

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

November 16, 2016

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on November 16, 2016 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Dr. Steve Hall, President
Beatriz R. Herrera, Vice President
Karen M. Sher, Clerk
Dr. Gary Davis, Member
Wayne Edmonds, Member

Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools
Stephen Dickinson, Assistant Superintendent-Administrative Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Maureen Sheldon, Executive Assistant

Translators present:

David Gala, Moria Gallo

Guests present:

Jake Wallace, Wes Davis, Joshua Koenig-Brown, Ken Goeken, and other interested parties.

2. PLEDGE OF ALLEGIANCE

President Hall asked Steve Dickinson to lead the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA

Motion: Moved by Trustee Davis to approve with the exception of President Hall's request to pull the Sabbatical Leave Replacements from the Personnel Sheet due to a procedural issue, and Trustee Davis' request to pull for discussion Purchase Order A1701061. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comment.

5. CLOSED SESSION

President Hall stated that the Board would adjourn to Closed Session 4:07 p.m. to discuss confidential material relating to the following items noted below.

A.

Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/ Employment/Evaluation [Government Code Section 54957(b)(1)]

B.

Conference with Labor Negotiator Pursuant to Government Code Section 54957.6(a)
Agency designated representative: Board President * Unrepresented Employee:
Superintendent > Contract Negotiations

C.

Public Employee Performance Evaluation [Government Code Section 94957(b)(1)]*Superintendent

D.

Conference with Labor Negotiator(s) [Government Code Section 54957.6] - Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent - Human Resources o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit * Paraeducator Bargaining Unit

- E. Student Personnel: [Education Code §35146, 48912, 48919]
- F. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment
- H. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-180-385 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
- I. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to Govt. Code § 54956.9(d)(4): 1 Case
- J. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 or more cases.

6. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 5:17 p.m. President Hall reported out that action was taken in Closed Session as follows: in accordance with Section 2 of Dr. Deleon's Employment Contract the Board has determined that the Superintendent's salary will be increased by 7% increase effective July 1, 2016. The motion was made by Trustee Herrera and seconded by Trustee Sher. Vote 5/0. He stated that the Board would reconvene to Closed Session at the end of Open Session.

7. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

- Wes Davis/OFTSE commented on Agenda 12H, and requested that the board vote for this credentialing program, noting that we will be better positioned to grow our own sped Para educator employees. He also requested the board support 12M for the Assistant Superintendent Selection Process.
- Stephanie Gillenberg and four students from CIHS discussed the S.N.A.C. Club. It was stated that the purpose of this club is to develop partnerships with district students and advisory councils at each site with administration, community and nutrition services. Students noted they were present to share their plans for their council including working with all sites to build these SNAC Clubs. It was noted they obtained a \$600 grant from CSUCI to do a project at HHS. They were also awarded the California Farm to School "Golden Sow Seed Award, and that the students attended the California School Nutrition Conference in Anaheim. One student discussed the Garden Committee that had been established in order to educate students on the process of growing food, foster an appreciation for nature, and promote a healthy lifestyle. It was noted the students had a 1/8 acre on which to grow food, and that they would raise funds through donations, grants, and club fund raising.
- An individual spoke to Action 12A, noting she is part of a task force committee for the American Cancer Society Relay for Life that has been held at OHS and HHS (one for the past 9 years). She noted that the changes in hourly rates have gone from \$700-800 to almost \$8000 and are cost prohibitive to continuing this and requested the board consider working to reduce this rate.

- Several individuals spoke on behalf of plumbers and electricians regarding pay inequality between HVAC trades within our district and requested the board remedy this matter, adding they feel the union has neglected to address this. They provided a copy of various trade scales for other trades in our county. It was also noted that the HVAC is placed 2 pay grades above the electricians, and that women earn much less than their male counterparts with the same skillset and training. One female presenter, noted that she received the award of Classified Employee of the Year twice, and in 2014 began training others, and reached out to her supervisor to remedy this pay inequality. She stated that she is a licensed certified device tester and must update her training this every two years, to include hands on and written testing.
- An individual spoke to the fence matter involving neighbors of PHS. He stated that to-date he had not heard back from the superintendent's office. He also indicated that he had done his own research, and stated that per that research, the area where the fence was put up is not school property, rather it is an easement. He added that irrigation was disrupted on the slope when the fence was put in and asked the district to resolve this matter just as soon as possible, as it has been ongoing since July.
- Bill Oliver -- Head Coach/RMHS Swim Club spoke to cost for pool fees, noting that they have gone up from an expected 20%, to an 80% increase. He stated this will increase team fees, and the club would lose swimmers and be a barrier to those who want to swim due to financial hardships and scholarships. He asked that someone meet with him further to discuss these matters as soon as possible.
- Several parents and swim team club members also spoke to the increase in club fees, and requested resolution so that the club would not lose members nor swim time. It was noted that sports are critical in building self-esteem and lifelong friendships and life lessons. Students noted that they did not feel a supervisor is necessary due to the respect all members show the pool and surrounding environment. Students and parents stated that the coach personally does all maintenance necessary at the pool site. It was also noted that higher fees would affect the morning practice time schedule, which is something the students really appreciate and need as part of their day, should they not be able to attend in the afternoon.

President Hall requested a break 6:10 pm. Superintendent DeLeon requested that Steve Dickinson meet with school leaders, parents and students outside in order to obtain all contact information to have a subsequent meeting and to determine a fair price for swimming in the future.

President Hall recommended the Board move up 12A – the Facility Use Policy due to the number of members in the audience interested in this topic.

8. RECOGNITION – Student Celebrations: Bijou Beltran

FHS Leo Club Kim Dallape introduced the student leaders of Leo Club/Community Service Club. The Leo Club is sponsored by the Pleasant Valley Lions which includes over 10% of the FHS student population. RMHS, ACHS and Ace Charter also have Leo's clubs. It was stated that the club votes as to how to donate the monies earned back into the community. Much of these monies are donated to VC Pediatric Vision Center (\$1000), to UNICEF, to ARC for holiday gifts. There are also elements of pure service to include Camarillo Peace, Coastal Clean-up, VC Programs and the recent Pole Dedication honoring September 11. Upcoming events include working with Food Share, Holiday Camarillo parades, and working with ARC. To date the club has earned \$2,200, and provided more than 375 hours of service to-date this year. It was noted that the club will be adopting a homeless family for the holidays. Student participation in this club shows the community that we are 'not' an alternative school, as certain events will only take Frontier Leo club students. Trustee Davis, Wayne Lamas, Dr. McCoy, Kim Dallape, and Mr. Graham and Mr. Cervantes from the Lions Club made all presentations.

9. SUPERINTENDENT'S REPORT

Presented by Superintendent DeLeon.

HIGHLIGHTS:

Pesticides and Post-Election Protests

Dr. DeLeon stated that in her mind these matters are much related to health, welfare and the safe keeping of our students. She noted that the prior evening she attended a Pesticide Hearing at the OPAC. Agriculture is a huge part of the economics in our community. She stated that the purpose of the hearing was the final review of a draft of regulations to be voted at the Sub Committee meeting on December 9. DeLeon added that there is not a lot of change between the prior draft and the current draft. She stated that all but 2 of our campuses are surrounded/adjacent to farms, with RMHS completely surrounded by farms. She stated that she is fearful that some of its top 10 most toxic pesticides are being used around that site. DeLeon indicated that she spoke to the commission to let them know that it is our will of the district to protect the students, and to keep them in mind when they make their decisions. Was very proud that several students from several sites showed up to voice their concerns.

Post-Election Protests – DeLeon noted that this has been an issue of safety as many students wanted to express their feelings about the election. There is uncertainty toward their future and that of their families. Immigration status. "Every student values and matters". She stated that our focus remains on the 'success' and equity for all, adding that all sites have provided numerous forums to allow students to discuss their anxieties and talk through these feelings and the political process. Some students have felt the right to demonstrate their first amendment rights; walking out, and being vocal. She commended Mr. James Koenig and his team for their coordination of peaceful student walkouts, and to ensure that they were protected from traffic, by working closely with the Oxnard PD and local sheriffs. Dr. DeLeon noted that similar sentiments were supported by Tom Torlakson's office and shortly there will be a similar message coming from Stan Mantooth's office. She added that diversity brings strength to any organization and all schools, and added that November is "Seek American and Appreciation Awareness Month".

10. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Reanna Norman

Reanna updated the board on events that have taken place at the various sites since our last board meeting on October 19, 2016.

11. CONSENT CALENDAR

Motion: Trustee Herrera moved to pull the Consent Calendar, pulling Purchase Order under Item #C, A1701061 for discussion that Dr. Davis had requested at the time the Agenda was adopted., and all of the sabbatical requests to be re-agendized next month. moved that the Board of Trustees approve the Consent Calendar, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

A. Consideration of Approval of Oxnard Union High School District Site Safety Plans for 2016-2017 School Year

It is the recommendation of District Administration that the Board of Trustees approve each of the Safe School Plans, as presented.

B. Consideration of Approval of Donations, September 26 - November 4, 2016

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period September 26 - November 4, 2016, as presented.

C. Consideration of Approval of Purchase Orders and Direct Pays, October 7 - November 3, 2016

Approved

Trustee Davis noted that his concern for PO A1701061 was not its value, but rather charging this to Measure H. School is in its second year. The school must look for other means of funding items they need and this is an ongoing expense. He added that this PO needs to be directed back to staff to find another funding source, adding that we must protect the remaining funds in Measure H. Trustee Edmonds concurred as this is an ongoing expense.

Motion: Trustee Davis moved that the Purchase orders and Direct Pays be approved with the exception of PO A1701061, and he asked that this be returned to staff seeking an additional funding source for this expenditure, excluding Measure H funds. Seconded by Trustee Edmonds. *Roll Call:* Ayes: President Hall, Trustees Herrera, Sher, Davis, and Edmonds. Vote 5/0.

D. Consideration of Approval of the Disposal of Surplus Property, August 8 - November 4

It is the recommendation of District Administration that the items listed above be declared surplus and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.

E. Consideration of Approval of Non-Public School Placement per the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement per the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District and Surfside Seafood - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Surfside Seafood - WorkAbility Program, as presented.

G. Consideration of Approval of Agreement between Oxnard Union High School District and Marriott - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Marriott - WorkAbility Program, as presented.

H. Consideration of Approval of Agreement between Oxnard Union High School District and Oxnard Courtyard Marriott - WorkAbility Program

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Oxnard Courtyard Marriott - WorkAbility Program, as presented.

I. Consideration of Approval of Agreement between Oxnard Union High School District and Ventura County Office of Education (VCOE) Hearing Conservation & Audiology Services - IEP Service

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County Office of Education (VCOE) Hearing Conservation & Audiology Services - IEP Service, as presented.

J. Consideration of Approval of Agreement between Oxnard Union High School District and Armando Ramirez - English/Spanish Interpreting for IEP Meetings

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Armando Ramirez - English/Spanish Interpreting for IEP Meetings, as presented.

K. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education (VCOE) - Data Sharing

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Ventura County Office of Education (VCOE) - Data Sharing, as presented.

L. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Rio School District, Ocean View School District, and Pleasant Valley School District on the Sharing of Data

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Rio School District, Ocean View School District, and Pleasant Valley School District on the Sharing of Data, as presented.

M. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and University of California Transcript Evaluation Service

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and University of California Transcript Evaluation Service, as presented.

N. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Santa Clarita Community College District

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Santa Clarita Community College District, as presented.

O. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 1st Quarter, July 1, 2016 - September 30, 2016

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 1st Quarter, July 1, 2016 - September 30, 2016, as presented.

P. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

Q. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

13. ACTION

President Hall stated he needed to recuse himself from Action Item A, as he stated he is a volunteer coach by an organization who could be affected by this decision. He added that he wanted to avoid the appearance of any bias on his part.

A. Consideration of Revision to Board Policy 1330, Use of School Facilities, and Fee Schedule [First Reading]

Tabled.
It was noted that the Task Force should reconvene and clarify any miscommunication and/or misunderstanding, as this ends up as an equity issue for all users. It was also requested that other pool users be included in the committee.

Tabled

B. Consideration of Approval of Agreement between Oxnard Union High School District and CSM Consulting for E-Rate Processing Services

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the agreement between Oxnard Union High School District and CSM Consulting for E-Rate processing services, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

C. Consideration of Approval of New Oxnard #8 High School Enrollment Size

Approved

Steve Dickinson noted that the next two Action items were closely related and are a result of our SBM on October 26. At that time it was discussed the district would have a need for a school of at least 1600 and up to possibly 2400.

There was much discussion regarding how the number of students would impact the square footage of the campus, as this drives the cost of construction, as well as how we would pay for the school, to include discussion of a bond and what this would look like for the taxpayer. Trustees discussed possible equity issues in committing to the pool, performing arts center and stadium as some of our older sites still do not have these.

Dr. DeLeon stated that we kept the amount per square foot for 2400, rather than a lower number of 2250 when developing the budget -- rather than limiting the number of students when you build out in four years this will provide space at a reduced cost and not the \$130. Trustee Herrera stated that it would be helpful to have an estimate regarding costs and modular construction. This allows for some flexibility in the build out and cost containment.

Motion: Trustee Herrera moved that the Board of Trustees approve the New Oxnard #8 High School enrollment size of 2,400, as presented, excluding the other amenities (pool, performing arts center and full stadium) at this time. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

D. Consideration of Approval of New Oxnard #8 High School Acreage Necessity

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the New Oxnard #8 High School acreage of approximately 50 acres, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0

E. Consideration of Approval of REVISED Memorandum of Understanding between the Oxnard Union High School District and City of Camarillo Police Department for Police Services - School Resource Officers at Adolfo Camarillo High School, Frontier High School, and Rancho Campana High School for the 2016-17 School Year

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the REVISED Memorandum of Understanding between the Oxnard Union High School District and City of Camarillo Police Department for Police Services - School Resource Officers at Adolfo Camarillo High School, Frontier High School, and Rancho Campana High School for the 2016-17 School Year, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

F. Consideration of Approval of District Career Technical Education Advisory Board Committee

Tabled

Tabled.

Per comments by Trustee Davis regarding the composition of the Advisory Board, and the fact that he did not believe it was fully representative of the committee. He commented that he did not see any college representatives, nor several other large agencies, such as Chambers of Commerce and local job centers. President Hall indicated this item be tabled in order to obtain more community members on the committee. Dr. McCoy noted that he would go back and initiate a search from the agencies noted to

reconstitute this committee. He stated that he would bring this back to December 14, 2016 meeting.

G. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Linked Learning California

Motion: Trustee Herrera moved that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Linked Learning California, as presented. Seconded by Trustee Edmonds. *Roll Call:* Ayes: President Hall, Trustees Herrera, Edmonds, Davis and Sher. Vote: 5/0.

Approved

H. Consideration of Adoption of Resolution No. 16-35 In Support of the California Classified School Employee Teacher Credentialing Program Consortium

Motion: Trustee Edmonds moved that the Board of Trustees adopt Resolution No. 16-35 in support of the California Classified School Employee Teacher Credentialing Program Consortium, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Approved

I. Consideration of Approval of Revisions to the 2016-2017 Condor High School Calendar

Motion: Trustee Herrera moved that the revisions to the 2016-2017 Condor High School calendar be approved by the Board of Trustees, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Approved

J. Consideration of Approval of Revisions to *ASB Accounts Clerk Job Description*, [First Reading]

Motion: Trustee Herrera moved that the Board of Trustees approve the revisions to the *ASB Accounts Clerk job description*, [First Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Approved

K. Consideration of Approval of Revisions to *Paraeducator IV Physically/Severely Handicapped Job Description*, [First Reading]

Motion: Trustee Herrera moved that the Board of Trustees approve the revisions to the *Paraeducator IV Physically/Severely Handicapped Job Description* [First Reading], as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0

Approved

L. Consideration of Approval of *Occupational Therapist Job Description*, [First Reading]

Motion: Trustee Sher moved that the Board of Trustees approve the *Occupational Therapist job description*, waving the second reading, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0

Approved

M. Consideration of Approval of Administrative Regulations 4111/4211/4311: Recruitment and Selection of Certificated and Classified Supervisory Personnel [Assistant Superintendent], Third Reading

Motion: Trustee Sher moved that Administrative Regulations 4111/4211/4311: Recruitment and Selection of Certificated and Classified Supervisory Personnel [Assistant Superintendent], Third Reading be approved by the Board of Trustees, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

Approved

N. Consideration of Approval of Contract Proposal with School Services of California for an Independent Comprehensive Study of Special Education Services

Approved

Motion: Trustee Davis moved that the Board of Trustees approve the Contract Proposal with School Services of California for an Independent Comprehensive Study of Special Education Services, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

DeLeon noted that the fee of \$34K would come from general funds. She added that the timeline of the study was 4-6 weeks and that this would be reported to the board in January. Dr. DeLeon added that the vetting process and selection was conducted through research with as many other districts and superintendents who have had such a proposal.

O. Consideration of Approval of Contract Proposal for Leadership Coaching Services with Richard Smith

Approved

DeLeon stated that the purpose of this item is for research based coaching and professional development, adding that this individual has had 37 years of professional education. This would include six days of Professional Development and job embedded coaching in the spring semester. Fiscal Impact: \$16K for 6 days to be paid from Title II funds. \$2700 day/6 = \$16,200.

Day 1: would include coaching for Cabinet, Directors, Principals Aps, and Coordinators. Day 2: would involve going to sites and working collaboratively at sites so leaders work and apply what they have learned. DeLeon added that a rate of \$2700 day is very low as most professional coaching is in the \$5K range per day, plus additional travel.

Motion: Trustee Edmonds moved that the Board of Trustees approve the Contract Proposal for Leadership Coaching Services with Richard Smith, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

P. Consideration of Approval of Contract Proposal with School Services of California for an Independent Comprehensive Organizational and Efficiency Study of Administrative and Human Resources Services

Approved

Dr. DeLeon noted that this audit includes a full board presentation and a fee of \$28,800 from the General Fund. Trustee Herrera inquired why Ed Services was not part of the study as well. Dr. DeLeon stated that due to the size of Ed Services, we are doing independent audits of each of its departments, adding that Technology and SPED will also be done on an individual basis.

Trustee Davis commented regarding the timing of this proposal and how much one person can do in such a short time span, as we have a very limited number for this amount of money. He added that this is not necessarily a top priority for the board as SPED is. Dr. DeLeon stated that she feels it is very important to pursue this at present. President Hall commented that he believes this would be beneficial for the district in a variety of areas because we don't have internal control or procedures to deal with many areas. It would, perhaps, enable us to try to save time and money on the front end of many issues once we have all the information. Trustee Herrera added that we need to continue to examine our communication between the district office and our sites, and to look at the entire structure.

Motion: Trustee Herrera moved that the Board of Trustees approve the Contract Proposal with School Services of California for an Independent Comprehensive Organizational and Efficiency Study of Administrative and Human Resources Services, as presented. Seconded by President Hall and carried unanimously. Vote 5/0.

Q. Consideration of Approval for an Independent Comprehensive Study of District Technology Services by Computer Using Educators

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the Comprehensive Study of District Technology Services by Computer Using Educators, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Dr. DeLeon noted that the fiscal implication is \$19,600 from the General Fund, and that the final date of service to be completed will be January 9-12, 2017.

R. Consideration of Approval of Call for Nominations for CSBA Delegate Assembly

Approved

Motion: President Hall moved that the Board of Trustees nominate Trustee Sher for CSBA's Delegate Assembly. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

S. Consideration of Approval of Annual Organizational Meeting Date and Time

Approved

Motion: Trustee Herrera moved that Wednesday, December 14, 2016 at 5:00 p.m. be designated and approved as the date and time for The Annual Organizational Meeting of the Board of Trustees, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

13. REPORTS TO THE BOARD
A. District Accountability Report #4
– Dr. Tom McCoy > Instructional Support Services Report

Dr. Tom McCoy, Maricruz Hernandez, Sonny Sajor, Reina Bejerano and Josh Chancer provided reports covering the areas of Educator Effectiveness, Math, Social Science, our AVID Program, and Planning for the Common Core for Second Language and EL learners and training.

- Learning design coaches – provide multi-tiered support to teachers in lesson planning instructional strategies and reflective practices in the classrooms.
- Model lessons with teachers; dual way of helping each other. Special ED and EL Learners and how to raise rigor in these classes (English).
- Planning the 11th annual EL Conference where Colleagues have a change to share strategies to help our long term EL students and new comers.
- It was noted that we are increasing more oral participation with our newcomer students, and having presentations and collaborative groups with these students.
- Collaborative Sessions: 28 sessions; 448 participants (some are repeat due to different grade levels).
- Workshop opportunities to date internally, and with the VCOE.
- Literary fair at HHS participating each year to increase and promote literacy and loving to read. Objective for students to graduate with the state seal of BiLiteracy.
- OHS Revalidation visit – January 11, 2017
- Site of Distinction Certification – replicating the supports, structures and systems in AVID for our other 90% students. AVID students represent only about 10% of our total students.
- PSAT: There is a certain percentage of the students that must take the PSAT for this certification but now 100% of our students will be able to take it.
- District Curriculum Committee is composed of representatives of all sites, curriculum/department areas, and administrators. Last year 16 classes were analyzed and approved by the committee. 11 were approved for A-g.
- New teacher support and orientation – 78 new teachers; 50 are participating in the new teacher induction program with 40 mentors supporting them. They must meet with their mentor once per week, and data must be provided to the VCOE.
- Support sites with Advanced Placement Exams: Total exams taken in 15/16 was 5071 by 2804 students. AP enrollment for 2016 is 6420, slightly up from last year.
- Students participating in Summer School: 3,429. Credits completed 17,145. Credits earned OUT of district – 12, 263
- Working on developing a Common Instructional Vision:
 - Lesson Study
 - Collaborative Walkthroughs
 - Student Practices
 - Teacher Practices
 - Capacity Building Practices

Motion:

President Hall mentioned the 10:00 p.m. rule regarding whether the board would move to continue the meeting as currently there were many questions and the meeting was running very long. The group consensus was to postpone some Educational Reports in order to give them the full attention necessary at the next meeting. It was stated that we

must agendaize them first following the Superintendent report at the December 14 meeting. Dr. DeLeon stated that due to the number of important reports in December we would greatly reduce other agenda items.

Trustee Herrera asked that staff discuss how much time will be required for each report at that meeting, in advance, to better plan the December agenda prior to it taking place.

Alternative Programs
(Condor/Frontier) Report – Dr. Tom
McCoy

Tabled. Move to December 14, 2016 meeting.

Tabled

B. Contingency Plan for Deficit and
One-Time Funds - Steve Dickinson

Tabled. Move to December 14, 2016 meeting.

Tabled

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Trustee Hall

- No report.

B. Trustee Edmonds

- No report

C. Trustee Sher

- No report

D. Trustee Herrera

- No report

E. Trustee Davis

- Attended the CHS Back to School night and FHS and Monthly Measure H Regular Meeting.


15. ITEMS FOR FUTURE CONSIDERATION

- Trustee Herrera asked that staff obtain additional information pertaining to Mr. Ward's comments regarding the property adjacent to PHS and the fencing, adding that she would like some finality to this in December. We need to get to the bottom of whether that land indeed, is our land/property.
- Trustee Herrera stated that she was under the impression that in the spring, Dr. McCoy would report back on PBIS.

16. ADJOURNMENT


At President Hall reported the meeting was adjourned at 10:04 p.m. Closed session resumed at 10:05 p.m. and concluded at 11:01 p.m.

BOARD OF TRUSTEES


Karen M. Sher, Clerk

Approved as presented

January 18, 2017


Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>



Oxnard Union High School District

Resolution No. 16-35 In Support of the California Classified School Employee Teacher Credentialing Program Consortium

WHEREAS, the economic turnaround from the Great Recession and the concurrently increasing need for credentialed teachers in shortage areas, e.g. transitional kindergarten, kindergarten, bilingual cross-cultural education, grades 1-12, and Special Education Teachers has depleted the pool of fully credentialed professional educators; and

WHEREAS, the Classified School Employee Teacher Credentialing Program provides funding to promote an increased number of fully qualified credentialed teachers for classrooms in the Oxnard Union High School District; and

WHEREAS, the State of California is investing money in recruiting and training beginning teachers from local communities; and

WHEREAS, the Classified School Employee Teacher Credentialing Program provides an opportunity to customize the training of beginning teachers to meet the unique needs of Oxnard Union High School District; and

WHEREAS, there exists in the Oxnard Union High School District a pool of qualified classified candidates for the Classified School Employee Teacher Credentialing Program.

THEREFORE, LET IT BE RESOLVED, that the Oxnard Union High School District supports the creation of a Ventura County Classified School Employee Teacher Credentialing Program Consortium to provide a countywide program to train classified personnel to become fully qualified and credentialed teachers to alleviate teacher vacancies in Oxnard Union High School District.

Ayes: 5 Noes: 0 Absent: 0

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