

# Oxnard Union High School District

## Oxnard, California

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### REGULAR BOARD MEETING

#### April 25, 2018

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on April 25, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.

#### Trustees present:

Dr. Gary Davis, President  
Dr. Steve Hall, Vice President  
Karen M. Sher, Clerk.  
Beatriz R. Herrera, Member  
Wayne Edmonds, Member

#### Administration present:

Dr. Penelope A. DeLeon, Superintendent of Schools  
Sid Albaugh, Assistant Superintendent-Business Services  
Dr. Tom McCoy, Assistant Superintendent-Educational Services  
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources  
Sylvia M. Diaz, Executive Assistant

#### Translators present:

Lourdes Campbell, Ana Rangel

#### Guests present:

Josh Chancer, James Mason, Scott Lee, Cathy Wilcox, Brian Husted, Elaine Snyder, Denise Barnett, Becky Buettner, John Grisafe, Tom McCollum, Sheila Taylor, Betty Patterson, Joanne Davidson, Jeanette Jeanett, Ruth Ann McAllister, Dr. Kim Stephenson, Jeaneen Bellitti, Linda Bustamante, Paul Petrich, Frank Brajas, Dan Byrd, Angelica Chavez, Vanessa Terán, Ramona Villavicencio, Ted Lawrence, Martín Gonzalez, Minerva Ramirez, Rebecca Marquez, Xavier Jacinto, Maria Elena Saldana Aldana, Dr. Jennie Luna, Dr. Nicolas Centino, Rubisela Gamboa, Jaime Vega, Richard Castaniero, Ilse Ramirez, Karla Guzman, Eric Ortega and Eric Montijo.

#### 2. PLEDGE OF ALLEGIANCE

President Davis asked Dr. Valles to lead the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

Motion: Moved by Trustee Herrera to approve the agenda, pulling item 13. B. for comment only; items 13. G, N, and O for discussion and Action item 14. A to be heard after item 11 and before item 12. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

#### 4. APPROVAL OF MINUTES

Motion: Moved by Trustee Herrera to approve the minutes of the April 11, 2018 Regular Board meeting with the addition of added language to item 11 C: *the deficit-spending plan discussed did not come from the Budget Advisory Committee*. Seconded by Trustee Hall and carried unanimously. Vote 5/0

#### 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

No comments received.

#### 6. CLOSED SESSION

President Davis stated that the Board would adjourn to Closed Session at 4:04p.m. to discuss confidential material relating to the following items noted below.

##### A.

Personnel Matters: Government Code Section 54957(b)(1)  
-Appointment: Assistant Principal [3]  
-Public Employee Discipline

##### B.

Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources o

Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) \* Certificated Bargaining Unit

- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.
- H. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
-Significant exposure to litigation pursuant to Section 54956.9(d)(2): One Case.  
-Initiation of litigation pursuant to Section 54956.9(d)(4): One case.

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 6:36p.m. President Davis reported out that during Closed Session, the Board of Trustees of the Oxnard Union High School District, approved the appointments of: Angelita Sandoval, Randy Garcia and Michelle Hernandez to the position of Assistant Principal. Moved by Trustee Herrera to approve the appointments and seconded by Trustee Edmonds and carried unanimously. Vote 5/0.

President Davis called for a moment of silence for the passing of former OUHSD English Teacher, Fran Berman.

President Davis noted that Student recognition, Superintendent’s Report and Public Comments will be heard respectively.

**8. RECOGNITION**

- Aca Deca – Oxnard HS
- Art Show Winners - Districtwide
- Science Fair Winners – HHS – RMHS

**OHS AcaDeca**

The nine members of the OHS Academic Decathlon Team were congratulated for winning the Division III Championship Title at the State Competition. This was a new first for OHS, for OUHSD and the West County in the 30 year history of AcaDeca! With 69 teams from around the State competing and with 29 teams in their division, in addition to winning 1<sup>st</sup> Place in their division, the team also won 3<sup>rd</sup> Place in their division for Super Quiz!

Enrique Beccerra  
Jade Chongsathanpornpong  
Christian Hernandez  
Sebastian Krautkraemer  
Alejandro Ruiz  
Christian Salameh

Justin Terrill  
Jose Vasquez

Coaches: James McCrory, Chris Conte and Robert Borneman

**Science Fair Winners HHS**

Physics: 1st Place

Jennifer Cruz and Jenifer Najera

Human Biology: 2nd Place  
Botany: (tied) 2nd Place

Amelia Galindo  
Marilyn Perez, Eric Bravo, Alexis Olivares

### Science Fair Winners RMHS

Chemistry: 1st Place:

Nicholas Franks- **Optimizing the electrolysis of water through variations in electrolyte concentration**

Chemistry: 2nd Place:

Sarah Byrd – **“The Effectivity of Turmeric Tincture on Chelating Free Zinc Ions”**

HAAS Engineering 1st Place:

Preston Holliday, Samuel Simons & Sheridan Chavira  
**“How could we save homes from wildfires?”**

Human Biology 1st Place:

William Dykes, Ayden Sabharwal **“Determining which major brand of shin guard is the strongest”**

### Art Show Winners – Districtwide

1st Laura Castanon, Colors of Einstein, Acrylic Painting, OHS; 1st Shannon Bair, Some sort of Eye Candy” , Ink, paper & Watercolor, Mixed Media, ACHS; 1st Allen Li , I’m Jacqueline, 3-D Mixed Media, 3D - Mixed Media, ACHS; 1st Shane Specht, Still Life with Seashell, Oil on Board, Drawing, RCHS; 1st Martin Medina, Ocean’s Dreams, Pen & Ink, Drawing, CIHS; 1st Samatha Hamilton, Untitled, ACHS; 1st Best of Show Diego Ramirez, Thriving Through Suffering, Photograph, Photo/Digital Media, OHS; 2nd, Yesenia Ceja, Beautiful Creatures, Acrylic, Painting, OHS; 2nd Jasmine, Ayala, High Noon, Charcoal, Drawing, HHS; 2nd Francesco Curzi, Personal Crest, Colored Pencil, Drawing, RCHS; 2nd Geneeve Zamora, What’s in the Drain, Digital Photo, Photo/Digital Media, PHS; 2nd Alexys, Andrade, Los Orejas “The Ears”, Paper Mache and paint, 3D - Mixed Media, OHS; 2nd Jessica Gomez, Untitled, ACHS.

## **9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

Several community members addressed Trustees about the a-g requirements, Ethnic Studies and Action Item A., OUHSD Retiree Health Benefit Trust Board members.

President Davis called for a break at 7:55p.m. The meeting reconvened at 8:03p.m.

## **10. SUPERINTENDENT’S REPORT**

Dr. DeLeon spoke on:

- Ethnic Studies(already proposed as a graduation requirement)
- April 20<sup>th</sup> National School Walk-Out Day (all schools conducted remembrance events)
- Voter Registration Campaign that is taking place at OUHSD school sites
- Progress toward Board goals:
  - Board Goal 1: Prepare students for College, Career and Life Readiness
    - ❖ 2016-17 UC/CSU Eligibility Rate for OUHSD is 34.2 ( +7.1%)
    - ❖ 2016-17 Dropout Rate is 2.1 (-.4%)
- Evening the playing field: every child grades 9-11 takes the PSAT free of charge, during the school day; every child grade 11 takes the SAT free of charge, during the school day; Every child is supported in applying for a 2 or 4 year college; Every eligible child is supported in applying for FAFSA; Beginning in 2018-19, every child who meets the A-G requirements receives one paid 4-year college application and In 2018-19, increases to Supplemental and Concentration dollars means we will be able to implement targeted academic, social and emotional supports through MTSS (Multi-tiered Systems of Support) to every student who needs support to achieve his/her individual potential and a powerful future!

## **11. ~~STUDENT REPRESENTATIVE TO THE BOARD~~ ANGELINE CESAR**

Angeline Cesar was not available to attend.

## 12. STAFF REPORTS

### A. ENGLISH LEARNERS

Dr. Connie Cervera and Ms. Lupe Reyes-Castillo presented information to the Board regarding the current number of English Learners in the District, their current language abilities, and their progress toward fluency. They also discussed the changes in how the State of California assesses English Learners as we move from the California English Language Development Test (CELDT) to the new, on-line English Language Proficiency Assessments for California (ELPAC).

Trustees asked if students will be negatively impacted when the district moves to a-g requirements and what support systems will be available to assist English Learner students. Dr. Cervera stated there are plans in place that will need to be implemented carefully to aid these students. Dr. McCoy added that class size reduction and team teaching are part of the plan to assist these students. Trustees thanked Dr. Cervera and Ms. Reyes-Castillo for their report and the work they do for OUHSD students.

### B. EIGHTH GRADE TRANSITION

Dr. McCoy presented information to the Board regarding the activities and outreach on behalf of the District and School Sites to Partner School Districts and Grade 8 students and parents as they transition into Grade 9.

Trustees expressed their concerns about summer school and asked if a link can be placed on the district website with FAQs to assist students in determining if they need to attend summer school. Trustees expressed their concerns about grade 8 student parent communications and student applications from OUHSD and how they are delivered to parents. Trustees requested to have more information available to inform incoming students, that don't attend one of our feeder districts, about summer school. Trustees expressed concern about equal opportunity being available for English Learner students and parents. Trustees thanked Dr. McCoy for his report.

## 13. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar, pulling items 13.B for comment only and items G, N and O for discussion. Seconded by Trustee Hall and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders and Direct Pays, April 1-13, 2018

Purchase orders totaling \$536,218.41 and Direct Pays totaling \$26,750.40 be approved, as presented.

B. Consideration of Acceptance of 2017 Measure H Annual Report from the Measure H Citizen's Bond Oversight Committee

It is the recommendation of District Administration that the Board of Trustees accept the 2017 Measure H Annual Report from the Measure H Citizen's Bond Oversight Committee, as presented.

President Davis recognized Nancy Lindholm, Bill Belcher, Kim Dawson, Fred Ferro, Sol Chooljian, Nancy Ambriz, Barbara Wagner and Bill Wilson for their time they give to this District.

Motion: President Davis moved to accept the 2017 Measure H Annual Report from the Measure H Citizen's Bond Oversight Committee. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

C. Consideration of Approval to Allow Purchasing Department to Utilize Piggyback Bids/Contracts for Goods and Services Throughout Fiscal Year 2018/2019

It is the recommendation of District Administration that the Board of Trustees allow utilization of piggyback bids/contracts for purchasing products and services, as presented.

D. Consideration of Adoption of Resolution #18-13 Establishing Compatibility, Uniformity, and Standardization for Track and Field Event Surface Material throughout the District

It is the recommendation of District Administration that the Board of Trustees Adopt Resolution #18-13 Establishing Compatibility, Uniformity and Standardization for Track and Field Event Surface Material throughout the District, as presented.

E. Consideration of Approval of Agreement between Oxnard Union High School District and Wendy's Fast Food - Oxnard High School Moderate to Severe Program

It is the recommendation of the District Administration that the Board of Trustees approve the agreement between Oxnard Union High School District and Wendy's Fast Food - Oxnard High School Moderate to Severe Program, as presented.

F. Consideration of Approval of Agreement between Oxnard Union High School District and Brown University-Bootstrap World for Professional Development Training

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Brown University-Bootstrap World for Professional Development Training, as presented.

G. Consideration of Approval of Memorandum of Understanding between Oxnard College and Oxnard Union High School District for IT Internships

Trustees expressed their concern about the interns being able to at least earn college credits, who their supervisor will be, will these interns be doing unit work and if the interns could possibly earn some kind of wage, possibly provided by Oxnard College.

Tabled for future meeting after consultation with OFT has taken place.

*Tabled*

H. Consideration of Approval of Memorandum of Understanding Between CSU - Channel Islands, Oxnard College, and Oxnard Union High School District to Establish an Intersegmental Committee on College Outreach and Success

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding Between CSU - Channel Islands, Oxnard College, and Oxnard Union High School District to establish an Intersegmental Committee on College Outreach and Success, as presented.

I. Consideration of Approval of Adoption of The Triennial Review, Ventura County Plan for Expelled Youth

It is the recommendation of the District Administration that the Board of Trustees approve the adoption of The Triennial Review, Ventura County Plan for Expelled Youth, as presented.

J. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

K. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of the District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.

L. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

M. Consideration of Approval of Revised Board Policy 0450, Comprehensive Safety Plan [Second Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the revised Board Policy 0450, Comprehensive Safety Plan [Second Reading], as presented.

N. Consideration of Approval of Revised Board Policy 1250, School Visitors/Outsiders [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the revised Board Policy 1250, School Visitors/Outsiders [First Reading], as presented.

Trustees confirmed the language presented in red will not be used and Mr. Albaugh confirmed this.

Motion: Trustee Herrera moved to approve Revised Board Policy 1250, School Visitors/Outsiders [First Reading], as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

O. Consideration of Approval of Revised Board Policy 6115 Ceremonies and Observances [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revised Board Policy 6115 Ceremonies and Observances [First Reading], as presented.

President Davis asked to add Women's History month as being recognized in March.

Motion: President Davis moved to approve Revised Board Policy 6115 Ceremonies and Observances [First Reading], adding Women's History month to March. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

P. Consideration of Approval of Revised BP 6142.1 Sexual Health [First Reading]

It is the recommendation of the District Administration that the Board of Trustees approve the Revised BP 6142.1 Sexual Health [First Reading], as presented.

Q. Consideration of Approval of Revisions to Board Policy 4119.25, 4219.25, 4319.25: Political Activities of Employees [First Reading]

It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4119.25, 4219.25, 4319.25: Political Activities of Employees [First Reading], as presented.

R. Consideration of Approval of Revisions to Board Policy 4143.1, 4243.1: Public Notice - Personnel Negotiations [First Reading]

It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4143.1, 4243.1: Public Notice - Personnel Negotiations [First Reading], as presented.

S. Consideration of Approval of Revisions to Board Policy 4212.8 Nepotism: Employment of Relatives [First Reading]

It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4212.8 Nepotism: Employment of Relatives [First Reading], as presented.

T. Consideration of Approval of Revisions to Board Policy 4117.2, 4217.2, 4317.2 Personnel Resignation [First Reading]

It is the recommendation of District Administration that Board of Trustees approve revisions to Board Policy 4117.2, 4217.2, 4317.2 Personnel Resignation [First Reading], as presented.

### 13. ACTION

A. Consideration of Approval OUHSD Retiree Health Benefit Trust Board Members

Trustees requested to have a study session to make a more informed decision about the RHBT Board members. Trustees understood as stated by Retiree, Rocky Ortega, that once a person is appointed as a RHBT Board member they have no obligation to report to anyone else, including the OUHSD Board of Trustees.

Motion: no motion at this time. Drs. Davis, Hall and DeLeon will review this item and take this as consideration at a later time.

B. Consideration of Approval of 2018 Summer Facility Improvement Projects

*Approved*

Trustees asked about the ADA outdoor seating area and walkways project at HHS; why doesn't it apply to all sites. Mr. Albaugh replied the ADA improvements are required at HHS so students in wheelchairs have access to the lunch area for seating purposes. Trustees were informed that the water intrusion at PHS is being handled through another funding source. Trustees were informed where the pole vaults will be placed.

Motion: Trustee Sher moved to approve the 2018 Summer Facility Improvement Projects, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

C. Consideration of Adoption of Resolution #18-14 CALOES/FEMA (Form 130) Delegating Authority to Apply for State and Federal Disaster Funding

*Approved*

Motion: Trustee Herrera moved to adopt Resolution #18-14 CALOES/FEMA (Form 130) Delegating Authority to Apply for State and Federal Disaster Funding, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

D. Consideration of Approval of a Revised Job Description: Risk, Safety, and Energy (RiSE) Manager [First Reading]

*Approved*

It was noted the District already has an Energy Conservation Specialist and is already doing a lot of the job description listed. Trustees expressed their concern as to this job being a specialty job due to requirement of video surveillance as part of the job description, electronic locking systems and evacuation plans. Trustees also inquired about who this person will supervise or report to, the ability to prepare a budget if only trained in energy efficiency with regard to safety and security, how will this person interact with student resource officers, nothing listed in the job description under education and experience and no mention of safety and security, this person working weekends and holidays to manage the energy usage, Prop 39 and Safety Credits being listed as the funding source but will the position be dissolved if the funding no longer exists, narrowing the job description to facility safety and noting that monitoring of facilities can be done remotely.

Motion: Trustee Herrera moved to approve the revised job description: Risk, Safety and Energy (RiSE) Manager [First Reading], as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

E. Consideration of Approval of Revised Job Description: Coordinator Student Interventions [Second Reading]

*Approved*

Motion: Trustee Sher moved to approve the revised job description: Coordinator Student Interventions [Second Reading], as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

F. Consideration of Approval of Revised Job Description: Senior Systems Administrator [First Reading]

*Approved*

Trustees requested to have language added to reflect that this position will supervise technical support under the Director of Learning Support Services.

Motion: Trustee Hall moved to approve the revised job description: Senior Systems Administrator [First Reading], as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

G. Consideration of Adoption of Resolution No.18-12 Resolution Reducing A Position in the Classified Service Due to Lack of Funds and/or Lack of Work

*Approved*

Trustees requested some kind of notice, Friday Update, if in the future something like this occurs.

Motion: Trustee Edmonds moved to adopt Resolution No.18-12 Resolution Reducing A Position in the Classified Service Due to Lack of Funds and/or Lack of Work, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

**14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**

- A. President Davis
  - Received a letter April 12<sup>th</sup> stating the 2<sup>nd</sup> Interim Report of OUHSD was received and approved by VCOE, positive certification.
- B. Vice President Hall
  - No report.
- C. Trustee Sher
  - Thanked everyone for the progress that is being made on District Goals, thanked the Good Club for endorsing Measure A; thanked Senator Hannah-Beth Jackson, CA Teacher Association, National Education Association, Oxnard Federation of Teachers and the American Federation of Teachers for a wonderful evening Saturday night in support of Tony Thurmond as the next State Superintendent of Public Instruction; is honored by HHS' YES Academy to serve on their Advisory Board and Cultivating Teachers will be awarding scholarships on June 6<sup>th</sup>.
- D. Trustee Herrera
  - No report
- E. Trustee Edmonds
  - Appreciated the information received from the EL Report presented.

**15. ITEMS FOR FUTURE CONSIDERATION**

- Study Session for RHBT Board Members
- August 16<sup>th</sup> Board Retreat is only a place holder(no facilitator required)

**16. ADJOURNMENT**

President Davis adjourned Open Session at 10:35p.m.

Approved, as presented  
May 9, 2018

**BOARD OF TRUSTEES**



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary  
and Superintendent of Schools

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>