

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

May 24, 2017

1. **CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Herrera on May 24, 2017 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present: Beatriz R. Herrera, President
Dr. Gary Davis, Vice President
Karen M. Sher, Clerk.
Dr. Steve Hall, Member
Wayne Edmonds, Member

Administration present: Dr. Penelope A. DeLeon, Superintendent of Schools
Dr. Jeff Baarstad, Interim Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Grace Tuazon, Administrative Assistant

Translators present: Elizabeth Camacho, Ana Rangel

Guests present: Ted Lawrence, Mark Contreras, Ray Senesac, Gary Mayeda, Lisa Venable, Miguel Orozco, Jon McFarland, Yitzel Cortez, Edgar Barragan, Desirae Barragan, Tom McCollum, Doreen Learned, Andrea Espinosa, Kim Stephenson, Suzy Chase, Taylor Chase, Karol Gonzalez, Stephanie Chacon, Bethany Harris, Andrea Tovar, Randy Guzik, Aaron Ferguson, Alondra Rojas, Vanessa Escobedo, Kathy Greaves, Saul Zamudio, Marianne Peralta, Clara Galvez, Jane Germaine, Naseem Naghdi, Lupe Reyes-Castillo, Marianne Ramos, Wendy Henchy, Sonny Sajor, Teo Lopez, Jake Wallace, Maricruz Hernandez, Roger Adams, Stephanie Gilliberg, Anne Jackson, Vanessa Calderon, Josh Koenig Brown, Joshua Chancer, Connie Cervera, Ivan Kozin, Carlos Ozuna, Patsy Thomas, Gina Mulhorn, Manuela Walter, Jane Germaine
2. **PLEDGE OF ALLEGIANCE** Dr. Rocky Valles led the Pledge of Allegiance to the flag.
3. **ADOPTION OF AGENDA** Moved by Trustee Hall, Seconded by Trustee Davis and carried unanimously. Vote 5/0 .
4. **APPROVAL OF MINUTES** Motion: Trustee Davis moved to approve the minutes dated May 10, 2017, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.
5. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comments.
6. **CLOSED SESSION** President Herrera stated that the Board would adjourn to Closed Session at 4:03 p.m. to discuss confidential material relating to the following items noted below.
 - A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/ Employment/ [Government Code Section 54957(b)(1)] -Public Employee Discipline
 - B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] - Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent - Human Resources - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit

- C. Superintendent Evaluation
- D. Student Personnel: [Education Code §35146, 48912, 48919]
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- F. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)
PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case.
- H. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case
- I. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)
PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.

7. **RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION** The Board reconvened at 5:12 p.m. President Herrera reported that no action was taken in Closed Session. President Herrera further stated that the Board would reconvene to Closed Session at the conclusion of Open Session to conclude their business.

8. **RECOGNITION – Student Celebrations: Bijou Beltran** Trustee Edmonds and Superintendent DeLeon presented students with a certificate.

A. **Farm to School Logo Winners - Stephanie Gillenberg/Anna Jackson** The Farm to School program is supported by and implemented through each school’s Student Nutrition Advisory Council (SNAC). SNAC is a student driven organization that collaborates with Nutrition Services to ensure that students have access to good quality, fresh and locally grown produce each day. To brand the program and promote their work, SNAC invited students across the district to participate in an art contest and design a logo that will represent the program’s values and goals: 1. appreciation for locally sourced produce; 2. support for community farms and farmworkers; 3. improved nutrition for our students and staff; and 4. respect for the environment and natural resources. The contest began in February, and the last day for students to submit designs was April 3. The Student Nutrition Advisory Councils helped narrow down over 300 submissions to 65 finalists. The finalists’ art was on display in the district office conference rooms between May 3-11 for faculty, staff, students, and the community to vote for the final winners. Students recognized were:

Winners

- 1st Place: Lourdes Fernandez, Rio Mesa
- 2nd Place: Edgar Valdez, Channel Islands
- 3rd Place: Jonah Tuazon, Hueneme

Honorable Mention

- Crismalid Lopez, Hueneme
- Alondra Rojas, Hueneme
- Vanessa Escobedo, Channel Islands
- Andrea Espinoza, Adolfo Camarillo

**B. Seal of Biliteracy Award -
Vanessa Calderon**

The State Seal of Biliteracy is an award that validates, certifies and encourages students to pursue and attain high level mastery of two or more languages through a seal granted upon high school graduation to all students with such skills. The State Seal of Biliteracy appears on the high school diploma of the graduating senior and is a statement of accomplishment for future employers and for college admissions. This year, OUHSD will be awarding a multi-lingual seal to a student proficient in English, Spanish, and Mixteco. Students recognized were:

Site	Student	Language
ACHS	Saul Zamudio	English/Spanish
CIHS	Gabriela Patricia Gonzales	English/Spanish/Mixteco
HHS	Amairani Karol Gonzalez	English/Spanish
OHS	Andrea Tovar	English/Spanish
PHS	Karyme Orozco-Salazar	English/ Spanish/ French
RMHS	Alma Lucero Monjaraz	English/ Spanish

**C. Latino Leadership Award
Recipient - Gary Mayeda**

Litzy Hernandez immigrated to Oxnard as a baby from a small Mexican village near Qaxaca. Her parents sacrificed the lives they understood for a chance at the American dream for their little girl. Sixteen years later, she is the embodiment of the DREAMers Act (DACA), signed into law by former President Obama. In June, Ms. Hernandez will graduate from Hueneme High School in the top five of her class with a 4.6 GPA. She dreams of becoming a civil rights/immigration attorney, but her mission to serve immigrant communities are well underway. Dedicated to improving the lives of vulnerable communities, Litzy volunteers with several local social justice organizations, including MICOP, CAUSE, CLUE and Friends of Field Workers. As a student of Hueneme High School, litzy founded Dreamers Without Borders and organized a visit by Congresswoman Julia Brownley to visit the South Oxnard Campus. Last summer, she was one of only twenty-five students invited to participate in the Encampment for Citizenship located in Mississippi. The summer camp was a gathering of immigrant, indigenous and farm worker social justice youth leaders. Litzy’s level of involvement and passion to work towards improving the human condition for all people, regardless of race, color or legal status at her young age serves, as an inspiration to us all.

**D. Business Academy
Students Award - Aaron
Ferguson**

The three students being recognized are standout students from the Academy of Business. Last September these students started working with the Friends of Channel Islands Harbor (Leasing Council for the Channel Islands) to create a social media presence for the Harbor. Steve Kinney the Executive Director for FOCI reached out to Bijou Beltran and Aaron Ferguson to assemble a talented team of students. These three students took the challenge and flourished. Over the following couple months, they met with clients at the Harbor, developed a business plan for the marketing expansion to social media, and then executed the plan. The students were able to design an amazing product for the Harbor and then presented to the FOCI Council. The product was well received by the tenants of the harbor. However, the County office was planning a similar project so the students lost out on an opportunity to further the platform they created.

Recently, the team has been approached by several other companies to help revamp their social media platforms. The Academy of Business and this great team of students will continue to seek out clients in the local area to help. Students recognized were: Jessica Vallejo, John Perez, Yitzel Cortez, Angela Botello, and Stephanie Chacon.

**E. Exceptionally Dedicated
Student Award– Ted
Lawrence**

In Principal Lawrence’s 37 years of teaching, few have surpassed Mariana Peralta in terms of the “total package”. From the outset, Mariana has shown excellent academic responsibility by thoroughly completing her assignments on time. It is clear that Mariana really wants to learn, and her work reflects this. If she does not completely understand a topic, Mariana is quick to come in for additional tutoring. Her test scores are above average, with some scores among the top of the class. Mariana’s attention and participation in class is also first-rate, and it is evident that she really enjoys being challenged. From an academic standpoint, Mr. Lawrence has confidence that Mariana has both the ability and desire to excel at a rigorous university environment.

While Mariana's scholastic qualities are very commendable, it is her personal qualities that truly set her apart. She smiles easily, and her eyes have a sort of joyous shine that brightens up the room. Mariana is a very caring person, taking a genuine interest in those around her. She is a humble individual, yet she possesses a quiet confidence in her abilities. Mariana is also very proud of her Latina heritage, while being respectful of all cultures. Extremely well-rounded, Mariana excels in both water polo and swimming. She puts in many hours at the pool (she is the best girl swimmer on campus), and yet has shown excellent time management skills to keep up with her studies. Lastly, Mariana is very comfortable performing before others as both a singer and a newscaster on Pacifica's school video productions. For these reasons, Principal Ted Lawrence recommended Mariana Peralta for the Exceptionally Dedicated Student Award.

F. OUHSD Indian Education Honorees of 2017- Tom McCoy

Tara Bhee, Ventura County Indian Education Consortium, reported that the their Indian Education Program continues to see student success. The Consortium's graduation rate is in the 90th percentile, which is tremendous given the national rate is only 67 percent. This data provides valuable feedback that their program is indeed making a significant difference. The Consortium is grateful for the opportunity to work with the OUHSD to provide services to Native students enrolled in the district since California is home to more Native Americans than any other state in the US. As of today, OUHSD has 27 students enrolled and the Consortium continue to promote awareness of their program to increase enrolment. OUHSD's financial support is a powerful indicator of its determined desire for cultural proficiency, which brings great hope for the future. Students recognized were:

Hailey Ann Kraai	C.A.P.E.	Elementary Indian Student of the Year
Jessica Vallejo	Pacifica	Secondary Indian Student of the Year
Taylor Chase	Rio Mesa	Class of 2017 Indian Education Scholar
Desirae Barragan	Channel Islands	Indian Education Student Representative/ Parent Committee

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Gina Mulhern spoke in reference to a reading of an email from LULAC president David Rodriguez by Trustee Sher during the last board meeting.

Manuela Walter also spoke in reference to a reading of an email from LULAC president David Rodriguez by Trustee Sher during the last board meeting.

Jane Germaine spoke in reference to a video by Dr. DeLeon posted on the District's website on November, 2016. Ms.Germaine also spoke in reference to LULAC president David Rodriguez' email.

Litzy Hernandez spoke on behalf of Hueneme High School seniors regarding being allowed to decorate or write on their graduation caps.

10. REPORTS TO THE BOARD

A. Animo Theater Company Partnership – Miguel Ortega (Dr. Azari, President Oxnard College)

The Animo Theater Company is dedicated to telling the story of the culture and history of Latino and indigenous peoples from Ventura County, through theater. In exchange for the use of district facilities, Animo has agreed to perform a series of plays written and performed by members of the Latino and Mixteco communities, for our students, during the school day, to provide an opportunity for students to learn about their cultures.

B. Report to the Board: ACS/WASC Accreditation Status Update

Dr. Tom McCoy updated the Board on the current Accreditation satus, Progress on Critical Areas for Follow-up/Schoolwide Action Plan, and next Accreditation visit for each District schools.

C. Report to the Board: College & Career Seminar

Dr. Tom McCoy reported on the "College and Career Seminar" course student participation and progress in the course during the 2016-2017 school year.

- 11. SUPERINTENDENT'S REPORT** Dr. Penelope DeLeon congratulated the Class of 2017 and provided Trustees and the public with the graduation schedule.
- 12. STUDENT REPRESENTATIVE REPORT TO THE BOARD** Reanna Norman provided her report for the time period since the last board meeting on May 10, 2017.
- 13. CONSENT CALENDAR** Motion: Trustee Sher moved for approval, amending the salary for a classified employee on the Classified Personnel sheet. Seconded by Trustee Davis and carried unanimously. Vote 5/0.
- A. Consideration of Approval of Renewal of Lease Agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School** It is the recommendation of District Administration that the Board of Trustees approve the renewal of lease agreement with Child Development Resources of Ventura County, Inc. to Operate a Head Start Program on the Campus of Hueneme High School, as presented.
- B. Consideration of Approval of Renewal of Agreement between Oxnard Union High School District and Ventura County Office of Education for ESCAPE Financial and Payroll/Personnel System for the 2017/18 School Year** It is the recommendation of District Administration that the Board of Trustees approve the renewal of agreement between Oxnard Union High School District and Ventura County Office of Education for ESCAPE Financial and Payroll/Personnel System for the 2017/18 school year, as presented.
- C. Consideration of Approval of Purchase Orders, April 27 – May 10, 2017** Purchase Orders totaling \$ 606,893.98 be approved, as presented.
- D. Consideration of Approval of the Disposal of Surplus Property, November 7 – May 12, 2017** It is the recommendation of District Administration that the items listed be declared surplus property and/or obsolete and that staff be authorized to dispose of all items through recycling, sale or other means, in the most expeditious manner, as presented.
- E. Consideration of Approval of Non-Public School Placement per the Recommendation of the Student's IEP Team and the Director of Special Education** It is the recommendation of the Administrative Team that the Board of Trustees approve the Non-Public School Placement per the Recommendation of the Student's IEP Team and the Director of Special Education, as presented.
- F. Consideration of Approval of Ratification Agreement between Oxnard Union High School District and Oxnard Police Department "Agreement for Police Services Outside the School Day – Over Time" to Provide Service at Sporting Events and School Activities for the 2017-18 School Year** It is the recommendation of District Administration that the Board of Trustees approve the Ratification Agreement between Oxnard Union High School District and Oxnard Police Department Agreement for Police Services Outside the School Day – Over Time to provide Service at sporting events and school activities for the 2017-18 school year, as presented.

- G.** Consideration of Approval of Designation of CIF League Representatives for the 2017-18 school year
It is the recommendation of District Administration that the Board of Trustees approve the Designation of CIF League Representatives for the 2017-18 school year, as presented.
- H.** Consideration of Approval of New 9-12 Instructional Program for CAPE Charter School
It is the recommendation of District Administration that the Board of Trustees approve the Consideration of Approval of New 9-12 Instructional Program for CAPE Charter School, as presented.
- I.** Consideration of Approval of Agreement between Oxnard Union High School District and The College Board for PSAT 8/9, PSAT/NMSQT and SAT for the 2017-18 School Year
It is the recommendation of District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and The College Board for PSAT 8/9 the PSAT/NMSQT 10/11 and the SAT for the 2017-18 School Year, as presented.
- J.** Consideration of Approval of the New/Revised Course Proposals: Descriptive Statistics CP, College Algebra CP, Microsoft Office Intro-S, Microsoft Office Intro –E, California History CP, Government 4 CP, Intro to Entrepreneurship, Entrepreneurship, Social Entrepreneurship, Product Innovation and Design I, Product Innovation and Design II, Advanced Product Innovation and Design, Cyber High Courses, Edgenuity Courses, as presented.
It is the recommendation of District Administration that the Board of Trustees approve the New/Revised Course Proposals: Descriptive Statistics CP, College Algebra CP, Microsoft Office Intro-S, Microsoft Office Intro –E, California History CP, Government 4 CP, Intro to Entrepreneurship, Entrepreneurship, Social Entrepreneurship, Product Innovation and Design I, Product Innovation and Design II, Advanced Product Innovation and Design, Cyber High Courses, Edgenuity Courses, as presented.
- K.** Consideration of Approval of the New/Revised Textbook Adoptions Mathematics Higher Level Topic 9-Option: Calculus for the IB Diploma, Mathematics Higher Level for the IB Diploma, Que Chevere 1-3, D'accord Niveau 1, Big Ideas 1-3, California: A History, The Things They Carried, and Other Voices, Other Vistas, as presented.
It is the recommendation of District Administration that the Board of Trustees approve the New/Revised Textbook Adoptions Mathematics Higher Level Topic 9-Option: Calculus for the IB Diploma, Mathematics Higher Level for the IB Diploma, Que Chevere 1-3, D'accord Niveau 1, Big Ideas 1-3, California: A History, The Things They Carried, and Other Voices, Other Vistas, as presented.

- L. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22
It is the recommendation of District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- M. Consideration of Approval of Personnel Items
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- N. Consideration of Approval of Revisions to *Board Policy 4112.21: Interns* [Second Reading]
It is the recommendation of District Administration that Board of Trustees approve the revisions to *Board Policy 4112.21: Interns* [Second Reading], as presented.

14. ACTION

- A. Consideration of Approval of the Third Interim Financial Report, Fiscal Year 2016-2017
Approved
Motion: Trustee Hall moved that the Board of Trustees approve approve the 2016-2017 Third Interim Financial Report and authorize the Superintendent or designee to sign the Third Interim Financial Report School District Certification. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0
- B. Consideration of Approval of the New/Revised Course Proposal: College and Career Seminar
Approved
Motion: Trustee Hall moved that the Board of Trustees approve approve the New/ Revised Course Proposal: College and Career Seminar, as presented. Seconded by Trustee Davis and carried unanimously. Vote 5/0
- C. Consideration of Approval of Revisions of Job Description: *Director Learning Support Services* [Second Reading]
Approved
Motion: Trustee Hall moved that the Board of Trustees approve approve the Revisions of Job Description: Director Learning Support Services [Second Reading], as presented. Seconded by Trustee Davis and carried unanimously. Vote 3/1/1. Roll Call Vote: Ayes: Trustees Hall, Davis and Edmonds. Nay: Trustee Sher. Abstain: President Herrera.
- D. Consideration of Approval of New Job Description: *Senior Systems Administrator* [Second Reading]
Approved
Motion: Trustee Hall moved that the Board of Trustees approve the New Job Description: Senior Systems Administrator [Second Reading], as presented with the authorization to hire. Seconded by Trustee Sher and carried unanimously. Vote 4/0/1. Roll Call Vote: Ayes: Trustees Hall, Davis and Edmonds. Abstain: President Herrera.
- E. Consideration of Approval of New Job Description: *SIS/Data Base Specialist (Sr. Data Base*
Motion: Trustee Edmonds moved that the Board of Trustees approve the New Job Description: SIS/Data Base Specialist (Sr. Data Base Administrator) [First Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Administrator) [First Reading]

Approved

- F. Consideration of Approval of Sabbatical Request **Motion:** Trustee Edmonds moved that the Board of Trustees approve Thomas Taketa's sabbatical leave request, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

- G. Consideration of Approval of Declaration of Need for Fully Qualified Educators for the 2017-2018 School Year **Motion:** Trustee Davis moved that the Board of Trustees approve the Declaration of Need for Fully Qualified Educators for the 2017-2018 school year, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

- H. Consideration of Approval of Revisions to Job Description: *College and Career Center Technician* [Second Reading] **Motion:** Trustee Sher moved that the Board of Trustees approve the revisions to job description: College and Career Center Technician [Second Reading], as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

- I. Consideration of Approval of Revisions to Job Description: *Purchasing Clerk* [First Reading] **Motion:** Trustee Edmonds moved that the Board of Trustees approve the revisions to job description: *Purchasing Clerk* [First Reading], as presented and that the second reading be waived. Seconded by Trustee Davis and carried unanimously. Vote 5/0

Approved

- J. Consideration of Approval of Resolution No. 17-13 Proclaiming May 21 through May 27, 2017, as Classified School Employee Week **Motion:** Trustee Sher moved that the Board of Trustees adopt Resolution No. 17-13, proclaiming May 21 through May 27, 2017 as Classified School Employee Week. Seconded by Trustee Davis and carried unanimously. Vote 5/0

Approved

15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. Trustee Hall
- May 24: Attended Multiple Measures meeting between OUHSD and the College
- B. Trustee Edmonds
- No report.
- C. Trustee Sher
- May 11: Attended college signing day.
- D. President Herrera
- Attended the Gold Ribbon Ceremony in Los Angeles with Drs. DeLeon and McCoy
 - Will not be attending graduations this year due to daughter's graduation
- E. Vice President Davis
- May 13: Attended Mariachi festival
 - May 18: Attended Retiree Health Benefits Trust meeting & Condor High School Senior Awards Night.

- May 23: Attended Oxnard High School Senior Awards Night

Superintendent DeLeon spoke on the Gold Ribbon Ceremony. Dr. DeLeon informed Trustees that she officially a member of the Camarillo Noontime Optimist and that the group extends their appreciation to Dr. Davis for his participation during their golf tournament, which raises money for student scholarships.


16. ITEMS FOR FUTURE CONSIDERATION

- SPED Strategic Plan: June 26
- Board Goals Report: June 26
- Finalize Board Goals: August

17. ADJOURNMENT

President Herrera announced that Open Session was adjourned at 8:20 p.m. Closed Session resumed and concluded at 9:15 p.m.

BOARD OF TRUSTEES


Karen M. Sher, Clerk

Approved as presented

June 7, 2017



Dr. Penelope A. DeLeon, Secretary and
Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>