

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING September 26, 2018

1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on September 26, 2018 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

Trustees present:

Dr. Gary Davis, President
Dr. Steve Hall, Vice President – arrived at 4:32 p.m.
Karen M. Sher, Clerk – arrived at 4:35 p.m.
Beatriz R. Herrera, Member
Wayne Edmonds, Member

Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant

Translators present:

Lourdes Campbell, David Gala

Guests present:

Linda Ayera, John Grisafe, Lucy Cartagena, Rick Castaniero and Eric Montijo.

2. PLEDGE OF ALLEGIANCE

President Davis led the Pledge of Allegiance to the flag.

3. ADOPTION OF AGENDA

Moved by Trustee Herrera, seconded by Trustee Edmonds; moving items 12. F, job description: *Nutrition Services Driver/Kitchen Worker*, and 12 M, Santa Clarita Community College Memorandum of Understanding, to action for discussion. Vote 4/0, Trustee Sher arrived at 4:32 p.m.

4. APPROVAL OF MINUTES

Motion: Trustee Hall moved to approve the minutes dated September 12, 2018, as presented. Seconded by Trustee Edmonds and carried. Vote 3/0/1 Trustee Sher arrived at 4:32 p.m. Trustee Herrera abstained as she departed early from the September 12th meeting.

5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No public comments.

6. CLOSED SESSION

President Davis stated that the Board would adjourn to Closed Session at 4:35 p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/
Employment [Government Code Section 54957(b)(1)]
- Public Employee Discipline
- B. Conference with Labor Negotiator(s): Government Code Section 54957.6
 - Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
 - o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
 - * Certificated Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension,
Pursuant to Education Code §35146
- E. Anticipated Litigation: Quick Claim of Adjusted Property Line for RMHS

- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. **NEGOTIATING PARTIES:** Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust **UNDER NEGOTIATION:** Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. **NEGOTIATING PARTIES:** To be determined **UNDER NEGOTIATION:** Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. **NEGOTIATING PARTIES:** NAI Capital **UNDER NEGOTIATION:** Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:42p.m. President Davis reported that Board of Trustees will reconvene to Closed Session after the conclusion of Open Session. President Davis also reported in the matter of student #2090570 in Closed Session the Board voted 5/0 to accept the Special Education settlement, as presented.

8. BOARD RECOGNITION –

- **Nutrition Services - Farm to School Recognition**

Nutrition Services and the Farm to School program would like to recognize students from Hueneme HS and Frontier HS for their efforts in providing Health Fairs for their students last year. This event is part of our stated Wellness Policy goals and both these schools have done a great job at coordinating successful events. We want to bring these events to light as we move forward into this year and encourage other sites to take on the same project.

FHS
 Maria Ward
 Juliana Valencia
 Anayeli Salvador
 Joey Trueba

HHS
 Rosemary Juarez
 Joanna Vazquez
 Rosalinda Flores
 Arisbetd Estevez
 Emely Rodriguez
 Edith Rodriguez
 Mauricio Hernandez

- **Oxnard High School - Dedicated Student Award**

Claudia Orejel is a migrant student, has competed in Migrant Speech and Debate, and by the end of her senior year, will have completed 12 H/AP courses, all with grades of A or A+ except for one semester grade of B. She has attended summer school every year so she can participate in our AVID program. All of her teachers, including those she had as a freshman, have reported that the perseverance, grit, and determination shown by Claudia is in the top 1% of all students they have ever worked with. Claudia is respected by staff and her peers and represents the best qualities of an OHS student.

• **OUHSD Measure A Bond Oversight Committee Member, Introductions**

<u>Name</u>	<u>Category</u>
Done Pyne	VC Taxpayer Association
Renee R. Dehesa	Business Community
Rosa Bladerrama	PTA Parent
Kim Dawson	PTA Parent
William Honeff	PTA Parent
Mary McDonnell	Parent
Butch Britt	Senior Association
William Belcher	Member at Large
Nancy Ambriz	Member at Large
Jeanne Nelson	Member at Large
Barbara Wagner	Member at Large

President Davis called for a five minute break at 7:05 p.m. The meeting reconvened at 7:10p.m.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Lucy Cartagena, Director of Families First, spoke about refrigerated filtered hydration stations at District school sites.

Rick Castaniero, LULAC District Director, made clarifications about the title of LULAC's Dave Rodriguez, Immediate State Director, Past Director, Previous Vice President at the National Level and is currently the Oxnard Council President.

Eric Montijo, OFTSE President, addressed Trustees about the negotiations proposal.

10. SUPERINTENDENT'S REPORT

Dr. DeLeon informed Trustees and the public that the District is applying for a grant to install the hydration stations at district school sites.

Dr. DeLeon informed the Trustees, staff and the public that the District will give a formal press release about the district financial ratings received, Fitch gave the District their best rating and Moody's gave the district a positive outlook rating.

11. STUDENT REPRESENTATIVE TO THE BOARD - MARITZA SALCEDO

Maritza Salcedo provided her report for the time period since the last board meeting on September 12, 2018.

Maritza was asked at the September 12th Board meeting to poll students within the District by asking them one essential question: How would students feel about holding forums to discuss goals for the District? Her response was:

Parents and students of OUHSD would like to have forums to voice their opinion and any concerns with the district. Although, transportation would be a problem for some students they suggested to have forums at different schools. The main concern at this time is lack of vending machines at school sites and the inability to purchase water bottles. Furthermore, they would like to have aid for students who are struggling emotionally and mentally. The goals for these forums would include actually making a change and increasing awareness for struggling students.

12. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders September 4 – 14, 2018

Purchase orders totaling \$1,686,306.98 be approved, as presented.

B. Consideration of Approval of Change Order No. 001, Credit, for Bid #569 Asphalt Paving by Pave West, Inc.

It is the Recommendation of District Administration that the Board of Trustees Approve the Change Order No. 001, Credit, for Bid #569 Asphalt Paving by Pave West, Inc. as presented.

C. Consideration of Approval of Agreement with Raymond James & Associations, Inc. for Underwriter Services

It is the recommendation of District Administration that the Board of Trustees Approve the Agreement with Raymond James & Associations, Inc., for Underwriter Services. as presented.

D. Consideration of Approval of Bond Rating Issuance Fee by Fitch Ratings, Inc.

It is the Recommendation of District Administration that the Board of Trustees Approve the Bond Rating Issuance Fee by Fitch Ratings, Inc. as presented.

E. Consideration of Approval of Agreement with Michael Baker International, Inc. for Professional Surveying Services at Rio Mesa High School

It is the Recommendation of District Administration that the Board of Trustees Approve the Agreement with Michael Baker International, Inc., for Professional Surveying Services at Rio Mesa High School, as presented.

F. Consideration of Adoption of Job Description: Nutrition Services Driver/Kitchen Worker [First Reading] – moved to action

It is the Recommendation of District Administration that the Board of Trustees waive the 1st and 2nd Reading and Adopt Job Description: Nutrition Services Driver/Kitchen Worker, as presented.

Approved

Trustee Hall moved to approve the adoption of Job Description: Nutrition Services Driver/Kitchen Worker, as presented and waive the 2nd reading. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

G. Consideration of Approval of NPS placement, Cases 1-7, According to the Student's IEP Team and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the NPS placement, Cases 1-7, according to the student's IEP team and the Director of Special Education, as presented.

H. Consideration of Approval of Agreement between Oxnard Union High School District and Plaza Cinemas - WorkAbility Program

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Plaza Cinemas WorkAbility Program, as presented.

I. Consideration of Approval of Agreement between Oxnard Union High School District and Grocery Outlet Oxnard - WorkAbility Program

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Grocery Outlet Oxnard - WorkAbility Program, as presented.

J. Consideration of Approval of Out of State Field Trip Adolfo Camarillo High School, GAPP Team to Germany, June 20, 2019 - July 9, 2019, Culture and Language Immersion/Exchange Program

It is the recommendation of the District Administration that the Board of Trustees approve the Out of State Field Trip Adolfo Camarillo High School, GAPP Team to Germany, June 20, 2019 - July 9, 2019, Culture and Language Immersion/Exchange Program, as presented.

K. Consideration of Approval of Agreement between the Oxnard Union High School District and the Regents of the University of California, University of California at Santa Barbara (UCSB Early Academic Outreach Program) on behalf of Hueneme High School and Pacifica High School

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between the Oxnard Union High School District and the Regents of the University of California, University of California at Santa Barbara (UCSB Early Academic Outreach Program) on behalf of Hueneme High School and Pacifica High School, as presented.

L. Consideration of Approval of Application for Channel Islands High School Agriculture Engineering Facilities Grant

It is the recommendation of the District Administration that the Board of Trustees approve the Application for Channel Islands High School Agriculture Engineering Facilities Grant, as presented.

M. Consideration of Approval of Renewal Memorandum of Understanding between the Oxnard Union High School District and Santa Clarita Community College District "Get Focused Stay Focused"- **moved to action**

It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Memorandum of Understanding between the Oxnard Union High School District and Santa Clarita Community College District Get Focused Stay Focused, as presented.

Trustees were informed that workbooks and licenses are purchased for this curriculum and up to \$25,000 is allowed for reimbursement of these items. They were also informed the workbooks being utilized are consumable and supplemental.

Motion: Trustee Herrera moved to approve the renewal Memorandum of Understanding between the Oxnard Union High School District and Santa Clarita Community College District "Get Focused Stay Focused", as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

N. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

O. Consideration of Revision of Oxnard Union High School District Board Bylaw 9010: Public Statements [Second Reading]

It is recommended that Trustees approve Board Bylaw 9010: Public Statements as revised for second reading.

P. Consideration of Revision of Oxnard Union High School District Board Bylaw 9011: Disclosure of Confidential/Privileged Information [First Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9011: Disclosure of Confidential/Privileged Information, as presented, for first reading.

Q. Consideration of Adoption of BP and AR 5022 Student and Family Privacy Rights [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP and AR 5022 Student and Family Privacy Rights [First Reading], as presented.

R. Consideration of Adoption of BP 5111 Admission [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP 5111 Admission [First Reading], as presented.

S. Consideration of Adoption of BP and AR 5111.1 District Residency [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopts the BP and AR 5111.1 District Residency [First Reading], as presented.

T. Consideration of Adoption of BP and AR 5125 Student Records [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP and AR 5125 Student Records [First Reading], as presented.

U. Consideration of Adoption of BP 5131.2 Bullying [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP 5131.2 Bullying [First Reading], as presented.

V. Consideration of Adoption of BP 5145.13 Response to Immigration Enforcement [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP 5145.13 Response to Immigration Enforcement [First Reading], as presented.

W. Consideration of Approval of Revision of BP 5145.3 Non-Discrimination/Harassment [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision of BP 5145.3 Non-Discrimination/Harassment [First Reading], as presented.

X. Consideration of Adoption of BP 5145.6 Parental Notifications [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP 5145.6 Parental Notifications [First Reading], as presented.

Y. Consideration of Adoption of BP 0410 Non-discrimination in District Programs and Activities [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP 0410 Non-discrimination in District Programs and Activities [Second Reading], as presented.

Z. Consideration of Approval of Revision to BP 0420.1 School Site Councils and School Based Coordinated Program Plans [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 0420.1 School Site Councils and School Based Coordinated Program Plans [Second Reading], as presented.

AA. Consideration of Adoption of BP 0460 Local Control and Accountability Plan [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of BP 0460 Local Control and Accountability Plan [Second Reading], as presented.

BB. Consideration of Approval of Revision to BP 1312.3 Uniform Complaint Procedure [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 1312.3 Uniform Complaint Procedure [Second Reading], as presented.

CC. Consideration of Adoption of AR 4112.22 Personnel - Staff Teaching English Learners [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of AR 4112.22 Personnel - Staff Teaching English Learners [Second Reading], as presented.

13. ACTION

A. Consideration of Adoption of Job Description: *Bond Staff Accountant* [First Reading]

Motion: Trustee Hall moved that the Board of Trustees approve job description: *Bond Staff Accountant* [First Reading], replacing the word "course", in the education requirement area, with the word "coursework" and waiving of the second reading. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

B. Consideration of Adoption of Job Description: *Bond Clerk* [First Reading]

Motion: Trustee Sher moved that the Board of Trustees approve job description: *Bond Clerk* [First Reading], revising that this position reports to the Bond Project Manager only, addition of the language "position is dependent on Bond funding and may sunset upon completion of funding" and waiving of the second reading. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

C. Consideration of Adoption of Resolution #18-34 for an Amendment to Standard Lease Agreement "Cell Phone Tower"

Motion: A discussion took place between Trustees and staff but Trustees agreed they were not ready to act on this item; therefore, no motion was made.

Tabled

D. Consideration of Acceptance of Governmental Accounting Standards Board (GASB) 75 Report

Motion: Trustee Herrera moved that the Board of Trustees accept the Governmental Accounting Standards Board (GASB) 75 Report, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

E. Consideration of Approval of Award of Contracts to Multiple Student Transportation Carriers for District-Wide Trips

Motion: Trustee Hall moved that the Board of Trustees approve award of contracts to multiple student transportation carriers for District-wide trips, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

F. Consideration of Adoption of Resolution #18-33 Proclaiming September 15- October 15, 2018 as Hispanic Heritage Month

Motion: Trustee Herrera moved that the Board of Trustees adopt Resolution #18-33 Proclaiming September 15- October 15, 2018 as Hispanic Heritage Month, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

G. Consideration of Approval to Hire a Bond Staff Accountant

Motion: Trustee Herrera moved that the Board of Trustees approve to hire a Bond Staff Accountant, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

H. Consideration of Approval to Hire a Bond Clerk

Motion: Trustee Herrera moved that the Board of Trustees approve to Hire a Bond Clerk with the revision of language to state the Bond Clerk reports to the Bond Project Manager and offers support to the Director of MOT. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

I. Consideration of Approval to Hire a Nutrition Services Driver/Kitchen Worker

Motion: Trustee Herrera moved that the Board of Trustees to approve to hire a Nutrition Services Driver/Kitchen Worker, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

J. Consideration of Approval of Authorization for ROTC Instructors to Teach Physical Education Pursuant to Education Code §51225.3 (b)

Motion: Trustee Hall moved that the Board of Trustees approve the authorization for ROTC Instructors to teach Physical Education Pursuant to Education Code §51225.3 (b), as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

K. Consideration of Approval of Request for an Appeal Pursuant to EC §44252(b) Basic Skills Requirement (BSR) for a Credential or Permit, T5 §80021.1 Requirements for Initial Issuance of the Provisional Internship Permit (Single Subject, Multiple Subject, Education Specialist) and EC §44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students

Motion: Trustee Hall moved that the Board of Trustees approve the Request for an Appeal Pursuant to EC §44252(b) Basic Skills Requirement (BSR) for a Credential or Permit, T5 §80021.1 Requirements for Initial Issuance of the Provisional Internship Permit (Single Subject, Multiple Subject, Education Specialist) and EC §44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

L. Consideration of Approval of Provisional Internship Permit

Motion: Trustee Sher moved that the Board of Trustees approve the provisional internship permit, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

M. Consideration of Approval of Sabbatical Leave Request

Motion: Trustee Sher moved that the Board of Trustees approve the sabbatical leave request, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

President Davis called for a break at 8:29 p.m. and the meeting reconvened at 8:34 p.m.

14. STAFF REPORTS
➤ **CAASPP**

Annually Oxnard Union High School District Juniors (grade 11) participate in the CAASPP – California Assessment of Student Performance & Progress. For High School Juniors this assessment is a measure of college readiness. Students meeting or exceeding standards on the CAASPP are deemed college ready and qualify to enter the California State University in English Language Arts and/or Mathematics. For the District, and each High School, student results on the CAASPP are part of the College Readiness indicator on the California School Accountability Dashboard. The results presented were those of the current senior class (c/o 2019).

15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. President Davis
 - Attended back-to-school-nights at CIHS, HHS, OHS and RMHS.
- B. Trustee Hall
 - No report
- C. Trustee Sher
 - Attended back-to-school-nights at HHS and PHS.
- D. Trustee Herrera
 - No report
- E. Trustee Edmonds
 - Attended back-to-school-nights at several sites.

16. ITEMS FOR FUTURE CONSIDERATION

- Staff Report: HR checks and balances, Staff Report: District Counselor Master Plan, Staff Report: Mental Health, water hydration stations, Superintendents Evaluation (December 12th, January 16th and 30th and EL monitoring alignment with feeder districts).

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

President Davis announced the Board would reconvene to Closed Session at 9:21 p.m.

CLOSED SESSION


The Board of Trustees reconvened to Open Session at 9:51 p.m. Board President Davis announced that no action was taken in Closed Session.

17. ADJOURNMENT

President Davis adjourned Open Session at 9:51p.m.

Approved as presented

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon,
Secretary and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>