

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING October 10, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on October 10, 2018 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Ana Rangel, Moira Gallo
- Guests present:** Donna McNair, Eric Montijo and Sheila Taylor.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Moved by Trustee Herrera, seconded by Trustee Hall to adopt the agenda of the October 10, 2018 Regular Board meeting, pulling item 13 G, City Impact for SPED Counseling Services, for clarification. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Trustee Herrera moved to approve the minutes dated September 26, 2018, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No public comments.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:32 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/
Employment [Government Code Section 54957(b)(1)]
- Public Employee Discipline
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
➤ Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent –Human Resources
o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
* Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Anticipated Litigation: Quick Claim of Adjusted Property Line for RMHS

- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:37p.m. President Davis reported that no action was taken during Closed Session. He also reported that Trustees concluded their business and will not return to Closed Session after Open Session is adjourned.

8. PUBLIC HEARING – Williams Act - Sufficient Textbooks and Instructional Materials

Annually the Board of Trustees is required to certify compliance with all regulations regarding Instructional Materials per Education Code Section (E.C.) 60422(a) and California Code of Regulations Title 5, Section 9531(a). This includes holding a public hearing to determine whether the district has sufficient standards-aligned textbooks and instructional materials and a Board Resolution to confirm the sufficiency. At this time all OUHSD sites have the textbook and instructional materials required to meet student needs.

President Davis declared the Public Hearing open at 6:38 p.m. No comments were received so President Davis declared the Public Hearing closed at 6:39 p.m.

9. BOARD RECOGNITION –

- **Frontier High School - Dedicated Student Award**

FHS proudly recognized Christopher Rivas as an exemplary student. Christopher enrolled at Frontier HS last year, credit deficient, and was concerned about his path to graduation. He has since taken advantage of all opportunities presented to him and has excelled in the classroom. Christopher earns and maintains a 3.9 GPA and currently has all A’s in his classes. In addition to his academic achievement, he is also a leader to his peers as he serves as ASB president. Christopher Rivas is a polite, conscientious, and hardworking young man and FHS is proud to call him a ROCKET!

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Eric Montijo, OFTSE President, shared his opinion about the negotiations proposal.

11. SUPERINTENDENT’S REPORT

Dr. DeLeon gave updates on: PSAT/SAT day, October 10, 2018 and AB 1951, Pupil assessments: Pathway to College Act. She also shared the 7 Components of an Effective Equity Agenda and offered suggestions of what the District can do about the CAASPP exam.

12. STUDENT REPRESENTATIVE TO THE BOARD - MARITZA SALCEDO

Maritza Salcedo was absent but Jeremiah Hoppe, Oxnard District Council (ODC) President and RMHS ASB President, provided the report for the time period since the last board meeting on September 26, 2018.

Maritza was asked at the September 26th Board meeting to poll students within the District by asking them one essential question: How many students know how to get to either a 2 or 4 year college? The response was: ACHS: no response, CIHS: 48% yes and 52% do not (of the 100 asked), CHS: no response, FHS: no response, HHS: no response, OHS: no response, PHS: 75% yes and 25% do not (of the 55 asked), RCHS: no response and RMHS: 84% yes and 16% do not (of the 100 asked).

13. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, September 4-28, 2018

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of September 4 - 28, 2018, as presented.

B. Consideration of Approval of Purchase Orders and Direct Pays, September 17-28, 2018

Purchase orders totaling \$2,042,232.65 and Direct Pays totaling \$918,737.75 be approved, as presented.

C. Consideration for Approval of Building C 480 Emergency Underground Wire Replacement by CA Electric Company CEC - HHS

It is the Recommendation of District Administration that the Board of Trustees Approve Building C 480 Emergency Underground Wire Replacement by CA Electric Company CEC - HHS, as presented.

D. Consideration of Approval of Contract Award on Bid 574 to Civic Construction Associates for Site Improvements and Alterations at Hueneme High School Special Ed Facility

It is the recommendation of District Administration that the Board of Trustees approve of contract award on Bid 574 to Civic Construction Associates for site improvements and alterations at Hueneme High School, as presented.

E. Consideration of Approval of Non-Public Schools (NPS) Placements, According to the Student's IEP Team and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non-Public Schools (NPS) Placements, According to the Student's IEP Team and the Director of Special Education, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District and Petco #598 - WorkAbility Program

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Petco #598 - WorkAbility Program, as presented.

G. Consideration of Approval of Agreement between Oxnard Union High School District and City Impact for SPED Counseling Services

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and City Impact for SPED Counseling Services, as presented.

Approved

Trustee Herrera inquired as to why the District was unable to go out for a bid on counseling services to acquire a different vendor. Dr. McCoy replied that services began in July and the District wasn't notified by Ventura County Office of Education until August that the District would be responsible for 100% of the costs. Trustee Herrera inquired if the Student Intervention Specialists would be able to assume any of these responsibilities in the future. Dr. McCoy replied that it's not anticipated as it's a specialized type of counseling.

Motion: Trustee Herrera moved that the Board of Trustees approve the agreement between Oxnard Union High School District and City Impact for SPED Counseling Services. Seconded by Trustee Sher and carried unanimously. Vote 5/0

H. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
I. Consideration of Revision of Oxnard Union High School District Board Bylaw 9011: Disclosure of Confidential/Privileged Information [Second Reading]	It is recommended that Trustees approve Board Bylaw 9011: Disclosure of Confidential/Privileged Information, as revised, for second reading.
J. Consideration of Revision of Oxnard Union High School District Board Bylaw 9012: Board Member Electronic Communications [First Reading]	It is recommended that Trustees approve the revisions of Board Bylaw 9012: Board Member Electronic Communications, as presented, for first reading.
K. Consideration of Approval of Revision to BP 4112.2 Certification [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 4112.2 Certification [First Reading], as presented.
L. Consideration of Adoption of BP 4113 Assignment [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 4113 Assignment [First Reading], as presented.
M. Consideration of Adoption of BP 4119.11 Sexual Harassment [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 4119.11 Sexual Harassment [First Reading], as presented.
N. Consideration of Adoption of BP 4222 Teacher Aide/Paraprofessionals [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 4222 Teacher Aide/Paraprofessionals [First Reading], as presented.
O. Consideration of Adoption of BP 4319.11 Sexual Harassment [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 4319.11 Sexual Harassment [First Reading], as presented.
P. Consideration of Adoption of BP 5125.1 Release of Directory Information [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5125.1 Release of Directory Information [First Reading], as presented.
Q. Consideration of Adoption of BP 6190 Evaluation of Instructional Program [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 6190 Evaluation of Instructional Program [First Reading], as presented.
R. Consideration of Approval of Revision to BP 4219.11 Sexual Harassment [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 4219.11 Sexual Harassment [First Reading], as presented.
S. Consideration of Approval of Revision to BP 6174 Education of English Learners [First Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 6174 Education of English Learners [First Reading], as presented.
T. Consideration of Approval of Revisions to BP 4313.2 Demotion/Reassignment [First Reading]	It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4313.2 Demotion/Reassignment [First Reading], as presented.
U. Consideration of Adoption of BP 5022 Student and Family Privacy Rights [Second Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5022 Student and Family Privacy Rights [Second Reading], as presented.
V. Consideration of Adoption of BP 5111 Admission [Second Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5111 Admission [Second Reading], as presented.

- W. Consideration of Adoption of BP 5111.1 District Residency [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5111.1 District Residency [Second Reading], as presented.
- X. Consideration of Adoption of BP 5125 Student Records [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5125 Student Records [Second Reading], as presented.
- Y. Consideration of Adoption of BP 5131.2 Bullying [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5131.2 Bullying [Second Reading], as presented.
- Z. Consideration of Adoption of BP 5145.13 Response to Immigration Enforcement [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5145.13 Response to Immigration Enforcement [Second Reading], as presented.
- AA. Consideration of Approval of Revision of BP 5145.3 Non-Discrimination/Harassment [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Revision of BP 5145.3 Non-Discrimination/Harassment [Second Reading], as presented.
- BB. Consideration of Adoption of BP 5145.6 Parental Notifications [Second Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 5145.6 Parental Notifications [Second Reading], as presented.
- CC. Consideration of Approval of Revision to BP 1312.3 Uniform Complaint Procedure [Third Reading] It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 1312.3 Uniform Complaint Procedure [Third Reading], as presented.

14. ACTION

- A. Consideration of Approval of Proposal by KBZ Architects, Inc. for Campus Core Security Fencing for all Sites Motion: Trustee Sher moved that the Board of Trustees approve the proposal by KBZ Architects, Inc. for campus core security fencing for all sites. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

- B. Consideration of Adoption of Resolution #18-36 Regarding Sufficiency of Textbooks or Instructional Materials for the 2018-19 School Year Motion: Trustee Sher moved that the Board of Trustees adopt Resolution #18-36 regarding sufficiency of textbooks or instructional materials for the 2018-19 school year, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

- C. Consideration of Adoption of Resolution #18-37 Proclaiming October as Filipino Heritage Month Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution #18-37 proclaiming October as Filipino Heritage Month, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

- D. Consideration of Adoption of Resolution No. 18-35 Week of the School Administrator Motion: Trustee Hall moved that the Board of Trustees adopt Resolution #18-35 week of the School Administrator, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

E. Consideration of Approval of Sabbatical Leave Request

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve sabbatical leave request for Joi Hiraishi, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

F. Consideration of Approval of New Job Description: *College and Career Center Technician, Adult School*

Approved

Motion: Trustee Herrera moved that the Board of Trustees approve new job description: *College and Career Center Technician, Adult School* as a First Reading, contingent upon OFTSE consultation and addition of language that this position will sunset upon funding cessation. Seconded by Trustee Sher and carried unanimously. Vote 5/0

G. Consideration of Approval to Hire a College and Career Center Technician, Adult School

Pulled

Motion: this item was tabled for a future meeting; therefore, no motion was made.

President Davis called for a break at 7:48 p.m. The meeting reconvened at 7:58 p.m.

15. STAFF REPORTS

➤ **College Readiness: AP/A-G**

OUHSD has made a commitment to High Expectations and Powerful Futures for Every Student. This includes intentional college readiness experiences for ALL students prior to high school graduation. This report reflected the District’s ongoing work in OUHSD LCAP Goal 2 - College and Career Readiness, which included but is not limited to: increasing access to and success on Advanced Placement exams, and increasing a-g completion rates for all District students.

➤ **Rancho Campana High School Admissions Policy**

Rancho Campana High School is a school of choice for the Oxnard Union High School District that houses three CTE Academies: Health Science, Engineering, and the Arts. Each Fall RCHS conducts outreach and recruitment efforts to interest current Grade 8 students in enrolling in their specialized program. This report reflected the current outreach and recruitment practices at RCHS and allowed for input and discussion for formalizing these practices into a District policy or District Administrative Regulation.

16. BOARD MEMBERS’ REPORTS AND COMMUNICATIONS

A. President Davis

- Attended the ACHS Back-to-School Night and the Grand Opening/Back-to-School Night of OMCHS. Sat in on the Town Hall meeting for OHS#8, architectural input.

B. Trustee Hall

- Attended ACHS Back-to-School Night.

C. Trustee Sher

- Attended ACHS Back-to-School Night and is looking forward to voter registration results coming up in November.

D. Trustee Herrera

- Received emails re: student leaderships forums and asked if anyone was aware of any taking place. Inquired about the District newsletter, electronic version availability, and asked if there is a routine distribution process to feeder districts.

E. Trustee Edmonds

- Attended ACHS Back-to-School Night and appreciated the RCHS staff report.

17. ITEMS FOR FUTURE CONSIDERATION

- Trustees overviewed the topics to be addressed during future Board meetings.

18. ADJOURNMENT

President Davis adjourned Open Session at 9:15 p.m.

Approved as presented
October 24, 2018

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon,
Secretary and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>