

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING October 24, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on October 10, 2018 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Moira Gallo, Ana Rangel
- Guests present:** Alexa D'Angelo, Maricruz Hernandez, Bob Hensley, Haryadi Pranata and Joshua Koenig-Brown
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Trustee Hall to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Moved by Trustee Herrera, seconded by Trustee Hall to adopt the agenda of the October 24, 2018 Regular Board meeting, pulling consent items 12. C, change order, credit, for Adolfo Camarillo High School pole vault relocation; F, Maxim Healthcare Services staffing agreement and T, revision to BP 4112.2 *Certification* [Second Reading], for discussion and pull action items 13. F, adoption of job description: *Nutrition Services Clerk* [First Reading], and G., approval to hire a *Nutrition Services Clerk* [First Reading], for further review by OFTSE. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Trustee Herrera moved to approve the minutes dated October 10, 2018, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:33 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/
Employment [Government Code Section 54957(b)(1)]
- Public Employee Discipline
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
➤ Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
* Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]

- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Anticipated Litigation: Quick Claim of Adjusted Property Line for RMHS
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.
- 7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION** The Board reconvened at 6:47 p.m. President Davis reported that no action was taken during Closed Session and that Trustees will reconvene to Closed Session after Open Session is adjourned.
- 8. BOARD RECOGNITION –**
 - **Outstanding Student Award – Adolfo Camarillo High School** Adolfo Camarillo High School was proud to recognize Seniors Alvin Isaiah Johnson, III and Kasandra Morales. These Scorpions are talented college bound AVID students who are also focused on their career pathways beyond High School. Both have 3.6 gpa’s and are role models for their fellow students.
- 9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES** No public comments received.
- 10. SUPERINTENDENT’S REPORT** Bob Hensley and Haryadi Pranata, WLC Architects, shared a video rendering of the new Oxnard High School #8, reviewed the Educational Specification schedule and High School Project schedule.

Trustees expressed their concerns about traffic and safety, wifi access points and fencing around the perimeter of the school site.
- 11. STUDENT REPRESENTATIVE TO THE BOARD - MARITZA SALCEDO** Maritza Salcedo provided the report for the time period since the last board meeting on October 10, 2018.
- 12. CONSENT CALENDAR** Motion: Trustee Herrera moved to approve the Consent Calendar. Seconded by Trustee Sher and carried unanimously. Vote 5/0
- A. Consideration of Approval of Purchase Orders, October 1-12, 2018** Purchase orders totaling \$691,365.03 be approved, as presented.

B. Consideration of Approval for Replacement of Hueneme High School Stadium, Two Sets of Speakers and Two

It is the recommendation of District Administration that the Board of Trustees approve the replacement of Hueneme High School Stadium, Two Sets of Speakers and Two Poles, as presented.

C. Consideration of Approval of Change Order, Credit, for Adolfo Camarillo High School Pole Vault Relocation

It is the recommendation of District Administration that the Board of Trustees approve the change order, credit, for ACHS Pole Vault Relocation, as presented.

Trustees asked to be provided with a description of where the pole vault will be moved to. Mr. Weinstein provided Trustees with a map showing the relocation area.

Approved

Motion: Trustee Sher moved to approve change order, credit, for Adolfo Camarillo High School pole vault relocation, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

D. Consideration of Approval of Oxnard Union High School District Site Safety Plans for 2018-2019 School Year

It is the recommendation of District Administration that the Board of Trustees approve each of the Site Safety School Plans, as presented.

E. Consideration of Approval for Dial Security Installation of Videofied Video Verification System

It is the recommendation of District Administration that the Board of Trustees approve Dial Security Installation of Videofied Video Verification System, as presented.

F. Consideration of Approval of Maxim Healthcare Services Staffing Agreement

It is the recommendation of District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Maxim Healthcare Services, as presented.

Trustees were informed that the Maxim Healthcare Services will be used on a temporary basis until the hiring of the LVN position, previously approved by Trustees, takes place.

Approved

Motion: Trustee Herrera moved to approve the Maxim Healthcare Services staffing agreement, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

G. Consideration of Approval of Obsolete Textbooks to be Discarded

It is the recommendation of the District Administration that the Board of Trustees approve the Obsolete Textbooks to be Discarded, as presented.

H. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

I. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

J. Consideration of Revision of Oxnard Union High School District Board Bylaw 9012: *Board Member Electronic Communications* [Second Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9012: *Board Member Electronic Communications*, as presented, for second reading.

K. Consideration of Revision of Oxnard Union High School District Board Bylaw 9100: *Organization* [First Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9100: *Organization* as presented, for first reading.

- L. Consideration of Approval of Revision to Board Policy 5020 *Parental Rights and Responsibilities* [First Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 5020 *Parental Rights and Responsibilities* [First Reading], as presented.
- M. Consideration of Approval of Revision to Board Policy 6020 *Parent Involvement* [First Reading]], as presented.
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6020 *Parent Involvement* [First Reading
- N. Consideration of Approval of Revision to Board Policy 6145 *Extra Curricular and Co-Curricular Activities* [First Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6145 *Extra Curricular and Co-Curricular Activities* [First Reading], as presented.
- O. Consideration of Approval of Revision to Board Policy 6145.2 *Athletic Competition* [First Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6145.2 *Athletic Competition* [First Reading], as presented.
- P. Consideration of Approval of Revision to Board Policy 6171 *Title I Programs* [First Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6171 *Title I Programs* [First Reading], as presented.
- Q. Consideration of Adoption of Board Policy 6142.7 *Physical Education and Activity* [First Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 6142.7 *Physical Education and Activity* [First Reading], as presented.
- R. Consideration of Adoption of Board Policy 6173.1 *Education for Foster Youth* [First Reading]
It is the recommendation of District Administration that the Board of Trustees adopt Board Policy 6173.1 *Education for Foster Youth* [First Reading], as presented.
- S. Consideration of Approval of Revision to Board Policy 6173 *Education for Homeless Children* [First Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the New Board Policy 6173.1 *Education for Foster Youth* [First Reading], as presented.
- T. Consideration of Approval of Revision to BP 4112.2 *Certification* [Second Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 4112.2 *Certification* [Second Reading], as presented.

Trustees inquired about the assistance and support offered to teachers and what the cost would be.
- Approved*
Motion: Trustee Herrera moved to approve the revision to BP 4112.2 *Certification* [Second Reading], as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0
- U. Consideration of Adoption of Board Policy 4113 *Assignment* [Second Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 4113 *Assignment* [Second Reading], as presented.
- V. Consideration of Adoption of Board Policy 4119.11 *Sexual Harassment* [Second Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 4119.11 *Sexual Harassment* [Second Reading], as presented.
- W. Consideration of Adoption of Board Policy 4222 *Teacher Aide/Paraprofessionals* [Second Reading]
It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 4222 *Teacher Aide/Paraprofessionals* [Second Reading], as presented.

- X. Consideration of Adoption of Board Policy 4319.11 *Sexual Harassment* [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 4319.11 *Sexual Harassment* [Second Reading], as presented.
- Y. Consideration of Adoption of Board Policy 5125.1 *Release of Directory Information* [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 5125.1 *Release of Directory Information* [Second Reading], as presented.
- Z. Consideration of Adoption of Board Policy 6190 *Evaluation of Instructional Program* [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Board Policy 6190 *Evaluation of Instructional Program* [Second Reading], as presented.
- AA. Consideration of Approval of Revision to Board Policy 4219.11 *Sexual Harassment* [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 4219.11 *Sexual Harassment* [Second Reading], as presented.
- BB. Consideration of Approval of Revision to Board Policy 6174 *Education of English Learners* [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Board Policy 6174 *Education of English Learners* [Second Reading], as presented.
- CC. Consideration of Approval of Revisions to Board Policy 4313.2 *Demotion/Reassignment* [Second Reading] It is the recommendation of District Administration that Board of Trustees approve revisions to BP 4313.2 *Demotion/Reassignment* [Second Reading], as presented.

13. ACTION

- A. Consideration of Approval of RFP to Sell Surplus Properties as Recommended by the 7-11 Committee [First Reading] Trustees inquired as to the prices listed; are these the minimum bid. Dr. Kirschenstein affirmed these are the minimum bid and prices can increase. Trustees also inquired about the bidding process. Mr. Weinstein stated the bidding process will take place during open session of a Regular Board Meeting.

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve the RFP to sell surplus properties as recommended by the 7-11 Committee, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

- B. Consideration of Approval of Purchase Sale Agreement for Ventura County Assessor Parcel No. 213-0-070-045, 1800 Solar Drive, Oxnard, CA

Approved

Motion: Trustee Davis moved that the Board of Trustees approve the purchase sale agreement for Ventura County Assessor Parcel No. 213-0-070-045, 1800 Solar Drive, Oxnard, CA. Seconded by Trustee Edmonds and carried unanimously. Roll call vote: 5/0

Trustees expressed their concerns about the funding that will be used to purchase this property. Trustees inquired about the welfare and safety of students and staff at the current District Office location. Trustees asked Mr. Weinstein to explain to the public as to why there is an urgency to move the District Office and Oxnard Adult School. Mr. Weinstein explained that both properties are in the flight path of the Oxnard Airport. Trustees commented how they are looking forward to the partnership with Rio School District.

President Davis called for a break at 8:30 p.m. The meeting reconvened at 8:40 p.m.

C. Consideration of Adoption of Resolution No. 18-38 Establishing the Special Reserve Fund for Capital Outlay Projects, Relocation of District Office, Fund 410

Motion: Trustee Sher moved that the Board of Trustees adopt Resolution No. 18-38 Establishing the Special Reserve Fund for Capital Outlay Projects, Relocation of District Office, Fund 410. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

D. Consideration of Approval to Increase Nutrition Services Assistant I Site Positions

Motion: Trustee Sher moved that the Board of Trustees approve to increase Nutrition Services Assistant I Site Positions. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

E. Consideration of Approval of Revision to Board Policy 5116.1 *Intradistrict Open Enrollment* [First Reading]

Motion: Trustee Sher moved that the Board of Trustees approve the Revision to Board Policy 5116.1 *Intradistrict Open Enrollment* [First Reading] and waive the second reading. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

Trustees expressed their concerns about the revisions noted in the back-up provided for this revision. Trustees asked for clarification of the application deadline process.

~~F. Consideration of Adoption of Job Description: Nutrition Services Clerk [First Reading]~~
Pulled

Motion: Pulled for further review by OFTSE.

~~G. Consideration of Approval to Hire a Nutrition Services Clerk~~

Motion: Pulled for further review by OFTSE.

Pulled

H. Consideration of Approval of New Job Description: *College and Career Center Technician, Adult School* [Second Reading]

Motion: Trustee Herrera moved that the Board of Trustees approve the New Job Description: *College and Career Center Technician, Adult School* [Second Reading] Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

I. Consideration of Approval to Hire a College and Career Center Technician, Adult School

Motion: Trustee Sher moved that the Board of Trustees approve the hiring of a College and Career Center Technician, Adult School Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

J. Consideration of Approval of Provisional Internship Permit

Motion: Trustee Herrera moved that the Board of Trustees approve the Provisional Internship Permit, as presented Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

K. Consideration of Approval of Request for a Waiver Pursuant to EC §44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students

Motion: Trustee Sher moved that the Board of Trustees approve the request for a waiver Pursuant to EC §44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

14. STAFF REPORTS

- Oxnard Middle College High School - Maricruz Hernandez, Principal

Oxnard Middle College High School, opened in July 2018, is committed to providing all students a college experience during high school with high levels of support. Students at the Middle College enjoy a small and supportive school environment on the campus of Oxnard College where they are progressing to an Associate degree and the High School Diploma simultaneously. Ms. Hernandez updated Trustees on enrollment count, student schedules and highlights of OMCHS.

- Measure A/Prop 39 Project Quarterly Report

The Oxnard Union High School District's Board Goal #5 establishes the District's determination to maintain facilities and infrastructure that support a safe and a positive learning environment. To fulfill these objectives, the Board of Trustees has committed funds to repair, replace and improve existing capital facilities in the District. In addition, to prepare the District for increased enrollment and to mitigate current overcrowding at existing sites the Board has directed the District to build a comprehensive high school in the City of Oxnard. The timeline presented included actions between the timeframe of 7/01/2018 to 6/30/2019.

15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Expressed his concern that students may not be aware that the water hydration stations and vending machines are operational and no longer have timers. He requested to at least make ASB ODC students aware of this.

B. Trustee Hall

- Attended the ACHS Back-to-School Night on October 8, 2018.

C. Trustee Sher

- Attended ACHS Back-to-School Night on October 8th and the Town Hall meeting for Oxnard HS #8 on October 11th. Expressed her desire to keep jobs local for the community in regard to the PLA for Oxnard HS #8.

D. Trustee Herrera

- Received concerns from the community about how the District will address inviting them to community forums to discuss their safety concerns for Oxnard High School #8.

E. Trustee Edmonds

- No report

16. ITEMS FOR FUTURE CONSIDERATION

- PLA for Measure A projects.

Dr. DeLeon requested adjourning the Open Session in honor of Mr. Bedford Pinkard, former longtime OUHSD Trustee, and requested a moment of silence.

President Davis announced the Board would reconvene to Closed Session at 10:12 p.m.

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board of Trustees reconvened to Open Session at 10:51 p.m. Board President Davis announced that no action was taken in Closed Session.

17. ADJOURNMENT

President Davis adjourned Open Session at 10:51 p.m.

Approved as presented
November 7, 2018

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon,
Secretary and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>