

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING September 12, 2018

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Herrera on September 12, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Dr. Gary Davis, President  
Dr. Steve Hall, Vice President  
Karen M. Sher, Clerk – arrived at 4:13 p.m.  
Beatriz R. Herrera, Member – departed at 5:30 p.m.  
Wayne Edmonds, Member

#### Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools  
Sid Albaugh, Assistant Superintendent-Business Services  
Dr. Tom McCoy, Assistant Superintendent-Educational Services  
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources  
Sylvia M. Diaz, Executive Assistant

#### Translators present:

Lourdes Campbell, David Gala

#### Guests present:

Dr. Kim Stephenson, Eric Montijo, Dr. Irene Pinkard, Regina Crawford, Karen Chadwick and Dr. Darlene Garcia.

#### 2. PLEDGE OF ALLEGIANCE

President Davis asked Dr. McCoy to lead the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

Moved by Trustee Herrera, pulling item 8, Williams Act public hearing and Action Item 14 E, Williams Act resolution 18-31. Seconded by Trustee Hall and carried. Vote 4/0

#### 4. APPROVAL OF MINUTES

Motion: Trustee Herrera moved to approve the Regular Board minutes dated August 29, 2018 and Special Board minutes dated September 4, 2018, as presented. Seconded by Trustee Hall and carried unanimously. Vote 4/0

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

#### 6. CLOSED SESSION

President Davis stated that the Board would adjourn to Closed Session at 4:04 p.m. to discuss confidential material relating to the following items noted below.

- A. Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/  
Employment/Evaluation [Government Code Section 54957(b)(1)]
  - Employee Discipline
- B. Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency  
Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
  - o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
    - \* Certificated Bargaining Unit
- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension,  
Pursuant to Education Code §35146

- E. Anticipated Litigation: Quick Claim of Adjusted Property Line for RMHS
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent, Business Services NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 6:37 p.m. President Davis reported out that Trustees will reconvene to Closed Session after Open Session adjourns. He also stated action was taken on the matter of student ID 180336. Motion: Trustee Herrera moved to approve the Special Education settlement, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

**8. PUBLIC HEARING ~~Williams Act—Sufficient Textbook and Instructional Materials~~**

Pulled for future meeting.

**9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

-Dr. Irene Pinkard, Regina Crawford, President Ventura County NAACP, and other community members spoke in support of ACHS Coach Michaeltoe Smith.  
 -Eric Montijo, OFTSE President, addressed Trustees about the Union’s opinion of the current negotiations process.

**10. SUPERINTENDENT’S REPORT**

Dr. DeLeon reported: the first Citizen’s Bond Oversight Committee(CBOC) meeting for Measure A will take place on Monday, September 24, 2018 at 6:00 p.m., Measure A CBOC introductions will take place at the September 26, 2018 Board meeting and the Moody’s rating meeting(determination of interest rate on the Measure A bond) scheduled for Thursday, September 13, 2018. The CTE Facilities Grant affect on two classrooms at OHS: Auto-shop converted to Mechatronics Laboratory and Art converted to Commercial Photography. Also reported were the dates of the fall Back-to-School nights for each school site within OUHSD.

**11. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Maritza Salcedo**

Maritza Salcedo provided her report for the time period since the last board meeting on August 29, 2018.

Maritza was asked at the August 29<sup>th</sup> Board meeting to poll students within the District by asking them one essential question: What is ONE thing we can do better as a school? Her response was:

The most prevalent answers were students would like to have better food options such as vegan/vegetarian and dairy free options, more food stations to avoid long lines and wait times, air conditioning in all classrooms, more restroom availability, cleaner restrooms, more support for sports/dance teams other than just football and less restriction from administration and teachers about the dress code.

**12. BOARD RECOGNITION**  
**> RMHS- Outstanding Student - Mark Contreras**

**Rio Mesa High School – Outstanding Student**

Diana Alfaro President of Latin American Student Organization (4-yr. member); Upward Bound (Cal Lutheran); IB Art Student; First member of her family to graduate HS and go to college. She went to: “The Encampment” – one month (June 30 - July 24); stayed in college dorms at Hinds Community College in Raymond, Mississippi / 2 classes per day (1 serious – “youth activism” / 1 art-related (music). Focus: Citizenship and voting rights. Visited Jackson, Mississippi / Selma, Alabama - Learned about “southern life”/ visited Emmit Till memorial / Legacy Museum/ also visited the bridge that MLK Jr. walked. Mr. Ben Todd and Ms. Cuba Montero assisted her with the application process.

**> Ventura County Poet Laureate - Tom McCoy**

**Ventura County Poet Laureate** – Unique Sheehee – OHS Sophomore  
The Ventura County Arts Council selected Unique as the county’s inaugural Youth Poet Laureate and she will serve for one year as the official poet and ambassador to the community for poetry. She was published in Scuffed Diamonds, a collection of Ventura County Poets, and won the 2018 OHS Poetry Slam. Sheehee, a socially conscious poet, uses life experiences to craft poems that reflect youth’s troubles. Her poetry speaks for those who have not yet found their voice, but need to be heard.

**> 2017 ENERGY STAR Awards: ACHS, CIHS, HHS, OHS, PHS, RMHS, RCHS- Maryann Larrieu**

**2017 Energy Star Awards**  
ACHS, CIHS, HHS, OHS, PHS, RCHS, and RMHS were recognized for outstanding reductions in the amount of energy resources consumed on campus during the 2017 – 18 school year.

**13. CONSENT CALENDAR**

**Motion:** Trustee Sher moved to approve the Consent Calendar, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0

A. Consideration of Approval of Donations, August 18, 2018 - September 3, 2018

It is the Recommendation of District Administration that the Board of Trustees Accept the Donations Report for the Period of August 18, 2018 to September 3, 2018, as presented.

B. Consideration of Approval of Purchase Orders and Direct Pays, August 20-31, 2018

Purchase orders totaling \$2,912,799.67 and Direct Pays totaling \$1,120.52 be approved, as presented.

C. Consideration of Approval of the Disposal of Surplus Property, June 6, 2018-September 11, 2018

It is the Recommendation of District Administration that the Items Listed Above be Declared Surplus and/or Obsolete and that Staff be Authorized to Dispose of all Items through Recycling, Sale or other Means, in the most Expeditious Manner, as presented.

D. Consideration of Approval of Contract Amendment by Jensen Design & Survey, Inc. for the Maulhardt Property Oxnard Area Growth High School No. 8 Site

It is the recommendation of District Administration that the Board of Trustees approve Contract Amendment #1 by Jensen Design & Survey, Inc. for the Maulhardt Property Oxnard Area Growth High School No. 8 Site, as presented.

E. Consideration of Approval of 2018 Summer School Graduates

It is the recommendation of District Administration that the Board of Trustees approve the 2018 Summer Graduates, as presented.

- F. Consideration of Approval of Revision to Job Description Speech and Language Pathologist Assistant  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Job Description Speech and Language Pathologist Assistant, as presented.
- G. Consideration of Approval of Revision to Job Description Licensed Vocational Nurse  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Job Description Licensed Vocational Nurse, as presented.
- H. Consideration of Approval of Revision to Job Description Student Intervention Specialist  
It is the recommendation of the District Administration that the Board of Trustees approve the Revision to Job Description Student Intervention Specialist, as presented.
- I. Consideration of Approval of Memorandum of Agreement between Oxnard Union High School District and Ventura County Probation Agency for Facilitation of the Parent Project  
It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Agreement between Oxnard Union High School District and Ventura County Probation Agency for Facilitation of the Parent Project, as presented.
- J. Consideration of Approval of Out of State/Country Field Trip: ACHS Boys Wrestling Team, Las Vegas, NV, December 20-23, 2018 Las Vegas Holiday Classic Tournament  
It is the recommendation of the District Administration that the Board of Trustees approve the Out of State/Country Field Trip: ACHS Boys Wrestling Team, Las Vegas, NV, December 20-23, 2018 Las Vegas Holiday Classic Tournament, as presented.
- K. Consideration of Approval of Out of State/Country Field Trip: LULAC/LNESC Upward Bound, Washington, DC September 26-30, 2018, Upward Bound Youth Leadership Seminar  
It is the recommendation of the District Administration that the Board of Trustees approve the Out of State/Country Field Trip: LULAC/LNESC Upward Bound, Washington, DC September 26-30, 2018, Upward Bound Youth Leadership Seminar, as presented.
- L. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918  
It is the recommendation of the District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.
- M. Consideration of Approval of Personnel Items  
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- N. Consideration of Revision of Oxnard Union High School District Board Bylaw 9010: Public Statements [First Reading]  
It is recommended that Trustees revise Board Bylaw 9010: Public Statements as presented for first reading.
- O. Consideration of Adoption of BP 0410 Non-discrimination in District Programs and Activities [First Reading]  
It is the recommendation of the District Administration that the Board of Trustees Adopt the BP 0410 Non-discrimination in District Programs and Activities [First Reading], as presented.
- P. Consideration of Approval of Revision to BP 0420.1 School Site Councils and School Based Coordinated Program Plans [First Reading]  
It is the recommendation of the District Administration that the Board of Trustees approve the revision to BP 0420.1 School Site Councils and School Based Coordinated Program Plans [First Reading], as presented.

Q. Consideration of Adoption of BP 0460 Local Control Accountability Plan [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the BP 0460 Local Control Accountability Plan [First Reading], as presented.

R. Consideration of Approval of Revision to BP 1312.3 Uniform Complaint Procedure [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the revision to BP 1312.3 Uniform Complaint Procedure [First Reading], as presented.

S. Consideration of Adoption of AR 4112.22 Personnel - Staff Teaching English Learners [First Reading]

It is the recommendation of the District Administration that the Board of Trustees adopt the AR 4112.22 Personnel - Staff Teaching English Learners [First Reading], as presented.

T. Consideration of Approval of Revision to BP 5131 Student Conduct [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revision to BP 5131 Student Conduct [Second Reading], as presented.

#### 14. ACTION

A. Consideration of Adoption of Resolution No. 18-32 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2018, Series A

Motion: Trustee Hall moved to approve the adoption of Resolution No. 18-32 authorizing the Issuance and Sale of General Obligation Bonds, Election of 2018, Series A, as presented. Seconded by Trustee Sher and carried unanimously. Vote 4/0

*Approved*

B. Consideration of Adoption of Resolution No. 18-30, "GANN" Limit For 2017-2018

Motion: Trustee Hall moved to approve the adoption of Resolution No. 18-30, "GANN" Limit for 2017-2018, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0

*Approved*

C. Consideration of Approval of Unaudited Actuals, Fiscal Year 2017-2018

Trustees requested more consistency throughout in regards to the adopted budget, no large variations. Trustees thanked Ms. Gillenberg and her staff not only for the quality and delivery of the food but also for the improvement of the Food Services ending balance.

*Approved*

Motion: Trustee Hall moved to approve the Unaudited Actuals, Fiscal Year 2017-2018, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0

D. Consideration of Approval of the 2017-2018 Education Protection Account (EPA) Spending

Motion: Trustee Hall moved to approve the 2017-2018 Education Protection Account (EPA) Spending Plan, as presented. Seconded by Trustee Sher and carried unanimously. Vote 4/0

*Approved*

~~E. Consideration of Adoption of Resolution #18-31 Regarding Sufficiency of Textbooks or Instructional Materials for the 2018-19 School Year~~

Motion: tabled for a future meeting due to delay of the Williams Act site visits at CIHS and HHS.

*Pulled*

F. Consideration of Approval of Request for a Waiver Pursuant to T5 §80021.1 Requirements for Initial Issuance of the Provisional Internship Permit (Single Subject, Multiple Subject, Education Specialist) and EC §44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students

Motion: Trustee Edmonds moved to approve the request for a waiver pursuant to T5 §80021.1 requirements for initial issuance of the provisional internship permit (Single Subject, Multiple Subject, Education Specialist) and EC §44253.3 certificate or credential to provide instruction to limited English Proficient (LEP) Students Seconded by Trustee Sher and carried unanimously. Vote 4/0

*Approved*

President Davis called for a break at 8:08 p.m. The meeting reconvened at 8:15 p.m.

G. Consideration of Approval of Revision of Job Descriptions: Superintendent, Assistant Superintendent Human Resources and Assistant Superintendent Educational Services [Second Reading]

Motion: Trustee Hall moved to approve the revision of job descriptions: Superintendent, Assistant Superintendent Human Resources and Assistant Superintendent Educational Services [Second Reading], as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 4/0

*Approved*

**15. STAFF REPORTS**

**A. Summer Facility Projects Update - Business Services**

The MOT staff presented a report to provide history and summary of the projects performed during the Summer 2018 timeframe. This report provided details related to the project challenges and accomplishments reached before the start of the 2018-2019 school year.

**B. Public Notice for CIPA Compliance- Reina Bejerano**

Staff presented a report to address technology protection measures and internet safety policies as part of the District’s qualification process for E-Rate funding; presentation of an internet safety policy, technology protection measure and a public notice and hearing.

**C. College Readiness- Tom McCoy**

Staff presented a report reflecting the District’s ongoing work in OUHSD LCAP Goal 2 - College and Career Readiness, which includes but is not limited to: District sponsored and/or supported school day PSAT/NMSQT exams, and school day SAT exams.

**16. BOARD MEMBERS’ REPORTS AND COMMUNICATIONS**

A. Trustee Hall

- No report

B. Trustee Edmonds

- No report

C. Trustec Sher

- No report

D. President Herrera

- No report

E. Vice President Davis

- No report

**17. ITEMS FOR FUTURE CONSIDERATION**

- Trustees overviewed the topics to be addressed during future Board meetings.

**RECONVENE IN  
PUBLIC: REPORT ON CLOSED  
SESSION ACTION**

President Davis announced the Board would reconvene to Closed Session at 9:16 p.m.

The Board of Trustees reconvened to Open Session at 9:40 p.m. Board President Davis announced that no action was taken in Closed Session.


**18. ADJOURNMENT**

President Davis adjourned Open Session at 9:40pm.

Approved as presented  
September 26, 2018

**BOARD OF TRUSTEES**

  
Karen M. Sher, Clerk

  
Dr. Penelope A. DeLeon, Secretary  
and Superintendent of Schools

Board meetings are video recorded and are available at:  
<https://www.oxnardunion.org/board-livestream>

