: Trustee Hall moved that the Board of Trustees approve the 2016-2017 First Interim Financial Report and authorize the Superintendent or designee to sign the First Interim Financial Report School District Certification. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Approved

Dickinson noted that we are always living within 3 fiscal years at one time. The adopted budget had a balance of \$11M, although we are now a balance of \$14M in total, with \$1.6M in unappropriated one time funds. He stated that we have not had excess balances in the unit share for years, and does not foresee a lot of big changes. He stated that we budget for everything the union asks for and simply move it from the budgeted side to the expense side with no impact to the budget.

He stated that one time funds in the amount of \$3.3M are now secure for 16/17, however, he noted to the board that he still wants to advise they stay on a conservative pattern. Dickinson stated that we are overspending by \$6.6M, which is part of the \$22M that we came out with from 15/16, adding that in the future a smaller amount of deficit spending shows up. He said that of our total budget, about 85% are staff costs. Dickinson also noted that a likely scenario is that LCFE funding will be reduced.

Steve thanked Patsy Thomas and the entire business department, and all of those in the district for their work, noting we are doing the best we can to provide the best toward student success.

~~D. Consideration of Approval of One Time Expenditures~~

After a lengthy discussion this item was tabled. Trustees did not feel they knew what much of the items referred to, what the rationale was behind them and why they were priorities as there were sensitive issues behind several of them as well, to include equity when reviewing the 1:1 laptop plans at RCHS against that of our other sites. Detail was requested on all information presented between this meeting and our next board date.

Tabled

Tabled

E. Consideration of Approval of District Career Technical Education Advisory Board Committee

Motion: Trustee Sher moved that the Board of Trustees approve the District Career Technical Education Advisory Board Committee, as presented. Seconded by Dr. Davis and carried unanimously. Vote 5/0.

Approved

It was clarified by Dr. Tom McCoy that if approved, the board is also approving the chair and vice chair, as noted. The committee has 'self-selected' their choices.

F. Consideration of Approval of Approval of Sabbatical Leave Request

Motion: Trustee Hall moved that the Board of Trustees approve Timothy Flynn's sabbatical leave request, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Approved

Trustee Hall requested more detail on the courses the applicant is taking.

G. Consideration of Approval of Revisions to ASB Accounts Clerk Job Description, [Second Reading]
Tabled

Tabled

H. Consideration of Approval of Paraeducator IV [Physically/Severely Handicapped]-Job Description Revisions, [Second Reading]
Tabled

Tabled

I. Consideration of Approval of Paraeducator IV/Licensed Vocational Nurse New Job Description, [First Reading]
Tabled

Tabled.

J. Consideration of Approval of Board Policy 1312.3, Uniform Complaint Procedure, [First Reading]

Motion: President Herrera moved that the revisions to Board Policy/Administrative Regulations 1312.3, Uniform Complaint Procedures, be approved by the Board of Trustees, waiving the [Second Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Approved

Discussion: Dr. Valles requested that the Second Reading be waived. Trustee Davis asked why this matter was so time sensitive as request a Second Reading, and Dr. Valles replied that the California Department of Education asked that we update this on our current website as soon as possible.

K. Consideration of Adoption of Resolution #16-36 Regarding the Development of District Procedures for Response to ICE (Immigration and Customs Enforcement) Requests

Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution #16-36 Regarding the Development of District Procedures for Responding to ICE Requests, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Approved

Dr. DeLeon read the resolution in its entirety to the audience and board, noting that this district is resolved to provide safe zones at all sites. She made mention of speaking directly to those via video to acknowledge this, stating she respects, honors and cares for all students and their families. She noted that our district has a significant migrant population. Following the election members of the community had much concern over 5 high school staged peaceful demonstrations/walkouts, noting that many other students attended forums at their sites to have open and positive discussion on these matters. She added that educational rights of ALL students will be protected, noting that the U.S. Supreme Court states that all students, regardless of immigration status, have a right to nondiscrimination and bullying specified under BP5145.

Dr. DeLeon stated that this resolution directs staff to develop district procedures, policies and a communication plan to disseminate all such information to the public, noting that all students are entitled to free and public education, and that all are granted equal protection under the 14th amendment. This cannot be revoked. She stated that this anticipation has created a climate of heightened fear for many students and their families. The students may learn without fear through 5148.3 Procedures for the supervisory response for ICE requests and a communication plan of rights within the district will be implemented, and that all school administrators and support staff will be trained in the implementation of this policy. All revisions will be included regarding immigration status to 5148.3.

17. REPORTS TO THE BOARD
A. District Accountability Report #5
—Dr. Tom McCoy >

Tabled

Tabled

18. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Trustee Hall
- No report
- B. Trustee Edmonds
- No report.
- C. Trustee Sher
- Thanked the Board for the opportunity she had to attend CSBA, noting she appreciated the experience and valuable information learned.
 - Thanked Dr. Valles for an opportunity to speak at the Future Leaders Academy the day prior.
- D. President Herrera
- Thanked Trustee Hall for his service as board chair and noted that she hopes to follow in his footsteps, indicating all have different talents and skills they bring to the table and various positions board members hold.
- E. Vice President Davis
- Extended his appreciation to the past board president, Dr. Steve Hall and Superintendent of Schools, Dr. DeLeon, and for the reception noting it was well received.
 - Thanked Superintendent DeLeon for being proactive and bringing forward the Resolution #16-36 ICE that she did.
 - Dr. Davis requested that the mics in the board room be fixed.
 - We have never had student involvement like we did tonight, and he stated that he is sensing a more positive culture, and this demonstrates that our staff, principals and teachers are involving students in their reports.


19. ITEMS FOR FUTURE CONSIDERATION

- Trustee Sher: Voter registration: Sher indicated that she would like plans in place for the Spring when we have Open Houses to have these booths set up for parents, families, and community members when they are coming on campus. She suggested sites contact the League of Women voters to help in this endeavor.
- Trustee Sher: Voter Registration requested that after this happens in the spring, that data and an update after this takes place to be informed regarding how many students registered and other relevant information.
- Dr. Davis asked Dr. DeLeon to calendar those items at the bottom of 'Future Items', noting that, per President Herrera, these could be reviewed at Agenda Setting.
- Dr. Davis stated that he doesn't see anything regarding boundary changes for 2017-18 and stated that he assumed staff feels it is too late. He noted that he had requested that this topic be addressed earlier in the year.

20. ADJOURNMENT

At President Hall reported the meeting adjourned at 10:22 p.m. Closed session resumed at 10:23 p.m. and concluded at 11:00 p.m.

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Approved as presented
February 15, 2017

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>

**RESOLUTION NO. 16-36
OF THE OXNARD UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES FOR DEVELOPING**

*District Procedures for the Response to Requests from the Office of Immigration and Customs
Enforcement (ICE)*

WHEREAS, the United States Supreme Court held in *Plyer v. Doe* (1982) that no public school district has a basis to deny children access to education based on their immigration status, and that all children have a constitutional right to a free and public education, citing that children have little control over their immigration status and are granted equal protection rights under the 14th Amendment, and considering the harm it would inflict on the child itself;

WHEREAS, *Plyer v. Doe* (1982) cannot be revoked by the President, Congress of any state legislature;

WHEREAS, the Oxnard Union High School District has a significant migrant student population, and the anticipation of a potential shift in immigration policy has created a climate of heightened fear and anxiety for many District students and their families;

WHEREAS, the 2011 Department of Homeland Security regulations governing ICE state immigration enforcement activities will not be conducted at any sensitive locations, such as schools, which includes education-related activities or events, or bus stops when children are present, and may only take place at a school *when prior approval is obtained from an appropriate supervisory official*, unless there are exigent circumstances;

WHEREAS, there is no written state or federal law that mandates that local districts assist ICE in the enforcement of immigration laws;

WHEREAS, The Governing Board of the Oxnard Union High School District resolves to provide schools which are safe places for its students, ensuring healthy learning environments where students may learn without fear;

WHEREAS, The Governing Board of Oxnard Union High School District provides strong protections against discrimination through previously-adopted Board Policy 5145.3 (Attached);

BE IT HEREBY RESOLVED that the Superintendent of Schools shall develop procedures for the supervisory response to ICE requests, as well as a communication plan for informing our students, families and community of said procedures and their rights in the District;

BE IT FURTHER RESOLVED that the Superintendent of Schools shall ensure all school administrators, teachers and support staff are trained in the implementation of this policy;

BE IT FURTHER RESOLVED that the Superintendent of Schools shall bring revisions to Board Policy 5145.3 to specifically include discrimination based on immigration status;

AND BE IT FINALLY RESOLVED that all District personnel shall treat all students with dignity and respect, including the equitable provision of services.

AYES 5 NOES 0 ABSENT 0

P. Delian
Secretary, Board of Trustees

Karen Shu
Clerk, Board of Trustees

12/14/16
Date

1/3/17
Date

**OXNARD UNION HIGH SCHOOL DISTRICT
CERTIFICATION OF AUTHORIZED SIGNATURES 2016-2017**

1. Superintendent, Assistant Superintendent-Administrative Services, Director-Fiscal Services for:
 - a. Payroll orders
 - b. Warrant orders
 - c. Federal and state grant applications and reports

2. Superintendent, Assistant Superintendent-Administrative Services, Director-Purchasing, Director-Nutrition Services, Director-Maintenance, Operation and Transportation, Director-Fiscal Services for:
 - a. Appointment of representatives to acquire surplus property

3. Superintendent, Assistant Superintendent-Administrative Services, Director-Purchasing, Director-Fiscal Services for:
 - a. Purchase orders

4. Superintendent, Assistant Superintendent-Administrative Services for:
 - a. Board Approved and/or Ratified Contracts

5. Superintendent, Assistant Superintendent-Administrative Services, Assistant Superintendent-Human Resources, Director-Human Resources for:
 - a. Employment contracts
 - b. Retirement forms
 - c. Unemployment and workers' compensation claims

6. Superintendent, Assistant Superintendent-Administrative Services, Director-Fiscal Services for:
 - a. Collection reports to the County
 - b. Board-approved budget transfers
 - c. Checks on clearing account

7. Superintendent, Assistant Superintendent-Administrative Services, Director-Nutrition Services, Director-Fiscal Services for:
 - a. Cafeteria reports

8. Assistant Superintendent-Administrative Services for:
 - a. Official District representative for all matters relating to Impact Aid, P.L. 874, as required by the federal government, notices of completion, authorized agent and CEQA officer in all matters with the State Allocation Board, and approval of budget transfers within school, department, or fund subject to Board ratification.

9. Assistant Superintendent-Educational Services for:
 - a. Federal and state grant applications

10. District Superintendent for:
 - a. Secretary to the Board of Trustees

OXNARD UNION HIGH SCHOOL DISTRICT
CERTIFICATION OF SIGNATURES

I, Penelope A. DeLeon, Ed. D., Secretary to the Board of Education of the Oxnard Union High School District of Ventura County, California certify that the signatures shown below are the verified signatures of the members of the Governing Board of the above-named school district (Part 1). Verified signatures of the person or persons authorized to sign orders drawn on the funds of the school district, Notices of Employment, Contracts, etc., appear in Part 2. These certifications are made in accordance with the provisions of Education Code Sections indicated.* If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.


These approved signatures will be considered valid for the period of December 14, 2016 to June 30, 2017.

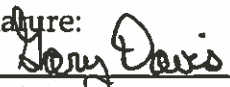
Date of Board Action: December 14, 2016 Signature: 
Secretary of the Board


PART 1


Signatures of Members of the Board

Signature: 
Print/Type: Beatriz R. Herrera
President of the Board of Education

Signature: 
Print/Type: Steve Hall, Ed.D.
Member of the Board of Education

Signature: 
Print/Type: Gary Davis, Ed.D.
Vice President of the Board of Education

Signature: 
Print/Type: Karen M. Sher
Clerk of the Board of Education

Signature: 
Print/Type: Wayne Edmonds
Member of the Board of Education

*K-12 Districts


42632
42633


Community College Districts


85232
85233


PART 2


Signatures of Personnel and/or Members of the Governing Board authorized to Sign Checks, Orders for Salary Payment, Notices of Employment, Contracts, etc. Please list after each name all items that a person is authorized to sign.


Signature: 
Print/Type: Penelope A. DeLeon, Ed. D.
Title: Superintendent of Schools
Authorized to Sign: Please see attachment

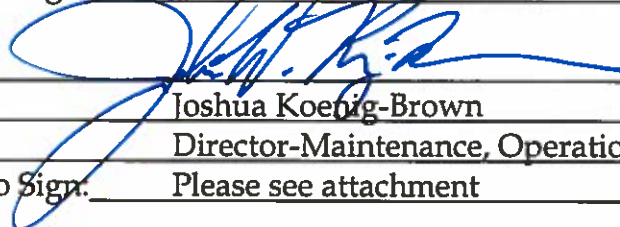
Signature: 
Print/Type: Stephen Dickinson
Title: Assistant Superintendent-Administrative Services
Authorized to Sign: Please see attachment

Signature: 
Print/Type: Robert Q. Valles Jr., Ed. D.
Title: Assistant Superintendent-Human Resources
Authorized to Sign: Please see attachment

Signature: 
Print/Type: Thomas McCoy, Ed.D.
Title: Assistant Superintendent-Educational Services
Authorized to Sign: Please see attachment

Signature: 
Print/Type: Kim Tresvant, Ed. D.
Title: Director-Human Resources
Authorized to Sign: Please see attachment

Signature: 
Print/Type: Deanna Rantz
Title: Director-Purchasing
Authorized to Sign: Please see attachment

Signature: 
Print/Type: Joshua Koenig-Brown
Title: Director-Maintenance, Operation and Transportation
Authorized to Sign: Please see attachment

Please attach an extra sheet for additional signatures if needed. If the Board has given special instructions for the signing of checks or orders, please attach a copy of the resolution.

PART 2

Signatures of Personnel and/or Members of the Governing Board authorized to Sign Checks, Orders for Salary Payment, Notices of Employment, Contracts, etc. Please list after each name all items that a person is authorized to sign.

Signature: Patsy Thomas
Print/Type: Patsy Thomas
Title: Director-Fiscal Services
Authorized to Sign: Please see attachment

Please attach an extra sheet for additional signatures if needed. If the Board has given special instructions for the signing of checks or orders, please attach a copy of the resolution.