

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

May 16, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on May 16, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk- Arrived at 4:30p.m.
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Sid Albaugh, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Ana Rangel, Lourdes Campbell
- Guests present:** Wes Davis, Patricia Quezada-Guzman, Emanuel Aragon, John Ramos, Gabriela Macias, Humberto Quintana, Lorena Guzman, Domingo Vargas, A. Silva, Maribel Rodriguez-Salvador, Alejandrina Contreras, Esther Ultreras, Catalina Vargas, Teresa Salazar, Abel Aragon, Connie Cervera, Imelda Cruz, Adrian Santoyo, Fernanda Guzman, Claudia Oregel, Maria Oregel, Jocelyn Garza Cruz, Tom McCollum, Lupe Reyes-Castillo, Linda Ayerza, Emily Zwal and Sheila Taylor.
- 2. PLEDGE OF ALLEGIANCE** President Davis led the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to approve the agenda, pulling item 12 B for discussion, pull p.o. A18-02825 for consideration at a later meeting and delay staff report 11B until after action items. Seconded by Trustee Hall and carried unanimously. Vote 4/0
- 4. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** Wes Davis spoke on behalf of Eric Montijo, OFTSE President, addressing item 5B, certificated bargaining unit.
- 5. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:07 p.m. to discuss confidential material relating to the following items noted below.
- A.** Personnel Matters: Government Code Section 54957(b)(1)
-Appointment: Assistant Superintendent, Business Services
-Public Employee Discipline
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]

- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Superintendent Evaluation
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

6. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:49 p.m. President Davis reported out that during Closed Session, the Board of Trustees of the Oxnard Union High School District approved the appointment of Jeffery Weinstein to the position of Assistant Superintendent Business Services, effective July 1, 2018. The motion was made by Trustee Hall and seconded by Trustee Sher and carried. Vote 4/1

7. RECOGNITION

- **Dedicated Student Award - Rio Mesa High School** Frolian Gonzalez, 9th grade student was awarded recognition by the Ministry of Foreign Affairs through the Consulate of Mexico for participating in the Annual Drawing Contest “Este es mi Mexico 2017”.
- **DELAC/DPAC Parents – Hilda Gomez** OUHSD recognized District Parent Advisory Committees who serve in the Migrant and English Language committees. These committees provide opportunities to parents of English Language Learners and Migrant students to supply positive advice and assistance to the district and schools in making decisions that concern programs affecting their children. They also assist in providing recommendations on issues addressing their children’s special needs.
District Parent Advisory Committee (DPAC) Parent Board Members
Lizette Luna Domingo Vargas
Catalina Vargas

District English Learner Advisory Committee (DELAC)
Caridad Peralta Patricia Quezada
Teresa Salazar Humberto Quintana
- **Migrant Speech/Debate Winners – Guadalupe Reyes** Migrant Speech/Debate Winners – Guadalupe Reyes
The 8th Annual State Speech and Debate Tournament was held in Visalia, California, the first weekend of May. The winners from our Regional Tournament in March advanced to the State competition. Students from Oxnard and Hueneme competed in the English or Spanish categories for debate and prepared speeches. The debate structure and procedures require that students prepare for both the affirmative and negative positions, cross-examination and rebuttal responses, and that students are familiar with the expected procedures of competitive debate. Students are also expected to utilize evidence and research-based information in their

speeches and arguments and have well-developed skills in reading, writing and oral expression. Well-developed skills in organizing materials and the significance of good delivery is expected in both Speech and Debate. It is essential that students develop the competencies required for these activities which are collaboration, communication, critical thinking and teamwork. High School Debate Topic – Solitary confinement is a violation of human rights and should be banned. High School Prepared Speech Topics: Range from the benefits of a college education to lack of health care is a bigger threat to national security than terrorism.

School	Student Name	Competition
OHS	Marijose Melendez	Debate
OHS	Lytzi Garcia	Debate
OHS	Fernanda Guzman	Debate
OHS	Adrian Santoyo	Debate
OHS	Jocelyn Garza Cruz	Debate
OHS	Antonio Huerta	Debate
OHS	Emanuel Aragon	Debate
OHS	Maria Oregel	Debate
OHS	Claudia Oregel	Debate
HHS	Marisol Garcia	Speech/ 11 th grade
HHS	Fatima Luna	Speech/12 th grade

This year, the topic of the write-off focused on if having social media account(s) helped or hindered a student’s chances of getting accepted to a university, awarding of a scholarship, or getting an employment position. Students articles in support or against the use of social media as well as a few news clips on the issue. Students were given one class period to respond and were able to use the articles during the writing activity: *To what extent should social media accounts be considered when looking at potential candidates for college admissions, scholarships, and job opportunities? Be sure to reference evidence from your readings, observations, and personal experience in your response.*

**• AVID Write-Off Winners –
Guadalupe Zamora**

- Joseph Wofford, Oxnard High School, Teacher: Ms. Wendy Henchy
- Camile Dunavin, Adolfo Camarillo High School, Teacher: Mr. Miguel Sanchez
- Erica Alvarado, Hueneme High School, Teacher: Harmony Lane
- Nicole Dempsey, Adolfo Camarillo High School, Teacher: Mr. Miguel Sanchez
- Maribel Rodriguez -Salvador, Hueneme High School, Teacher: Ms. Maria Reveles

**8. PUBLIC COMMENTS TO
ADDRESS THE BOARD OF
TRUSTEES**

Patricia Quezada, RCHS parent, thanked Trustees, Dr. Deleon, Dr. McCoy, Connie Cervera, Hilda Gomez and Lupe Reyes for their support. Several community members addressed Trustees about the a-g requirements. Several HHS parents addressed Trustees about Mr. Allen Monroe.

**9. SUPERINTENDENT’S
REPORT**

The Superintendent’s Report was heard after Recognition.

Highlights:

- HHS College signing day, 76% of the HHS students have committed to attend college.
- ACHS 2018 recipient of the State of California Civic Learning Award
- RMHS recipient of the California State Honor Roll Recognition

**10. STUDENT
REPRESENTATIVE TO THE
BOARD – ANGELINE CESAR**

Angeline Cesar provided her report for the time period since the last board meeting on April 25, 2018.

**11. STAFF REPORTS
A. School Safety**

Staff reported on current safety practices and procedures as well as areas of strength and areas for growth in the Districts safe school plans, programs, and services.

Trustees expressed concerns about emergency supplies, toiletry services, water and food availability in each classroom in case a long term lockdown situation occurs, telephones in each classroom, policy for guest check-in at school sites, PBIS reporting procedures, Parent Square communications and student discipline trainings. Trustees thanked staff for the work done on this report.

B. 2018-19 Budget and LCAP Development

The Governor of the State of California and the State Legislature passed the Local Control Funding Formula (LCFF) to address historical state funding inequities that resulted in fewer resources for low-income students, English learners and foster youth. Under LCFF, each Local Education Agency (LEA) must adopt a Local Control Accountability Plan (LCAP) that includes goals, actions, and expenditures that meet the LCFF eight state priorities. In addition, the LEA must engage parents, students, educators, and community members while drafting their LCAPs. District Administration provided a report to Trustees that provided information on the District's Budget Development and Local Control Accounting Plan processes. On June 6, 2018, the District will hold public hearings on both the 2018-19 Proposed Budget and the 2018-19 Proposed Local Control Accountability Plan. Subsequently, the Board of Trustees will formally adopt the 2018-19 Budget and 2018-19 Local Control Accountability Plan at its meeting on June 20, 2018.

Trustees clarified what the current amount is per ADA and what the expected amount will be in 2018-19 school year.

C. Oxnard Middle College High School

Oxnard Union High School District strives to provide opportunities for students to succeed. Oxnard Middle College High School (OMCHS) is a new District school committed to providing all students a college experience with support to achieve both the High School Diploma and an AA/AS for transfer degree. OMCHS will welcome its first class of 9th grade students this August 20, 2018. OMCHS will open with at least 35 students but no more than 50 students the first year. Students at the Middle College will enjoy a small and supportive school environment. OMCHS students will dual enroll at Oxnard Community College. College classes successfully completed by students will receive high school and college credit.

Trustees asked if OMCHS is open to 9th grade students or all grades. Ms. Hernandez replied that it is for 9th grade students. Trustees asked if the AVID teachers will receive proper training. Ms. Hernandez replied that teachers will attend the August 2018 AVID training. Trustees asked if the students can participate in their home school athletic programs and Ms. Hernandez affirmed this. Dr. DeLeon thanked Ms. Hernandez for all of the work she has done.

12. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar, pulling 12B for discussion and p.o. A18-02825 for consideration at a later meeting. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders, April 30, 2018 to May 7, 2018

Purchase orders totaling \$287,339.24 be approved, as presented

B. Consideration of Approval of Memorandum of Understanding between Oxnard College and Oxnard Union High School District for IT Internships

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard College and Oxnard Union High School District for IT Internships, as presented.

Trustees asked if OFTSE had any questions regarding this position and if interns will be paid something. Dr. McCoy replied that Mr. Montijo stated the executive board is in support of this program and that interns will be paid something but not hour for hour.

Motion: Trustee Hall moved to approve the Memorandum of Understanding between Oxnard College and Oxnard Union High School District for IT Internships, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

C. Consideration of Approval of Renewal of Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center for the 2018-2019 School Year

It is the recommendation of the District Administration that the Board of Trustees approve the Renewal of Annual Agreement between Oxnard Adult School and Ventura County Office of Education Career Education Center for the 2018-2019 School Year, as presented.

- D. Consideration of Approval of Renewal of Student Professional Nursing Assistant Education/Business Associate Agreement with Glenwood Care Center**
It is the recommendation of the District Administration that the Board of Trustees approve the Renewal of Student Professional Nursing Assistant Education/Business Associate Agreement with Glenwood Care Center, as presented
- E. Consideration of Approval of International Travel Request to Canada per BP 3350 Travel Expenses**
It is the recommendation of the District Administration that the Board of Trustees approve the International Travel Request to Canada per BP 3350 Travel Expenses, as presented.
- F. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District and University of California Transcript Evaluation Service**
It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding between Oxnard Union High School District and University of California Transcript Evaluation Service, as presented.
- G. Consideration of Approval of Professional Development - CUE Black Label**
It is the recommendation of the District Administration that the Board of Trustees approve the Professional Development - CUE Black Label, as presented.
- H. Consideration of Approval of Out of State/Country Fieldtrip for Adolfo Camarillo High School Family, Career and Community Leaders of America (FCCLA) Leadership Conference in Atlanta, GA June 27-July 3, 2018**
It is the recommendation of the District Administration that the Board of Trustees approve the Out of State/Country Fieldtrip for Adolfo Camarillo High School Family, Career and Community Leaders of America (FCCLA) Leadership Conference in Atlanta, GA June 27-July 3, 2018, as presented.
- I. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22**
It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- J. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918**
It is the recommendation of the District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.
- K. Consideration of Approval of Personnel Items**
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- L. Consideration of Approval of 2018-2019 Condor High School Options Academy Calendar**
It is the recommendation of District Administration that the 2018-2019 Condor High School Options Academy Calendar be approved by the Board of Trustees, as presented.
- M. Consideration of Approval of 2018-2019 Oxnard Adult School Calendar**
It is the recommendation of District Administration that the 2018-2019 Oxnard Adult School Calendar be approved by the Board of Trustees, as presented.

N. Consideration of Approval of Revisions to Board Policy 4119.21, 4219.21, 4319.21 *Professional Standards* [Second Reading]

It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4119.21, 4219.21, 4319.21 *Professional Standards* [Second Reading], as presented.

O. Consideration of Approval of Revisions to Board Policy 4112.21 *Interns* [Second Reading]

It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4112.21, *Interns* [Second Reading], as presented.

Action items 13 B and C were moved up to be heard after the Student Representative to the Board Report.

13. ACTION

A. Consideration of Approval to Purchase Passenger Vans for District-Wide Use

Motion: Trustee Herrera moved to approve the purchase of passenger vans for District-wide use, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

B. Consideration of Approval of Revision to Board Policy 6146.1 *General Graduation Requirements* [Second Reading]

Motion: Trustee Hall moved to approve the Revision to Board Policy 6146.1 *General Graduation Requirements* [Second Reading], as presented. Seconded by Trustee Herrera and carried unanimously. Roll call vote 5/0

Approved

C. Consideration of Adoption of Resolution No. 18-18, Supporting Ethnic Studies as an Oxnard Union High School District Graduation Requirement

Dr DeLeon read the resolution aloud, for the record. Trustees asked what the tangible next steps are. Dr. McCoy replied that the first advisory committee will take place on Tuesday, June 5, 2018. Trustee Herrera requested that Dr. Rudy Acuña be invited to be part of the advisory committee. Dr. DeLeon thanked Dr. McCoy and his staff for all of their work to collaborate with the college for this resolution.

Approved

Motion: Trustee Herrera moved to adopt Resolution No. 18-18, Supporting Ethnic Studies as an Oxnard Union High School District Graduation Requirement, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

President Davis requested a break at 8:06p.m. The meeting reconvened at 8:17p.m.

D. Consideration of Approval of Revisions to Job Description: *Health Office Clerk* [First Reading]

Motion: Trustee Sher moved to approve the revisions to job description: *Health Office Clerk* [First Reading], as presented, waving second reading but add "second language desired" to job description. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Attended Measure A Bond Committee meeting last Thursday, May 10th. Asked fellow Trustees their thoughts of a joint meeting with the City of Oxnard.

B. Vice President Hall

- No report.

C. Trustee Sher

- Attended the Ventura County School Board Association dinner. Spoke to Hannah Beth Jackson and was asked to thank staff and Trustees for allowing students to protest peacefully and embrace it as a good form of citizenship.

D. Trustee Herrera

- No report.

E. Trustee Edmonds

- No report.

15. ITEMS FOR FUTURE CONSIDERATION

- Board Retreat, possibly the week before August 8th and not part of a regular Board meeting.

CLOSED SESSION

President Davis announced that Trustees would return to Closed Session at 10:19p.m.

RECONVENE IN PUBLIC REPORT ON CLOSED SESSION ACTION


The Board of Trustees reconvened in Open Session at 10:44p.m. President Davis reported out that no action was taken in Closed Session.

16. ADJOURNMENT

President Davis adjourned Open Session at 10:45p.m.

Approved as presented
June 6, 2018

BOARD OF TRUSTEES


Karen M. Sher, Clerk


Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>

