

Oxnard Union High School District

Oxnard, California

SPECIAL BOARD MEETING

June 21, 2017

- 1. CALL TO ORDER** The Special Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Herrera on June 21, 2017 at 3:30 p.m., in the District Office Board Room located at 220 South K Street, Oxnard, California.
- Trustees present:** Beatriz R. Herrera, President
Dr. Gary Davis, Vice President
Karen M. Sher, Clerk
Dr. Steve Hall, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Dr. Jeff Baarstad, Operations Consultant
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Sylvia M. Diaz, Acting Executive Assistant
- Translators present:** Moira Gallo and Ana Rangel
- Guests present:** Dick Bellman, OUHSD Retiree Association; Renee Martin, OHS Booster Board Member; Valeria Abarca OHS Football Booster Board Member; Camisca Fontes, OHS Football Booster Board Member ;Becky Beuttner, OUHSD Retiree Association; Ramona Piñon, Dave Ward and Jon Mack.
- 2. PLEDGE OF ALLEGIANCE** President Herrera asked Dr. Tom McCoy to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Hall to accept the agenda with the exception of removing item 10 A, Revision of Job Description: *Desktop Support Technician I*, for discussion during Action Items. Seconded by Trustee Davis and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Trustee Davis moved to approve the minutes dated June 7, 2017, as revised. Seconded by Trustee Hall and carried unanimously. Vote 5/0.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Herrera stated the Board would adjourn to Closed Session at 3:33 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment/Evaluation [Government Code Section 54957(b)(1)]
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit
- C.** Superintendent Evaluation
- D.** Student Personnel: [Education Code §35146, 48912, 48919]

- E.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-180-385 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
- H.** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case
- I.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. ("APN") 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:03 p.m. President Herrera reported that no action was taken in Closed Session.

8. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

- Dave Ward expressed his concern about the gate between his property and Pacifica High School. He requested the Board authorize OUHSD staff to remove it.
- Jon Mack expressed his desire that the Board not take any action on the Oxnard High School weight room, agenda item 11 A.

9. SUPERINTENDENT'S REPORT

Presented by Superintendent DeLeon.

Dr. DeLeon chose to defer her report to the June 26th Regular Board meeting.

10. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar with the exception of agenda item 10. A to be moved to action. Seconded by Trustee Davis and carried unanimously. Vote 5/0

A. Consideration of Approval of Revision of Job Description: *Desktop Support Technician I* [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision of Job Description: Desktop Support Technician I [Second Reading], as presented.

Moved to Action Items.

Trustee Hall requested the cost for this position. Dr. McCoy replied that it is approximately \$64,000 with salary and benefits. Trustee Hall further inquired if this item

were to be approved, would the Desktop Support Technician I's be promoted to Desktop Support Technician II's. Dr. McCoy stated the current 10 Desktop Support Technician I's would remain as they are and would have to achieve the eligibility outlined in the Desktop Support Technician II position in order to promote. Trustee Hall then requested to have this item considered after Action Item 11G; all Trustees agreed.

Motion: Trustee Hall moved to approve the revision of job description for Desktop Support Technician I, assuming no fiscal implication. Seconded by Trustee Davis and carried unanimously. Vote 5/0

B. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

C. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

D. Consideration of Approval of the Educational Services Organizational Plan for the 2017-2018 School Year [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Educational Services Organizational Plan for the 2017-2018 School Year [First Reading], as presented.

E. Consideration of Approval of Revisions of Job Description: Student Assistance and Outreach Program Specialist [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revisions of Job Description: Student Assistance and Outreach Program Specialist [Second Reading], as presented.

F. Consideration of Approval of New Job Description: SIS/Data Reporting Specialist (Sr. Data Base Administrator) [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the New Job Description: SIS/Data Reporting Specialist (Sr. Data Base Administrator) [Second Reading], as presented.

11. ACTION

A. Consideration of Approval of Emergency Facility Repair/Replacement Projects

Motion: Each of the four emergency facility repair/replacement projects were voted individually as follows at the recommendation of President Herrera.

Oxnard High School Pool – In late May, health inspectors with the County of Ventura shut down the Oxnard High School pool due to significant wear and cratering on the concrete pool deck as well as wear and cracks in the plaster lining of the pool. Short term emergency repairs were effected and the County allowed the pool to reopen but have informed the District that permanent repairs must be completed within the next year. Replacing the pool decks and plaster lining are a major project and planning must begin immediately. A very preliminary estimate of the project costs is \$500,000.

Motion: Trustee Edmonds moved that the Board of Trustees approve the repair of the Oxnard High School pool due to health concerns and use of the facility for instructional purposes. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Oxnard High School Weight Room – Several years ago, a weight room was constructed under the bleachers at Oxnard High School without review by the Division of the State Architect (DSA) or the Fire Marshal. More recently, inspectors discovered the weight room and informed the District that it violated several statues related to the storage of combustible materials under stadium seating. Following extensive investigations and discussions with DSA and the Fire Marshal, it was determined the weight room and all related structures and materials must be moved from under the bleachers. It was

determined the most cost-effective alternative is to construct a DSA approved outdoor shade structure with appropriate fencing and move the weight room to the new structure. In the absence of the project, the school is without a weight room facility. The project cost estimate is \$200,000.

Trustees were appreciative of Coach Mack's attendance at the Board meeting and asked him if there is currently a shared facility used for weight training. Coach Mack affirmed that there is and stated it is being used as the wrestling room.

Trustee Edmonds stated bleachers can't be used for storage and although weights aren't flammable rubber mats can catch fire.

Trustee Hall inquired as to how the existing structure could be built without inspection by the Fire Marshal or DSA. Dr. Baarstad replied that he believes there was some knowledge of the facilities at the District level but there was no concern. Trustee Hall was very concerned about the deficit and couldn't support this expense at this time.

Motion: Trustees decided not to act on this item, due to severe budget concerns, and have Oxnard High School staff explore more options and present these options to the Board at a later meeting.

Channel Islands and Rio Mesa High School Kitchen Drain Line and Grease Trap Replacement – Grease trap interceptors are required on the main drain line of commercial kitchens. The grease trap prevents the significant volume of fats/grease generated in commercial kitchen food preparation and cleanup from entering the municipal sewer systems. The grease traps at both high school are old and no longer functioning appropriately, causing frequent drain line back-ups into the kitchen. This has led to a warning from County of Ventura health inspectors that the grease traps and drain lines must be replaced or the school kitchens are at risk of a shut-down. The project cost estimate is \$80,000.

Trustee Davis asked Dr. Baarstad about the drain lines and if the normal repair and maintenance falls under the Facilities Master Plan. Dr. Baarstad affirmed that this type of major repair and maintenance would fall under the Facilities Master Plan.

Motion: Trustee Edmonds moved that the Board of Trustees approve the grease trap and drain line removal and replacement at Channel Islands and Rio Mesa High Schools. Seconded by Trustee Davis and carried unanimously. Vote 5/0

District IT Server Room – The District IT Server Room houses computer file servers that store much of the District's database information. This includes all of the District's student records. The IT Server Room is having problems with heat buildup that effects server function. A consultant was employed to inspect the room and provide recommendations. The consultant has determined the aging air conditioning system serving the room does not have sufficient capacity and is close to failure. An air conditioning failure could lead to a file server failure, and the permanent loss of important data. The consultant has recommended a complete replacement of the air conditioning system and ducting, as well as the installation of a modern fire suppression system that would not damage sensitive computer equipment. As a component of the project, the consultant will evaluate options for providing cloud-based backup of District files as a further protection from data loss. The project cost estimate is \$220,000

Trustee Davis was interested to know if any other options were explored instead of repairing the building. Dr. McCoy stated the cost to replace the building is approximately the same as repairing the current building. Trustee Hall asked what the cost of a new structure would be. Dr. McCoy replied the cost of the project was estimated at \$200,000 plus the expense of what would be needed for the network system and data. Dr. Hall inquired if it would be a standard move to go to a cloud base system. Drs. McCoy and Baarstad replied it would be a standard move and also stated daily electricity costs would decrease as would the number of servers used; which would be a savings over time. Trustee Hall then recommended moving to a cloud based system.

Motion: Trustees decided to move this item under agenda item 11 J, Approval of One Time Urgent Funding to Address Critical Technology Infrastructure Issues; therefore, no action was taken at this time.

B. Consideration of Approval of Amendment #2 to the Contract for Architectural Services with WLC Architects

Trustee Hall stated he supports this recommendation 100% and thinks it's imperative that the District move as fast as possible to the security of this site and building of this facility as it is a wise investment of District funds. He agreed with Dr. Baarstad that approval of this amendment will enable OUHSD to begin the planning process to secure a spot on the list of reimbursements, possibly \$40-60 million dollars. Trustee Davis stated that he had asked staff earlier in the week about the use of the plans for the Cooluris property and transferring as much as possible to the Maulhardt property. He then asked staff for clarification on the fact that plans can't be completely transferrable since the Maulhardt site is smaller than that of Cooluris and if the decision had been made yet. Trustee Sher thanked staff for their speedy work on this but wanted to know when the plans were drawn for the educational concept; she has concerns because she hasn't seen them. A discussion amongst Trustees concerning when the plans had been made resulted in them being done prior to fall 2012. Dr. Baarstad recommended through Dr. Joel Kirschenstein and the architect that a small working committee be formed and start again on the educational plans but noted this will take more time and loss of credit. He also stated that approving this amended agreement doesn't lock the District into the old plans. Trustee Sher emphasized that all Trustees need to have knowledge and input of the plans due to continuing changes in education, the way classrooms are configured and the expectations of what's in the classroom.

Motion: Trustee Hall moved that the Board of Trustees approve amendment #2 to the contract for Architectural Services with WLC Architects. Seconded by Trustee Davis and carried unanimously. Vote 5/0

C. Consideration of Approval to Contract with Legal Firms for Specialized Professional Services, As Needed

Motion: Trustee Sher moved that the Board of Trustees approve the Contract with Legal Firms for Specialized Professional Services, as needed. Seconded by Trustee Hall, after confirmation that the Board of Trustees can utilize the services of Lozano Smith for Superintendent issues, and carried unanimously. Vote 5/0

D. Consideration of Approval of the Educational Services Organizational Plan for the 2017-18 School Year [First Reading]

The Board of Trustees decided to hear the proposals of the individual positions prior to taking action on this agenda item.

To meet the district's goals for improving student achievement for English Learners, Low Income Youth, and Foster Youth and to support and align the identified actions and services to available students and staff through the District LCAP the Educational Services Division presented the 2017-2018 Organizational Plan.

Due to lack of approval of the Student Assistance and Outreach Program Specialist, Dr. McCoy informed Trustees he would eliminate this categorically funded position and the Desktop Support Technician II from the organizational plan and request approval of the 2017-2018 organizational plan. Trustee Davis stressed his concern of the reduction of interns at the school sites and asked if the proposed reduction of services will come at a loss to the school sites. Dr. McCoy replied that interns were initially given 20 hours a week at \$13 per hour but he believes 40 hours per week of pay can equate to more interns, possibly four, instead of one because the expectation of an internship includes paid hours as well as unpaid hours. Dr. McCoy stated this hour per week pay can still draw in a significant number of interns. He also stated that within the reorganization of IT, resources will be more effectively deployed and the intern program will not be as heavily relied upon. Trustee Davis asked what the plans are for the vacant tech support assistant. Dr. McCoy replied it is a 20 hour per week position and it is currently being flown through Human Resources. President Herrea clarified that if this organizational plan is approved, the only positions being added would be the proposed SIS/Data Reporting Specialist and the Senior Systems Administrator; the vacant tech support assistant position has already been budgeted; Dr. McCoy affirmed this. President Herrera asked what the vacant Coordinator AT (Adult Transition) is and if it has been budgeted. Dr. McCoy replied this is Judy Greycloud's former position in Special Education and it

has been budgeted. President Herrera asked if any changes on the organizational chart could take place in the future. Dr. McCoy replied that no changes would take place for 2017-2018 school year. President Herrera asked what the typical salary range is for those hired in the current vacancies, such as Senior Systems Administrator. Dr. McCoy replied it's dependent on the level of proficiency and level they are coming from to the District.

Motion: Trustee Hall moved that the Board of Trustees accept the recommendation to abolish all the positions for 2016-2017, Director of IT and the High Risk Outreach and also accept the recommendation to reduce the IT intern program in the amount stated from 2016-2017 and 2017-2018. In the same motion, accept the recommendation to hire the Senior Systems Administrator and SIS/Data Reporting Specialist and any savings will be used to reduce the deficit. Seconded by Trustee Sher and carried unanimously. Vote 5/0

E. Consideration of Approval of Revisions of Job Description: *Student Assistance and Outreach Program Specialist* [Second Reading]

Many Students and Families in the District are experiencing poverty, mental health issues, physical health challenges, and other wellness related issues that are disruptive to the Educational process. Research of the District's student services programs and the School Services of California review of Special Education identified a need to coordinate the District's Multi-Tiered Systems of Support to ensure that students and families have systematic access to support for these issues.

Trustee Sher asked if this one position was to serve all high schools and Dr. McCoy affirmed that it is. Trustee Davis stated that it might be too much for one position to be effective and wondered why the counselors couldn't perform some of the job duties listed in this position. Trustee Davis clarified this position does not replace a former position in student services; it's an entirely new position and Dr. McCoy affirmed that. Trustee Davis stressed his concern about the high dropout rate. He asked who will oversee the dropouts at the charter schools and what is staff going to recommend, at a later meeting, to address the 8.3% dropout rate. Dr. McCoy stated that Ray Gonzales, Coordinator of Child Welfare and Attendance, is now the point person for the search and return of dropout students to the District; 600 students from September 2015 to present have returned. He also stated the attendance advisors at the school sites are receiving additional training. Trustee Sher inquired about the job description and asked why PBIS was not listed. Dr. McCoy stated the District doesn't want to put future generation of administration, teachers or staff in a situation where they can only select a particular "brand" of this type of program. Trustee Hall clarified the budget of this position is a total cost of \$140,000 but asked if this position is new and why is the salary so high. Dr. McCoy responded that the high risk outreach position was a classified position and the District is trying to hire certificated staff with background experience in teaching, counseling, psychology or social work for this position. Trustee Hall then asked if this position was a management position but Dr. McCoy stated it is similar to a teacher on special assignment not management. President Herrera asked if the requirement is a current and valid license or be a LCSW. Dr. McCoy replied yes to both requirements because based on research, the benefit to hire someone with these certifications would allow the District to begin a pilot program with interns and this person would supervise the interns. President Herrera asked Dr. McCoy if he had anyone in mind for this position and if there is a particular focus; will this person work with the students and families too. Dr. McCoy does not have a particular person in mind and will add *and families and caregivers* after the word student in the job description. Trustee Davis clarified if the approval was for the job description only or authorization to hire. Dr. McCoy replied that approval will allow staff to hire after July 1, 2017.

Motion: No motion made; therefore, no action was taken.

F. Consideration of Approval of New Job Description: *SIS/Data Reporting Specialist (Sr. Data Base Administrator)* [Second Reading]

Due to changes in the State accountability model regarding state reporting mandates, the responsibilities and duties for the SIS/Data Reporting Specialist position have changed significantly; therefore, it is imperative that the integrity of student data is thoroughly monitored and protected. Incomplete and/or inaccurate data will negatively affect funding to the District as well as the monitoring of student progress to LCAP goals.

Trustee Davis stated his concern of budget deficit and asked if this position is necessary; Dr. McCoy affirmed it is. Dr. DeLeon added, before her current position of Superintendent, she was a Director of Assessment and Evaluation, and it was before the new State accountability system, she had a team of six and often had to assist with data reporting. With the addition of the new six State indicators and local indicators, the District is grossly understaffed and this position is needed for accurate, comprehensive and clean data that is sent to the State for accountability purposes. Trustee Hall asked if this position's workload has doubled to require a second position. Dr. McCoy replied that it doubled more than a year ago. President Herrera asked if this position is a computer based programmer as opposed to an advanced clerical position due to the education experience required, equivalent of a Bachelors Degree in IT Computer Science. Dr. McCoy replied that data base management requires specific skills and training that come from different types of IT degrees. Trustee Edmonds stated that he recommends the second position be a 10 month as opposed to a 12 month employee due to budget concerns. Dr. McCoy replied this would narrow the ability to hire somebody with the required skill set.

Motion: Trustee Hall moved that the Board of Trustees approve New Job Description: *SIS/Data Reporting Specialist (Sr. Data Base Administrator)* [Second Reading] only. Trustee Sher seconded and carried unanimously. Vote 5/0

G. Consideration of Approval of New Job Description: *Desktop Support Technician II* [First Reading]

Trustee Davis stated his concern of the budget deficit the District is facing and did not see the benefit, at this time, to bring this item forward for approval with an expense of \$63,000. President Herrera asked if this position can perform the duties of a SIS/Data Reporting Specialist. Dr. McCoy replied this position is in a different class of IT and could not perform the duties.

Motion: This item was tabled for a future meeting.

H. Consideration of Approval of the New/Revised Course
Proposals: Career Explorations
S/E/A/O/HV, Social Skills
S/E/A/O/HV, Microsoft Office Intro,
Microsoft office Advanced and
English 9

The Oxnard Union High School District continually seeks to improve its course offerings to students and ensure that course descriptions are aligned to current state standards. Each new/revised course proposal begins at the school site and includes the support of the principal and corresponding department. Human Resources staff then analyze the course for proper credentialing requirements. Afterwards, each new/revised course is presented at the corresponding monthly District Department Chair meeting. Finally, each course is presented to the District Curriculum Committee (DCC) before being brought to the Board for approval.

Trustee Davis asked what the difference is between English 9 and English 1 if English 9 is to be A-G approved and why does the District need both. Ms. Pinon stated that when she began in her current position she noticed students were still reading far below their grade level and some schools offer more reading classes than others. It was stated that if Trustees approve English 9 the intention is to have it recommended for A-G satisfaction. Trustee Davis asked what would be the distinction for incoming 9th grade students as to which class they will take, English 9 or English 1 College Prep (CP). Ms. Pinon replied there are two factors, middle school CAASP scores and the recommendation of their English teachers at the partner schools. Trustee Davis asked if the course is completed satisfactorily, will the student then go to English 1 CP or English 2 CP. Ms. Pinon replied that if enough growth is shown after the first semester, the student advances to English 1 CP then English 2 CP at the end of the year. Trustee Sher thanked Ms. Pinon for giving students the opportunity to be able to attend UC or CSU schools.

Motion: Trustee Sher moved that the Board of Trustees approve the New/Revised Course Proposals; Career Explorations S/E/A/O/HV, Social Skills S/E/A/O/HV, Microsoft Office Intro, Microsoft office Advanced and English 9. Trustee Davis seconded and carried unanimously. Vote 5/0

I. Consideration of Revision to
*Board Policy 6146.1 General
Graduation Requirements* [First
Reading]

With the sunset of the California High School Exit Exam and the addition of Trimester schedules in District Schools there are updates necessary for the District's General Graduation Requirements.

Trustee Davis stated he understood the recommendations were reviewed by a District Curriculum Committee (DCC) and input was received. He asked Dr. McCoy if the recommendations were approved by a vote of the local curriculum committees, Department Chairs and DCC or was it provided to them. Dr. McCoy replied they were provided these recommendations a week in advance of the last DCC meeting and they provided input but didn't vote on these particular recommendations. Trustee Davis stated they should have input and be able to vote, per the Board Policy, and stressed that for future purposes, the DCC should vote and not just be provided the recommendations. Trustee Davis stated his concern of students having to take not less than six classes if they are not A-G eligible and the financial impact this would cause. He asked Dr. McCoy if the impact on finances have been calculated and run by OFTSE. Dr. McCoy replied they have not. Trustee Davis asked why items D and E do not count toward the four period day and Dr. McCoy stated the District no longer collects ADA for these programs. Trustee Davis asked why early graduating seniors must have a minimum UC/CSU 3.0 grade point average. Dr. McCoy replied this is the minimum recommended admission grade point average of UC/CSU. Trustee Davis asked why there is a need for a graduation requirement of technology proficiency. Dr. McCoy replied OUHSD is unique in that it requires students to have a computer proficient literacy requirement as an additional component to the graduation requirements but it doesn't fall into the credit based graduation requirements. Trustee Davis asked about the physical fitness requirement, passing five of the six areas, and asked why more is demanded of physical fitness. Dr. McCoy stated the Ed Code requires students be enrolled through grade 12 if they haven't met the five of six and the policy is being updated to reflect the current Ed Code. Trustee Davis asked Dr. McCoy if he has calculated the impact of the P.E. staffing to implement this. Dr. McCoy replied it is believed the capacity can be met with current staff. Trustee Davis expressed his concern with a student being able to satisfy their English requirement by taking Journalism and Yearbook for four years; this can't satisfy the Common Core expectations. Dr. McCoy will research this further as there was never an intent for this to be a four year repeatable course. Trustee Sher stated she can't see where Journalism can fulfill even one year as an English class but can see where it fits into Visual and Performing Arts or as an elective and would not be in support of it fulfilling a general English requirement. Trustee Davis asked why the language for Marching Band students not being able to receive P.E. credit is being recommended to be deleted. Dr. McCoy replied that in meeting with P.E. and Instrumental Music Chairs throughout the year and discussing the issue it was decided that fall Marching P.E. should count as a Physical Education course. Students in Spring Marching Band will be enrolled into a P.E. course. Trustee Davis asked why some of the courses have strikeouts. Dr. McCoy replied the courses typically don't exist anymore if they are struck. Trustee Sher asked for clarification about the Work Experience course; does it start at grade 9 to accumulate credits or if it's specific to upper grades. Dr. McCoy stated a student must be age 16 to acquire a work permit so typically Work Experience students are juniors and seniors. Dr. DeLeon commented about students taking service courses and wants to scrutinize them and look at their transcripts very carefully as taking service courses can cause them to not be allowed to apply for UC/CSU schools because they are short one semester or one course due to taking the service course. Trustee Edmonds was concerned that beginning with the class of 2020, students in the comprehensive sites will not be allowed to receive credit for online courses taken outside of the District but students at the alternative sites can; this can be a concern of an unequal educational opportunity. Dr. McCoy shared the P.E. Chairs at the comprehensive sites were concerned that students taking online courses don't require any activity. There was a concern of discrimination amongst Board members in that students at alternative education sites can receive online

credit but those at the comprehensive sites can't; consistency throughout needs to take place. Trustee Sher asked what the mandated minutes are at for P.E. for high school. Dr. McCoy replied that it's 400 every 10 days; basic requirement of an hour a day for a 9th grader but no specific mandate for grades 10-12. Trustee Sher stated she can't imagine any modification that would take a student out of the mandated number of minutes that it would not be appropriate to differentiate by school site and could not support this. Trustee Hall noted the District requirement for Math is 30 credits, three years, and research shows a fourth year is a good predictor of success in college and asked Dr. McCoy what the rationale is of requiring three years vs. four. Dr. McCoy stated three years is UC/CSU requirement. Trustee Hall asked if there are any districts that require four years. Dr. McCoy replied there are none that he is aware of but will continue to research this. President Herrera asked what the rationale is for taking a college course and what is an example of a class that can't be taken at a high school but can receive credit at the college level. Dr. McCoy used the AVID program as an example and stated that student sometimes can't fit all of their classes in their schedule at the high school but can take a college class to fulfill their AVID requirement. Trustee Davis expressed his appreciation to Dr. McCoy for his efforts because this is a very important policy and it affects so many students.

Motion: This item was tabled and will come back for consideration in September as a First Reading once revisions have been made.

J. Consideration of Approval of Urgent One Time Funding to Address Critical Technology Infrastructure Issues

There is a need for the District IT portable building to be repaired and there is a desire to move to a cloud based system as the back-up system. Trustee Hall asked if general fund dollars are being spent. Dr. McCoy replied that to his understanding it's one-time reserved dollars that will be rolled into the budget. Trustee Hall asked if the one-time funds are the reserve funds. Dr. McCoy replied he didn't know. Trustee Edmonds asked Dr. McCoy if he will try and resolve the possibility of system failure and loss of data by coming up with a solution this summer and if by the time school starts, will it be operational. Dr. McCoy replied the condition of the system is such that work will be done through 2017-2018 and the funds approved would allow the beginning process of making sure the system is safe and secure. Trustee Hall clarified that this item is for the network and the other agenda item is for the building and Dr. McCoy affirmed this.

Motion: Trustee Sher moved to approve Urgent One Time Funding to Address Critical Technology Infrastructure Issues in the amount not to exceed \$320,000 and to come from both the Routine Restricted Maintenance fund as well as the General Fund and the amount that qualifies. Trustee Davis seconded and carried unanimously. Vote 5/0
President Herrera stated the date for the Board of Trustees Retreat will be August 22, 2017 beginning at 4:00pm and ending at 8:00pm. Tentative topics of discussion are: budget decision making process, staff procedures and protocols before it's presented to the Board of Trustees and once an item has been Board approved, criteria for Reports to the Board, four biggest issues facing Oxnard Union High School District, timeline for Superintendent's evaluation, deficit spending reduction and schedule of reports, including accountability reports.

K. Consideration of Approval of Dates for Board Retreat

Motion: Trustee Hall moved to approve the Date for the Board Retreat as Tuesday, August 22, 2017, 4:00-8:00 PM. Trustee Edmonds seconded and carried unanimously. Vote 5/0

L. Consideration of Approval of 2017-2018 Board Goals [First Reading]

Each year, the Board of Education adopts goals for the educational program, which guide the work of the district for the ensuing year. During the meeting prior to adoption, the Superintendent of Schools takes feedback from the Board of Education regarding the district's progress toward achieving each of the previous school year's goals, determining whether those goals should: 1) continue; 2) have been successfully accomplished and therefore, discontinued; or 3) should continue with revision. During that meeting, the Trustees also considered the addition of new goals for the ensuing year.

Trustee Davis, for clarification purposes, recommended Board Goal #4 to include the word *area* to be added so that it reads *New Oxnard Area High School*. Trustee Davis recommended the addition of Board Goal #8 where the Superintendent and Administrative Staff, by by October 1, 2017, provide the Board a plan for a balanced budget with no deficit spending by the end of the 2018-2019 school year. Trustee Hall supports the addition of this Board Goal. Dr. DeLeon stated with a new CBO she will not be able to accomplish this in time. Trustee Hall stated the District should wait until January to hear what the Governor proposes but the date is flexible and the Board can wait until the second reading, June 26th, as for setting a date. Dr. DeLeon recommended removing goal #7, *Review and monitor the Special Education program's budget and assess the efficacy of the delivery of services* due to the fact that a new director has been hired. Trustee Hall suggested it stay until Board members read the strategic plan being brought to the June 26th Board meeting.

Motion: Tabled until June 26, 2017 Board meeting.

12. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Trustee Hall

- Attended Adolfo Camarillo and Channel Islands High Schools graduation ceremonies, stated the schools did a great job, congratulated the graduates and wished them well.

B. Trustee Edmonds

- Attended five graduations and congratulated the graduates.

C. Trustee Sher

- Attended Adolfo Camarillo, Channel Islands, Pacifica High Schools and Oxnard Ault School graduations. Trustee Sher enjoyed all of the ceremonies and thanked parents, families, teachers and all involved.

D. President Herrera

- Attended the Adolfo Camarillo High School Senior Awards night and had the opportunity to have parents share how excited they are that the Board of Trustees is highlighting OUHSD more in a positive manner. Parents requested to hear more about student success and achievements. Thanked Dr. McCoy, Lupe Reyes-Castillo and Dr. DeLeon for their efforts in working with the community groups OUHSD partners with and commended them on what she has been hearing about how inviting they are with these groups.

E. Vice President Davis

- Commended the leadership of students and families at Condor, Frontier and Oxnard High Schools for their graduation ceremonies and expressed how all were enjoyed. On June 12th Trustee Davis was a judge for student presentations from Pacifica High School's Environmental Engineering Academy. On June 14th Trustee Davis, along with Trustee Edmonds, attended the Camarillo City Council Regular meeting where the potential site for the North Pleasant Valley Groundwater Desalter Project was discussed.

13. ITEMS FOR FUTURE CONSIDERATION

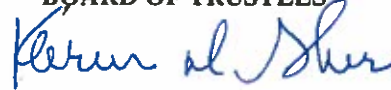
- Board Policy Regarding Graduation Cap Decorations
- Gender Neutral Graduation Gowns
- Bridging Ceremonies with Feeder Districts
- Appointment of Ed Specs Committee

14. ADJOURNMENT

President Herrera adjourned Open Session at 9:25 p.m.

Approved as presented
August 16, 2017

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>

