

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

September 7, 2016

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on September 7, 2016 at 4:03 pm, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President
Beatriz R. Herrera, Vice President (arrived at 4:07 p.m)
Karen M. Sher, Clerk (not present)
Gary Davis, Ed.D., Member
Wayne Edmonds, Member
- Administration present:** Penelope A. DeLeon, Ed.D – Superintendent of Schools
Stephen Dickinson, Assistant Superintendent-Administrative Services
Tom McCoy, Ed.D., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Maureen Sheldon, Executive Assistant
- Translators present:** Moira Gallo, Anna Rangel, and Maria Uribe.
- Guests present:** Jake Wallace, James Koenig, Wes Davis, Gary Mayeda, Joshua Koenig-Brown, Ken Goeken, and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Davis, pulling Consent Item #E for discussion. Seconded by Trustee Edmonds and carried unanimously. Vote 3/0.
- 4. APPROVAL OF MINUTES** Motion:
Trustee Davis moved that the Special Board Minutes dated August 1, 2016 be approved as presented. Seconded by Trustee Edmonds and carried unanimously. Ayes: President Hall, Trustees Edmonds, Davis. Absent: Trustees Herrera and Sher. Vote 3/0.
- Motion:
Trustee Edmonds moved that the Board Minutes dated August 3, 2016 be approved as presented. Seconded by Trustee Davis and carried unanimously. Ayes: President Hall, Trustees Edmonds, Davis. Absent: Trustees Herrera and Sher. Vote 3/0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comment.
- 6. CLOSED SESSION** President Hall stated that the Board would adjourn to Closed Session at 4:08 pm to discuss confidential material relating to the following items noted below.

- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/
Employment/Evaluation [Government Code Section 54957(b)(1)]
- Appointment: Final Draft of Superintendent's Evaluation
 - Former Employee Investigation
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
▪ Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension,
Pursuant to Education Code §35146
- E.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-
acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast
corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-
0-020-595 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin.
Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian
Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms
of payment
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An
approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property
adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-
180-385 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin.
Services NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price
and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED
LITIGATION
- G.** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to Govt. Code § 54956.9(d)(4): 1 Case

**7. RECONVENE IN
PUBLIC: REPORT ON CLOSED
SESSION ACTION**

The Board reconvened at 5:00 pm President Hall reported out that Closed Session
business was not completed and that the Board would reconvene to Closed Session at the
end of Open Session.

**8. PUBLIC COMMENTS TO
ADDRESS THE BOARD OF
TRUSTEES**

- Several students commented and advocated for the benefits of the Student Voter
Registration policy on the Agenda. It was noted that schools need to better
educate students on (1) the purpose of voting; (2) history of voting and
providing some type of context; (3) what they need to complete voting forms;
(4) who completed forms should be turned into onsite.
- Several individuals asked that the fees be reviewed for Saturday field use costs,
as well the prior history associated with this matter and costs that had been in
place for a long time. It was noted that field use costs are higher than that of
other sports such as basketball and baseball. It was further stated that if the costs
continue to be maintained at the newer, higher levels, some programs may need
to be eliminated – which are important to keeping our students busy and off the
streets. Many asked that the board reconsider Joe Knopf's prior agreement with
the sites and costs he had established.
- A parent expressed concerns regarding when the tracks at PHS and OHS were
going to be put in, as during specific times, home games would have to be
moved to another stadium. It was specifically noted that this would also impact
the soccer team, as well as the education of our students if they are traveling to

other schools for games. This would also affect any onsite jobs or offsite jobs they may have, as the games offsite would probably be held later at night. These jobs are how students earn money for prom, homecoming and other school event

- A parent who has spoken to the board previously regarding the Saturday water aerobics program at OHS, again, asked that the board reconsider the increase rate of \$113/hr. (during the week it is \$23/hr.). This program has now been cancelled, yet most citizens could only come on that date.
- Wes Davis/President of the OFTSE welcomed everyone back and commended the district for a great start and smooth start to the school year. He indicated he is looking forward to work with new leadership and Dr. DeLeon.

President Hall suggested to board members that we move up two items in the Agenda for students and community members who were present: Student Voter Registration Policy and the item pertaining to Field Use. He also noted that Trustee Sher could not be present at the meeting due to a scheduling conflict. President Hall noted that he would be recusing himself from discussion regarding the field fees. He stated that he is a volunteer coach and his children also participate in many sports teams that could be affected by this meeting, and that Vice President Herrera would preside over this item.

9. SUPERINTENDENT'S REPORT

Presented by Superintendent DeLeon.

- Opening Day of School – August 30, 2016
- Transportation safe and on time to our schools; little office traffic. Met with Corina Cherry who also visited all of our sites to ensure our students and buses arrived on time.
- Students were in class in a timely manner. Thanked counselors and site staff and IT folks to get everything running for schedules.
- Have established great processes for coordination and collaboration.
- Clean campuses and working facilities. Huge kudos to custodians and operations.
- Instructional minutes and supply delivery – on time. Thanked purchasing department and collaborating with site departments to ensure this took place.
- Most classes were already engaged in content on Day 1; thanked all teachers, and lots of math going on the first day.
- Thanked all for all of their efforts to make the beginning of the year so successful. Great processes for site and high level of district collaboration. Visited all sites, except our alternative sites which she visited the second day.

Highlights: Board Goal #1

- Collaboration with Colleges, Universities and Feeder School Districts
- Dr. McCoy and Dr. DeLeon with the new president of CSUCI, Dr. Ericka Beck and Director of Community Relations, Celina Zacarias regarding our Promise initiative and ideas around multiple pathways – not just STEM majors, like journalism, political science, performing arts, and other. Pathways that reflect various interest of our students.
- Met with Kevin Laack and Chuck Masterson, Director and Associate Director of University of La Verne regarding future opportunities for aspiring administrators.
- Met with the new Superintendent of Pleasant Valley, Dr. Angelica Ramsey, and had a discussion surrounding placement criteria for mathematics.
- Met with co-directors Doreen Learned and MaryEllen Lang regarding program and the alignment to our high school curricula.

Highlights: Board Goal #6

- Met with MICOP/Arcenio Lopez and Vanessa Teran around improving education for our Mixteco and indigenous students.
- Port of Hueneme Director, Kristen Decas, PIO Will Berg and Commissioner, Mary Anne Rooney regarding current internships,

curricula-aligned learning for students and future pathways in Port Management and Logistics, Environmental Science and Robotics.

- City of Oxnard Manager Greg Nyhoff, discussed internship opportunities for students and the local workforce development, in addition to the development of a master schedule for the use of practice fields for youth sports leagues.
- Mayor and City Manager of Camarillo, Mike Morgan and Dave Norman met with Dr. DeLeon and Trustee Edmonds regarding our joint goals for the students of Camarillo.

10. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Reanna Norman

Reanna Norman presented an update of all site activities from August 17 to September 7, 2016.

11. CONSENT CALENDAR

Motion: Trustee Herrera moved that the Board of Trustees approve the Consent Calendar, as amended, pulling Item 11E per Dr. Davis' request for discussion. Seconded by Trustee Edmonds and carried unanimously. Ayes: President Hall, Trustees Herrera, Davis, Edmonds. Absent: Trustee Sher. Vote 4/0.

A. Consideration of Approval of Purchase Orders and Direct Pays, August 8 - August 25, 2016

Purchase Orders totaling \$4,612,047.11 and Direct Pays totaling \$48,378.64 be approved, as presented.

B. Consideration of Approval of Donations, July 26 - August 26, 2016

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period July 26 - August 26, 2016, as presented.

C. Consideration of Approval of Non-Public School Placement for Student Cases #5-9 according to the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the Administrative staff that the Board of Trustees approve the Non-Public School Placement for Student Cases #5-9 according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

D. Consideration of Approval of Agreement between Oxnard Union High School District and Foster Grandparent Program of Tri-Counties Regional Center

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District and Foster Grandparent Program of Tri-Counties Regional Center, as presented.

E. Consideration of Approval of Agreement between Oxnard Union High School District and Youth Truth to provide Student/Staff/Community Feedback

Trustee Herrera requested that staff develop a Parent Night where parents can come and complete this online or hard copy, with translators available in both Spanish and Mixteco.

Approved

Motion: Trustee Davis moved that the Board of Trustees approve the Agreement between Oxnard Union High School District and Youth Truth to provide Student/Staff/Community Feedback, as presented. Seconded by Trustee Herrera and carried unanimously. Ayes: President Hall, Trustees Edmonds, Herrera, Davis. Absent: Trustee Sher. Vote 4/0.

F. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc. for School Accountability Report Card Services and Single Plan for Student Achievement

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and enVision Consulting Group, Inc. for School Accountability Report Card Services and Single Plan for Student Achievement, as presented.

G. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District/Adult School and The County of Ventura/ Preuter Library for English as a Second Language (ESL) Classes

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District/Adult School and The County of Ventura/ Preuter Library for English as a Second Language (ESL) Classes, as presented.

H. Consideration of Approval of 2016 Summer Graduates

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2016 Summer Graduates, as presented.

I. Consideration of Approval of Pre-Qualification Process for Counseling Agencies and Individual Counselors, District-Wide

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Pre-Qualification Process for Counseling Agencies and Individual Counselors, District-Wide, as presented.

J. Consideration of Approval of Request of Outside Student Support Service Provider Agreement for Academic Advising Services - HealthCorps

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Request of Outside Student Support Service Provider Agreement for Academic Advising Services - HealthCorps, as presented.

K. Consideration of Preliminary Approval of Out of State Field Trip - Adolfo Camarillo High School, GAPP Team to Germany, June 18, 2017 - July 9, 2017, Culture and Language Immersion/Exchange Program

It is the recommendation of the Administrative Staff that the Board of Trustees grant the Preliminary Approval of Out of State Field Trip - Adolfo Camarillo High School, GAPP Team to Germany, June 18, 2017 - July 9, 2017, Culture and Language Immersion/Exchange Program, as presented.

L. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

M. Consideration of Approval of Renewal of Fieldwork Contract between California Lutheran University and Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the Fieldwork Contract between California Lutheran University and the Oxnard Union High School District, as presented.

13. ACTION

A. Consideration of Approval of Deductive Change Order to Lease / Lease- Back Construction Contract with S. C. Anderson for Rancho Campana High School

Motion: Trustee Herrera moved that the Board of Trustees approve the change order to the lease/lease-back construction contract with S.C. Anderson, as presented. Seconded by Trustee Davis and carried unanimously. Ayes: President Hall, Trustees Herrera, Davis, Edmonds. Absent: Trustee Sher. Vote 4/0.

Approved

Dickinson noted that we have just over \$28K in the way of a credit coming back to the District, and that this project came in on time and under budget.

B. Consideration of Approval of Project Acceptance for Rancho Campana High School

Approved

Motion: Trustee Davis moved that the Board of Trustees accept the project for Rancho Campana High School, as presented. Seconded by Trustee Edmonds and carried unanimously. Ayes: President Hall, Trustees Herrera, Davis, Edmonds. Absent: Trustee Sher. Vote 4/0.

Dickinson thanked all vendors/contractors by name who were associated with this project, as well as his staff and the Board for their support.

C. Consideration of Approval of New Board Policy 3516.4, Guidelines For Preventing Heat Stress, [Second Reading]

Approved

It was noted that this item was brought to the board one month ago, and that the only change to the policy is the Administrative Regulations. It was stated that principals would have to come up with their own site plans to provide to Dr. DeLeon and Mr. Dickinson to have steps in place to follow on severe heat days. It was also stated that the principals would have one week to complete these following their principals meeting, next Tuesday. Trustee Herrera commented that parents were emailing the board members of their students as it seemed no one knew where to go to get assistance or for direction. Dickinson and Dr. DeLeon commented that the principals and staff know their schedules and sites/rooms, and must be creative on those hot days at utilizing what they have to alleviate on premises to ensure their faculty, staff and students are as comfortable as possible under the circumstances.

Motion: Trustee Herrera that the Board of Trustees approve new Board Policy/Administrative Regulation 3516.4, Guidelines for Preventing Heat Stress, Second Reading. Seconded by Trustee Edmonds, as amended, stating that the under procedures for conducting classroom activities Item #6, the wording 'especially at the elementary level' be eliminated, and read 'when possible' to adjust their programs. Carried unanimously. Ayes: President Hall, Trustees Herrera, Davis, Edmonds. Absent: Trustee Sher. Vote 4/0.

D. Consideration of Approval of Approval of Board Policy 1330, Use of School Facilities

Tabled

Steve Dickinson thanked public members who spoke to this important issue. He stated that Joe Knopf and his direct supervisor, Steve McFarland retired this year, and we have hired a new facilities person and Director to oversee Maintenance of Operations. Dickinson stated that Joshua Koenig-Brown was directed to go and implement the correct policies and fees per those policies. He provided background, noting that it costs \$50K per year to maintain a typical football field, or \$300K per year with our 6 sites. He stated that the intent of the law and the Civic Center Act is to capture a 'portion of that cost'. This \$300K is just the maintenance of our fields, and does not include any redevelopment or re-sodding. In 15/16 we reseeded some fields at a cost of \$115K. Dickinson added that we don't make more revenue than the true cost. This also does not include our pools or Performing Arts Centers.

President Hall recommended that we continue on with this fee practice of \$100/day for the rest of football season. He directed that Superintendent and Mr. Dickinson to develop a committee and hold forums, so that community and faculty and our students will obtain information on what it costs to run these facilities, as well as to receive input. He requested a recommendation at our November 16 board meeting, and a fee schedule based on that. All trustees were in agreement of having a comprehensive study with the community in order to provide information and seek input, keeping the 15/16 fee structure in place through November 16. It was asked that fee structure information be provided for all various sports items.

It was also asked that district staff formally notify those who spoke tonight on this issue so they would be aware of these upcoming meetings. We must address the field use, soccer issue, pools, performing arts centers, and lack of notification in a timely manner regarding any closures. Dickinson noted that flyers were located on the back table in the board room with these forum dates. Dr. DeLeon also noted that we are very involved with the cities regarding the use of our fields, and working with other agencies through this task force.

President Hall requested the board take a 5 minute break at 5:41 p.m. so all parents could obtain a flyer, in addition to ensuring that all individuals who completed a speaker card, put their email and phone number on their so the District could contact them.

Tabled

E. Consideration of Approval of Adoption of Resolution #16-30 regarding Sufficiency of Textbooks or Instructional Materials for the 2016-17 School Year

Approved

McCoy stated that in the past the district has been required to hold a public hearing, and we have received advice from VCOE that we no longer require this. The board's acceptance of this certification will serve this purpose and compliance with the Williams Act.

Motion: Trustee Davis moved that the Board of Trustees approve the Adoption of Resolution #16-30 regarding Sufficiency of Textbooks or Instructional Materials for the 2016-17 School Year, as presented. Seconded by Trustee Herrera and carried unanimously. Ayes: President Hall, Trustees Davis, Herrera, Edmonds. Absent: Trustee Sher. Vote 4/0.

F. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Oxnard School District on the Sharing of Data

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the Adoption of Resolution #16-30 regarding Sufficiency of Textbooks or Instructional Materials for the 2016-17 School Year, as presented. Seconded by Trustee Davis and carried unanimously. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

G. Consideration of Approval of Revision to Administrative Regulation (AR) 6146.1 (D) Service Courses

Approved

Motion: Trustee Davis moved that the Board of Trustees approve the Revision to Administrative Regulation (AR) 6146.1 (D) Service Courses, as presented. Seconded by Trustee Herrera and carried unanimously. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

H. Consideration of Approval of Administrative Regulations 4111/4211/4311: Recruitment and Selection of Certificated and Classified Supervisory Personnel [Director and Coordinator], [First Reading]

Approved

Motion: Trustee Herrera moved that Administrative Regulations 4111/4211/4311: Recruitment and Selection of Certificated and Classified Supervisory Personnel [Director and Coordinator], [First Reading] be approved by the Board of Trustees, waiving the Second Reading as presented. Seconded by Trustee Davis. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0/

I. Consideration of Approval of Approval of Revision to the Original Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year

Approved

Motion: Trustee Edmond moved that the Revised Declaration of Need for Fully Qualified Educators for the 2016-2017 school year be approved by the Board of Trustees, as presented. Seconded by Trustee Herrera and carried unanimously. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

J. Consideration of Adoption of New Board Policy 5148: Student Voter Registration, [Second Reading]

Approved

Dr. Hall resumed Open Session at 5:50 p.m.

Dr. Davis indicated this is a new policy, and at the time of First Reading the Superintendent was asked to seek other input from principals, superintendent's cabinet and department chairs. The policy commits the school board to recognize the importance of the voter registration process and the document itself is the legal foundation for the

process. He noted that he also included feedback from the board at the last meeting in this revised version.

President Hall expressed his concern regarding Item I and inviting nonpartisan community organizations, as this item may be misinterpreted years later. He stated that he does not feel any organization should be invited to perform this – any outside group, related to political activities. Further, this also gets into the definition of what a 'nonpartisan community organization is.

Dr. DeLeon clarified with respect to Item K, that the intent is in no way intended to be a contest between sites. The purpose of advising us regarding site participation in the student voter registration process, is to determine if there is a site who is significantly behind, then we are then able to assist them in strategies for improving. This is *not* intended for publication throughout sites or intended for the community. If a site is doing exceptionally well, we would conversely, want to look at what strategies they are using that are working well.

Motion: Trustee Herrera moved that the Oxnard Union High School District Governing Board approve the Adoption of new Board Policy 5148: Student Voter Registration for Second Reading, as amended to delete Item I referencing nonpartisan community organizations. Seconded by Trustee Edmonds and carried unanimously. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

President Hall: suggested rephrasing additional language to the motion, however, after more discussion Trustee Davis suggested the Board implement this policy as is for the fall, with the exception of Item I, and then bring it back to the board, as necessary, for further changes.

K. Consideration of Approval of 2016/2017 Board Goals: [Second Reading]

Approved

Motion: Trustee Herrera moved that the 2016/2017 Board Goals be approved, as presented. Seconded by Trustee Davis and carried unanimously. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

Dr. DeLeon noted that this revised document contains the modifications requested by the board at the last meeting. There is an additional bullet for A-G completion and consideration of boundary changes.

L. Consideration of Approval of Approval of District Membership with Tri County Coalition

Approved

Motion: Trustee Edmonds moved that the Board of Trustees approve a District membership with the Tri-County Coalition, as presented. Seconded by Trustee Davis with comment. He stated that he is familiar with this group, but did not find this group particularly useful and that he feels the monthly meetings with the VCOE are very meaningful. However, he commented that some professional development opportunities with the Tri County might be useful. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

M. Consideration of Approval of Phase V: McPherson & Jacobson Contract

Approved

Motion: Trustee Herrera moved that the District pay McPherson & Jacobson the final invoice, without completion of Phase V services and terminate their services. Seconded by Trustee Davis and unanimously carried. Ayes: President Hall, Trustees Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0.

President Hall requested a 5 minute break at 7:20 p.m. The board resumed Open session a at 7:26 p.m.

13. REPORTS TO THE BOARD

A. Review of Estimated Costs for Oxnard #8 High School - Steve Dickinson

Steve Dickinson reviewed estimated costs for Oxnard #8 High School with Trustees. He stated that Goal #4 addresses this issue. After much discussion he was directed to continue to work with the Superintendent go make further steps toward Goal #4.

B. Calendar of Accountability Data Reports - Dr. Penelope DeLeon

- Dr. DeLeon stated that as part of monitoring progress, it is critical that the Board have timely data in order to make decisions without data, or timed in a particular fashion
- Dr. McCoy and team, brought you a calendar of accountability reports. This is different than a standard board calendar.
- #1 took the timing of when we would get specific reports from the state, when the LCAP presentations would come to you, and highlighted in red where these are aligned to our board goals.
- McCoy noted that we hope to provide outcomes, analysis, and next steps to do with what we believe in programs will improve where we are, and/or programs that are not working. It was noted that whenever possible, we will have 3 years of data, and there will be 3 LCAP groups, with information broken down by site.
- Trustee Herrera asked where we are with boundary changes and how does that fit into Goal #4. DeLeon indicated we would add this to Items for Consideration.
- McCoy noted that currently have no positive behavior intervention data, and probably won't for a year ... all the data points are being tracked through the LCAP and their new accountability model for schools. The state will be creating a measurement for each school/district. Trustee Herrera said she would like to know how these outcomes will affect students in a direct manner.
- Dr. DeLeon noted that these data are informing our principal work plans as well. At their meeting on 9/13 we will begin a process of developing these plans with data targets, and work together as a team. A think-tank of how we can accomplish our goals rather than 'telling them' steps and strategies at each of their sites, and how they can improve these strategies as they move along. That progress data will be brought back to the board frequently and this will drive an entire educational plan.

C. District Accountability Report #1- Dr. Tom McCoy

- Aligned to AYP and students in progress.
- CASSP – California Assessment of Student Performance & Progress. Aligned with California State Standards -- previously Common Core.
- Exam is only given in Grade 11. Computer adaptive to provided harder or easier questions on questions depending on the user. McCoy noted that we don't have the adequate yearly progress data released to us yet.
- Test: 2 components: computer adaptive; requires the students have technology skills during the test online. Students must manipulate the test information in order to be successful. (2) Second component: Performance tasks: teacher led, through multiple sources of information. Fixed set of questions based on the classroom activity and student project. Those questions are answered on the computer.
- Students receive a scaled score between 2000 and 3000. (Standard exceeded – top means they are 'college ready').
- Language Arts: Combination of Standard Exceeded and Standard Met: rose from 41% to 52%, and 'not met' went from 30% to 24%. EL has made a slight improvement, but 0 students are being designated as college ready, and only 6% are Standard Met. This is a strong area of focus for us. Economically Disadvantaged: rose from 32% to 45% meets/exceeds.
- Math results: Meets/Exceeds rose to 24%, up from 18% last year. This must continue to be a strong area of focus for us. Dr. DeLeon commented that a large number of students from our feeder schools are coming in really struggling in this area.

- EL Math: Exceeds/meets remains 2% vs. 2% last year. McCoy our curriculum demands more literacy skills in order for students to be successful in this area.
- Economically Disadvantaged: Math rose to 16% vs. 10% last year. Slight rise but we still have much more work to do in this area.
- Homeless and Foster students are currently embedded in our Low Income Group
- Student performance on the CAASP designates the pathway to college readiness
- Students must understand this and how they can get into particular courses in Grade 11, as 78 community colleges across the state have adopted the CAASP early assessment for their college. Not all of our local colleges utilize this method. Dr. DeLeon requested the list of those 78 colleges from Dr. McCoy. It was noted that at this time the UC is not recognizing the CAASP data.
- Will be providing the principals with these templates to embed their data to share. Hope to have testing devices in place in September/October in order to have interim assessment tests that will put out students in the testing environment.
- Testing available at all sites (April – June). These can be broken up over multiple dates as necessary.

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Trustee Hall •
- B. Trustee Edmonds •
- C. Trustee Sher • Not present.
- D. Trustee Herrera •
- E. Trustee Davis •

15. ITEMS FOR FUTURE CONSIDERATION

- Trustee Davis: For October, requested that CBEDS enrollments be added to the Calendar of Accountability Reports
- Trustee Herrera: add Boundary Changes to Items for Future and how this ties into Goal #4.
- Trustee Herrera: Table Action BP1330 and have staff go through their process of their forums and seeking input from the community, keeping 15/16 fee structure in place through November 2016. Community together to provide input on all facets of fee structures for all sports items, to include fields, pools, PACs, and other onsite facilities. Ensure all speakers tonight are notified well in advance, as well as other key individuals on site, and that advance notification of forum dates is put out at the sites and to the community. Trustee Davis noted his agreement due to the short window.
- Trustee Herrera: add the use of School Facilities, if these are not already on our list for November.
- Trustee Davis: Noted that the customer service survey was administered in August 3, 2016. Requested the results be brought back to board in October in public session.
- President Hall: requested a regular report on work to develop the math pathway and college placement -- December and one at the end of the academic year.

16. ADJOURNMENT

At President Hall reported the meeting was adjourned at 8:46 p.m. Closed session resumed at 8:47 p.m. and concluded at 10:05 p.m.

BOARD OF TRUSTEES


Karen M. Sher, Clerk

Approved as amended



October 5, 2016

Penelope A. DeLeon, Ed.D., Secretary
Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>



Oxnard Union High School District

RESOLUTION #16-30 REGARDING SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS

WHEREAS, the Governing Board of the Oxnard Union High School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 7th, 2015, at 4:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Governing Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Oxnard Union High School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

WHEREAS, between the 2008-09 through the 2014-15 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Oxnard Union High School District, have standards-aligned textbooks or instructional materials from the same adoption cycle; and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;

Whereas, sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;


THEREFORE, IT IS RESOLVED, that for the 2016-17 school year, the Oxnard Union High School District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Certification of Provision of Standards-Aligned Instructional Materials


The local Governing Board of the Oxnard Union High School District hereby certifies that as of this date, each pupil in the district in grade nine through grade twelve has been provided with a standards-aligned textbook or basic instructional material in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in grades 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by CCR, Title 5, Section 9531.



Clerk, Board of Trustees
Oxnard Union High School District



Dr. Penelope A. DeLeon, Superintendent
Oxnard Union High School District