

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

June 7, 2017

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Herrera on June 7, 2017 at 3:32 p.m., in the Pacifica High School Auditorium, 600 E. Gonzales Road, Oxnard, California.

Trustees present:

Beatriz R. Herrera, President
Dr. Gary Davis, Vice President
Karen M. Sher, Clerk.
Dr. Steve Hall, Member
Wayne Edmonds, Member

Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools
Dr. Jeff Baarstad, Operations Consultant
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant (Board Room-220 S. K Street Oxnard, CA 93030)

Translators present:

Moira Gallo and Ana Rangel

Guests present:

Isaiah Coleman, Norma Vargas, Suzana Garcia, Marlene Gesser, Paulette Emard, Kim Stephenson, Vivian Mireles, Hugo Viveros, Brian Nguyen, Marcello Ma, Guadalupe Rodriguez, Russell Gibbs, Brianna Davis, Kevin Davis, Aristeo Nario, Citlaly Cahuantzi, Brooke Henry, Andrea Espinosa, Michelle Liu, Tuck Engelmann, Christopher Nguyen, Andres Martinez, Araceli Chavez-Mora, Diane Garcia, Charles E. Walters, Bijou Beltran, Megan Norris, Devin Romines, Juan Carrillo, Sarah Torres, Liz Genavia, Maddie McCardell, Paige Robinson, Francisco Manzo, Joe Maulhardt, Elisabeth Hanrieder, Kylee Yturalde, Julia Holland, Lisa Venable, Brandon Fujii, Juana Gonzalez, Manulele Tuitama, Ron Wilson, Fatima Timoteo, Thirza Cousins, Debra Langley, Elisa Aspuria, Christina Davis, Jodi Leader, Mark Frank, Emily Aguilar, Esther M Nateras, Natividad Cruz-Naur, Phill Robles, Alexis Robles, Claudia Villegas, Verity Olliff, Cameron Hernandez, Miyuki Goto-Dees, Kirk Raymond, Humero Muzzio, Patricia Rivera-Barragan, Noah Alviz, Kaleinani Nallira, Jennfer Saenz, Sylvia Trueba, Maria Alacorn, Loreena Collins, Sonja Holland, Kinley Zahrt-Fenzon, Bernice Simmins Gaston, Lupe Zamora, Tyler Klein, Susan Robles, Lupe Reyes-Castillo, Adrienne Brasted, Harmony Lee, Dale Escala, Shanahan Europa, Alica Magaña, Hector Betanzos, Marciana Piñuelas, Samuel Piñuelas, Deborah Baber, Susan Bonucchi, Gina Mulhern, Manuela Walter, Maricruz Hernandez, James Koenig, Stephanie Gillenberg, Patsy Thomas, Ray Senesac, Ed.D., Rod Leard, Marcell Brickey, Madeline Hayes, Jonathan Murray, Alan Murray, Tamara Timmons, Scott McNutt, Susan Revell Qian, Alondra Rojas, Tylecia Gatlin and John Gatlin.

2. PLEDGE OF ALLEGIANCE

President Herrera asked Dr. Rocky Valles to lead the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA

Moved by Trustee Hall, Seconded by Trustee Davis and carried unanimously to adopt the agenda of June 7, 2017 with exception of pulling items 14E, 14K and 14L. Vote 5/0

4. APPROVAL OF MINUTES

Motion: Trustee Hall moved to approve the minutes dated May 24, 2017, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

**5. PUBLIC COMMENTS ON
CLOSED SESSION ITEMS**

No public comments.

6. CLOSED SESSION

President Herrera stated that the Board would adjourn to Closed Session at 3:43p.m. to discuss confidential material relating to the following items noted below.

- A.** A. Public Employee
Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment/
[Government Code Section 54957(b)(1)]
- Principal, Oxnard Middle College High School – College & Career Readiness
 - Executive Assistant to the Superintendent
 - Public Employee Discipline
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency
Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources o
Employee Organization: Oxnard Federation of Teachers and School Employees
(OFTSE) * Certificated Bargaining Unit
- C.** Superintendent Evaluation
- D.** Student Personnel: [Education Code §35146, 48912, 48919]
- E.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension,
Pursuant to Education Code §35146
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres
of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of
N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595
AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools
NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward
Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of
payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An
approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property
adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-
180-385 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools
NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and
terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED
LITIGATION
- H.** CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant
exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
One case
- I.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY:
Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No.
("APN") 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN
183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard,
CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme
Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo,
CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-
115 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools
NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and
terms of payment.

**7. RECONVENE IN
PUBLIC: REPORT ON CLOSED
SESSION ACTION**

The Board reconvened at 6:23 p.m. President Herrera reported that during closed session, the Board of Trustees approved the appointment of Maricruz Hernandez to the position of Principal, Oxnard Middle College High School – College & Career Readiness, effective July 1, 2017. Moved by Trustee Edmonds and seconded by Trustee Sher and carried unanimously. Vote 5-0.

President Herrera further stated that the Board would reconvene to Closed Session at the conclusion of Open Session to conclude their business.

**8. RECOGNITION –
Student and Staff Recognition–
Pacifica High School Auditorium
AVID Write Off Winners – Board
Room
Future Administrators Academy
Recognition – Board Room**

Student Valedictorians, Salutatorians, Top scholars and Scholarship/Award recipients as well as staff retirements, years of service and employees of the year awards are given accolades during this meeting. The following students and staff were recognized as follows:

ACHS - Valedictorians

Danielle Berejikian, Evan Cosgrove, Lauren Cosgrove, Andrea Espinosa, Brandon Fuji, Elisa Han, Julia Holland, Gabriel Johnson, Annabel Kim, Juliette Kippen, Andrew Kung, Alexander Li, Michelle Liu, MarcelloMa, Andres Martinez, Joseph Maulhardt, Avinash Nandakumar, Christopher Nguyen, Megan Norris, Paige Roinson, Joyce Seok, Iris Shim, Jaclyn Vandermay, Elizabeth Wolfe, Kylee Yurralde and Helen Zhang.

Condor – Valedictorian

Dinna Mena

Condor - Salutatorian

Lizcrysce Mandocdoc Genavia

CIHS - Valedictorians

Nica Shaneen P. Cacayan, Citlaly Cahuantzi, Juan Carrillo, Jorge Jr Montelongo, Aristeo L. Nario, Devin C. Romines and Cody L. Sasaki

FHS – Top Scholar

Jennifer Saenz

HHS – Valedictorians

Cameron Hernandez, Thien Huynh, Francisco Manzo, Guadalupe Rodriguez and Sarah-Gail Torres

OHS – Valedictorians

Genesis Alejo, Hector Betanzos, Marie Claire C. De Martino, Megan Frost, Juana Gonzalez

Susana Jacobo, Harmony Lee, Brianna Luna, Homero Muzzio and Gissele Vazquez

PHS – Valedictorians

Daniel Casillas, Oscar De La Rosa, Marisol Lopez, Maria Luis, Alice Magana, Jose L. Sandoval, Kyler J. Stupar, Jace C. Valdez and Marco Antonio Vasquez

RMHS – Valedictorians Noah Alviz

Jacob Castro, Dale Allen Escala, Shanahan Europa, Jorden Harber, Brooke Henry, Tyler Klein, Madison McCardell, Kaleinani Nallira, Brian Nguyen, Anna Schneider and Kinley Zahrt-Tenzin

Retirement – Classified

Yolanda A. Capilla, Michael Rockhold, Dora A. Perez, Lisa Dela Rosa, Sylvia Jasso, Juanita Jimenez, Marlene Gesser, Vivian Mireles, Rosemary Rojas and Susan Yslas

Retirement – Certificated

Yoland Barretto-Flores, Patricia Connelly, Kathleen Cressy, Diane Garcia, Maria Gutierrez, Richard Kennedy, Dennis King, Debra Langley, Janet B. Mills, Wesley Morimunc, Jeanne Nelson, Michael Pherson, Kirk Raymond, Manuel Tsakrios, Debra Warren and Ronald Wilson

Service Awards 15 Years

Emily Aguilar, Maria Alarcon, Daniel Anderson, Elisa Aspuria, Jon Balden, Sandra BijouBeltran, Eutima Camacho, Rachael Carver, Michael Castanon, Araceli Chavez-Mora, George Clyde, Isaiah Coleman, Loreena Collins, Natividad Cruz, Mercedes Cuesta, Brianna Davis, Kevin Davis, Kristin Daw, Kathy De Vera, Lisa Dela Rosa, Noemi Diaz, Carlos Diosdado, Robert Edison, Paulette Emard, Talib Fardan, Mark Frank, Irene Gallardo, Suzana Garcia, Michael Gibbs, Alvaro Guerrero, Elisabeth Hanrieder, George Hinckley, Claire Hunter, Sylvia Jasso, Darlene Johnson, Jodi Leader, Adelina Lopez, Griselda Magallanes, Donna Marks, Francisco Martinez, Ian McFadyen, Sal Montano, Kelly Murphy, Nancy Neal-Smith, John Newman, Federico Olivares, Verity Olliff, Marciana Piñuelas, Patricia Rivera-Barragan, Ramon Robledo, Morizeth Rosas, Amy Roth, Andrea Rousseau, Allan Sadowsky, Julia Schaberg, Shannon Sharp, Bernice Simmons Gaston, Randy Stage, Cynthia Stancil, Tamara Timmons, Fatima Timoteo, Benjamin Todd, Robert Touake, Sylvia Trueba, Esther Ultreras, Raymond Urias, Louis Vallejo, Miguel Vieyra, Charles Walters, Mary-Anne Wayne, Jocelyn White, Shanley Williams, Diane Winter, Jeremy Winton, Carrie Wolfe and Guadalupe Zamora

Service Awards 20 Years

Scott Bankert, Tammy Banos, Thirza Cousins, Christina Davis, Kevin Engelmann, David Fox, Frederick Garcia, Christian Gillian, Joel Graves, Jose Iniguez, Simon Kedward, Phillip Krieger, Heidi Kuehn, Santiago Luevanos, Donna Maygren, Joel Mills, John Minkel, Lillian Ramirez, Mark Riley, Rosemary Rojas, Norma Salcido, Mark Storer, Laura Taylor, Norma Vargas, William Yount and Joseph Zapata

Service Awards 25 Years

Adrienne Brasted, Cecilia Castro, Scott Cline, Javier Escudero, Teresa Flores, Larry Franklin, Sheila Fudge, Miyuki Goto-Dees, Evelia Hernandez, Cathryn Hewson, Martha Jimenez-Ito, W Fundi Legohn, Rene Martinez, Esther Nateras, Samuel Piñuelas, Guadalupe Reyes, Donald Senesac, Hugo Viveros, Jon Wagner and Peter Weinerth

Service Award 30 Years

Cristela Arriaga, Connie Brown, Wayne Lamas, Sylvia Ochoa and Alfred Tarazon

Service Award 35 Years

Guadalupe Ferreira, Marlene Gesser, Richard Kennedy and Erlinda Logue

District Employees of the Year

Manulele Tuitama	Campus Supervisor	Rio Mesa High School
Araceli Chavez-Mora	ParaEducator	Hueneme High School
Susan J. Robles	Classified	Channel Islands High School

AVID Write-Off Winners

Dr. Tom McCoy invited Mr. Guadalupe Zamora, Learning Design Coach, Trustee Edmonds and Superintendent of Schools, Dr. Penelope DeLeon to present the AVID Write-Off winners to the Board of Trustees. The following students were recognized:

Alondra Rojas	Hueneme High School	Freshman
Sarah Velasquez	Pacifica High School	Sophomore
Alondra Quintal	Oxnard High School	Junior
Devin Romines	Channel Islands High School	Senior
Maria Murillo	Oxnard High School	EL

Future Administrator Academy

Dr. Rocky Valles recognized the following individuals for completing the Future Administrators' Academy program.

Erin Burke, Tylecia Gatlin, Rick Garcia, Russell Gibbs, Steven Gillespie, Sandy Gonzalez, Elizabeth Handrider, Olga Hernandez, Olivia Hernandez, Lauren Humphrey, Jesus Jimenez, Howard Kaplan, Scott Martin, Scott McNut, Jon Murray, Mujde Pidduck, Susan Revell-Qian, Jon Sachs, Velia Soto, Mark Stevens, Tamara Timmons, Norma Villa and Karina Zamarripa

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Debra Baber spoke on her concerns regarding OUHSD support of LULAC, Susan Bonucchi spoke on her concerns regarding New Dawn Counseling and Consulting Inc. and the Revisions of Job Description: *Student Assistance and Outreach Program Specialist*, Gina Mulhern spoke on her concerns regarding the apology made by a Rancho Campana teacher now known as the Campana Gate, Manuela Walter spoke on her concerns regarding the five acre OUHSD land that the City of Camarillo would like to purchase from the District to build a desalter plant and Madeline Hayes(Frontier HS) and Marcell Brickey (OHS) reported on how they have seen a positive improvement with both students and staff due to the Positive Behavior Intervention Strategies(PBIS) program at their respective sites.

10. REPORTS TO THE BOARD

A. Facilities Funding and

**Operations – Dr. Jeff Baarstad,
Operations Consultant**

**B. Heat Plan Progress – Dr. Jeff
Baarstad, Operations Consultant**

**C. Nutritional Services Budget and
Operations – Dr. Jeff Baarstad,
Operations Consultant**

Facilities Funding and operations

Oxnard Union High School District includes seven comprehensive high school sites as well as alternative education and educational support facilities. Some of these facilities are over 50 years old and need repair, long term maintenance and renovation/modernization. Dr. Jeff Baarstad, Operations Consultant, provided information on the size and age of District facilities, and the funds currently available to support facilities projects. Recommendations to improve the identification and prioritization of facility projects, implementation of a facility repair, maintenance and modernization master plan and the identification of funding to support these projects were also presented.

Trustee Hall inquired about the balance in fund 251, Capital Facilities (developer fees), \$9.7 million dollars, what the current balance is in fund 250, Capital Facilities (non-developer fees) and if there is an annual expense that accompanies this budget. Dr. Baarstad stated there is \$4.4 million in fund 250 and there is not an annual committed expense at this time but monies do need to be spent within five years per the Annual and Five Year Developer Fee Report. Trustee Hall inquired about the knowledge, if any, of other districts utilizing a consultant as opposed to a permanent Director of Facilities. Dr. Baarstad is not aware of any districts operating this way and advised against as it would be more costly to OUHSD.

Trustee Edmonds asked for clarification as to whether or not the District has ever applied for modernization State matching. Dr. Baarstad was not aware of the District applying for it but stated it has been several years since the District has done any comprehensive modernization projects. If the master plan is implemented, Dr. Baarstad recommends the submittal of State eligibility calculations to establish the District's eligibility for modernization.

Trustee Davis was appreciative of this report and asked Dr. Baarstad if the \$1.4M expended out of general funds was to supplement the needs of the facility funding source and Dr. Baarstad replied it was. Trustee Davis asked if the State allowing the reduction of Routine Restricted Maintenance funds down to 2% will necessitate Board decision or will it be within the general fund adopted budget to be presented at the June 26th Board meeting. Dr. Baarstad stated the recommendation will be to include it in the adopted budget with the foreseen budget challenges but it will be up to the Board of Trustees to make this decision. Trustee Davis inquired as to what is entailed in the \$135,000 cost of land acquisition and he was informed it is for the legal counsel and consultants. Dr. DeLeon stated very little of this funding has been spent, approximately \$3,000.

Trustee Davis wanted to know how much funding is available, including Measure H, and Dr. Baarstad stated there is \$58,000,000 but after acquisition of land for the New Oxnard High School #8 is acquired there will be approximately \$20-25 million dollars available.

Heat Plan Progress

Following several heat events in the 2015-16 school year, the Board authorized a Task Force to meet and develop options to try and improve conditions for students and staff on hot days. The Task Force developed several recommendations for consideration. 112 classrooms were identified as having southwest exposure and significant increase in heat on warm days; therefore, these classrooms will receive roller shades to defray the heat and reflect sun rays. This project is expected to be approximately 90% complete by summers end. Fans were also placed in classrooms. Dr. Baarstad provided a progress report on the implementation of several of the recommendations.

Trustee Davis expressed his concern about the durability of the window coverings and was informed they have steel mechanisms and chains and should withstand a school environment.

Trustee Sher expressed her excitement on this update but inquired as to what the next step is and what recommendations does the Heat Task Force Committee have at this time. She was informed there is nothing planned at this time but the Board of Trustees can direct the Heat Task Force Committee to meet and provide a progress report on any considerations they may have.

Trustee Hall inquired if modernization funds can be used to install air conditioning. Dr. Baarstad informed him that new units may not qualify for these funds, possibly only replacement units. Trustee Hall asked what kind of plans have been made in regards to heat for the new Oxnard High School #8 in light of equitable learning conditions. Dr. Baarstad doesn't recommend air conditioning be part of the designs at a site in Central Oxnard when temperatures at this site will be cooler compared to other sites in the District.

Trustee Edmonds expressed his concern of an increase in electricity usage if air conditioning units are installed at Adolfo Camarillo High School and asked if the electricity would require an upgrade. Dr. Baarstad said it is a possibility. Dr. DeLeon added that installing air conditioning units to older sites often times the windows and walls are not structurally fit and could cause issues that would need to be addressed.

Nutritional Services Budget and Operations

Tabled for the June 26, 2017 meeting.

11. SUPERINTENDENT'S REPORT

Dr. DeLeon reviewed Board Goals for 2016-2017 and asked the Board of Trustees to either discontinue the goal, continue as stated for 2017-2018 or re-word the goal and continue for 2017-2018 school year. The goals and responses for each are as follows:

1. Prepare students for College, Career and Life readiness, ensuring that every student is challenged to successfully access rigorous curricula and 21st Century learning strategies that lead to tangible post-secondary outcomes, accomplished through:
 - Strengthening the Linked Learning Framework
 - Increasing A-G completion
 - Providing targeted support for English Learners, students with disabilities, foster youth and low-income students
 - Building on-going articulation with colleges, universities and our feeder school districts, including the development of a mathematics pathway to college-level placement

The Board decided to continue with this goal with the addition to bullet #3 to state: "Closing the achievement gap"

2. Focus on teaching literacy in every classroom to support our English learners to increase language proficiency and reclassification.

The Board decided to continue with this goal but add the following language: content specific academic language focusing on mathematics.

3. Build teacher and administrator leadership capacity leading to trusting relationships and organizational health.

The Board decided to continue with this goal as stated.

4. Implement procedures to address enrollment growth and overcrowding, including the selection and acquisition of property for a new Onard High School and consideration of boundary changes.

The Board decided to continue with this goal and implement a plan to systematically address.

5. Maintain facilities and infrastructure that support a safe school and a positive learning environment.

The Board decided to continue with this goal but re-word and include the following language: equitable for all students, through the development of a comprehensive facilities master plan and subsequent implementation of the plan.

6. Enhance community outreach efforts, ensuring increased communication and articulation with all stakeholders.

The Board decided that this goal is now part of standard operating procedures and it can be removed from the list.

7. Review and monitor the Special Education program's budget and assess the efficacy of the delivery of services.

The Board decided it was best to address this goal after the Special Education report is heard at the June 26, 2017 Board meeting before recommending any changes to this goal.

Recommendations of new Board Goals for 2017-2018 school year are as follows:

- The Board recommended the implementation of the JET report recommendations made in each of the four audit reports done this school year.
- The Board recommended a development of fiscal procedures that promote sustainability and solvency.

A draft of the 2017-2018 Board Goals will be brought to the June 26, 2017 for action.

At 8:33PM The Board took a break and reconvened at 8:42PM.

12. PUBLIC HEARING

A. 6:30 PM Public Hearing: Local Control Accountability Plan (LCAP) Stakeholder Input During a Regular Meeting of the Governing Board – Dr. Tom McCoy

Local Control Accountability Plan (LCAP)

As part of the community input process President Herrera opened the Public Hearing, Trustee Sher made mention that no written comments had been received by OUHSD and Dr. Tom McCoy addressed the following:

Districts must annually adopt a Local Control and Accountability Plan (LCAP) after examining student data and soliciting input from stakeholders, including parents, teachers, students, staff, and the community. The LCAP must detail the district's goals for improving student achievement for English Learners, Low Income Youth, and Foster Youth and align identified actions and services to available supplemental and concentration funds. During the 16-17 school year the

Oxnard Union High School District (OUHSD) LCAP was updated and revised in conjunction with input from the District LCAP Advisory Committee, four (4) stakeholder meetings at each site, as well as a Districtwide parent, staff, and a student survey. The District has additionally provided accountability through the LCAP for the expenditure of the supplemental and concentration funds received by the District to improve services to students who are English Learners, Low Income Youth, and Foster Youth. This public hearing allowed the public an opportunity to comment on the first draft of the 2017-2018 LCAP during a regularly scheduled meeting of the Board of Education. Additional revisions will be made to the LCAP based on feedback received. The final draft of the LCAP will be presented to the Board for approval on June 26, 2017. With no further items to discuss, President Herrera closed the Public Hearing.

Trustee Sher expressed her continued concern of OUHSD teachers receiving AVID training. Trustee Sher noted that 2% of student's time should be devoted to test taking and inquired as to how much time OUHSD students are spending on testing. A request for future notification was made.

Trustee Davis asked if test assessments are from 11th grade students. Dr. McCoy confirmed that results are from 2014-2015 11th grade students compared to 2015-2016 11th grade students. Trustee Davis inquired about test results for Special Education students and wanted to know if it is for students holding an IEP. Dr. McCoy stated that it is understood that any student with an IEP will take the CASP Exam.

Dr. DeLeon asked/stated that for public clarification, interim assessments are the official assessments created by the State to help students acquire a preview to the State CASP exam. Dr. McCoy confirmed.

**PUBLIC HEARING
CONTINUED**

Proposed 2017-18 Adopted Budget –
Dr. Jeff Baarstad, Operations
Consultant

Proposed 2017-2018 Adopted Budget

As part of the community input process President Herrera opened the Public Hearing for the 2017-18 Adopted Budget, Trustee Sher made mention that no written comments had been received by OUHSD and Dr. Baarstad provided a brief preview of the proposed 2017-18 Adopted Budget and estimated ending balances. The final 2017-18 Adopted Budget will be presented to the Board of Trustees on June 26, 2017.

Trustee Hall expressed his concern about the Adopted Budget changing at the 1st Interim Report.

Trustee Hall inquired about a designated account for any savings acquired through summer school 2017. Dr. Baarstad stated there is no solid data available at this time to determine what those savings might be and no profit is expected at this time. All invoices accrued for summer school will be submitted to Learn for Life Charter School for reimbursements. 1st or 2nd Interim Reports will show profit, if any. The current assumption is that the District will break even.

Trustee Hall recalled Board approval of one-time funds for Learning Design Coaches for 2016-2017 as part of the LCAP for one year only and noticed that it has rolled into the budget for 2017-2018. Dr. Baarstad confirmed that \$1,932,000 will be rolled into the 2017-2018 fiscal budget for this.

Trustee Edmonds expressed his concern about the transfer out of \$997,000 from Oxnard Adult School budget. His concern is that a transfer of funds could possibly result in a major reduction of programs such as citizenship, high school diploma or adult basic education. Trustee Edmonds stated OUHSD serves a very needy population and programmatically this could cause a 25% reduction in one year. Dr. Baarstad stated the reduction wouldn't take place in one year but recommended a goal of possible reduction be put in place to help reduce the 2018-2019 budget deficit.

Trustee Sher commented on the significant growth she has seen in A-G requirements, UC acceptance, valedictorians and bi-literacy. She feels Nutrition Services is an important factor in students success and this needs to be considered when discussing the District's budget.

Trustee Edmonds expressed that a quality nutrition services program is reflective in an increase in ADA. A lot has been done to improve meals and make them more appetizing and nutritious in example the implementation of salad bars but also understands there is an increase in the cost to keep them up.

Trustee Hall expressed his concern of the necessity of the District spending the additional \$932,000 in services. The Board of Trustees was informed that an increase of services to students is a necessity of the LCAP to be compliant. Trustee Hall stated great enhancements have been made to cafeterias; makes a positive impact on the students but he is concerned with the recommendation being made to the District by the Ventura County Office of Education (VCOE) because this will leave the District to operate in a deficit of 7.4 million dollars. The District can't sustain this over a period of time. Trustee Hall requested a plan be presented to the Board, when the Adopted Budget is presented, on how the deficit will be closed and over what period of time. He stated it is not responsible for a Board of Trustees to approve a deficit of this size without knowledge of a general plan and time period.

Trustee Davis asked Dr. Baarstad if the Oxnard Adult School budget would be the same during 2017-2018 as it was for 2016-2017. Dr. Baarstad confirmed that it would be.

Trustee Herrera asked Dr. Baarstad how VCOE can approve a budget with a deficit as large as OUHSD's. He stated VCOE looks at the District's ability to pay their bills in the current year. VCOE also looks at the ability to have a positive ending balance in the two following years. Dr. Baarstad commented on the need for the Board of Trustees to make decisions in 2018-2019 budget to reduce the deficit below \$4 million dollars so when 2020-2021 budget is in place, it will still have an ending balance of \$3 million dollars.

At this time a decision was made to continue with the plan for a Special Board meeting on Wednesday, June 21, 2017 at 3:30 p.m., originally scheduled at the April 5th Board of Trustees meeting. Agenda items 14E - New/Revised Course Proposals: Career Explorations S/E/A/O/HV, Social Skills S/E/A/O/HV, Microsoft Office Intro, Microsoft office Advanced and English 9, 14K - Approval of New Job Description: SIS/Data Reporting Specialist (Sr. Data Base Administrator) [Second Reading] 14L - Approval of Revisions of Job Description: Student Assistance and Outreach Program Specialist [Second Reading], 15C - Revision to Board Policy 6146.1 General Graduation Requirements [First Reading], 15D - Approval of New Job Description: Desktop Support Technician II [First Reading] and 15E - Approval of the Educational Services Organizational Plan for the 2017-18 School Year [First Reading] are to be placed as action items and the Superintendent's evaluation will be considered in Closed Session. The June 26th Board of Trustees meeting will be a regular meeting beginning at 4:00 p.m.

13. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Reanna Norman

Dr. Penelope DeLeon thanked Reanna Norman for her hard work, articulate leadership, dedication and commitment during the 2016-2017 school year and presented her with a plaque. Reanna thanked the Board of Trustees for this opportunity and will use the lessons she's learned and will apply them throughout her lifetime. The 2017-2018 Student Representative to the Board, Angeline Cesar - CIHS, was then introduced to the Board of Trustees, Executive Cabinet and the audience.

Reanna Norman provided her report for the time period since the last Board meeting on May 24, 2017.

Trustee Hall thanked Reanna for her service and ability to articulate difficult items. He made mention to the Future Leaders of America Club and envisions Reanna as one of our future leaders.

14. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar, pulling items 14E, 14K and 14L for consideration at the Special Board Meeting of June 21, 2017. Seconded by Trustee Davis and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders, May 11 - 25, 2017

Purchase Orders totaling \$34,033,792.17 and Direct Pays totaling \$9,059.77 be approved, as presented.

B. Consideration of Approval of Donations, May 1 - May 26, 2017

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting period May 1 - May 26, 2017, 2017, as presented.

C. Consideration of Approval of Agreement between Oxnard Union High School District and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions - Short Term Addition of Services

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions - Short Term Addition of Services, as presented.

D. Consideration of Approval of Outside Student Support Service Provider Agreement between Oxnard Union High School District and New Dawn Counseling and Consulting Inc.

It is the recommendation of District Administration that the Board of Trustees approve the New/Revised Course Proposals: Career Explorations S/E/A/O/HV, Social Skills S/E/A/O/HV, Microsoft Office Intro, Microsoft office Advanced and English 9, as presented.

E. Consideration of Approval of the New/Revised Course Proposals: Career Explorations S/E/A/O/HV, Social Skills S/E/A/O/HV, Microsoft Office Intro, Microsoft office Advanced and English 9

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between California State University Channel Islands and Oxnard Union High School District -Pilot Ed Ready Multi-Media Software, as presented. TABLED until June 21, 2017 Special Board Meeting

F. Consideration of Approval of the Memorandum of Understanding between California State University Channel Islands and Oxnard Union High School District -Pilot Ed Ready Multi-Media Software

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between California State University Channel Islands and Oxnard Union High School District -Pilot Ed Ready Multi-Media Software, as presented.

G. Consideration of Approval of the Memorandum of Understanding between Ventura County Indian Education Consortium and Oxnard Union High School District

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between Ventura County Indian Education Consortium and Oxnard Union High School District, as presented.

<p>H. Consideration of Approval of Intermediary Organization Services Agreement between Oxnard Union High School District and the Ventura County Civic Alliance</p>	<p>It is the recommendation of the District Administration that the Board of Trustees approve the Intermediary Organization Services Agreement between Oxnard Union High School District and the Ventura County Civic Alliance, as presented.</p>
<p>I. Consideration of Approval of District Technology Subscriptions for the 2017-18 School Year</p>	<p>It is the recommendation of the District Administration that the Board of Trustees approve the District Technology Subscriptions for the 2017-18 School Year, as presented.</p>
<p>J. Consideration of Approval of Revision of Job Description: Desktop Support Technician I [First Reading]</p>	<p>It is the recommendation of the District Administration that the Board of Trustees approve the Revision of Job Description: Desktop Support Technician I [First Reading], as presented.</p>
<p>K. Consideration of Approval of New Job Description: SIS/Data Reporting Specialist (Sr. Data Base Administrator) [Second Reading]</p>	<p>It is the recommendation of the District Administration that the Board of Trustees approve the New Job Description: SIS/Data Reporting Specialist (Sr. Data Base Administrator) [Second Reading], as presented. <u>TABLED until June 21, 2017 Special Board Meeting</u></p>
<p>L. Consideration of Approval of Revisions of Job Description: Student Assistance and Outreach Program Specialist [Second Reading]</p>	<p>It is the recommendation of the District Administration that the Board of Trustees approve the Revisions of Job Description: Student Assistance and Outreach Program Specialist [Second Reading], as presented. <u>TABLED until June 21, 2017 Special Board Meeting</u></p>
<p>M. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22</p>	<p>It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.</p>
<p>N. Consideration of Approval of Personnel Items</p>	<p>It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.</p>

15. ACTION

<p>A. Consideration of Adoption of Resolutions for Fiscal Year 2017-2018: No. 17-14, Temporary Loans Between District Funds; No. 17-15, Appropriation Transfers; o. 17-16, Authorization for Budget Transfers; No. 17-17, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 17-18, Inter/Intra Fund Transfers</p>	<p><u>Motion:</u> Trustee Davis moved to adopt resolutions for Fiscal Year 2017-2018: No. 17-14, Temporary Loans Between District Funds; No. 17-15, Appropriation Transfers; o. 17-16, Authorization for Budget Transfers; No. 17-17, To Authorize the District to Borrow Funds for Immediate Requirements; and No. 17-18, Inter/Intra Fund Transfers. Seconded by Trustee Hall and carried unanimously. Vote 5/0</p>
<p>B. Consideration of Adoption of Resolution No. 17-19, Authority for the Board of Trustees to Improve Compensation for Certain Categories of Employees After July 1, 2017</p>	<p><u>Motion:</u> Trustee Hall moved to adopt Resolution No. 17-19, Authority for the Board of Trustees to Improve Compensation for Certain Categories of Employees After July 1, 2017. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0</p>
<p>C. Consideration of Revision to Board Policy 6146.1 General Graduation Requirements [First Reading]</p>	<p><u>Motion:</u> Tabled until June 21, 2017 Special Board Meeting.</p>

D. Consideration of Approval of New Job Description: Desktop Support Technician II [First Reading]

Motion: Tabled until June 21, 2017 Special Board Meeting.

E. Consideration of Approval of the Educational Services Organizational Plan for the 2017-18 School Year [First Reading]

Motion: Tabled until June 21, 2017 Special Board Meeting.

F. Consideration of Approval of Memorandum of Understanding and Schedule of Fees: Geacher Induction Program Addendum ,Clear Adminstrative Services Credential (CASC) Between Ventura County Office of Education and the Oxnard Union High School District

Motion: Trustee Hall moved to approve the Memorandum of Understanding and Schedule of Fees: Teacher Induction Program Addendum B, Clear Administrative Services Credential (CASC) between Ventura County Office of Education and the Oxnard Union High School District. Seconded by Trustee Davis and carried unanimously. Vote 5/0

G. Consideration of Approval of Dates for Board Retreat

Motion: Tabled until June 21, 2017 Special Board Meeting.

16. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Trustee Hall
 - No report
- B. Trustee Edmonds
 - No report
- C. Trustee Sher
 - No report
- D. President Herrera
 - No report
- E. Vice President Davis
 - No report

17. ITEMS FOR FUTURE CONSIDERATION

- Heat Task Force Committee Meeting

18. ADJOURNMENT

President Herrera adjourned Open Session at 10:18pm

Approved as presented
June 21, 2017

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>