

# Oxnard Union High School District

## Oxnard, California

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### REGULAR BOARD MEETING

May 18, 2016

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on May 18, 2016 at 3:30 pm, in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President  
Karen M. Sher, Clerk (arrival at 3:35 pm)  
Gary Davis, Ed.D., Member  
Wayne Edmonds, Member
- Administration present:** Trudy T. Arriaga, Ed.D., Interim Superintendent  
Stephen Dickinson, Assistant Superintendent-Administrative Services  
Tom McCoy, Ed.D., Assistant Superintendent-Educational Services  
Rocky Valles, Jr., Ed.D., Assistant Superintendent-Human Resources  
Maureen Sheldon, Executive Assistant
- Translators present:** Moira Gallo, Anna Rangel.
- Guests present:** Jake Wallace, Doug Campbell, James Koenig, Wes Davis, Gary Mayeda, Joshua Koenig-Brown, Wayne Lamas, Ken Goeken, Lupe Reyes, and other interested parties.
- 2. PLEDGE OF ALLEGIANCE** President Hall asked Dr. Robert Fraisse to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Trustee Herrera moved to adopt the Agenda, as amended, pulling Item #F/Consent per the request of Trustee Edmonds. Seconded by Trustee Davis. Ayes: President Hall, Trustees, Davis, Edmonds, Herrera. Absent: Trustee Sher. Vote 4/0. Trustee also requested the board moved Action #G up early in the Action portion of the agenda in case teachers are present in the audience.
- 4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comment.
- 5. CLOSED SESSION** President Hall stated that the Board would adjourn to Closed Session at 3:36 pm to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment [Government Code Section 54957(b)(1)]  
➤ Appointment: Title: Superintendent
- B.** Public Schools Employee Performance Evaluation: \*Superintendent \*Principal
- C.** Student Personnel: [Education Code §35146, 48912, 48919]

- D.** Conference with Labor Negotiator(s) [Government Code Section 54957.6]
- Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
    - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
      - Certificated Bargaining Unit

**E.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment

**F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-180-385 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

**6. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 5:25 p.m. President Hall reported out that no action was taken, and that the Board members would reconvene in Closed Session at the conclusion of business in Open Session.

**7. RECOGNITION**

- A. HHS Heroic Student – Bryanna Leon

Principal Gary Mayeda introduced student Bryanna Leon, and noted her heroic actions in saving a little girl's life at the ocean. Trustee Davis presented a certificate of recognition to Bryanna, with her family by her side at the podium.

- B. Migrant Speech and Debate

Saturday March 12, Speech and Debate tournament. Over 100 participants participated county-wide with debate teams of 3-5 students, in English or in Spanish. Our regional champions went on to compete at the state level. Trustee Herrera presented the certificates to all students present. OHS team placed fifth at the state level (English speaking). The OHS Spanish speaking debate team was joined by their advisor Eric Garcia, and they placed second place as state runner up. President Hall requested that all parents were stand up on behalf of their children who participate to also be recognized. Leticia Carbajal spoke on behalf of students who also participated from CIHS and Joanna Cruz, HHS.

Arisve Ordaz Mata Oxnard High School Migrant Speech and Debate Team - English Debate Regional Champions May 18, 2016 Xochitl Lopez Oxnard High School Migrant Speech and Debate Team - English Debate Regional Champions May 18, 2016 Miguel Arreola Oxnard High School Migrant Speech and Debate Team - English Debate Regional Champions May 18, 2016 Ledia Camarena Oxnard High School Migrant Speech and Debate Team - Spanish Debate Regional Champions May 18, 2016 Marijose Melendez Oxnard High School Migrant Speech and Debate Team - Spanish Debate Regional Champions May 18, 2016 Gabriela Melendez Oxnard High School Migrant Speech and Debate Team - Spanish Debate Regional Champions May 18, 2016 Giovanni Palma Oxnard High School Migrant Speech and Debate Team - Spanish Debate Regional Champions May 18, 2016 April Melendez Oxnard High School Migrant Speech and Debate -English Debate May 18, 2016 Jessica Naranjo Hueneme High School Migrant Speech and Debate -Speech Spanish May 18, 2016

President Hall called for a break at 5:35 p.m. The board meeting resumed at 5:42 p.m.

## 8. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

- Bill Locker –Introduced himself as the current president of the Scorpion Athletic Booster Club. He stated that he had extensive experience working as Chair of a bond oversight committee previously and that he was CEO of SAGE Network and Communications.
- An ACHS parent spoke to the track condition and provided a sample piece of the current track to board members that had been patched, and failed to adhere properly to the surface of the track.

## 9. STUDENT REPRESENTATIVE TO THE BOARD - Celina Espinoza

Not present; no report.

## 10. SUPERINTENDENT'S REPORT

Presented by Dr. Trudy Arriaga.

- Dr. Arriaga noted that for her, the highlights are always the introduction of new personnel.
- Grand Opening – Gala at RCHS. She noted how 'wowed' she was by Greatest the students performing at the venue, rather than just the venue itself.
- Congratulated Diana Batista who was named as the ACSA Regional Leadership Award. It was noted that Ms. Batista represented both the district and the entire county. She commented that this award represents excellence as an educator as well.
- Upcoming events: Community Forum/Future Leaders of America. Held on May 26 at Cesar Chavez Elementary School from 6:30-8:30 p.m. Believe we need to be represented at the table and that discussion.
- Very excited about the RMHS Motivational speaker forum to be held on May 23 at 9:00 a.m. Arriaga noted that a representative from the McFarland School District who was one of the original runners depicted in the recent Hollywood movie will be there. She noted how excited she was to hear his incredible accomplishments.
- Arriaga proposed that the OUHSD Recognition night be held on June 8 beginning at 4:00 p.m. The time frame was put as a suggestion to the board, with the board meeting to begin at 6:30 p.m. back at the district office. Arriaga asked for input from the board and all members concurred.
- Extend a warm welcome, on Friday, May 27, to our new Superintendent, Dr. DeLeon.
- Sr. Awards ceremonies and graduations will take place shortly after that date.
- Thanked the board for the opportunity to service as well as to support the district faculty, staff and students. Arriaga then shared a story about a student who saw her at a Starbucks in Ventura who proudly identified her as "their superintendent".
- She thanked the board for allowing her to have a dual partnership with Dr. Fraisse in the manner in which she had, and thanked the assistant superintendents, Steve Dickinson, Rocky Valles and Tom McCoy, noting it was a pleasure to work with them.
- Arriaga thanked Ms. Sheldon who has been a pleasure to work with and get to know. She wished the district the very best. Best wishes for an incredible future.
- President Hall stated that it was pleasure to work with her as well, and noted that the board appreciated your innovative idea to lead, in tandem, with Dr. Fraisse. Have really resolved a lot of issues that have really benefitted our students and our district.
- Trustee Herrera expressed that President Hall and Dr. Fraisse came and helped, served and treated our faculty, staff and parents with respect.

She noted that they have made a huge impact in the very few months you were here. As a board member I like to hear that our staff are doing their best to communicate the mission of the board, and you made all feel very welcome. Trustee Sher echoed these comments.

## 11. PUBLIC HEARING

### A. Local Control Accountability Plan

President Hall opened the LCAP Public Hearing at 5:55 p.m. Dr. McCoy began the hearing with a presentation. Overview of the LCAP for 16-17. He noted that the State of California requires that we have such a three year plan, and as such, there are plans for 17/18 and 18/19. He commented that there are 8 state priorities in the development of our goals with must be approved by the County of Education. All goals and actions are aligned to one or more of the 8 state priorities. He stated that LCAP meetings have been held four times over the past five months, where the committee members have worked to reconfigure our actions and services, as well as our goals. We had 40 additional stakeholder meetings, in addition to our district LCAP committee meetings. Tonight you are seeing a guiding document for what Ed Services and its program hope to achieve for the OUHSD.

- Goal 1 – Instruction that supports high school graduation and college/career readiness. The Claims data will be a good indicator of how are standards are being met. Other measureable outcomes (a) graduation rate; (b) state seal of biliteracy (c) re-designated fluent English; (d) career academy participation rate; (e) CTE course participation rate. We believe the state will measure us based on #E. Working collaboratively with our sites to study our actions and services to see how they might clear additional time for our students to benefit most from what we offer. We plan on forming a committee that would include studies of curriculum, freshman experience and graduation requirements. We are currently inquiring at sites to see how much interest there is at our sites. Creating site instructional coaches to connect with professional development and effective use of materials, IT and ability to utilize it with students.
- Want the curriculum to implement the delivery, use our teachers as experts, rather than being ‘driven by technology’. Determine what is working and what isn’t.
- Current vetting of our six online platforms to determine if they are effective.
- Goal 3: Positive Behavior, Intervention & Support – “do” rather than “don’t behaviors. Support programs for all students and promote interest in more student connectedness. Accomplish this through PBIS Foundations Team Training and site PBIS Coaching.
- Goal 4: more effectively involve parents, families and the community in support of improving student achievement. Provide afternoon, evening and weekend programming for parents in the appropriate home language to support the use of educational technology by students and parents as well as use of ParentVUE.
- Right now we are down to one vacancy in our current Organizational Chart. The learning design and instructional coaches are not approved yet for funding. This is part of the request for funding we are requesting through the LCAP. If something is not funded in a particular year, they will remain on the ‘list’, should funding become available in the future. The same holds true for all coaches at all sites.
- There was discussion regarding the academies, and McCoy noted that the reason for an increase from 12-15% in Academies is that currently 12% of our students are involved or just over 2,000 students. We want to see all students across all academies; in the linked learning model they suggest 50% across all grade levels. He also noted that we must continue to evaluate them in accordance with attendance data, curriculum, NAF standards, and diversity of those students who participate in a variety of areas.
- Trustee Davis request to ask related questions at the time of the LCAP Action Item.
- President Hall requested any other public comment. With no further comments the hearing was closed at 6:29 p.m.

## B. Proposed 2016-17 Budget

President Hall opened the hearing on the adoption of the 16/17 budget at 6:30 p.m. Steve Dickinson noted that our actuals reserve for economic uncertainties total ending balance of \$11.754M is projected for 16/17. This leaves us barely a surplus of 4.4%. Our current at 2<sup>nd</sup> interim is \$11.338M or 4.1% in reserves.

- Estimated enrollment project will be students of 16,644
- Revenue based on 15/16 P2 ADA of 15,382
- Unit share cost is budgeted at the full unit share revenue; fully protected on the expense side
- Routine restricted maintenance is at 3% or an estimated \$5.3M
- Dickinson noted that we are continuing to add devices, however, we do not have enough site techs to support them, and/or maintenance. This is one of our biggest concerns, in addition to the replacement of site tracks. It was noted that the newly revised cost for a track will be \$300K, rather than the \$225K anticipated.
- Recommends that we do just \$1M for 16/17 for the LCAP for one year, and secure the funding for the training for the full 3 years. Dickinson stated that he strongly encouraged the board to wait until the full state budget was received, and then we could discuss allocating any 16/17 funding.
- We spent down \$15M in four years, so we are really in the \$4.4M range in terms of reserves, assuming no Prop 30 funding. Dickinson again, strongly encouraged the board to start banking some of our one-time monies. Encourages us to bank 8% or \$14-15M of our budget. This would protect us much more, if we have any cut of students in the future that is substantial.
- Trustee Herrera commended Mr. Dickinson for all of the detail provided on the one new slide he brought to the board.
- Questions were asked regarding the HVAC equipment, and funds spent primarily at OHS and PHS, as they have the most equipment on property. President Hall requested that when the budget is brought back, a report be presented from the Air Conditioning Task Force to report back on what was requested, funded, implemented, and what remains outstanding.
- There was discussion regarding the following items: SRO Costs, SPED encroachment and a model to track SPED costs. It was noted that due to the reduction in NPS we are averaging about \$200K in return from SELPA if we are able to keep those students in the district. Program Specialists have been key in assisting toward that end.
- Trustees requested a placeholder for furniture, fixtures and equipment for a new Oxnard #8 High School, and that perhaps we should start with \$100K for this line item.
- President Hall inquired regarding the budget for tech refresh, and Dickinson noted that \$800K was allocated, and in addition, \$250K was budgeted through IT for actual replacement. The \$800K was a one-time figure. Hall noted we must have tech refresh in the budget every year. He asked if any other districts handle this item in this manner, and Dickinson stated not without a specific funding source for that purpose. He added that we need \$3M a year to continue with our ongoing replacement of equipment.
- President Hall stated that there being no public comment, nor cards or matters received by the Clerk, Trustee Sher, the hearing was closed at 7:07 p.m.

## 12. CONSENT CALENDAR

Motion: Trustee Davis moved to approve the Consent Calendar, as presented, to include pulling Item F at the time of Agenda Adoption earlier in the evening. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

### A. Consideration of Approval of Revision of Authorization of Signatures

It is the recommendation of District Administration that the Board of Trustees approve the revision of authorization of signatures, as presented.

B. Consideration of Approval of Agreement between Oxnard Union High School District and Pleasant Valley School District for the Provision of Vehicle Fuel

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Pleasant Valley School District for the provision of vehicle fuel, as presented.

C. Consideration of Approval of Donations, April 19 - May 9, 2016

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period April 19 - May 9, 2016, as presented.

D. Consideration of Purchase Orders and Direct Pays, April 25 - May 6, 2016

Purchase Orders totaling \$611,170.19 and Direct Pays totaling \$232,456.91 be approved, as presented.

E. Consideration of Approval of Non-Public School Placement for Student according to the Recommendation of the Student's IEP Team and the Director of Special Education

It is the recommendation of the Administrative Staff that the Board of Trustees approve the Non-Public School Placement for Student according to the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District and S.T.A.R. Academy- Haynes Family of Programs- IEP Services

McCoy noted that this flyer was posted in multiple places in order to obtain those who wish to serve as home hospital teachers, however, they many cannot serve during the day. We still have 2 SPED students that require this. We have found a teacher for 10 hours, but not for the 2-3 additional hours for the one student, plus we have to find on additional teacher for the other student. Trustee Edmonds expressed concerns that the rate of pay is almost three times that for a regular teacher (\$110/hr.). He also stated that he was looking for educational wording as well in the agreement, as a template was used and it was not customized to this agreement. There was discussion regarding why we could not use a full time teacher, and/or one of our retirees. Dr. McCoy stated that we have not been able to secure a retiree from our list who could do this. Director Ken Goeken stated that the rate is \$39/home teacher, not including mileage.

*Approved*

It was noted that this work is normally done with our teachers on a voluntary basis. In our collective bargaining agreement we have an amount of about \$39. To be in compliance with the collective bargaining unit, President Hall asked how can we hire those not in the agreement, and pay them a different amount? Goeken stated that this is an individual contract with the board and this company. These companies set their own rate and we are subject to it. This is an extra duty assignment. President Hall asked if we could perhaps offer our people a rate that is higher and try to work out a higher rate with our union as the bargaining agreement does not offer for a differential. Trustee Davis asked if this wasn't approved, what the alternative course of action might be. Goeken stated this would be changed to a paraprofessional during the day in the IEP coming up this week. However, we still must cover the compensatory time. There was additional discussion regarding whether we not provide the services called for in the IEP and what those repercussions might look like.

Motion: President Hall moved that the Board of Trustees approve the Agreement between Oxnard Union High School District and S.T.A.R. Academy- Haynes Family of Programs-IEP Services, contingent on us having a discussion with OFTSE. He noted that he is not making any other recommendation and stated that Educational Services must resolve as presented. Seconded by Trustee Edmonds, and carried unanimously. Vote 5/0.

- G. Consideration of Approval of the Memorandum of Understanding between Oxnard Union High School District and California Lutheran University for the California Reading and Literature Project during the Summer of 2016-17 School Year  
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and California Lutheran University for the California Reading and Literature Project during the Summer of 2016-17 School Year, as presented.
- H. Consideration of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22  
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- I. Consideration of Approval of the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918  
It is the recommendation of the Administrative Staff that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918
- J. Consideration of Approval of Certificated and Classified Personnel  
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- K. Consideration of Approval of Partnership Award Agreement between University of LaVerne and the Oxnard Union High School District  
It is the recommendation of District Administration that the Board of Trustees approve the Partnership Award Agreement between University of LaVerne and the Oxnard Union High School District, as presented.
- L. Consideration of Letter of Agreement between Old Dominion University and the Oxnard Union High School District  
It is the recommendation of District Administration that the Board of Trustees approve the Letter of Agreement between Old Dominion University and the Oxnard Union High School District, as presented.
- M. Consideration of Student Teacher Agreement between California State University Channel Islands and the Oxnard Union High School District  
It is the recommendation of District Administration that the Board of Trustees approve the Student Teaching Agreement between California State University Channel Islands and the Oxnard Union High School District, as presented.

### 13. ACTION

- A..Consideration of Approval of 2016-2017 Routine Restricted Maintenance Projects

*Tabled*

There was much discussion regarding the revised estimate for the cost of each track at \$300,000, and exactly what areas that would cover at each site (track, long jump, high jump, pole vault areas, etc.) Different types of repair work were discussed, as well as different types of track and the highest level track produced, a Mondo track, which entails a premade top coating that adheres directly to asphalt or concrete. The cost for this style track is \$750K. Line items from the budget were discussed that could possibly be held until the next FY17/18, in order to make room for one more additional track in 16/17. It was also discussed that as part of putting in any new tracks, we look specifically at drainage. The Booster Clubs at both ACHS and OHS were discussed and that we need to ensure at the outset, for OHS for the latter, whether we would provide matching funds in/of any amount to clarify the expectation. It was also noted that much of the patchwork completed this past winter at our sites has NOT been holding, and that either the contractor will reimburse us, and/or redo this maintenance work, as needed. Dickinson stated that on June 8 he would bring back to the board three separate items: routine restricted, ongoing general fund, and one item for one time funds

*Agenda Item G was then considered early for members of the audience.*

B. Consideration of Adoption of Resolution No. 16-13, Resolution Authorizing the Issuance and Sale of 2016 General Obligation Refunding Bonds in the Principal Amount of Not to Exceed \$22,500,000 for the Purpose of Refunding Outstanding 2001 General Obligation Refunding Bonds, Series A, and Approving Related Documents and Actions

Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution No. 16-13, authorizing the issuance and sale of 2016 General Obligation Refunding Bonds in the principal amount of not to exceed \$22,500,000 for the purpose of refunding outstanding 2001 General Obligation Refunding Bond, Series A, and approving related documents and actions, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

*Approved*

C. Consideration of Adoption of Resolution No. 16-14, Authority for the Board of Trustees to Improve Compensation for Certain Categories of Employees After July 1, 2016

Motion: Trustee Edmonds moved that the Board of Trustees adopt Resolution No. 16-14, authority for the Board of Trustees to retroactively provide compensation for represented, unrepresented, and management employees After July 1, 2016, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

*Approved*

D. Consideration of Adoption of Resolutions for Fiscal Year 2016-2017: No. 16-15, Temporary Loans Between District Funds; No. 16-16, Appropriation Transfers; No. 16-17, Authorization for Budget Transfers; No. 16-18, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 16-19, Inter/Intra Fund Transfers

Motion: Trustee Herrera moved that the Board of Trustees adopt the following resolutions for fiscal year 2016-2017: No. 16-15, Temporary Loans Between District Funds; No. 16-16, Appropriation Transfers; No. 16-17, Authorization for Budget Transfers; No. 16-18, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 16-19, Inter/Intra Fund Transfers, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

E. Consideration of Adoption of Resolution No. 16-20, Resolution to Change Authorized Signatures for the Adult Education Account

Motion: Trustee Sher moved that the Board of Trustees adopt Resolution No. 16-20, resolution to change authorized signatures for the Adult Education account, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

*Approved*

F. Consideration of Adoption of Resolution No. 16-21, Resolution to Change Authorized Signatures for the Cafeteria Clearing Account

Motion: Trustee Davis moved that the Board of Trustees adopt Resolution No. 16-21, resolution to change authorized signatures for the cafeteria clearing account, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

*Approved*

G. Consideration of Approval of New Courses for the 2016-17 School Year: AVID 1-EL, AVID 2-EL, IT Essentials (Revised), College and Career Seminar, PLTW Computer Integrated Manufacturing-MERIT

Trustee Sher thanked Connie Cervera for providing so much extra support to our students and for authoring the AVID EL courses. *The board decided to take action individually on each course as noted.*

AVID 1-EL: Motion: moved to approve both AVID 1 – EL and 2 – EL, by Trustee Davis, seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

IT Essentials (Revised): Motion: moved to approve by Trustee Herrera, seconded by Trustee Edmonds and carried unanimously. Vote 5/0.



College & Career Seminar: Motion: moved to approve by Trustee Herrera course for the year 16/17, with the additional requirement that the board be provided data points before consideration for the following year. Seconded by Trustee Davis and carried unanimously. Vote 5/0

PLTW Computer Integrated Mfg – MERIT: Motion: moved by Trustee Edmonds, seconded by Trustee Sher and carried unanimously. Vote 5/0.

President Hall thanked all of the teachers for being present and requested a break at 8:30 p.m. The Board resumed Open Session at 8:38 p.m.

H. Consideration of Adoption of Resolution No. 16-22, Renewing Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP)

Motion: Trustee Sher moved that the Board of Trustees approve the Adoption of Resolution No. 16-22, Renewing Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP), as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

*Approved*

I. Consideration of Approval of Revisions to Oxnard Adult School Principal Job Description [Second Reading]

Motion: Trustee Edmonds moved that the Board of Trustees approve the Revisions to Oxnard Adult School Principal Job Description [Second Reading], as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0.

*Approved*

J. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and Ventura County Community College District and California State University Channel Islands - PROMISE Pathways Initiative

Motion: Trustee Sher moved that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and Ventura County Community College District and California State University Channel Islands - PROMISE Pathways Initiative, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

President Hall encouraged that this provide supports to align to our math curriculum to 4 year schools and community colleges, believes that would support our students the most. Trustee Herrera: echoed those sentiments of President Hall in Math as well as English Composition, to enhance a students' ability to get to college. She noted that "Collaboration with Math and English" should be included as part of the MOU and that she would like to see STEM exploration in the partnership objectives (wants types of student to be considered to be inclusive) and to use this as a tool to expand all student careers.

*Approved*

K. Consideration of Approval of the Proposed Local Control Accountability Plan for the 2016-17 School Year [First Reading]

Trustee Davis raised questions relating to the following:

(1) Addressed the theme of improved counseling service at our sites. Davis noted that at the last board meeting there was discussion regarding adding counselors to Frontier and Condor. He asked how high of a priority this was, and if approved, does this plan commit us to doing so. McCoy noted that this was a recommendation in the plan through the dollars associated with the LCAP. Davis made mention of a larger counselor ratio at our larger sites, not to exceed 525. (2) Expressed concerns over using LCAP funds to hire 8 full time learning design coaches, and asked that this number reviewed and perhaps narrowed down, adding perhaps such dollars could be spent on Positive Behavioral Support. (3) Davis made mention of an italicized paragraph on the back of the Action Item Cover Memo, stating that the board did not approve those comments, which referenced that the district had changed its mission and goals this year, and asked that its removal be considered. Davis further indicated that the district mission and goals have not changed. (4) Davis asked where the information came from regarding data and student achievement results (15 indicators). He indicated that the board has asked for

*Approved*

such data for a long time but that he didn't understand its source. McCoy noted that due to the timeline we typically would have presented the results of the Spring assessment battery in the fall. The LCAP is currently working under this model/indicators currently working under it, did not have measures carefully aligned to it that his department could report. He also stated that many measurements were difficult to assess, and that some of this has to do with the transition to the new state assessment system. McCoy added that his department has some measurements it is just receiving from 14/15 to use as a baseline.

Davis noted that the board has asked for a calendar of student achievement reports and data: AP pass reports, suspension reports, and drop out reports, foster youth, and Title 1 socio- disadvantaged, and similar for quite some time in order to determine if all students are progressing in an acceptable manner. McCoy stated that moving ahead plan the plan is to be able to provide the board with data in any sub-population – tonight we have a baseline to move forward, adding that he didn't want to provide that information in a vacuum and without proper context. The goal is also to provide the board with such information in relation to how services are impacting our budget. McCoy indicated he might not have these data points for the June 8 meeting. (5) Davis requested regular updates on our research pertaining to online learning opportunities to expand online, not just for makeup classes, but for in-school use, and how this could affect our graduation requirements. (6) PSAT/SAT participation and AP Participation. Davis noted that participation rates are not particularly meaningful, rather the progress assessed over three years, with a focus on the pass rate, rather, than simply the percentages of just how many took the test. This would provide valuable data to the board and community. (7) Parent Survey data information. McCoy noted that his department had just received results from the Spring (5200 parents participated). He noted the results were not received in time to be included in this LCAP presentation. It was requested that this information be brought to one of the June meetings. McCoy noted that staff are trying to find a way to develop one streamlined survey Parent Survey that goes out annually, as currently this data comes from a wide range of sources and is often skewed. It was noted that the Healthy Kids survey is conducted every other year and no results have been received to-date.

President Hall revisited the issue of counselors and what efforts can be made to pay for this out of the General fund. He noted that we have heard from our community groups, to include Future Leaders of America, and our own counselors regarding increasing the number of counselors for our students. McCoy noted this would need to be reviewed with HR to determine our contractual ratios. McCoy stated that all mental health services and assistance are brought before the board, to include not only the number but how we organize and deploy the workload of the counselors. McCoy noted that we have moved all of the categorical counselors from Title 1 into LCAP, so we could provide for the full time categorical counselor at ACHS and have some site LCAP funds to address site needs. This will also fund those counselors for FHS and Condor. Just hiring individuals is not critical, so much as strategically learning how to deploy these counseling services. Hall requested that we perhaps work with OFTSE to see what we can do regarding these needs. Hall added that he was pleased to hear that we are pursuing online education as part of this research, and that Educational Services is looking to form a committee to research this over the period of a year. Valles noted that if we hired counselors under the LCAP funding, they would be permanent after 2 years. These are not Categorical dollars. McCoy added that with the first four goals, we are asking principals to specifically tie their LCAP funding to each of our goals.

Dr. Arriaga made mention of online learning and the Charter Oaks School that had recently opened, and that they were going to be actively recruiting online learning students.

Motion: Trustee Herrera moved that the Board of Trustees approve the Proposed Local Control Accountability Plan for the 2016-17 School Year (First Reading), as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

L. Consideration of Approval of Ratification of the 2015-2018 Certificated Unit Agreement between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

*Approved*

Motion: Trustee Herrera moved that the Board of Trustees ratify the 2015-2018 Certificated Unit Agreement between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

Valles noted that on May 2, 2016 negotiations were concluded. He stated that OFTSE agreed on a 3 year calendar for the benefit of our staff and feeder districts. He thanked all members of the district team, as well as Jeff Marderosian. President Hall also thanked Dr. Valles and all members of the team who worked on these matters.

M. Consideration of Adoption of Board Policy and Administrative Regulations 4111/4211/4311 Recruitment and Selection of Certificated and Classified Supervisory Personnel, [Third Reading]

*Approved*

President Hall suggested that the board complete this item for Principal, and then look at the committee composition for potential changes at all sites to be the following: 1/3 from the hiring site, 1/3 from the district, 1/3 sister sites (especially for the certificated staff, and classified staff and the parent). The initial assignment in the job flyer would be a specified site, however, it would be stated at the time of interview, at any point, that such employee could be moved from site to site based on need. That their hire was only for the initial placement at a particular school. Dr. Valles stated that he would bring the AP position to the next meeting per President Hall's request and that of the board.

Motion: Trustee Herrera moved that Board Policy and Administrative Regulations 4111/4211/4311 Recruitment and Selection of Certificated and Classified Supervisory Personnel [Third Reading] be adopted by the Board of Trustees as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0.

N. Consideration of Approval of Declaration of Need for Fully-Qualified Educators, 2016-2017 School Year

*Approved*

Motion: Trustee Herrera moved that the Declaration of Need for Fully Qualified Educators for the 2016-2017 school year be approved by the Board of Trustees, as presented. Seconded by Trustee Davis as presented. Vote 5/0.

Trustee Edmond stated that he would like to see a policy for the hiring of teachers, in addition to a job description and procedure. She said that eventually we should have a policy/recruitment for Certificated Staff, and that he would like this on Items For Future Consideration.

O. Consideration of Approval of Request for a Waiver Pursuant to Education Code §44252(b), Basic Skills Requirement for a Credential or Permit

*Approved*

Motion: Trustee Herrera moved that the request for a Waiver Pursuant to Education Code §44252(b) Basic Skills Requirement for a Credential or Permit be approved by the Board of Trustees, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

## 14. REPORTS TO THE BOARD

### A. Special Education - Tom McCoy and Ken Goeken

- Had to match 10% of our General Distribution to prevent the significant disproportionality. Have been successful toward that end.
- Strengths: Reduction in Due Process filings and settlement agreements from 14/15 to 15/16.
- Much better job for Adult Transition (Judy Greycloud)/120 students in program
- Reduction in Non Public School and Residential placement provides a financial return from SELPA (in excess of \$200K this year).
- *Areas for Growth:* IEP Process, Psychological reports, Home Hospital Teaching (HHT) and Consultant Services. It was noted that we have also discussed the idea of meeting with the union as well. Since then we have hired our own Behavioral Specialist in-house, resulting in much cost savings to the district. We also just hired a speech and language therapist, which will result in much additional cost savings.
- Reviewing Clerical III duties with HR to see if the job description might be resubmitted in the fall, possibly with a different title. It was noted that a Clerical II specifically works with the Para Educators and HR, to track these paras and their staffing and assignments. We have nine psychologists at the sites.
- Recommending for 16/17 a third Program Specialist to provide program support to the site teams, to be paid for out of some of the monies received back yearly from SELPA. These positions are able to help save the district potentially, from utilizing more expensive services, as well as to help with the education of our IEP teams. Ed Services is reorganizing the School psychologist position and shifting some of their caseload to Program specialists.

## 15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

### A. Trustee Hall

- Stated that the opening of RCHS was a first class event, and that he "liked walking on the red carpet."
- Visited RMHS, OHS and HHS. Thanked Bill Dabbs, Eric Riegert and Mr. Garcia at OHS, as well as Ms. Helsman who took her around PHS and showed her the tracks, fence and other facility issues there.

### B. Trustee Edmonds

- Opening at RCHS. Very exciting time. He stated that it was very nice to see things finally come to fruition.

### C. Trustee Sher

- Trustee Sher noted that she was in agreement with Trustee Edmonds' comments.

### D. Trustee Herrera

- Trustee Herrera noted that she was in agreement with Trustee Edmonds' comments.
- She gave a warm welcome to Dr. DeLeon. Herrera said that we must have a gathering to welcome her, and for staff and the community to meet and socialize with her. She stated that she would work with Dr. Valles on this.

### E. Trustee Davis

- Trustee Davis noted that he was in agreement with Trustee Edmonds' comments.

## 16. ITEMS FOR FUTURE CONSIDERATION

- Calendar of student achievement reports and data requested by Trustee Davis
- Hiring procedures by paid staff
- Parent Survey results, Healthy Kid Survey results, when available

**17. ADJOURNMENT**

At President Hall reported the meeting was adjourned at 10:05 p.m. The board then resumed Closed Session, which was later adjourned at 10:55 p.m.

**BOARD OF TRUSTEES**

  
Karen M. Sher, Clerk

Approved as presented

  
Penelope A. DeLeon, Ed.D., Secretary  
Superintendent

June 22, 2016

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>