

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING November 7, 2018

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on November 7, 2018 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Dr. Gary Davis, President  
Dr. Steve Hall, Vice President  
Karen M. Sher, Clerk  
Beatriz R. Herrera, Member  
Wayne Edmonds, Member

#### Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools  
Jeff Weinstein, Assistant Superintendent-Business Services  
Dr. Tom McCoy, Assistant Superintendent-Educational Services  
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources  
Sylvia M. Diaz, Executive Assistant

#### Translators present:

Lourdes Campbell, David Gala

#### Guests present:

Tom McCollum, Eric Montijo, Karl Lawson, Sheila Taylor, Armando Delgado, Jorge Rubio and Lupe Reyes Castillo.

#### 2. PLEDGE OF ALLEGIANCE

President Davis asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

Motion: Moved by Trustee Herrera, seconded by Trustee Sher to adopt the agenda of the November 7, 2018 Regular Board meeting, as presented. Vote 5/0

#### 4. APPROVAL OF MINUTES

Motion: Trustee Herrera moved to approve the minutes dated October 24, 2018, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments received.

#### 6. CLOSED SESSION

President Davis stated that the Board would adjourn to Closed Session at 4:34 p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/  
Employment [Government Code Section 54957(b)(1)]  
- Public Employee Discipline
- B. Conference with Labor Negotiator(s): Government Code Section 54957.6
  - Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent –Human Resources
    - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
      - \* Certificated Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension,  
Pursuant to Education Code §35146
- E. Anticipated Litigation

- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. **NEGOTIATING PARTIES:** Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust **UNDER NEGOTIATION:** Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. **NEGOTIATING PARTIES:** To be determined **UNDER NEGOTIATION:** Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. **NEGOTIATING PARTIES:** NAI Capital **UNDER NEGOTIATION:** Price and terms of payment.

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 6:46 p.m. President Davis reported that no action was taken during Closed Session and that Trustees will reconvene to Closed Session after Open Session is completed.

Dr. DeLeon presented to Dr. Irene Pinkard Item 13 J., Resolution No. 18-40 Oxnard Union High School District Resolution Commending Bedford Pinkard.

**8. BOARD RECOGNITION –**

- **Outstanding Student Award – Channel Islands High School**

Taylor Fair was recognized for her charitable work through ASB for Breast Cancer Awareness Month. Taylor became a CIHS Raider in 2017 as a sophomore where she joined ASB and worked on several projects throughout the year. A natural leader and advocator for those in need, Taylor combined Harvest Week celebrations and activities with Breast Cancer Awareness Month. Her leadership led to activities that included pumpkin painting, pie eating contests, music and ended with a “Kiss a Pig” contest where students and staff donations acted as votes for a staff member to kiss a pig.

**9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

Karl Lawson, City of Oxnard Housing Department Representative, informed Trustees of the temporary homeless shelter that will open at the former Armory building, next to the District Office. It is scheduled to open December 10, 2018 and will be vacated no later than May 31, 2019.

Jorge Rubio, Deputy Director of Ventura County Airports, addressed Trustees about the RFP to sell District’s Surplus Properties.

Eric Montijo, OFTSE President, addressed Trustees about item 15A, Call to Action, and his concerns about the current negotiations proposal.

**10. SUPERINTENDENT’S REPORT**

Dr. DeLeon reported on the voter registration campaign at our District schools. Results were: ACHS-250, CHSOA-50, CIHS – 526, FHS – 15, HHS – 181, OHS – 220, PHS – 417, RCHS – 40 and RMHS – 215. Dr. DeLeon reported that during the 2017-2018 school year the District had a total of 2,503 voter registrants and for fall 2018-2019 the District has had 1,914 voter registrants and she anticipates more in the spring.

Dr. DeLeon thanked the OHS community and staff for all of their work with the TB outbreak at the site and for their work with the Ventura County Public Health Department and preparation for the community meeting.

Dr. DeLeon offered well wishes to all of the District athletic teams moving on to CIF playoffs.

## 11. STUDENT REPRESENTATIVE TO THE BOARD - MARITZA SALCEDO

Maritza Salcedo provided the report for the time period since the last board meeting on October 10, 2018.

Maritza was asked at the October 24<sup>th</sup> Board meeting to poll students within the District by asking them one essential question: Did students have the opportunity to register to vote and how did they register? Her response was: students found out on their own, students were informed by family members, students were encouraged by staff at their school site or ASB students visited the senior classrooms. Some students weren't old enough to register to vote. At HHS all seniors took part in a registration day at their site and teachers promoted registration at the Career Center, OHS offered a workshop during lunch in the quad, RCHS took a survey and 50 students registered to vote and RMHS had League of Women Voters perform a voter registration drive on campus.

## 12. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, September 29 - October 30, 2018

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of September 29 - October 30, 2018, as presented.

B. Consideration of Approval of Purchase Orders, October 1-12, 2018

Purchase orders totaling \$2,275,985.71 and Direct Pays totaling \$1,541.91 be approved, as presented.

C. Consideration of Approval of Proposal to Perform a Phase I Geologic and Environmental Hazards Assessment and Water Pipeline Safety Hazard Assessment by Tetra Tech for Oxnard High School No.8

It is the recommendation of District Administration that the Board of Trustees approve Tetra Tech Proposal to Perform a Phase I Geologic and Environmental Hazards Assessment and Water Pipeline Safety Hazard Assessment for the Oxnard Union High School District's High School No. 8 Construction Project, Oxnard, California, as presented.

D. Consideration of Approval of Emergency Repair from Falcon Roofing

It is the recommendation of District Administration that the Board of Trustees approve these two associated scopes of work as an Emergency Repair, as presented.

E. Consideration of Approval of Non-Public Schools (NPS) Placements, According to the students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non-Public Schools (NPS) Placements, According to the students' IEP Teams and the Director of Special Education, as presented.

F. Consideration of Approval of New/Revised Course Proposal: Advanced Computer Science A Colloquium, CTE Advanced Culinary Arts and Honors Anatomy and Physiology

It is the recommendation of the District Administration that the Board of Trustees approve the New/Revised Course Proposal: Advanced Computer Science A Colloquium, CTE Advanced Culinary Arts and Honors Anatomy and Physiology, as presented.

G. Consideration of Approval of 2018-2019 Single Plans for Student Achievement (SPSA)

It is the recommendation of the District Administration that the Board of Trustees approve the 2018-2019 Single Plans for Student Achievement (SPSA), as presented.

- H. Consideration of Approval of ACHS 2018 June Graduate- Kyria McCree  
It is the recommendation of the District Administration that the Board of Trustees approve the ACHS 2018 June Graduate- Kyria McCree, as presented.
- I. Consideration of Approval of Out of State Field Trip: Oxnard High School Boys Baseball to Norfolk, VA, April 13-19, 2019 Spring Break Baseball Tournament  
It is the recommendation of the District Administration that the Board of Trustees approve the Out of State Field Trip: Oxnard High School Boys Baseball to Norfolk, VA, April 13-19, 2019 Spring Break Baseball, as presented.
- J. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 1st Quarter, July 1, 2018-September 30, 2018  
It is the recommendation of the District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 1st Quarter, July 1, 2018-September 30, 2018, as presented.
- K. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22  
It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- L. Consideration of Approval of Personnel Items  
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- M. Consideration of Revision of Oxnard Union High School District Board Bylaw 9100: Organization [Second Reading]  
It is recommended that Trustees approve the revisions of Board Bylaw 9100: Organization, as presented, for second reading.
- N. Consideration of Revision of Oxnard Union High School District Board Bylaw 9110: Terms of Office [First Reading]  
It is recommended that Trustees approve the revisions of Board Bylaw 9110: Organization as presented, for first reading.
- O. Consideration of Approval of Revision to Board Policy 5020 Parent Rights and Responsibilities [Second Reading]  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 5020 Parent Rights and Responsibilities [Second Reading], as presented.
- P. Consideration of Approval of Revision to Board Policy 6020 Parent Involvement [Second Reading]  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6020 Parent Involvement [Second Reading], as presented.
- Q. Consideration of Approval of Revision to Board Policy 6145 Extra Curricular and Co-Curricular Activities [Second Reading]  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6145 Extra Curricular and Co-Curricular Activities [Second Reading], as presented.
- R. Consideration of Approval of Revision to Board Policy 6145.2 Athletic Competition [Second Reading]  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6145.2 Athletic Competition [Second Reading], as presented.
- S. Consideration of Approval of Revision to Board Policy 6171 Title I Programs [Second Reading]  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6171 Title I Programs [Second Reading], as presented.

T. Consideration of Adoption of Board Policy 6142.7 Physical Education and Activity [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 6142.7 Physical Education and Activity [Second Reading], as presented.

U. Consideration of Adoption of Board Policy 6173.1 Education for Foster Youth [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 6173.1 Education for Foster Youth [Second Reading], as presented.

V. Consideration of Approval of Revisions to Board Policy 6173 Education for Homeless Children [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revisions to Board Policy 6173 Education for Homeless Children [Second Reading], as presented.

W. Consideration of Approval of Revision to Board Policy 6174 Education for English Learners [Third Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6174 Education for English Learners [Third Reading], as presented.

### 13. ACTION

A. Consideration of Approval of RFP to Sell Surplus Properties as Recommended by the 7-11 Committee [Second Reading]

Motion: Trustee Sher moved that the Board of Trustees approve the RFP to sell surplus properties as recommended by the 7-11 Committee. Resolution No. 18-41, as presented. Seconded by Trustee Hall and carried unanimously. Roll call: Herrera: aye, Sher: aye, Edmonds: aye, Dr. Hall: aye and Dr. Davis: aye. Vote 5/0

*Approved*

Motion: Trustee Sher moved that the Board of Trustees approve the RFP to sell surplus properties as recommended by the 7-11 Committee. Resolution No. 18-42, as presented. Seconded by Trustee Hall and carried unanimously. Roll call: Herrera: aye, Sher: aye, Edmonds: aye, Dr. Hall: aye and Dr. Davis: aye. Vote 5/0

B. Consideration of Approval of NIC Partners Contract to Supplement/Change Order the Existing of the District-wide IPVS Meraki-Cisco Security Camera System

Motion: Trustee Hall moved that the Board of Trustees approve NIC Partners Contract to Supplement/Change Order the Existing of the District-wide IPVS Meraki-Cisco Security Camera System. Seconded by Trustee Sher and carried unanimously. Vote 5/0

*Approved*

C. Consideration of Approval of Estimated Fee Proposal for Architectural Design Services for 1800 Solar Drive by P+K Architecture Inc.

Motion: Trustee Edmonds moved that the Board of Trustees approve the estimated fee proposal for Architectural Design Services for 1800 Solar Drive by P+K Architecture Inc. Seconded by Trustee Sher and carried unanimously. Vote 5/0

*Approved*

President Davis called for a break at 7:59 p.m. and the meeting reconvened at 8:09 p.m.

D. Consideration of Approval of Revised Job Description: Senior Network Administrator

Motion: Trustee Hall moved that the Board of Trustees approve revised job description: *Senior Network Administrator*. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

*Approved*

E. Consideration of Approval to Hire: *Senior Network Administrator*

Motion: Trustee Sher moved that the Board of Trustees approve to hire: *Senior Network Administrator*. Seconded by Trustee Hall and carried unanimously. Vote 5/0

*Approved*

F. Consideration of Adoption of Job Description: *Nutrition Services Clerk* [First Reading]

Motion: Trustee Edmonds moved that the Board of Trustees adopt job description: *Nutrition Services Clerk* [First Reading] and waive the Second Reading. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

*Approved*

G. Consideration of Approval to Hire a *Nutrition Services Clerk*

Trustees requested the job announcement clearly states the position is subject to availability of funding.

Motion: Trustee Sher moved that the Board of Trustees approve to hire: *Nutrition Services Clerk*. Seconded by Trustee Hall and carried unanimously. Vote 5/0

*Approved*

H. Consideration of Adoption of Revised Job Description: *Bond Accountant* [First Reading]

Trustees inquired if this position went through consultation with OFTSE and Mr. Weinstein affirmed it did. Trustees requested that Mr. Weinstein clearly state in the job announcement which funding, Measure A or H, is being used and that the job will sunset when funding ceases.

Motion: Trustee Hall moved that the Board of Trustees approve the New Job Description: *Bond Accountant* [First Reading] and waive the Second Reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0

*Approved*

I. Consideration of Approval to Hire a *Bond Accountant*

Motion: Trustee Herrera moved that the Board of Trustees approve to hire a *Bond Accountant*. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

*Approved*

J. Consideration of Adoption of Resolution No. 18-40 Oxnard Union High School District Resolution Commending Bedford Pinkard

Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution No. 18-40 Oxnard Union High School District Resolution Commending Bedford Pinkard, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

*Approved*

#### 14. STAFF REPORTS

- California School Accountability Dashboard Local Indicators - Marianne Ramos

Parents, guardians, educators, other stakeholders and the public can use the California School Accountability Dashboard: <https://www.caschooldashboard.org> to see how local educational agencies and schools are performing within California's school accountability system. The Dashboard provides an overview, with additional detail available, about overall performance and student subgroup performance on multiple measures of student success. The Dashboard also requires each District to upload local indicators that align to state priorities and to present the local indicators in a report to the local governing board. Ms. Ramos presented an overview of the OUHSD local indicators.

#### 15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. Call to Action: Trustee Sher

A. President Davis

- No report.

B. Trustee Hall

- No report.

C. Trustee Sher

- Thanked the public for giving her the honor of being reelected and allowing her to continue to serve the community; she is honored and grateful for this, she thanked CIHS for the great artwork in the Board Room and thanked Dr. DeLeon for being an incredible cheerleader for all OUHSD students and the community at the Ventura County Get Out the Vote Press Conference.

D. Trustee Herrera

- No report.

E. Trustee Edmonds

- No report.

**16. ITEMS FOR FUTURE CONSIDERATION**

- Trustees overviewed the topics to be addressed during future Board meetings.

President Davis announced the Board would reconvene to Closed Session at 9:00 p.m.

**RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board of Trustees reconvened to Open Session at 9:45 p.m. Board President Davis announced that no action was taken in Closed Session.

**17. ADJOURNMENT**

President Davis adjourned Open Session at 9:45 p.m.

Approved as presented  
December 12, 2018

**BOARD OF TRUSTEES**



Beatriz R. Herrera, Clerk



Dr. Penelope A. DeLeon,  
Secretary and Superintendent of Schools

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>

