

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

June 22, 2016

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall at 3:30 pm, June 22, 2016, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President
Beatriz R. Herrera, Vice President
Karen M. Sher, Clerk
Gary Davis, Ed.D., Member
Wayne Edmonds, Member
- Administration present:** Penelope A. DeLeon, Ed.D., Superintendent
Stephen Dickinson, Assistant Superintendent-Administrative Services (not present)
Tom McCoy, Ed.D., Assistant Superintendent-Educational Services
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources
Sylvia Diaz, Administrative Assistant
- Translators present:** Moira Gallo, Ana Rangel
- Guests present:** Jake Wallace, Doug Campbell, James Koenig, Wes Davis, Bill Dabbs, Ken Goeken, Lupe Reyes, Patsy Thomas, Deanna Rantz, Puneet Sharma, and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Trustee Davis to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera, seconded by Trustee Davis and carried unanimously by a vote 5/0.
- 4. ADOPTION OF MINUTES** Motion: Moved by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously, by a vote of 5/0, that the Board of Trustees approve the Regular Board Minutes dated as follows:
- Board minutes dated May 4, 2016 - Action Item 11 A. revised as follows: moved by Trustee Herrera that the Board approve the appointment of Dr. Penelope DeLeon as Superintendent, as presented. Seconded by Trustee Sher and carried unanimously by a vote of 5/0.
- Board minutes dated May 18, 2016 - approved as presented.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comment requests.
- 6. CLOSED SESSION** President Hall stated that the Board would adjourn to Closed Session at 3:34 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment [Government Code Section 54957(b)(1)] ; Appointment: Assistant Principal [Oxnard Adult School] > Appointment: Assistant Principal [Comprehensive High School]
Appointment: Director

- B.** Student Personnel: [Education Code §35146, 48912, 48919]
- C.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- D.** Conference with Labor Negotiator(s) [Government Code Section 54957.6] > Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources * Employee Organization: California School Employee Association (CSEA) o Campus Supervisor Bargaining Unit
- E.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-180-385 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
- G.** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Initiation of litigation pursuant to Govt. Code § 54956.9(d)(4): 1 case

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 5:16 p.m.

Trustee Hall reported that the Board approved the following appointments:

Motion: Assistant Principal of Oxnard Adult School - Aaron Luoma. Moved by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously by a vote 5/0.

Motion: Assistant Principal of Oxnard High School – Shannon Houston. Moved by Trustee Sher, seconded by Trustee Davis and carried unanimously by a vote 5/0.

Motion: Director of Career Education – Bijou Beltran. Moved by Trustee Davis, seconded by Trustee Edmonds by a vote 4/0 with Trustee Herrera abstaining.

8. RECOGNITION

Plaques were presented by Mr. Bill Dabbs, Brian FitzGerald and Trustee Hall.

- A.** RMHS CIF Champions:
Track and Field

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

No public comment requests.

10. SUPERINTENDENT’S REPORT

Highlights:

- > Superintendent’s Welcome – June 14, 2016
- > Graduations!!! June 16-17, 2016

11. CONSENT CALENDAR

Motion: Moved by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously by a vote 5/0.

A. Consideration of Approval of Authorization of Signatures

It is the recommendation of District Administration that the Board of Trustees approve the authorization of signatures, as presented.

B. Consideration of Approval of Award to Sunrise Produce Company and The Berry Man, Inc. for District-Wide Nutrition Services Produce Products, Bid #545

It is the recommendation of District Administration that the Board of Trustees approve the bid award of Produce Products to Sunrise Produce Company and The Berry Man, Inc., as presented.

C. Consideration of Approval of Award to A&R Food Distributors for District-Wide Nutrition Services Food and Grocery Supplies, Bid #546

It is the recommendation of District Administration that the Board of Trustees approve the bid award of Food and Grocery Supplies to A&R Food Distributors, as presented.

D. Consideration of Approval of Award to P&R Paper Supply Company, Inc. for District-Wide Nutrition Services Paper Products, Bid #547

It is the recommendation of District Administration that the Board of Trustees approve the award of bid of Paper Products to P&R Paper Supply Company, Inc., as presented.

E. Consideration of Approval of Purchase Orders and Direct Pays, May 23 - June 10, 2016

Purchase Orders totaling \$30,101,438.28 and Direct Pays totaling \$592,066.11 be approved, as presented.

F. Consideration of Approval of Donations, May 10 - June 13, 2016

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period May 10 - June 13, 2016, as presented.

G. Consideration of Approval of Approval of Non-Public School Placement for Student according to the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

I. Consideration of Online student and community reporting system - Sprigeo Inc, Reporting and Documentation system

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Online student and community reporting system - Sprigeo Inc, Reporting and Documentation system, as presented.

J. Consideration of Approval of Designation of CIF Representatives to League for the 2016-17 School Year

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Designation of CIF Representatives to League for the 2016-17 School Year, as presented.

K. Consideration of Approval of Proposed 2016-17 Adult Education Calendar

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2016-17 Adult Education Calendar, as presented.

L. Consideration of Approval of Agreement between Oxnard Union High School District/Oxnard Adult School and Lazer Broadcasting

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Agreement between Oxnard Union High School District/Oxnard Adult School and Lazer Broadcasting, as presented.

M. Consideration of Approval of 2016-17 Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center

It is the recommendation of the Administrative Staff that the Board of Trustees approve the 2016-17 Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center, as presented.

N. Consideration of Approval of Renewal of 2016-17 Renewal Contract with Cengage Learning to provide the Oxnard Union High School District with Gale On-line Subscription Services for Library Databases

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal of 2016-17 Renewal Contract with Cengage Learning to provide the Oxnard Union High School District with Gale On-line Subscription Services for Library Databases, as presented.

O. Consideration of Approval of School Site's 2015-16 Single Plan for Student Achievement (SPSA)

It is the recommendation of the Administrative Staff that the Board of Trustees approve the School Site's 2015-16 Single Plan for Student Achievement (SPSA), as presented.

P. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

Q. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.

R. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Personnel Items, as presented.

12. ACTION

A. Consideration of Approval of Adopted Budget, Fiscal Year 2016-2017

Motion: Moved by Trustee Herrera that the Board of Trustees approve the 2016-2017 Adopted Budget Financial Report and authorize the Superintendent or designee to sign the adopted budget certification. Seconded by Trustee Davis and carried unanimously by a vote 5/0.

Approved

B. Consideration of Approval of 2016-2017 Education Protection Account (EPA) Spending

Motion: Moved by Trustee Herrera that the Board of Trustees approve the 2016-2017 Education Protection Account Spending Plan, as presented. Seconded by Trustee Edmonds and carried unanimously by a vote 5/0.

Approved

C. Consideration of Approval of Agreement with Edgenuity for On-Line Learning Services

Deanna Rantz and Puneet Sharma were thanked for their assistance in obtaining information for this RFP. It was noted that ten days of professional learning are built into this agreement, and that teachers rather than students will be using this system. It was noted that the teacher experience is very similar from APEX to Edgenuity, hence only a one day training requirement. This is a shared use concurrent license model with 300 users that can be on the system simultaneously. It was further stated that our APEX yearly contract is set to expire July 31, 2016.

Approved

Superintendent DeLeon clarified that the reason for the request for change in services from APEX to Edgenuity is because APEX does not have support mechanisms within the

content and user scaffolds, that provide for our EL, Migrant Ed, and other literacy challenged students to access content in an easier, more expedient fashion. She added that this was a move for our students, and it was noted that schools in LA and San Diego counties have successfully moved away from APEX to this online system.

Primary concerns voiced by trustees: (1) fewer than 50% of the 35 teachers involved were included in the review of proposals and demonstration of the product, although all were invited to participate; (2) training and timing of implementation in a short six week period; (3) would prefer to see a transition period where teachers do not give up any summer time/vacation for this purpose; (4) all 30 courses would still need to go before the District Committee for review; (5) would like to see the broader picture addressed; i.e. currently losing many students to other schools/enrollment; (6) credit recovery; (7) possible technical issues or other issues during the transition phase. Overall, trustees expressed the need for a more comprehensive transition plan, rather than one that addressed, in particular, only one part of the picture for EL and SPED students.

Motion: President Hall made a motion to approve the action item in its original form/wording. Motion dies due to lack of second.

Motion: Moved by Trustee Herrera that the Board of Trustees approve the Agreement with Edgenuity for On-Line Learning Services, as amended, to approve APEX for the year 2016/2017, and authorize the Superintendent, and/or designee to negotiate this, as well as a reduced specialized pilot product with Edgenuity with a goal to finalize prior to August 1 to avoid a lapse in service. Seconded by Trustee Davis and carried by a vote of 4/1.

Roll Call vote: Ayes: Trustees Edmonds, Davis, Sher, Herrera. Nay: President Hall with comment. Hall noted that he feels adopting this action item, as amended, is not in accordance with the process we have followed. A committee with teachers and administrators made a recommendation that the board is now modifying through this motion. He further stated that although there exist problems with any change and/or implementation of a new program, the committee would not have made this recommendation unless they were comfortable with it.

D. Consideration of Approval of Site Receptionist Job Description [First Reading]

Approved

Motion: Moved by Trustee Herrera that the Board of Trustees approve the Site Receptionist job description, as amended, to be brought back for *Second Reading*, incorporating the revisions noted below. Seconded by Trustee Sher and carried unanimously by a vote of 5/0.

Dr. Valles noted that this job description requires that the site receptionist be bi-lingual in English and Spanish. He stated that the wording eliminates bargaining unit conflicts such as transfer rights, and that all current individuals in similar positions will retain their positions. It was also clarified that previously this position worked under the title of a Clerical II.

Revisions: Wording 'bi-lingual' to be added in the "requirements" section, to be consistent with where it is reflected under "knowledge/skills/abilities" an dropping the word 'site' from the title of the job description.

E. Consideration of Approval of Administrative Regulations 4111/4211/4311 Recruitment and Selection of Certificated and Classified Supervisory Personnel (Assistant Principal), [Second Reading]

Approved

Motion: Moved by Trustee Herrera that Administrative Regulations 4111/4211/4311: Recruitment and Selection of Certificated and Classified Supervisory Personnel [Assistant Principal], *Second Reading*, be approved by the Board of Trustees, as amended to incorporate the change below. Seconded by Trustee Davis and carried unanimously, vote 5/0.

Revision:

Dr. Valles is to add the following language "Assistant Principals will be given the opportunity to apply to transfer".

F. Consideration of Approval of Ratification of the 2015-2018 Campus Supervisor Agreement between Oxnard Union High School District and California School Employees Association

Motion: Moved by Trustee Sher that the Board of Trustees ratify the 2015-2018 Campus Supervisor Agreement between Oxnard Union High School District and California School Employees Association as presented. Seconded by Trustee Edmonds and carried unanimously, by a vote of 5/0.

Approved

G. Consideration of Approval of Board Retreat and Board Workshop – Scheduling and Agenda

Superintendent Penelope DeLeon presented on this item, indicating the importance of ensuring the Board of Trustees and Superintendent, as a Governance Team, are able to have an opportunity to have a dialogue about the process toward achieving the adopted Board Goals.

Approved

The following were presented as recommended topics for the Proposed Board Workshop:

- Brief review of the Governance Team norms
- Review and revise the adopted Board Goals (if necessary)
- Determination of the metrics to be used to evaluate the progress toward the adopted Board Goals
- Determination of the Superintendent's Performance Objectives/Evaluation (Closed Session)

It was noted there was no fiscal implication and that there would be no facilitator.

Motion: Moved by Trustee Herrera that the Board of Trustees set a date and time for a workshop to address the aforementioned topics in preparation for the district's work in the 2016-17 school year. Seconded by Trustee Davis and carried unanimously, by a vote of 5/0.

Trustee Herrera confirmed that any agenda items could be submitted by board members for the Agenda Setting meeting prior to the August 3 meeting. Dr. DeLeon also requested that for a portion of the meeting, after lunch, that cabinet be allowed the opportunity to join.

President Hall requested that with respect to metrics for success, that any such items also be sent out in advance to the board by staff, as well as for board members to submit any related questions/comments. Trustee Davis noted that with respect to Board Goals that the Superintendent send a copy of the 15/16 board goals and the documents put together with Drs. Fraisse and Arriaga to the board in order to expedite discussion during the meeting. President Hall added, with respect to the governance team norms, that time did not need to be spent on the time of the role of the board member or superintendent as those have been covered previously. He again reiterated that any additional items for consideration be submitted to Dr. DeLeon prior to the meeting with copy to himself. He also requested that the Special Board Meeting be announced and posted online, even though we have no agenda at this time. It was noted that this agenda would be finalized, along with that of the August 3 agenda, at the last agenda setting meeting in July.

The date of the Board Retreat was set for *Monday, August 1, 2016 at 9:00 a.m.* at the District Office Boardroom, 220 South K Street Oxnard, CA 93030.

13. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Trustee Hall

- Attended Adolfo Camarillo High School's, Rio Mesa High School's and Pacifica High School's graduations.

B. Trustee Edmonds

- Great ending of year. No other comments.

C. Trustee Sher

- Attended Adolfo Camarillo High School's, Rio Mesa High School's and Pacifica High School's graduations.
- Concurred with Trustee Davis regarding his comments on Edgenuity and the need perhaps for a study session or staff report prior to this being brought as an Action item.

D. Trustee Herrera

- Attended Hueneme High School's and Channel Islands High School's graduations with Dr. Tom McCoy and Trustee Wayne Edmonds.

E. Trustee Davis

- Friday update – parent survey results for 15/16. Davis noted that he would appreciate a staff report or Friday update on what did staff and superintendent concluded from said document. He requested that the board be advised what our next step is with such data and information presented to-date from the survey.
- Davis noted that when there is a major proposal, this board must be well informed, well in advance, in a staff report or study session, rather than just in a Friday update. He commented that had the board been provided a staff report or study session on such a topic like Edgenuity on the front end, concerns could have been expressed well in advance.


14. ITEMS FOR FUTURE CONSIDERATION

- None noted.

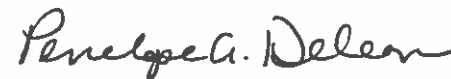
15. ADJOURNMENT

President Hall adjourned the meeting at 7:32 p.m. in honor of all graduates.

BOARD OF TRUSTEES


Karen M. Sher, Clerk

Approved as presented



August 3, 2016

Penelope A. DeLeon, Ed.D., Secretary
and Superintendent

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>