

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING May 9, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on May 9, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk.
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Sid Albaugh, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources-left at 8:30PM
Sylvia M. Diaz, Executive Assistant
- Translators present:** David Gala, Ana Rangel
- Guests present:** Jozhantelle Pedroza, Juan Arellano, Efrain Cazares, Ilse Ramires, Jazleen Quiroz, Emanuel Aragon, Alyssa Cazares, Gaby Macias, Daniel Gonzalez, MariJose Melendez, Alexandra Camerqo, Jessica Naranjo, Milagros Zavala, Fatima Contreras, Yesenia Gonzalez, Ranessa Davis, Yesenia Ponce, Oscar Madrigal, Linda Ayerza, Linda Bustamante, Becky Buettner and Christie Biddison.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Dr. McCoy to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to approve the agenda, pulling item 13 F for action at a future meeting and item 12 E for discussion. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Hall to approve the minutes of the April 25, 2018 Regular Board meeting , as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:04 p.m. to discuss confidential material relating to the following items noted below.
- A.** Personnel Matters: Government Code Section 54957(b)(1)
-Appointment: Director, Special Education
-Public Employee Discipline
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources
o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]

- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:16 p.m. President Davis reported out that during Closed Session, the Board of Trustees of the Oxnard Union High School District approved the appointment of Dr. Victoria Ruffin to the position of Director, Special Education, effective July 1, 2018. The motion was made by Trustee Hall and seconded by Trustee Herrera and carried unanimously. Vote 5/0

8. RECOGNITION

- **Dedicated Student Award - Rancho Campana**

Rachel Wang: Rachel has been part of the MONARCH family since the inaugural opening in 2015 as a Sophomore aligned with the Academy of Health & Medical Sciences. She is a scholar athlete and student that exemplifies strong leadership and personable skills. Rachel is an avid tennis player and is on the ACHS Varsity tennis team. She has also played an active role with KIWINS at Rancho and numerous outreach projects. We are pleased to share that Rachel will be a future Bruin at UCLA.

Cooper D’Inca: Cooper is a well-rounded scholar athlete and has also been part of the inaugural opening at Rancho Campana in 2015. Cooper is an active member with the Academy of Engineering Program and an active participant with RCMAKES. He has played water polo for ACHS as a starting goalie for three seasons! Cooper’s strong work ethic in and out of the classroom will prepare him for his next journey as he heads to University of Washington to continue his studies in Political Science.

Sara Hayes: Sara has been a MONARCH since the opening in 2015 as a student in the Academy of Arts and Entertainment Program. Her creativity and passion for the arts has allowed her to play an energetic role within the Rancho community. Sara had the opportunity to stage and spearhead our annual Art Pop event which allowed our students to cultivate their various passions and talents with art and music. She loves to pencil draw and is excited about her recent sketch of her friend’s dog. Sara has recently selected to attend CSUCI and hopes to become a high school art teacher!

- **Mock Trial - Channel Islands High School**

Channel Islands Mock Trial team attended the Ventura County Mock Trial Awards Ceremony at the Oxnard Performing Arts Center on Monday, March 5, 2018. Alejandra Orozco, who won first place in the county as courtroom artist and became the first artist to represent Channel Islands at the state level. With the Islands and the District’s support, Alejandra, her coach, Monica Adrian and a few team members, went on to represent Ventura County in the state competition where she was placed in the honorable mention category.

- **Parent Project - Hilda Gomez**

Oxnard Police Department was recognized for partnering up with OUHSD for the past 10 years in offering the Parent Project workshops for parents throughout our district. Also recognized was Ventura County Probation for entering the partnership this year to contribute to this great service and continue to Empower Parents.

- **New Administration Introductions**

MS. WENDI BUTLER, ASSISTANT PRINCIPAL, RCHS

Ms. Wendi Butler currently serves as Assistant Principal at Rancho Campana High School. She began her career in education in 1992 as a teacher with Ventura Unified School District. In 2016, she started her tenure with the Oxnard Union High School District as a Science teacher at Rancho Campana leading the team in implementation of NGSS objectives as well as organization of a curriculum for the school's trimester system. She also serves as Rancho Campana's Garden Club Advisor, Executive Producer for a Thomas Fire gala fundraiser, and was involved in developing Project Based Learning as a school-wide approach. Ms. Butler holds a Bachelors in Biology from Wheaton College, and a Masters in Educational Leadership and Administration from California State University Northridge.

MR. RANDY GARCIA, ASSISTANT PRINCIPAL, PHS

Mr. Randy Garcia will serve as Assistant Principal for Pacifica High School commencing the 2018-2019 school year. Mr. Garcia currently serves as Assistant Principal with Pleasant Valley School District. He has six years of teaching and five years of administration experience. Mr. Garcia holds a Bachelors in Business Management from University of Phoenix and a Masters in Educational Leadership from Azusa Pacifica University.

MR. RUSSELL GIBBS, ASSISTANT PRINCIPAL, HHS

Mr. Russell Gibbs currently serves as Assistant Principal at Hueneme High School. Mr. Gibbs has six years of teaching experience prior to being promoted to Assistant Principal. Mr. Gibbs holds a Bachelors in English from Brooklyn College and a Masters in Curriculum and Instruction from Concordia University.

MS. MICHELLE HERNANDEZ, ASSISTANT PRINCIPAL, HHS

Ms. Michelle Hernandez will serve as Assistant Principal for Hueneme High School commencing the 2018-2019 school year. Ms. Hernandez currently serves as Athletic Director/Physical Education teacher with Northridge Academy High School. She has 20 years of teaching experience. Ms. Hernandez holds a Bachelors in Kinesiology and a Masters in Educational Leadership and Policy Studies from California State University Northridge.

DR. SCOTT MCNUTT, DEAN, FHS

Dr. Scott McNutt currently serves as Dean at Frontier High School. He began his career in education 14 years ago as a paraeducator with Ventura Unified School District. In 2004, he started his tenure with the Oxnard Union High School District as a Substitute Teacher, Junior Varsity Assistant Football Coach, Counselor Intern and finally as Counselor at Oxnard High School. Dr. McNutt also currently serves as Adjunct Professor with University of LaVerne, School of Education. Dr. McNutt holds a Bachelors in History from California State University Northridge, a Masters in Counseling and Guidance from California Lutheran University, and a Doctorate in Educational Leadership from University of Southern California.

MS. ANGELITA SANDOVAL, ASSISTANT PRINCIPAL, PHS

Ms. Angelita Sandoval currently serves as Assistant Principal at Pacifica High School. She began her career in education 25 years ago as a paraeducator with the Oxnard Union High School District. In 2004, she started her teaching career and served as lead teacher, department chair and administrative intern. Ms. Sandoval holds a Bachelors in Child Development from California State University Northridge and a Masters in Educational Leadership from California State University Channel Islands.

MR. ANGEL SILVA, ASSISTANT PRINCIPAL, PHS

Mr. Angel Silva currently serves as Assistant Principal at Pacifica High School. He has over 20 years of experience working with high-need, at-risk and special populations students. Mr. Silva has served as a lead teacher/supervisor and Program Coordinator. He currently serves as a Career Education teacher with the Ventura County Office of Education providing instruction and workplace coaching for high school students. Mr. Silva holds a Bachelors in Public Policy from the University of Southern California and a Masters in Education Administration from California Lutheran University.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Several members of the community; FLAMA, CAUSE and Oxnard City Council Member, Mr. Madrigal, addressed Trustees about A-G requirements. Mr. Cazares thanked trustees for their continued support.

President Davis and Trustees considered Action Items, 13G and 13A at this time, 7:19PM.

10. SUPERINTENDENT'S REPORT

Highlights: Board Policy 5148: Voter Registration 2017-2018 District total voter registration: 2,503, increase of 922 voters from 2016-2017 (1581) – 52% increase!

11. STUDENT REPRESENTATIVE TO THE BOARD – ANGELINE CESAR

Angeline Cesar provided her report for the time period since the last board meeting on April 11, 2018.

12. CONSENT CALENDAR

Motion: Trustee Sher moved to approve the Consent Calendar, pulling item E for clarification. Seconded by Trustee Hall and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, April 3-30, 2018

It is the recommendation of District Administration that the Board of Trustees accept the donations for the reporting April 3 - 30, 2018, as presented.

B. Consideration of Approval of Purchase Orders, April 16-27, 2018

Purchase orders totaling \$1,166,402.29 be approved, as presented.

C. Consideration of Approval of NPS placements, Case Numbers 36-39, 17/18 according to the student's IEP team and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the NPS placements, Case Numbers 36-39, 17/18 according to the student's IEP team and the Director of Special Education, as presented.

D. Consideration of Approval of the New/Revised Course Proposal: Introduction to Baking and Pastry, Culinary Foundations, Baking and Pastry Honors, World Cuisine, Architectural Drafting and Design, Advanced Architecture Design, Commercial Photography, Advanced Commercial Photography, Integrated Mathematics Readiness, AP Seminar

It is the recommendation of the District Administration that the Board of Trustees approve the New/Revised Course Proposal: Introduction to Baking and Pastry, Culinary Foundations, Baking and Pastry Honors, World Cuisine, Architectural Drafting and Design, Advanced Architecture Design, Commercial Photography, Advanced Commercial Photography, Integrated Mathematics Readiness, AP Seminar, as presented.

E. Consideration of Approval of Agreement between Oxnard Union High School District and Ventura County Behavioral Health for No Cost Behavioral and Public Health Services

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County Behavioral Health for No Cost Behavioral and Public Health Services, as presented.

Trustees received clarification on the process of evaluations done by counselors at each school site and about safety procedures while staff/counselors interact with students.

Motion: Trustee Herrera moved to approve the agreement between Oxnard Union High School District and Ventura County Behavioral Health for No Cost Behavioral and Public Health Services, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

F. Consideration of Approval of Designation of CIF League Representatives for the 2018-2019 School Year

It is the recommendation of District Administration that the Board of Trustees approve the Designation of CIF League Representatives for the 2018-2019 school year, as presented.

- G. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22
- It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
- H. Consideration of Approval of Personnel Items
- It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- I. Consideration of Approval of Revisions to Board Policy 4119.21, 4219.21, 4319.21 *Professional Standards* [First Reading]
- It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4119.21, 4219.21, 4319.21 *Professional Standards* [First Reading], as presented.
- J. Consideration of Approval of Revisions to Board Policy 4112.21 *Interns* [First Reading]
- It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4112.21, *Interns* [First Reading], as presented.
- K. Consideration of Approval of Revised Board Policy 1250, *School Visitors/Outsiders* [Second Reading]
- It is the recommendation of District Administration that the Board of Trustees approve the revised Board Policy 1250, *School Visitors/Outsiders* [Second Reading], as presented.
- L. Consideration of Approval of Revised Board Policy 6115 *Ceremonies and Observances* [Second Reading]
- It is the recommendation of the District Administration that the Board of Trustees approve the Revised Board Policy 6115 *Ceremonies and Observances* [Second Reading], as presented
- M. Consideration of Approval of Revision of BP 6142.1 *Sexual Health and HIV/AIDS Prevention Instruction* [Second Reading]
- It is the recommendation of the District Administration that the Board of Trustees approve the Revision of BP 6142.1 *Sexual Health and HIV/AIDS Prevention Instruction* [Second Reading], as presented.
- N. Consideration of Approval of Revisions to Board Policy 4117.2, 4217.2, 4317.2 *Personnel Resignation* [Second Reading]
- It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4117.2, 4217.2, 4317.2 *Personnel Resignation* [Second Reading], as presented.
- O. Consideration of Approval of Revisions to Board Policy 4119.25, 4219.25, 4319.25: *Political Activities of Employees* [Second Reading]
- It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4119.25, 4219.25, 4319.25: *Political Activities of Employees* [Second Reading], as presented.
- P. Consideration of Approval of Revisions to Board Policy 4143.1, 4243.1: *Public Notice - Personnel Negotiations* [Second Reading]
- It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4143.1, 4243.1: *Public Notice - Personnel Negotiations* [Second Reading], as presented.
- Q. Consideration of Approval of Revisions to Board Policy 4212.8 *Nepotism: Employment of Relatives* [Second Reading]
- It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4212.8 *Nepotism: Employment of Relatives* [Second Reading], as presented.

13. ACTION

A. Consideration of Approval of Revisions to Board Policy 6146.1 *Graduation Requirements* [First Reading]

Trustees expressed their concern about Physical Science courses, Other Science courses, Ethnic Studies wait time, Ethnic Studies/Cultural Geography credits(course doesn't currently exist), clarification of UC requirements and what will be done to share this information with parents, CTE Pathway requirements, Work Experience, Office Practice Supervision, Integrated Math course and credit given for it, concern for students unable to achieve a-g requirements, counselor availability for students or parents, Robotics credit District-wide and Math requirements for FHS students. Trustees asked if ACE Charter students follow OUHSD graduation requirements and Dr. McCoy replied that ACE has it's own Board of Trustees; therefore, they have their own graduation requirements. Trustees thanked all involved in the revisions to this Board Policy.

Motion: Trustee Herrera moved to approve the revisions to Board Policy 6146.1 *Graduation Requirements* [First Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

President Davis requested a break at 8:33PM. The meeting reconvened at 8:40PM.

B. Consideration of Approval of Revised Job Description: *Senior Systems Administrator* [Second Reading]

Trustees asked if "managing", as listed in the job description, has the same meaning as supervise, what the current salary is and will this position evaluate any staff.

Motion: Trustee Sher moved to approve the revised job description: *Senior Systems Administrator* [Second Reading], as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

C. Consideration of Approval of Revision to Job Description *Licensed Vocational Nurse* [First Reading]

Motion: Trustee Herrera moved to approve revision to job description *Licensed Vocational Nurse* [First Reading], as presented, and waive the second reading. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

~~D. Consideration of Approval to Purchase Passenger Vans for District Wide Use~~

Motion: Tabled for future meeting; therefore, no action taken at this time.

~~*Tabled*~~

E. Consideration of Acceptance of the Surplus Property Advisory Committee (7-11 Committee) Report

Dr. Joel Kirschenstein noted that all properties reviewed by the District, site by site, were accepted by the committee, Exhibit B-List of Surplus Property. Dr. Kirschenstein provided Trustees with a copy of the adopted airport comprehensive land use plan policies. Trustees confirmed that 1101 W. 2nd Street property should be listed on Exhibit B, page 7 of 7. Dr. Joel Kirschenstein added that a resolution will be brought to a future meeting to confirm the property listing of 1101 W. 2nd Street be added to Exhibit B. Trustees thanked Chuck Weis, Dr. Joel Kirschenstein and all committee members for their time and input.

Approved

Motion: Trustee Sher moved to accept the surplus property Advisory Committee (7-11 Committee) report, with the addition of 1101 W. 2nd Street on the property list, Exhibit B. Seconded by Trustee Davis and carried unanimously. Vote 5/0

~~F. Consideration of Approval of a Revised Job Description: Facility Safety and Energy Manager [Second Reading]~~

Motion: pulled for a future meeting; therefore, no action was taken.

~~*Pulled*~~

G. Consideration of Adoption of Resolution No. 18-16 Proclaiming May 9, 2018, as California Day of the Teacher

Approved

H. Consideration of Adoption of Resolution No. 18-17 Proclaiming May 21 through May 25, 2018, as Classified School Employee Week

Approved

I. Consideration of Approval of Sabbatical Request

Approved

J. Consideration of Approval of Declaration of Need for Fully Qualified Educators for the 2018-2019 School Year

Approved

K. Consideration of Adoption of Resolution No. 18-15, Resolution of the Oxnard Union High School District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 6, 2018

Approved

14. STAFF REPORTS **Update on Special Education Strategic Plan**

Trustee Sher thanked all District-wide teachers for their hard work and dedication to students.

Motion: Trustee Sher moved to adopt Resolution No. 18-16 proclaiming May 9, 2018 as California Day of the Teacher. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Motion: Trustee Edmonds moved to adopt Resolution No. 18-17 proclaiming May 21 through May 25, 2018, as Classified School Employee Week, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

President Davis expressed his concern about the need for translators.

Motion: Trustee Hall moved to approve the sabbatical request, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Motion: Trustee Hall moved to approve the declaration of Need for Fully Qualified Educators for the 2018-2019 School Year, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Motion: Trustee Herrera moved to adopt Resolution No. 18-15, Resolution of the Oxnard Union High School District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting "Specification of the Election Order" to be held on November 6, 2018, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Special Education staff presented an update on the OUHSD Special Education Strategic Plan developed in June 2017 to respond to the recommendations of the School Services Special Education Audit and the California Department of Education comprehensive review conducted in Spring 2017

Trustees expressed their concern about a-g requirements for Special Education students, for the numbers increasing in Special Education in regards to a-g requirements, Department of Education annual goals set and the District not being able to meet them, possibility of help for students during the school day and how to help students determine if they require a 504 plan or an IEP. Ms. Greycloud will recommend a computer adapted study session for next year. Trustees asked who grades the students in the co-teaching model. Ms. Greycloud replied that both teachers do. Trustees thanked Ms. Greycloud for her work and knowledge of Special Education along with her charm and expertise.

15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. President Davis
 - Will report at the May 16, 2018 meeting.
- B. Vice President Hall
 - Will report at the May 16, 2018 meeting.
- C. Trustee Sher
 - Attended the OFTSE general membership meeting last week.
- D. Trustee Herrera
 - Will report at the May 16, 2018 meeting.
- E. Trustee Edmonds
 - No report.

16. ITEMS FOR FUTURE CONSIDERATION

- June 20 CTL Awards

17. ADJOURNMENT

President Davis adjourned Open Session at 10:18 p.m.

Approved as presented
June 6, 2018

BOARD OF TRUSTEES


Karen M. Sher, Clerk


Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>