

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

March 1, 2017

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Herrera on March 1, 2017 at 4:01 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Beatriz R. Herrera, President  
Dr. Gary Davis, Vice President  
Karen M. Sher, Clerk  
Dr. Steve Hall, Member  
Wayne Edmonds, Member

#### Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools  
Stephen Dickinson, Assistant Superintendent, Administrative Services  
Dr. Tom McCoy, Assistant Superintendent, Educational Services  
Dr. Rocky Valles, Jr., Assistant Superintendent, Human Resources  
Maureen Sheldon, Executive Assistant

#### Translators present:

David Gala, Moira Gallo.

#### Guests present:

Jake Wallace, Joshua Koenig-Brown, Ray Gonzalez, Deanna Rantz, OFTSE President Eric Montijo, Maricruz Hernandez, Eric Riegert, Roger Adams, Joe Clausi, Kathy Greaves, and other interested parties.

#### 2. PLEDGE OF ALLEGIANCE

President Herrera announced to members of the audience and the community that the Oxnard Union High School District was not live streaming tonight due to technical difficulties. She stated that the video would be posted late afternoon the following day.

President Herrera asked Dr. Tom McCoy to lead the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

President Herrera stated that the board would be moving the ACE Report up in the Agenda, directly after Report #9A Future Administrations Academy Mid-Year update.

Motion: Moved by Trustee Sher, seconded by Trustee Hall, and carried unanimously, as amended. Vote 5/0. It was also noted the board would pull an additional item on the Consent Calendar at the time of approval.

#### 4. APPROVAL OF MINUTES

Motion: Trustee Hall moved to approve the Board minutes dated January 25 and February 15, 2017. Seconded by Vice President Davis and carried unanimously. Vote 5/0.

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comment.

#### 6. CLOSED SESSION

President Herrera stated that the Board would adjourn to Closed Session at 4:04 p.m. to discuss confidential material relating to the following items noted below.

##### A.

Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/ Employment/Evaluation [Government Code Section 54957(b)(1)]

- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) \* Certificated Bargaining Unit \* Paraeducator Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: An approximate 5-acre portion of 49.36-acre Bell Ranch Property (agricultural property adjacent to Rancho Campana High School); Ventura County Assessor Parcel No. 156-0-180-385 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent Admin. Services NEGOTIATING PARTIES: City of Camarillo UNDER NEGOTIATION: Price and terms of payment CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
- G. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case
- H. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Steve Dickinson, Asst. Superintendent, Admin. Services NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 5:20 p.m. President Herrera reported out that the Oxnard Union High School District Board of Trustees was not able to complete all of its Closed Session business, stating the Board was able to complete one action. President Herrera stated that during Closed Session, The Board of Trustees of the Oxnard Union High School District, by a vote of 5/0, took an action to direct the Superintendent pursuant to Ed Code 44929.21 to provide notice of non-re-election to one probationary teacher.

President Herrera stated again, for members of the audience just joining the meeting and members of the community, that the District was having technical difficulties so it was unable to live stream, adding that the meeting information would be posted late afternoon on the District’s website.

**8. RECOGNITION – Student Celebrations: Bijou Beltran**  
**A. Parent Leaders**

Guadalupe Reyes and Connie Cervera introduced several parents for their excellent support of the OUHSD and its parents. They noted that the four parents being recognized are former OUHSD parents, however, they remain committed to connecting incoming freshmen parents, current parents and anyone transitioning to the district. It was noted that Mrs. Soledad Barragan, Mrs. Caridad Peralta, Mrs. Maria Ramirez and Mr. Raul Cano continue to support the District by recruiting and encouraging parents throughout

the community to join parent committees. This wonderful team continues to come to our site and district parent meetings in order to support the parents they have recruited. Their efforts have increased parent involvement and leadership throughout our district, especially at Oxnard and Pacifica High Schools, resulting in increased participation and attendance of new parents and students on School Site Councils (SSC), English Language and Migrant Parent Advisory Committees as well as LCAP meetings. These parents were recognized for their past work and current work as parent leaders, mentors and supporters of OUHSD. Ms. Reyes asked Hilda Gomez, parent liaison, to come up to the podium as well. Ms. Reyes provided each parent with gift bag to express the District's appreciation to each family.

The parents thanked the board for allowing them to work with other parents and continue to allow them to be in the district and working to contribute. Ms. Reyes invited Trustee Sher and Superintendent of Schools Dr. DeLeon to assist in providing each parent with a certificate, and photos were taken to commemorate the moment. President Herrera also thanked all of the parents in Spanish. Trustee Sher thanked the parents for their service, hard work and continuing to support our students in their journey.

## **8. RECOGNITION (Cont'd)**

### **B. Academic Decathlon**

Dr. McCoy stated that OHS and the championship Academic Decathlon Team is a ten-event scholastic competition for teams of high school students. The ten events include comprehensive written exams in: Art, Economics, Language and Literature, Mathematics, Music, Social Science and Science. In addition, students deliver both a prepared and impromptu speech, write an essay, and exercise their communication skills through a conversational interview. Students also participate in a culminating team event open to the public, known as the Super Quiz. With each participating student on the Oxnard High School Team taking first in at least one category of the competition! Oxnard High School finished second overall out of 36 teams competing from 18 high schools and qualified for the state Academic Decathlon Tournament.

OHS was 2<sup>nd</sup> out of 36 high schools overall, and 1<sup>st</sup> in Ventura High School. Nina Lansangan/OHS thanked their coach, Mr. Borneman, and their supportive principal, Dr. Riegert. She noted the team has been preparing since May 2016, spending long hours after school, and since September, studying together 2-4 hours and weekend hours, adding that since beginning in May they have grown together as a team. She is so excited that all of their hard work has paid off, and they will be able to compete in the state competition in Sacramento at the end of the month. They scored about 43,000 points – in the history of the school, this is the highest ever in the past 10 years. Trustee Sher and Dr. DeLeon were invited to join the team in presenting a plaque to the decathlon members.

Students honored were: *A-Team*: Grace Nguyen, Nina Lansangan, Jade Chongsathanpompong, Enrique Becerra, Daniel Siu, Crystal Coretes, Azel Mora and Christian Hernandez. *B-Team*: Rachel Rivera, Hannah Quiroz, Christian Salameh, natalie Aguilera, Leo Hernandez, Kiana Nordskog, Alejandro Ruiz, Luis Rivera, Sebastian Krautkraemer. It was noted that Jade Chongsathapompong received the second highest score, and that Nina Lansangan and Hannah Quiroz received the Team Spirit Award. Photos were taken of the entire group. Dr. DeLeon reiterated to all of the students who proud she was of them, and all of the prospective colleges acceptances in the room. She thanked all of the students for all of the work they do. Trustee Sher thanked all of the students for all of their hard work, dedication and positive change she knows they will bring to the world. Dr. McCoy also thanked all of the parents for their support.

## **9. REPORT TO THE BOARD**

### **A. Future Administrators Academy Mid-Year Update – Dr. Rocky Valles**

Dr. Valles stated that the Future Administrators' Academy (FAA) was instituted in 2002. This year's FAA will comprise of eight (8) sessions. The first FAA session was in October and participants will be recognized in June.

He noted that there are eight total sessions and candidates must actively participate in seven of the eight sessions, and that currently we have 18 candidates participating. Valles stated that topics are covered by division specialists and that topics include:

- Leadership & Vision
- Instructional Leadership
- Curriculum Development
- Special Education
- E.L.L./Equity/Cultural Proficiency
- Student Services/Activities/Athletics
- Human Resources
- Business Services

**Format:**

- Topics are covered by division specialists
- Practicum hours
- Board Recognition

Practicum hours include shadowing an administrator for a day and assisting in the following: planning/preparation of a school event, participation in a school site governance team, master schedule building, planning/preparation of staff development, attendance at DCC meetings, and assuming a leadership role in a site based project. Candidates will attend the June Board meeting and receive their certificate.

Two individuals that are FAA Participants presented: Mrs. Lauren Humphrey and Mr. Steve Gillespie. Ms. Humphrey noted that after her sixth year of teaching, she decided she wanted to go into administration at some point in the future. She stated that the program, and in particular the shadowing of the administrator have been invaluable to her in providing both information and a broader perspective. Mr. Gillespie, stated that he has been at FHS the last 13 years, being a graduate of HHS. He noted that several years ago he began feeling 'the call to leadership', and enrolled at Cal Lutheran to study this. He noted that practicum hours are required through this program, and benefit his program at Cal Lutheran as well. Gillespie noted that both programs have similar material covered, but from a different perspective. He noted the four types of leaders that Dr. DeLeon presented on in an FAA meeting in order to be a transformational leader. He concluded his remarks by stating that if he is going onto leadership in this district, he needs to know who our leaders are within our district. He added that he has now heard every board member tell their story, and how they got to be in their current roles.

Dr. Davis thanked Dr. Rocky Valles for reactivating this important procedure in our district. He asked Dr. Valles if there was anywhere, embedded in the information, on how to conduct an interview, and how to present themselves during an interview, and Dr. Valles stated this information would be presented by HR in May. Trustee Sher added that she is very proud to be part of a district who vales District leadership.

**10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

- Eric Montijo/OFTSE President spoke to the custodian staff. He noted in 2008 this staff was cut to 1 to 1 ½ individuals at each school site. He noted that having a clean school contributes to a more positive learning environment.
- Dave Ward – not present
- Susan Bonucchi addressed Item 14C. She noted she had questions on page 9 of 9 on the Action Item. It was stated that the principal of CHS was there, but she stated that she was not clear where this position went for 17/18. The new position incorporates many of the major duties at Condor. She also stated that on 2/15 the Board advised that Condor would be left 'as is', and that students would be allowed to enroll in one college course each semester to be in accordance with the MOU. She asked whether students require an AA, even though the middle college has not been put in place, and expressed that she does not believe in rushed decisions. Bonucchi stated that she believes there are still too many unanswered questions and indicated that the design plan committee meeting would have its first meeting the next day, with the presentation to the board due on April 5. Bonucchi indicated that she believes this should be part of the Budget presentation and further stated that she believes the language on the job description should state 'all principals'.

## 11. SUPERINTENDENT'S REPORT

Presented by Superintendent DeLeon. Dr. DeLeon thanked Ms. Bonucchi for her comments. She stated that she hopes any remaining questions she has will be answered during her presentation of said Action Item later that evening.

### HIGHLIGHTS:

College, Career and Life Readiness for *every* student... (BG 1) Teacher and administrator leadership capacity...(BG 3)

- Instructional Rounds Abound!!!!
  - Rich Smith conducted Instructional Rounds at 4 schools on February 16-17. This is a model developed out of Harvard and those who did medical rounds. It is now used in education, and not to discuss the teacher, but what they saw, and lesson study around that piece. Very proud of the great instruction she saw.
  - Oxnard Plains Superintendents at Rio School District to walk 3 schools - March 2 Will then debrief and discuss how to lead better and improve practice. Each district will host.
- College and University Partnerships!

Looking to extend the STEM pathway with all of our colleges and universities.

  - ❑ CSUCI State of the University- February 16
  - ❑ Oxnard College Strategic Planning- February 23
  - ❑ Cal Lutheran University Planning Meeting- February 23

Partnerships with teachers and students – looking to do this particularly in the area of Humanities.

  - ❑ Family Conference at CSUCI- February 25 – almost 200 of our migrant parents participating that day.
  - Career Planning!
    - ❑ VC Innovates Entrée to Employment Event at CSUCI – Education and Social Services Careers- February 22

Students spoke with educators about what it would be like to go into education.

Implement procedures to enrollment growth....including the acquisition of property for a new high school in the Oxnard area... (BG 4)

- ❑ City of Oxnard Public Works and Parks Collaboration Meeting- February 22

Community Outreach & Increased Communication with all Stakeholders (BG 6)

- ❑ Dr. Jaime Casillas from LULAC- February 17. Discussed at length what is happening with undocumented families and what we are doing with our students.
- ❑ Dr. Irene Pinkard- Pinkard Foundation- February 17
  - ❑ HBCU Tours – students are sponsored to go to the historically black colleges and universities.
  - ❑ UCAN College Fair – seeing if we can bring this touring college fair of HBCU admissions faculty. Can bring these kids to the event, and then go back east, on tour.

Emily Perez/Certificated HR Analyst was thanked for quarterbacking our Career Faire, adding that we ended up having 75 teachers show up, as normally we have over 100. We were able to offer seven Special Education contracts and one, Deaf and Hard of Hearing which is extremely difficult to fill. All of our district and site administrators came out and interviewed as well.

OUHSD is featured in ACSA EdCal Magazine!

- ❑ Spotlight on OUHSD as a trailblazer district in the California Linked Learning certification project!

- ❑ Oxnard Chamber of Commerce- March 9
- ❑ Keynote Speaker with Dr. Cesar Morales from OSD at the Oxnard Chamber of Commerce; focusing on education in Oxnard
- ❑ Opportunity to do a Budget Planning/ Unit Share Study Session with School Services of California. It was determined that all trustees had availability on Wednesday, March 29, 2017 and that the meeting would begin at 5:00 p.m. Dr. DeLeon stated that she will move forward with getting Ron Bennett here to prepare us for budget planning and discussion around unit share.

Dr. DeLeon thanked Nutrition Services for the food they prepared for the public that night, adding how the new management has really changed what we are doing on our campuses. She also thanked Condor High School for the wonderful display of their artwork.

**12. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Reanna Norman**

Reanna Norman provided her report for the time period since the last board meeting on February 25, 2017. Reanna stated that she implemented plans to celebrate Black History Month, and felt a compelling need to express the diversity for her school, particularly due to the smaller number of African American students there. She indicated that she played a video twice a week during the mornings and also interviewed some of the site's African American students. Reanna noted there was one video that offended someone who reported it, however, she stated that she received much support from parents, teachers and students, indicating there was much political consciousness. Reanna added that we should all spread love and diversity, and stated that she was moved by the response she received and very proud to be graduating from RCHS.

**13. CONSENT CALENDAR**

Motion: Trustee Davis moved to approve the Consent Calendar, as amended, pulling Item G/Stipulated Expulsion for separate action, and accepting the request from staff to pull Item 13E. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

It was noted that Ed Services would like to pull Item E because the MOU in question does not require an annual renewal, and that this will remain in place without further action on the board.

President Herrera stated that the Expulsion matter would be discussed during Closed Session, and would be reported out at the conclusion of Closed Session.

**A. Consideration of Approval of Donations, February 6 - 17, 2017**

It is the recommendation of District Administration that the Board of Trustees approve the Donations for the Reporting Period February 6 - 17, 2017, as presented.

**B. Consideration of Approval of Purchase Orders and Direct Pays, February 3-16, 2017**

Purchase Orders totaling \$22,306.70 and Direct Pays totaling \$2,734.00 be approved, as presented.

**C. Consideration of Approval of First Amendment to Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP) - Agreement # 29910**

It is the recommendation of the Administration Team that the Board of Trustees approve the First Amendment to Agreement for Services between the Oxnard Union High School District and the State of California, Department of Rehabilitation for Transition Partnership Program (TPP) - Agreement # 29910, as presented.

**D. Consideration of Approval of School Site 2016-2017 Single Plan for Student Achievement (SPSA)**

It is the recommendation of the District Administration that the Board of Trustees approve the School Site 2016-2017 Single Plan for Student Achievement (SPSA), as presented.

~~E. Consideration of Approval of Renewal of Memorandum of Understanding between Oxnard Adult School and the Ventura County Community College District for Release of Funds per Ventura County Adult Education Consortia~~  
*Pulled*

**Pulled.**

F. Consideration of Approval of Revision to BP 5131.62 Tobacco Use [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 5131.62 Tobacco Use [First Reading], as presented.

G. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

**Pulled for separate Action in Closed Session. \*See Report Out information at the end of the minutes.**

H. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

I. Consideration of Approval of Student Teaching Agreement between California State University and the Oxnard Union High School District

It is the recommendation of District Administration that the Board of Trustees approve the Student Teaching Agreement between California State University Northridge and the Oxnard Union High School District, as presented.

J. Consideration of Approval of Revisions to Board Policy 4117.2/4217.2/4317.2: Resignation [First Reading]

It is the recommendation of District Administration that Board of Trustees approve the revisions to Board Policy 4117.2/4217.2/4317.2: Resignation [First Reading], as presented.

K. Consideration of Approval of Revision to Board Policy 5125 Student Records [First Reading]

It is the recommendation of District Administration that the Board of Trustees approve the Revision to Board Policy 5125 Student Records, [First Reading], as presented.

#### 14. ACTION

A. Consideration of Approval of Contract with Custom Industrial Sheet Metal, Inc. for Rancho Campana High School for Roofing Platform Equipment and Ventilation Louvers for Outdoor Kiln Enclosure

Motion: Trustee Hall moved that the Board of Trustees Approve the Contract with Custom Industrial Sheet Metal, Inc. for Rancho Campana High School for Rooftop Equipment Platforms and Ventilation Louvers for Outdoor Kiln Enclosure. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

It was noted that the balance of Measure H was \$26.5M and that this item would come out of funds previously committed for RCHS.

*Approved*

B. Consideration of Approval of Award District-Wide Photography Services Contract to Monarch Photography

Motion: Trustee Hall moved that the Board of Trustees award the Photography Services Contract to Monarch Photography, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

C. Consideration of Approval of Job Description: Executive Director - College Readiness & Educational Access [First Reading]

*Approved*

Dr. DeLeon noted that in order to provide focus on a 'vision with powerful futures' this job description is provided. She indicate that this time she submitted her item with a color coded extended description, denoting all of the responsibilities that are currently not being done by anybody, and/or are being picked up by her and/or Dr. Tom McCoy in blue text. DeLeon stated that in green text is new work this year that has been added to other people, and that text in red is continuing work that would be moved from another job description. The purple text is the work that all directors have in their job descriptions. She stated that she also attached the organizational chart as well as the budget for the job, with the difference being \$140K with the combined jobs that are not being refilled and the new jobs.

President Herrera asked for clarification, on the Diagram Chart on page 9, where it was noted that there is a Senior Systems Administrator potential salary upgrade and a Senior Database Administrator potential salary upgrade. Dr. DeLeon noted that those are two unfilled positions that are under the director of Learning Support Services. She stated the district has been unable to fill those positions, adding we believe the folks who would apply for these for make far more money elsewhere, so we are looking for them to be equitable. The recommendation will be, when those job descriptions are brought back, that these salaries be increased as part of budget planning.

Dr. Hall noted that for 17/18 he did not see a Principal of CHS listed on page 9. Dr. DeLeon indicated that one of the duties of the Executive Director would be the 'middle college high' program, which is the Condor High School 'middle college high', and the Ed Options piece, as well as those centers which are being designed, and the independent study program, will remain as Kathy Graves will be on stipend, all through next year, during the design process. This will be in addition to her being the principal of OAS. The middle college part is aligned to the Executive Director, and the Educational Options and independent study will be under Kathy Greaves. The committee is working on what that piece looks like right now.

Dr. McCoy stated that a separate CVS code is being created for the Options Centers. We will be calling the centers 'OASIS', and the middle college program would become a distinct middle college. Those who remain there, would be able to opt into the middle college program and the OASIS center, including time during the week for independent study options. Kathy will be meeting with the design team, which will be made up of teachers, learning design coaches and administrative staff, to create a separate CVS code around the alignment for the WASC for those center, and the message from Condor Staff is that the independent study components need to be separate and distinct. We feel that the Educational Services Administrator will oversee between 20-75 depending on how many students opt into the college component, and about 330-350 enrolling in the Options Centers. For now through the spring, CHS is as it stood during the school year. We will continue to enroll students in CHS within our system, until we have a new CVS code for the OASIS centers.

Dr. Hall asked for clarification, noting that he thought there would be an independent site for independent study at the high school, to be under Ms. Greaves', during the transition period until she leaves. This was confirmed by Dr. DeLeon, and she noted we are trying to secure a location at this point.

Dr. Davis questioned if we should approve this recommendation, as he's understanding that implicit in this recommendation is not the board's agreement of discontinuing the principal of CHS. Dr. DeLeon stated that the Condor Middle College High would be in this program. We need to rebuild the middle college high. When it is big enough, if we need another principalship, at such time we can consider that. Ms. Greaves will oversee this during the ensuing time with a stipend, for the Educational Options piece. Dr. Davis stated that if this is implicit he is against it, noting he is not prepared to do that. He noted that he heard staff say that there would be an Executive Director who would provide the authority over the middle college as the principal of it. Dr. Davis reiterated that his primary concern was addressing the future and principalship of CHS.



Dr. DeLeon noted that part of the problem is the naming piece, and that the parents, students and community already know CHS by that name. It was noted that the principalship of Educational Options is something that Kathy Greaves has agreed to watch over with a stipend for the ensuing time. That salary is not needed by that principal position, because the Executive Director assumes responsibility for the principalship of College Middle College High. Dr. Davis noted his concern was that this proposal is for a job description, and clarified that this does not give staff the right to advertise for this position. Trustee Hall stated that was his question as well. Dr. DeLeon stated we need the job description to be approved, in order to hire someone for the 17/18 school year. This work is critical to our district and a very large percentage of it is not being done. Dr. Davis noted these must be two separate actions, as Dr. Hall raised previously at the last meeting. One is the consideration for the job position, and with the Second Reading, perhaps staff could bring back the hiring piece for the individual for this position.

Dr. Davis commented that President Herrera asked for an organizational chart for clarification at the last meeting. He clarified that under Dr. McCoy, we currently have six directors, and this would add a 7<sup>th</sup> director. On the new chart in the board book, Dr. Davis noted a footnote for 'a future proposed Title III position'. He asked if an additional proposal would be forthcoming for another director or coordinator. Dr. McCoy stated that one of the plans that would come, once the Executive Director was approved, is that his department has a goal of greater focus on English Learner services. He would then propose to the Board to adjust the job descriptions for Items # D and #E, and would then bring the Board additional consideration for a Coordinator of EL services that could potentially be paid without Title III funds. We are trying to say that this position is the first step. At some point there would be consideration for a Coordinator for English College Readiness to address this in the district.

Dr. Davis expressed further concerns about the title of *Executive Director*, noting that if Dr. DeLeon wants this to be a cabinet level position, then he believes this is the superintendent's prerogative. However, he noted that the Executive Director title is something that we have had only once in the history of our district. The board was taking steps to discontinue that title once that person left, due to the negative impact it had on the Educational Services staff. He asked that in looking at the merits and job functions of this position, why did it require an 'Executive' title. Dr. Davis noted that in terms of the salary structure, he could not justify any director being paid at the same level of a principalship of 2100-3100 students, who supervises 100+ staff members, as in his opinion they are not equal. He stated he cannot support this, adding that it is one thing to say we want to draw upon the brightest and most competent minds, but does not believe we need such a salary and title. President Herrera then requested a motion for purpose of discussion regarding the proposed job description.

Trustee Hall requested clarification on the organizational chart for the Executive Director for College Readiness and Coordinator of EL Readiness. Dr. Tom McCoy stated that the Assistant Superintendent of Educational Services would supervise this position and all other director positions. The work of the three directors in EL Services would be in direct alignment to the College Readiness tasks assigned to the Executive Director position. He also requested clarification on the budget sheet regarding the difference of \$140K and whether that was truly a savings in cost to the district, and DeLeon confirmed that it was. In addition, Dr. DeLeon provided further clarification for Dr. Davis that this individual would be the person who would run all the parent forums with the universities and colleges, and partnerships events with said groups, so that their associated evening work would be substantial.

Motion for discussion: Moved by Trustee Hall and seconded by Trustee Sher.

President Herrera stated that the board was now open for the merits of this position -- pros and cons. Trustee Sher noted that she was not on the board previously when the Executive Director position was in place. She stated that she sees how much work there is to be done, and added that she really appreciated the color coordinated chart as it helped put things in perspective for her. Sher said she believes that Dr. DeLeon's vision for our

district is very forward thinking and that she trusts and respects her judgment. Trustee Sher concluded her remarks by stating that she would like to see a position created for this purpose.

Trustee Edmonds stated that he was aware that there was previously a negative connotation with the Executive Director title, however, if Dr. DeLeon wants such a position or a directorship at a higher salary level that he is not opposed to this. He noted that the county has three levels of directors, and that he did not have a problem with different ranges of pay.

Trustee Hall noted that he supports the job duties and the position, adding that this is work that needs to be done and staff needs to be commended for using existing resources and looking toward budget savings. However, seeing the cost savings with the job description is different that adding a new position and 'adding on'. Basically we are reorganizing vacant positions into this. Although he thinks Dr. Davis makes a good point regarding the level of the position, and that it is a valid point when comparing this to a comprehensive high school principal, the point is well taken -- 'are these two positions at the same level'. However, if you want someone with principal experience to go into this position, you will attract more candidates with that background and a higher range of pay.

President Herrera asked staff about their vision, noting there are a couple of issues she has expressed before to include:

- She does not support creating more layers between a director and a superintendent, indicating she prefers a flatter structure.
- Having an Executive Director is a structure that is confusing, particularly when the other six directors have equal qualifications.
- When we did have the structure before it was troublesome because that person/position was viewed as 'everyone else is doing the same amount of work' and had more pay.
- Although the Executive Director will have an incredible amount of work in reviewing the organizational chart, we see there is the potential for another position.
- President Herrera noted that she has asked Dr. McCoy for additional data several times to see how the current structure is running.
- She indicated her belief that his current division is 'too big' and that there exists a depth that that should be pursued.
- She recommended that if we are going to have someone with all of these different duties for college readiness and potentially supervising another position, or if Dr. McCoy decides on a realignment at some point, we may see that we may want to grow and take into consideration other areas that are not being addressed.
- Herrera stated that the difference in salary between an Assistant Superintendent and an Executive Director is about \$10K. President Herrera expressed that she believes there is more work that can be done at a deeper level, and indicated that she wants more data on how we will achieve all of these different outcomes when we are adding on more responsibilities to all of these different directors.
- Should we explore the idea of having a fourth Assistant Superintendent, indicating she does not support this layer in the position as it stands at this time President Herrera noted that she is open to another Assistant Superintendent to take over much of this. She added that there is enough commonality in many areas, and believes there are other ways to do this work effectively.
- She requested that staff research and provide the data that she had requested. Herrera commented that our students need the best staff, we have talented staff, and we just had this discussion previously about Educational Options and the middle college. Herrera said that it is her belief that if we need another individual at this caliber, that this should be an Assistant Superintendent, without creating another level of Executive Director for staff to go through.

Trustee Sher asked if there was a reason why this is not an Assistant Superintendent position as Educational Services is very large. Dr. DeLeon stated that she had not considered a realignment at the cabinet level and such a reorganization for another Assistant Superintendent. She added that it was her belief that this job could be done by an Executive Director.

Dr. DeLeon noted that if we did have such a position, she would split under Academic and Student Services, to include community outreach and public information so they are very well aligned. Trustee Edmonds stated that to start off with an Assistant Superintendent position may be premature, as we don't know how this would develop and evolve. A lot of this is dependent upon the person who goes into this position, although this job could grow and develop into an Assistant Superintendent position. He stated that he favors trying to pilot things and see how it goes. Dr. DeLeon clarified with Trustee Edmonds that he would be more comfortable starting off with an Executive Director position, and bringing back an Assistant Superintendent position at a later date.

Motion: Trustee Hall moved that the Board of Trustees approve the Job Description: Executive Director - College Readiness & Educational Access [First Reading], as presented. It was noted that this motion was only for the approval of the Job Description, and not the hiring of said position. Seconded by Trustee Sher. *Roll Call:* Ayes: Trustees Hall, Sher, Edmonds. Nays: President Herrera, Vice President Davis. 3/2.

**D. Consideration of Approval of Revision of Job Description: Director English Learner Services [First Reading]**

*Approved*

Dr. Davis made comments as follows, expressing concern regarding wording in the first paragraph where this individual would have two supervisors according to the proposed written job description, and that in his experience, such a position should be aligned to one supervisor. Dr. McCoy stated that he would concur that this individual in a line staff relationship should report directly to the Assistant Superintendent Educational Services, and that he would strike the words "as suggested 'from an Educational Director College Readiness & Educational Access'" in order to reflect this.

Dr. Davis stated that in terms of the position's major duties and responsibilities he believed the intent was to remove some of the Title I and now the Economically Disadvantaged responsibilities. Dr McCoy stated that this individual would support but not oversee these responsibilities, and that the oversight would go into the Executive Director position. Dr. Davis stated that he was concerned about the second major duty listed to "develop and implement instructional academic support programs for academic achievement for EL, Migrant, and Economically Disadvantaged support programs, and that he believes this is confusing. He stated that he was not sure that Item #2 supported what was noted by Dr. McCoy. McCoy stated that the goal is for the Director to be more instructional and less compliance oriented, and that 70-80% of the job would be geared toward compliance and 20% toward instructional support. McCoy noted that he would look for different verbiage, adding that this person would be increasing the instructional support occurring at the sites from this position.

Motion: Dr. Davis moved that the Board of Trustees approve the Revision of Job Description: Director English Learner Services [First Reading], as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

**E. Consideration of Approval of Revisions of Job Descriptions: Director Career Education; Director Instructional Support Services; Director Student Support Services [First Reading]**

*Approved*

Dr. McCoy stated that there were minor changes for the Director Career Education position and Director Instructional Support Services position, noting under the latter, that #12 and #13 are work that we realized this person was picking up after this was changed last year. McCoy stated that this job description had the same problem that Dr. Davis noted for the EL Position, and indicated that he would change the wording to align this position directly to the Assistant Superintendent Educational Services. It was clarified that both of these positions would report to the Assistant Superintendent Educational Services.

Dr. Davis inquired if there was a point person for professional learning, and Dr. McCoy stated that this person will provide the primary professional learning opportunities and plans through the learning design coaches, as well as lines through Career Services and Special Education. McCoy added that the majority of this work is noted under #5 and #6

and #7 in this particular job description. All at the director level and his office provide the leadership support and management support for managers, and career education works directly with our academies.

Dr. Davis suggested of President Herrera and his fellow trustees a separate motion for each Job Description, and all were in agreement.

Motion:

Director, Career Education, [First Reading]: Dr. Davis moved to approve as corrected by Dr. McCoy. Seconded by Trustee Hall and carried unanimously. Vote 5/0.

Motion:

Director, Instructional Support Services [First Reading]: Trustee Sher moved to approve as corrected by Dr. McCoy. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

Motion:

Director Student Support Services [First Reading]: Moved by Trustee Hall, seconded by Trustee Sher and carried unanimously. Vote 5/0.

F. Consideration of Adoption of New BP 6163.2 Service Animals [First Reading]

Motion: Trustee Edmonds moved that the Board of Trustees adopt the New BP 6163.2 Service Animals [First Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

G. Consideration of Approval of the Budget for the College Readiness Block Grant Budget

Motion: Dr. Davis moved that the Board of Trustees approve the Budget for the College Readiness Block Grant Budget, as presented. Seconded by President Herrera and carried unanimously. Vote 5/0.

*Approved*

Dr. McCoy noted that the \$1.5 block grant funds must be expended by June 30, 2019, and that these are one time funds. He then publicly thanked the members of our College Readiness Block Grant Committee for their work.

H. Consideration of Approval of Revisions to the IEP Clerk's Work Calendar from 10 Months to 11 Months Commencing the 2017-2018 School Year

It was noted this Revised Work Calendar would result in a \$21,800 increase/year out of the General Fund, and that the calendar had been reviewed in consultation with OFTSE. Valles stated that the district has four Clerical III positions and that this amount covers all four individuals for the additional month. Trustee Hall noted his concern over increasing positions mid-year before reviewing this in the context of the budget. He inquired if there was a time issue with this and if it could be incorporated in May. Dr. McCoy stated that this is for 17/18, adding that due to the IEPs and heavy workload, the District has brought in these individuals for the last two years on hourly timesheets. He added that we have transition IEPs from feeders, and we believe cost will come out neutral or better with this proposal. It was clarified that this \$21,800 does not include the savings from those on timesheets. Trustee Edmonds concurred with Trustee Hall's comments, and feels this picture should be looked at in its entirety. However, he noted it is equally important to facilitate the smooth starting of a school with special needs and that this is a proactive approach.

*Approved*

Dr. Davis inquired if the people currently in these position would continue, and was told that yes, this matter was addressed in consultation with OFTSE. He noted his concern if we commit too many funds before the budget process, and reiterated the comments of the new president of OFTSE about the custodians being cut for three years, noting that he would like that item on the budget sheet, but he would support this motion.

Motion: Trustee Edmonds moved that the Board of Trustees approve to Increase IEP Clerks' Work Calendar from 10 Months to 11 Months Commencing the 2017-2018 School Year, as presented. Seconded by Trustee Sher. Roll call: Ayes: President Herrera, Trustees Edmonds, Davis and Sher. Nay: Trustee Hall. Vote 4/1.

**I. Consideration of Approval of Student Support Services Assistant New Job Description [First Reading]**

**Tabled**

Dr. Tom McCoy stated that we have met in consultation with OFTSE and there is no increase in cost to the district for this position, which will replace the Outreach Specialist position, and further, that this position would support the Student Support Services division. He added that this funding is in the budget for 16/17.

Dr. Davis stated that every director has a director's secretary, and that this is their clerical support, adding that some of the director's in the Educational Services Department have an assistant certificated position. He added his concern that this sets a precedent where we will have both a director and a coordinator. He stated that if an individual cannot keep up with the workload, we must look at what tasks are assigned to that position. He noted that he objected to the presentation stating there would be no increase in cost, when there is an increase in cost as this position currently does not exist. Dr. Davis added that the district should be looking at the position of the individual that retired of 'High Risk Consultant'. He indicated that this position was very important to the district, adding this position was a dropout recovery specialist, created in 2010, and that the job description is on our website. Dr. Davis stated that he has received one dropout report dated April 24, 2013 in his time on the board, noting that it provides a great model. It has 3 year trend lines, with an aggregate of data for all groups, however, he indicated we don't know if the figures from that date of 2013 are still accurate. Dr. Davis noted that at that time the report showed 3.4% districtwide dropout rate, our EL Dropouts were 19.5 %, Migrants 15%, SPED 16%, and Economically Disadvantaged were at 12%. He added that there was an important reason why the High Risk Outreach consultant position (formerly known as Outreach Consultant) existed, and to him, it has a much higher priority than another assistant for Student Support Services which also adds more staff to Educational Services. Dr. Davis stated that he would not support this position.

Dr. Hall asked what the outreach position did within the district. McCoy noted that this outreach work had fallen to the coordinator of child welfare and attendance advisors at the school sites. They believed the outreach efforts taking place through the coordinators office, and through the connection to the foster youth network and others, were being covered by the current administrative staff. Staff recommended that with the volume of paperwork, transfers, expulsions, truancy recordkeeping, that the clerical need was greater than having the High Risk Outreach Specialist position return. Trustee Hall clarified that essentially, this job was disseminated amongst several people in addition to their other responsibilities. Dr. Davis stated that there are a caseload of dropouts who never reached the 9<sup>th</sup> grade, and the sites don't have this covered, and further, in the information provided it says 'this position will not conduct any outreach activities'. With no motion to approve, Trustee Hall suggested the item be tabled and requested more information be provided, and to see the documents that Dr. Davis was referring to. All trustees were in agreement.

**Tabled.**

*President Herrera requested a 5 minute break at 8:06 p.m. Open Session resumed at 8:15 p.m.*

**J. Consideration of Approval of Revisions to Paraeducator III-Community Aide Job Description [First Reading]**

**Tabled**

Trustee Edmonds expressed concerns that although adding a Driver's License and insurance requirements are prudent, when this position was originally developed it provided aid and support to Migrant Ed and Compensatory Education. This job description is now more generic. He added that when a description is more specific you can add more requirements to it. When you go to a broad description, adding things like 'bi-lingual' are harder to add for all positions in the class and/or category. He also stated his objection to the use of guidance techs, as they have to demonstrate the ability to communicate in reading and writing Spanish, but the word used is 'desirable'. He stated that he feels the position reads fine as it is.

President Herrera inquired why, if one must have speaking ability in Spanish, wouldn't the title include the word 'bi-lingual'. Dr. Valles stated that he did not have the answer for this, and indicated he would need to ask Dr. Kim Tresvant as she had prepared this item. President Herrera noted that in Experience under 'Other' she would think that this should read 'bi-lingual experience required'. She requested clarification, indicating if

this position is generic, then it would make sense to have someone who speaks and communicates in Spanish. President Herrera also inquired how will this position be applied or used. Dr. Tom McCoy stated that the number of students who qualify for Migrant is low, so some of the language we are using and being more generic in nature with the job description, is that this portion will serve the community that is not eligible for migrant services. He further stated that the rules of the Migrant program have changed so we must be more global in terms of what the Community Aide will do. Trustee Edmonds commented that while the migrant requirements have changed and that our migrant count is down, however, he inquired what if we have a downsize, and this picture changes in the future.

Dr. Davis stated that there appears to be more impact to this job description and rather than to go to vote, he suggested to his fellow trustees that the Item be tabled for more study and detailed information, to include how this position would be used and the Spanish component of it. All trustees were in agreement.

**Tabled.**

**K. Consideration of Approval of Revisions to Paraeducator III-Computer Lab Job Description [First Reading]**

Motion: Trustee Edmonds moved that Board of Trustees approve the Revisions to Paraeducator III-Computer Lab Job Description [First Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

*Approved*

**L. Consideration of Approval of Revisions to Clerical Assistant II Job Description [First Reading]**

Motion: Trustee Hall moved that the Board of Trustees approve the Revisions to Clerical Assistant II Job Description [First Reading], as presented. Seconded by Dr. Davis and carried unanimously. Vote 5/0.

*Approved*

**M. Consideration of Approval of Recruitment for Principal-Elect at Hueneme High School**

Dr. DeLeon stated that Principal Gary Mayeda has provided us with information that he will be retiring in a year, which gives us plenty of time to plan for a transition at that school. It was noted that this school has our highest number of SPED and low income students, and the second highest percentage of migrant learners. How we identify these is very different now, as the rule is 22 miles now, so anyone within that distance who goes from farm-to-farm *is not* included in this count anymore. For this reason, we still believe that HHS still remains the highest in this area as we still have a lot of services for those kids. For ELD the figures are 17%, however, if you include re-designated they are up around 70%. It is critical that we hire a highly skilled principal, and that this pool is most diverse during the spring. It was expressed that we would like this principal to serve alongside Mr. Mayeda in the fall of 17/18, until he became the official principal in January 2018. An additional administrator would also allow us to prioritize these groups which is really what supplemental and concentrated monies are designated for. The Assistant Principal pay for this semester would be \$60,757 - \$63,048 to be paid from our Supplemental and Concentration Funds.

*Approved*

Trustee Hall clarified that HHS has three assistant principals. Under this proposal, HHS would have four Assistant Principals, and an 'Acting Principal' and Mr. Mayeda and the fourth AP's would go down to three. Dr. DeLeon stated that we may pilot this, yet bring it back to extend it through the entire year through targeted monies due to their significant population. Dr. Davis stated he would support the item as presented, however, he clarified that we are not supporting the fourth AP for the second semester.

Trustee Hall stated that he is not comfortable approving positions without the context of the entire budget. He noted that this is very well thought out and a good idea, but does not believe one can look at these positions in isolation, as all should be looked at in terms of priorities.

President Herrera noted that Trustee Hall has had a strong influence on her regarding the budget and believes it is applicable to ANY position, including the Executive Director position. She asked the question of how the district sees this working in the budget development process, indicating we just scheduled a study session for March 29 and will not be making any budget decisions until April or May. Trustee Hall stated that this position is still an additional position, whereas with the Executive Director position, it resulted in a cost savings.

Steve Dickinson stated that we will have a deficit showing up for 17/18 at the next meeting. Dr. DeLeon said with these particular monies, the percentage of students eligible for these monies will probably go up, and these are restricted monies that must be used for certain populations. She added that we have not looked at them with the accountability strings that we should have been doing per School Services of California. Dr. McCoy clarified that we are increasing our supplement from 63% to 69% of the district's population.

Motion: Trustee Davis moved that the Board of Trustees approve the Recruitment for Principal-Elect at Hueneme High School, as presented. Seconded by Trustee Edmonds. *Roll Call:* Ayes: President Herrera, Trustees Davis, Edmonds, Sher. Nay: Trustee Hall. Vote: 4/1.

N. Consideration of 2017 Election of a Representative to the CSBA Delegate Assembly From the District Region or Subregion

Motion: Trustee Hall moved that the Board of Trustees approve the Election of Christina Urias (Santa Paula USD) to be a Representative to the CSBA Delegate Assembly from the District Region or Subregion, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0.

**15. REPORTS TO THE BOARD**  
A.~Ace Charter School Update - Joe Clausi

Principal Joe Clausi noted that ACE was chartered in 2010 by OUHSD, indicating it is a school that trains individuals for different skills. He discussed the members of the leadership and governance team, noting this includes members of industry, VCOE, members of OUHSD, Bijou Beltran, members of local colleges as well as the community. He indicated he is working to try to engage the participation of individuals from Oxnard College.

He noted that Richard Urias/Director of Charter Schools for VCOE, Gary Cushing, Tony Skinner, President of IBEW, and Bijou Beltran have been some of the members most heavily involved in the leadership team. Clausi noted that in 2011-12 ACE had 243 students, 2012-13 it had 232 students yet incidents were on the rise and the API was 577, the third lowest when compared to surrounding schools. With a change in the governing board in 2012-13, two former principals were brought in in 2013-2014 to overhaul the school; there was a major overhaul and 80% staff turnover, as well as attempts to recruit students. The CCLS curriculum was planned, exposure to pathways was included, and the school/bell schedule was changed to allow for more courses.

A collegiate calendar was created to align to surrounding colleges so ACE students could take advantage of free college courses while in high school. In 2013/14 many new staff were hired in important disciplines, and the ACE staff was unionized and became part of OFTSE. With SPED, dDirected studies classes went from 1 time per day to 3 times with class sizes 6:1. Major concerns were that many students were transferring out and there was the perception that the school was not giving homework, and that they were a credit recovery program – which they are not. In addition, the school mandated an internship which required students to accumulate 100 hours within an industry outside of school.

It was noted that Nancy Medellin changed the culture of ACE when she was brought in to handle both the front office and attendance issues. Clausi noted that under her guidance their ADA has skyrocketed. ACE's discipline concerns incorporate a tiered code of conduct, and it was stated this should be called Behavior Modification rather than a Discipline Policy. The CHAMPSS model is incorporated into the everyday structure, and in conjunction with their discipline policy, they only had one suspension the prior year.

Clausi stated ACE has added new pathways: 199 students. WASC accredited for 6 years. This includes articulated courses in Architecture and Construction, and Project Lead the Way has been adopted as the curriculum for engineering, computer science and manufacturing. Clausi stated that we currently have 66 students who have signed up for 17/18 for recruitment, and 36 seniors on target to graduate this year.

Clausi noted that the LCAP Faculty advisory committee, includes meetings with students and parents for input. He stated that the site has only 15 staff members, but use a town hall type setting. Clausi noted that the school's *Goal 1* was met, and that ACE is in the second year of implementing their *Goal 2*: "to ensure that all students have access to appropriate facility, resources, equipment, and technology for the purposes of demonstrating competency within the CCLS, Project Lead the Way, 21<sup>st</sup> Century Skills and potentially obtain IB-CP diplomas. *Goal 3*: to empower parents to be actively engaged in their student's education and decision making processes by providing timely information, and encouraging parents to demonstrate their support for student learning and for the importance of graduating college & career ready.

Clausi discussed things which are unique to ACE such as Flexible Friday's (no bells) – students are free to work on anything as needed, to include meeting with other students, and/or teachers for assistance, to include extracurricular activities, as approved. He noted that competitions do drive the engagement level of the school which competes at regional and state level in Robotics. He stated that their Guidance Counselor, Ms. Ochoa, has a caseload of 193 students. She understands how their students learn, and is very effective at managing the day to day operations of the school. He stated that ACE will be adding an IB Career related program which is a less focused on core curriculum, but a major pathway that will focus on career programs. Students are already required to do volunteer hours. He noted that ACE has applied to be the first in California, stand alone IB Career program. Such programs foster more globally minded students, post-graduation.

Clausi noted that ACE has created a new Mission Statement and a *New Vision Statement*: "inventing the future, while honoring the past since 2010." He then introduced four students who are proven success stories at the school to include Nikon Razi – produced 30 episodes of ACE news and promotional video. Thanked Mr. Middleton/teacher for his introduction. Razi noted that he had support for the vision he had 'in his head' and always received inspiration from his peers and his teachers. It was noted that he was also the valedictorian of the class. Three other students presented who are currently in the middle of producing actual designs/drawings – creating a brand new main office. These students turned to our architecture teacher, as an internship, and have designed the administration office, which has already been built, to include a Maker Space which is in process: Jozef Meeks, Elijah Soltan and Levi Jesko. The students noted that ACE and real world partners were able to help teach them intelligently so they would retain the information, and noted that their teacher put the initiative on them to research and learn.

Mr. Clausi invited each board member to ACE to see how they are serving their students and the community. Dr. Davis thanked Mr. Clausi for the presentation, noting that colleagues and students speak with pride and confidence about the school. He asked Mr. Clausi what the optimal enrollment and sustainability is for the school. Clausi stated a maximum of 250 students unless they expand, however, he felt that was on the higher side in order to continue to provide the level of education they currently are. Dr. Davis also inquired, since Ace's vision and mission statement specifies college and career readiness, had the site received sample feedback from any graduates – had the site conducted any follow up study/survey on what the school did well and possibly, not as effectively. Joe Clausi stated that the site is just starting to see this, noting that a lot of students are stuck in the rut of 'that they have to go to college', but they are actively working in those industries. He added that Ms. Ochoa, the guidance counselor, tracks their students. It was noted that it would be effective to have past graduates come and give back, and speak as a presenter. Dr. Hall had a question regarding one slide class articulated with Ventura College, inquiring if it is a pathway or a course to course articulation/Construction Technology. Joe Clausi stated that students must pass the class with 'B' or better, and then they can skip those classes at Ventura College.



President Herrera thanked Mr. Clausi and all of the students, for their articulation, and presentation skills. She also asked him to please extend a thank you to the site staff and counselors.

**15. REPORTS TO THE BOARD**  
B~CDE Dashboard - Dr. Tom  
McCoy

Dr. McCoy stated that The California State Board of Education and the California Department of Education have adopted a new accountability tool required by LCFF called 'Evaluation Rubrics' that include a set of state and local measures. These Rubrics are housed in an online 'Dashboard' that will be accessible to District Staff as well as the general public. It was noted that The Dashboard will have a public release in the month of March. He stated that tonight's report is intended to provide the Board and the General Public a preview of what the Dashboard will look like and the different accountability measures that will be represented in the new LCFF accountability model.

He reviewed the six state performance indicators:

- Academic Indicator (Local Indicator)
- English Learner Progress
- Chronic Absenteeism (Not ready yet)
- Graduation Rates
- Suspension Rate
- College and Career Readiness (not ready yet)

It was noted that four performance indicators include:

- Basics – teachers, instruction materials, facilities
- Implementation of Academic Standards
- Parent Engagement
- Local School Climate Survey

Local performance ratings are based on state standards: Met, Not Met, Not Met for Two or More Years. McCoy stated that there is a base of \$86 per student and up to 55% of our EL and Foster Youth, 50% of the base, or \$4250. 69% of the district students will qualify for the supplemental and 14% additional will qualify for the bonus dollars. It was noted that students can only qualify once; if you are and EL and low income you can only be counted once. We are getting close to the LCFF Rubric which contains three things: (1) status and change (2) performance indicators and (3) CCEE and CDE. McCoy noted that the differences between the old accountability model and the new are single model indicators, whereas we will now have multiple performance indicators. Achievement and growth matter in this model.

The dashboard is where board members are considered staff, and they will be provided login information. It was noted that CDE only included 3 of their 9 indicators in their initial rollout information. McCoy said he has been told that this information will be provided in March, but we do not have a specific date at this time. He stated further that the challenge is that we have four high schools 9-12, and that College and Career Readiness will be our CAASP. Part of the difference is when we talk about CAASP that is an indicator for high school. We will be charged with developing our own indicator, and informing our community regarding our progress. We will be piloting the CELDT exam this spring, however, it was noted that we will receive no data back on it.

With respect to chronic truancy and absenteeism (10 days or more) – we will be required to upload through Cal Pads this information. In the past this information stayed with us, however, in the future, this will become a performance indicator. This will have to be supported with our IT Department and our biggest concern is 'good data in', and gathering accurate absenteeism data. McCoy stated that they are requiring local performance indicators at the district level; the school sites will not be required to do so at this time.

Dr. DeLeon stated that the final iteration of this dashboard will only have one measure. McCoy said that as of today, this has been evolving, however, there is a possibility that A-G would be included, a percentage of AP would be enrolled, and the number of students in CTE coursework and pathways would be included. He added that he does not

know what the rollout will include or if there will be future delays. Dr. DeLeon added that we don't know that the CCEE is at a point where they will have enough people to support all the districts and have enough people to help. At that point it goes by the number of indicators you have, and they haven't built the CCEE yet. The districts that are 'all red' (on the charts provided the trustees) are where they will begin, and they will take action accordingly from there. Dr. McCoy stated that status and change is how we move within the accountability model and our goal is 90-95 for each data indicator.

McCoy stated that we will start to align our system to the six state indicators first, and then the four local indicators. Our goal is to create a repository with three years of data in our college readiness indicator. The first step will be pulling all of our data from one source, which has not been our past practice. Our goal is transparency. We also believe there are pieces in Synergy that we are not using that could help us pull more data. We are speaking to other districts about how they gather their information as well. In addition, he stated that we are also trying to determine when the best time is to provide this data, depending on when changes are coming. It was stated that we think the week of March 13 the public will see our results.

President Herrera asked, when this goes public and if we have any 'red areas', if the staff had discussions regarding what our action plan will be, and Dr. McCoy responded that they are prepared for this possibility, should it happen.

## **16. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**

### **A. Trustee Hall**

- Able to attend the ACHS Open House and the registration for 8<sup>th</sup> grade students. He noted that he was there as a parent as he will have a child attending ACHS. He stated that he saw Trustee Edmonds there representing the board.
- At the College District where he works the school board will be considering a boiler plate agreement for 'dual enrollment' programs that the college is trying to initiate for districts in the county. They are anticipating a First Reading in March with a Second Reading in April. He stated that perhaps at some time we can look at that in the next couple months here.

### **B. Trustee Edmonds**

- No report

### **C. Trustee Sher**

- No report.

### **D. President Herrera**

- Have not been able to attend any Open Houses.
- Would like to express appreciation for staff. Much is about what we do and the procedures and processes that we implement in the district to serve our students.
- Pleased that staff is responding timely and quickly, and that she appreciates the responsiveness from the directors and Dr. DeLeon. This shows respect for our community.

### **E. Vice President Davis**

- Met with 3-4 CAUSE students. Dr. Davis stated that they communicated their goals and asked about our goals. It was a positive experience.
- Attended Open House at PHS, RCHS and OHS.
- Prior week attended the Retiree Benefit Trust meeting.

**17. ITEMS FOR FUTURE CONSIDERATION**

- Trustee Hall referenced the item pulled regarding the Adult Education Program, noting he would like to have a report and Friday update regarding what items will be expanding.
- Trustee Sher stated that she is concerned that we have been back and forth with the heat issue. She noted that she would like an update regarding where we are with shades and other matters to alleviate those dates when students must remain in school, yet it is not hot enough to send them home.

**18. ADJOURNMENT**


President Herrera adjourned Open Session 9:14 p.m. The board resumed to Closed Session at 9:15 p.m. and adjourned at 10:15 p.m. It was reported out that on Expulsion Case #2 that the student has the right to return to the district beginning the first day of the Fall semester 2017.

**BOARD OF TRUSTEES**

  
Karen M. Sher, Clerk

Approved as presented

April 5, 2017

  
Dr. Penelope A. DeLeon, Secretary  
and Superintendent of Schools

Board meetings are video recorded and are available at:  
<http://www.ouhsd.k12.ca.us/about/schoolboard/datesagendas.htm>