

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

February 28, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on February 28, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk.
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Sid Albaugh, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Moira Gallo, David Gala
- Guests present:** Sam Swanson, Kyle Norwood, Daniel Juarez, Efrain Cazares, Eric Montijo, Sol Chooljian and Anthony Leon.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Dr. DeLeon to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to approve the agenda as submitted. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of the February 14, 2018 Regular Board meeting. Seconded by Trustee Sher and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:02 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment/Evaluation [Government Code Section 54957(b)(1)]
-Employee Discipline
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources o
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Superintendent Evaluation

- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.
- I.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Approximately 3.81 Acres located at 4646 Adolfo Road, Camarillo, CA, Ventura County Assessor Parcel No. 160-0-050-235 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services NEGOTIATING PARTIES: Philip Teyssier UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:28p.m. President Davis reported that there was no action taken in Closed Session but Trustees and Dr. DeLeon will return to Closed Session after Open Session has concluded.

8. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Hueneme HS band boosters President, Efrain Quezares, parent, Daniel Juarez, and Band Director, Mr. Kyle Norwood, expressed their appreciation of the support Trustees gave for the new band uniforms.

Mr. Sol Chooljian expressed his concern that community members will be asked to support another bond when they were told the Measure H Bond was going to be used to build two new schools but only one has been built, RCHS.

9. ACTION ITEMS

A. Consideration of Approval to Award Contract to Isom Advisors for Financial Advisory Services - General Obligation Bond

The District is in the process of creating a long-term facilities master plan that will prioritize facility improvements and identify the funding sources available for updating facilities and for new construction projects. On February 14, 2018, the Board of Trustees voted 5-0 to seek solicit qualifications and proposals for Financial Advisory Services – General Obligation Bonds. The District received three proposals and interviewed each Financial Advisory Services firms and District Administration determined that Isom Advisors is best suited to achieve the District’s financial goals.

Mr. Albaugh clarified the fees for services, stated that charges will incur at the time of bond sales and the contract terms will be for five years with the option to renew for one year; it will be presented for approval at the next Board meeting. Trustees confirmed that there is still a balance in Measure H and that all bonds have been sold and Mr. Albaugh affirmed this. Dr. DeLeon added that no contractual agreement can last longer than five years without Board approval.

Motion: Trustee Hall moved to approve the award contract to Isom Advisors for financial advisory services-General Obligation Bond, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

10. STAFF REPORTS

A. General Obligation Bond – Measure A Update

On January 17, 2018, the Board of Trustees of Oxnard Union High School District passed Resolution 18-01 on a 5-0 vote ordering an election to authorize the issuance of school bonds. District staff timely submitted the filing paperwork with the County of Ventura Election's Office for the June 5, 2018 election. The District received notification from the County of Ventura Election's Office that Oxnard Union High School District's school bond will be Measure A on the June 5, 2018 ballot. The District staff will update the Board on the election process.

Trustees asked who the point person will be for this item. Mr. Albaugh replied that he and Dr. DeLeon are working collaboratively on this.

B. Oxnard-Area High School #8 Site Plan Update – WLC Architects

The District has engaged the services of WLC Architects to design Oxnard-Area High School #8. WLC has completed a site design and continues to modify the plans as part of the approval process with the CDE, DSA and City of Oxnard. Mr. Bob Hensley and Ms. Karla Alonzo DeLeon provided Trustees an update on the project and recommended modifications from the CDE, DSA and City of Oxnard.

Trustees asked if the timeline for the building of the new school is decreased will it increase the cost of the school and this was affirmed. Trustees requested further updates as plans progress. Trustees expressed their safety concerns and requested that WLC Architects plan for enhanced security for this site. Trustees addressed their concern for sustainable, green, items during the designing phase, a list of community members the architects are conferring with for their input on the designing of the school and the possible traffic congestion resolution that may occur on Camino del Sol Street.

President Davis called for a break at 7:25pm. The meeting reconvened at 7:35pm.

11. FACILITIES WORKSHOP

A. Facilities Master Plan

- a. Funding – Local Bond, Modernization, Measure H, Developer Fees, Redevelopment Fund – Sid Albaugh
- b. Prioritization Recommendations – Sid Albaugh
 - i. Modernization Projects by Site
 - ii. Fire, Life and Safety by Site
 - iii. Other Projects – Stakeholder Input by Site
- c. Timelines – Sid Albaugh

The District has been moving multiple facility projects forward this year including a Facilities Master Plan, the Oxnard Area Growth High School, a general obligation bond, and other facility projects. District staff and PMSM Architects will provide an informational workshop designed to update the Board and prioritize the list of projects for the Facilities Master Plan; provide a funding review of local and state resources available to the district; and establish preliminary timelines for project planning and implementation.

Mr. Albaugh informed Trustees of the funding sources available and the amounts in each source to be used for modernization plans and New Oxnard Area HS #8. Trustees asked what is included, allowable projects, in modernization. Trustees requested to be informed how much bond money will be allotted per school, what the District budget plan will look like for the projects and a priority list with the rationale for each item. Trustees also requested a specific plan for modernization eligibility; how much money will the District put up and when the funding is expected to be reimbursed back to the District. Trustees agreed that modernization and safety are the most important at this time. Trustees requested that if any items need repair now and there is funding available to be sure these items are brought to the March 14th Board meeting for approval. Trustees requested to see what the input is from stakeholders.

12. CONSENT CALENDAR

Motion: Trustee Hall moved to approve the Consent Calendar, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders and Direct Pays, February 2-15, 2018

Purchase orders totaling \$759,946.23 and Direct Pays totaling \$83.09 be approved, as presented.

B. Consideration of Approval of a Pool of Firms to Provide Architectural Services for Oxnard Union High School District Facility Projects

It is the recommendation of District Administration that the Board of Trustees Approve Contracting with Architecture for Education, KBZ Architects, Little Architects, PMSM Architects and WLC Architects for Future Projects, as presented.

C. Consideration of Approval of Proposal to Provide Engineering and Planning Services by Jensen Design & Survey, Inc. for the Proposed Oxnard Area Growth High School No. 8 Site (Maulhardt Property)

It is the recommendation of District Administration that the Board of Trustees approve the Proposal to Provide Engineering and Planning Services by Jensen Design & Survey, Inc. for the Proposed Oxnard Area Growth High School No. 8 Site (Maulhardt Property), as presented.

D. Consideration of Approval of Proposal to Provide Parcel Conveyance, ALTA Survey and Record of Survey Option Services by Jensen Design & Survey, Inc. for the Proposed Oxnard Area Growth High School No. 8 Site (Maulhardt Property)

It is the recommendation of District Administration that the Board of Trustees approve the Proposal to Provide Parcel Conveyance, ALTA survey and Record of Survey Option Services by Jensen Design & Survey, Inc. for the Proposed Oxnard Area Growth High School No. 8 Site (Maulhardt Property), as presented.

E. Consideration of Approval of Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education, as presented.

F. Consideration of Approval of 2018 Mid-Term Graduates

It is the recommendation of District Administration that the Board of Trustees approve the 2018 Mid-Term Graduates, as presented.

G. Consideration of Approval of Memorandum of Understanding Between Oxnard Adult School, Oxnard Union High School District and Emilie Ritchen Elementary School K-5, Oxnard Elementary School District

It is the recommendation of the District Administration that the Board of Trustees approve the Memorandum of Understanding Between Oxnard Adult School, Oxnard Union High School District and Emilie Ritchen Elementary School K-5, Oxnard Elementary School District, as presented.

H. Consideration of Approval to Award Contract to NIC Partners, Inc. for Wireless Access Point Installation and Maintenance Project RFP/Q #563

It is the recommendation of the District Administration that the Board of Trustees approve the Award Contract to NIC Partners, Inc. for Wireless Access Point Installation and Maintenance Project RFP/Q #563, as presented.

I. Consideration of Approval of New/Revised Course Proposal(s): ASB (Associated Student Body), Guitar Ensemble, Harry Potter, Middle College Mathematics I, Middle College Mathematics II, Applications of Livestock in Ag Science, Sustainable Agriculture - A Biological Approach to Industry Practices, AP Art Colloquium, AP Calculus AB Colloquium, AP Calculus BC Colloquium, AP Chemistry Colloquium, AP English Language and Composition Colloquium, AP European Colloquium, AP Physics Mechanics Colloquium, AP Spanish Language and Culture Colloquium, AP United States History Colloquium

It is the recommendation of the District Administration that the Board of Trustees approve the New/Revised Course Proposal(s): ASB (Associated Student Body), Guitar Ensemble, Harry Potter, Middle College Mathematics I, Middle College Mathematics II, Applications of Livestock in Ag Science, Sustainable Agriculture - A Biological Approach to Industry Practices, AP Art Colloquium, AP Calculus AB Colloquium, AP Calculus BC Colloquium, AP Chemistry Colloquium, AP English Language and Composition Colloquium, AP European Colloquium, AP Physics Mechanics Colloquium, AP Spanish Language and Culture Colloquium, AP United States History Colloquium, as presented.

J. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

13. ACTION

~~B. Consideration of Approval of Facilities Site Project Lists~~

Tabled for a future meeting.

Tabled

14. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Attended a Chinese New Year's event at RCHS this past Saturday and many attendees expressed how impressed they are with RCHS.

B. Vice President Hall

- Agrees to the resolution and/or letter to Governing legislature and local legislators for a dedicated funding stream for security measures to protect OUHSD students. Doesn't recommend endorsing anyone for an elected office.

C. Trustee Sher

- Had a meeting with CAUSE and wanted to thank them for their time, contributions and input for Board priorities; enjoys talking to them. Asked Trustees to endorse Mr. Thurmand for State Superintendent of Public Instruction. Read a statement from Superintendent of Las Virgenes USD re: school safety and commended him for his words. Requested that Trustees put a call forth to the Governor and local legislators and request them to adopt an emergency school safety funding program out of the new Proposition 51 Facilities Bond at the next Board meeting through a resolution. Requested to take a moment to thank the teachers and community involved with the students that died in the Parkland, Florida shooting. Gave a shout out to Jerusha Barnett.

D. Trustee Herrera

- Met with groups that informed her of anxiety among students and safety at their sites. Parents have also expressed their uncertainty with the new high school and wanted to remind Trustees that they need to be as open and transparent as possible, keep everyone informed along the way.

E. Trustee Edmonds

- Supports a resolution being brought forward that states school safety is a priority.

15. ITEMS FOR FUTURE CONSIDERATION

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CLOSED SESSION

President Davis announced that Trustees would return to Closed Session at 9:34p.m.

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened in Open Session at 10:20p.m. President Davis reported out that there was no action taken in Closed Session.

16. ADJOURNMENT

President Davis adjourned Open Session at 10:20p.m.

Approved as presented
March 14, 2018

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>