

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

January 31, 2018

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on January 31, 2018 at 4:00 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Dr. Steve Hall, Vice President
Karen M. Sher, Clerk.
Beatriz R. Herrera, Member
Wayne Edmonds, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Sid Albaugh, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Jr., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** David Gala, Ana Rangel
- Guests present:** Elaine Snyder, Eric Montijo, Cointa Ortega, Donna & Duncan McNair, Karen Kikuchi, Sheila Taylor, Maria Torres and Ian McFadyen.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Trustee Edmonds to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to approve the agenda as amended; pulling the following items from Consent Item A, BF18-00038, BF18-00039, BF18-00040, BF18-00036 and BF18-00037 as these are related to the Garden Grant that has not yet been received, dated January 31, 2018. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of the January 17, 2018 Regular Board meeting. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:04p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/ Employment/Evaluation [Government Code Section 54957(b)(1)]
-Employee Discipline
- B.** Conference with Labor Negotiator(s) [Government Code Section 54957.6] – Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent – Human Resources o Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) * Certificated Bargaining Unit

- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E. Superintendent Evaluation
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: : Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9(a) and (d)(1): OAH Case No. 2017100665 One case
- H. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- I. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Sid Albaugh, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: NAI Capital UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:10 p.m. President Davis reported that Trustees will return to Closed Session after Open Session is adjourned. President Davis also reported out that by a vote of 4/1 the Board took action to approve the settlement of the pending litigation identified under item 6.G on the Closed Session agenda and accepted the resignation of a teacher on terms set forth in a written resignation and settlement agreement.

8. RECOGNITION

Student Celebrations

- FHS – Dedicated Student Award - Destiny Acevedo, Angela Ortega
- RCHS- Congressional APP Challenge- Karen Kikuchi, Sophia Taylor and Abigail Creech
- CTL Scholarships

Dr. DeLeon introduced Superintendent of Schools of Ventura County Office of Education, Mr. Stan Mantooth and Superintendent of Oxnard Elementary School District, Dr. Cesar Morales.

FHS Angela Ortega-

As a quiet, courteous, and unassuming student, Angela Ortega embodies the true spirit of tenacity. In 6th grade she was diagnosed with Juvenile Idiopathic Arthritis, a condition that results in persistent joint pain, swelling, and stiffness. Her diagnosis has been socially and emotionally challenging, as it has been difficult to treat and limits her participation in many of the activities easily enjoyed by her peers. Due to these challenges, Angela became deficient in credits, and she ultimately landed at Frontier, where she has begun to actualize her true academic potential. Instead of accepting defeat, she has turned her condition into a source of motivation by refusing to allow it to stop her. She has an intrinsic drive to succeed, and her initiative and work ethic is obvious. She completes her assignments accurately and promptly and demonstrates her dedication daily. Angela currently holds a 3.8 GPA and is now ahead in credits. She is truly an

inspiration and Angela's opportunities will only grow as she turns her condition into bright, shining stones that pave the way on her path to success.

Destiny Acevedo as a prime example of how we should never underestimate our students. With a reputation that preceded her due to challenging behavior early in her high school career, Destiny has made a complete shift in attitude and performance. Destiny has gone from being described as "reckless and immature," into "a role model and positive figure in the community." With the encouragement and support of teachers and staff, Destiny now leads by example and is determined to succeed. She tries to motivate her peers by sharing her story and even reminds them of class assignments and deadlines. Over the course of the trimester, she has improved her academic standing and has made great strides toward credit recovery. She is getting ahead by taking CEC classes, applying to college, and participating in the OUHSD Geo Bowl at Oxnard College. Destiny plans to enter a nursing or medical program and is blossoming into a responsible, young adult as evidenced through her own words: "'I'm done with the drama. I want to go to college and make something of myself.'"

RCHS Congressional App Challenge

The Congressional App Challenge (CAC) is a public effort to encourage kids to learn how to code, through annual district-wide competitions hosted by Members of Congress for their district. Students in participating districts code original applications for the chance to be selected for recognition by their Member of Congress, win prizes, and have their work put on display in the Capitol Building in Washington, DC. The district-wide competitions, now in their third year, take place from July through early November. The CAC is executed by the Congressional staff of each participating district, and coordinated by the Congressional Internet Caucus and the non-governmental sponsor of the project, the Internet Education Foundation.

CTL Scholarships - Cultivating Teacher Leaders is a progressive approach to growing and diversifying the teaching profession in California and beyond. CTL has partnered with the Oxnard Union High School District, the Oxnard School District, and the City of Oxnard through its Oxnard Scholars Program, to nurture and support students in OUHSD's TECA and YES academies through mentorship, work-based learning experiences, field trips, scholarship opportunities, and continued support as they work to obtain their teaching credentials. Additionally, those students who earn a CTL scholarship, and then complete all requirements necessary to obtain a California teaching credential, will also be granted an interview for employment in both the Oxnard School District and the Oxnard Union High School District in order to help grow and diversify the teaching profession in the city of Oxnard and in Ventura County. Scholarship recipients have completed at least 20 hours of tutoring services outside of any Academy requirements. CTL proudly awarded the following students a \$500 scholarship to help offset the costs associated with applying/attending college.

PHS – TECA

Adriana Penaloza
Jennifer Carrillo
Arline Cervantes
Lourdes Ramirez
Guadalupe Martinez
Fernanda Nolasco
Tanya Ramirez
Anthony Ventura
Briana Pelayo
Breanna Moraga
Daniel Ramirez

HHS - YES

Ariana Cazares
Synai Hernandez
Gloria Guererro
Nayeli Caballero
Jessica Altamirano
Elizabeth Perea
Delsi Santillan
Stephanie Lopez
Erandi Alcantar

Dr. Cesar Morales, Superintendent of Oxnard Elementary School District, praised students for all of their hardwork. Dr. Morales thanked Trustees and Dr. DeLeon for the partnership between OSD and OUHSD and the leadership of Trustee Sher for making this happen. Mr. Mantooth, Superintendent of Schools of Ventura County Office of Education, thanked Trustees for the invitation to this celebration and congratulated the students/future teachers for making a contribution that will be everlasting. Daniel Dominguez, Representative of Congresswoman Julia Brownley's office, thanked

everyone for the invitation, congratulated students and offered them a small token of appreciation.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Ian McFadyen, PHS TECA Coordinator, spoke about the academy, where the students worked and thanked past and current OUHSD Board of Trustees, VCOE, Trustee Sher for connecting CTL to TECA and YES programs, Assemblymember Jacqui Irwin for her support and continuing to fund these academies at the State level, all teachers and counselors for their support as well and thanked students and parents for believing in making dreams of college education and a career as an educator a reality.

President Davis requested a break at 6:41p.m. and the meeting reconvened at 6:46p.m.

10. SUPERINTENDENT'S REPORT

Presented by Superintendent DeLeon.

HIGHLIGHTS:

Dr. DeLeon shared what the District is doing to support struggling students: differentiated assistance: VCOE has been assigned to assist OUHSD in improving suspension and graduation rates for the District's Foster Youth. The first meeting was held on Monday, January 22, 2018 and the next one will be Monday, February 5, 2018. Dr. DeLeon noted the District has already implemented PBIS, SST's and multiple alternative programs. The next steps the District will be taking are implementing an effective multi-tiered system of supports (MTSS) and an alternative to suspension program (ATS). MTSS and ATS would work together and students would receive counseling services to help them correct their behavior and the program would be located offsite, not at the schools.

Trustees asked Dr. DeLeon for further information on the ATS program as they understand it's in the discussion phase they have some concerns.

11. STUDENT REPRESENTATIVE REPORT TO THE BOARD – ANGELINE CESAR

Angeline Cesar provided her report for the time period since the last board meeting on January 17, 2018.

12. STAFF REPORTS

A. Physical Fitness Test – Dr. Tom McCoy

Per CA Education Code 51222(a) All pupils, except pupils excused or exempted pursuant to Section 51241, shall be required to attend upon the courses of physical education for a total time period of not less than 400 minutes each 10 schooldays. *Per CA Education Code 60800(a)* During the month of February, March, April, or May, the governing board of each school district maintaining any of grades 5, 7, and 9 shall administer to each pupil in those grades the physical performance test designated by the state board. Each pupil with a physical disability and each pupil who is physically unable to take all of the physical performance test shall be given as much of the test as his or her condition will permit.

This report updated the Board of Trustees and public on the performance of Oxnard Union High School District students on the California Physical Fitness Test (PFT). Additionally, as part of ongoing work to update the District Graduation Requirements and Graduation Proficiencies, the state requirements for P.E. and the exemptions available in CA Education Code were discussed.

A brief discussion took place and Trustees expressed their concerns and inquiries regarding the physical fitness test; the tracking system of students in grades 11 and 12, percentage of students not passing P.E., will the trimester system benefit OUHSD, etc. Trustees also asked when they can expect the graduation requirements to be brought for review and Dr. McCoy replied they will be seen in the Spring, possibility of 1st Reading in April.

**B. Update on 2018-2019
Governor's Budget Proposal –
Part II (OUHSD Impact)**

On January 10, 2018, Governor Brown released the initial Governor's Budget Summary for 2018-19. This budget proposal is a reflection of the State's priorities and will be debated in the Legislature over the next several months. On January 17, 2018, the Assistant Superintendent of Business Services provided a general overview of the Governor's proposal and current economic data driving budget decisions in Sacramento and locally. By June 30, 2018 the Legislature will submit the final budget for the Governor's approval. Mr. Albaugh, Assistant Superintendent Business Services, provided Trustees with an update on how the Governor's Budget Summary for 2018-19 will impact the District's current fiscal year budget and multi-year projections.

Trustees asked for clarification on the new certification process for free/reduced lunch. Mr. Albaugh informed Trustees this certification process will take place next year and it will be one of two options, a direct or provisional certification process. He will continue to research which process is best and a recommendation will be brought forward for consideration. Trustees inquired about CTE grant funding, CTIG, and it was stated OUHSD is currently in year two of a three year CTE grant but will possibly be eligible to apply for new funding this time next year. A CTE Staff Report will be presented at the February 14th Board meeting so more information will be brought forward at that time.

13. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders and Direct Pays, January 5 - 18, 2018

Purchase orders totaling \$450,437.02 and Direct Pays totaling \$52,852.03 be approved, as presented. **Items BF18-00038, BF18-00039, BF18-00040, BF18-00036 and BF18-00037 were pulled from the Purchase Orders for consideration at a later date.**

B. Consideration of Approval of Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education, as presented.

C. Consideration of Approval of the New/Revised Course Proposal: Principles of Accounting

It is the recommendation of the District Administration that the Board of Trustees approve the new/Revised Course Proposal: Principles of Accounting, as presented.

D. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

E. Consideration of Approval of Certificated and Classified Personnel

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

14. ACTION

A. Consideration of Acceptance of Oxnard Union High School District's 2016-2017 Annual Financial Report (Audit), As Prepared by Vavrinek, Trine, Day & Co., LLP

Mr. Albaugh addressed the two audit findings and explained how the District is working to correct the issues. Trustees thanked Mr. Albaugh for his hard work in turning the budget around and working with the Director of Food Services to decrease the 1.5 million dollar deficit by 1.2 million dollars. Trustees asked for an update on vacation time accrued by staff and how it would affect the District if it was cashed out.

Motion: Trustee Edmonds moved to accept the Oxnard Union High School District's 2016-2017 Annual Financial Report (Audit), as prepared by Vavrinek, Trine, Day & Co., LLP, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

B. Consideration of Adoption of Resolution #18- 03 Proclaiming the Month of February as Black History Month

Motion: Trustee Herrera moved to adopt Resolution #18-03 Proclaiming the Month of February as Black History Month, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Approved

C. Consideration of Adoption of Resolution #18-04 Proclaiming February 5-9, 2018 as National School Counseling Week

Motion: Trustee Sher moved to adopt Resolution #18-04 Proclaiming February 5-9, 2018 as National School Counseling Week, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Approved

D. Consideration of Approval of Revisions to Board Policy 4119.23; 4219.23; 4319.23: Unauthorized Release of Confidential/Privileged Information [First Reading]

Motion: Trustee Hall moved to approve revisions to Board Policy 4119.23; 4219.23; 4319.23: Unauthorized Release of Confidential/Privileged Information [First Reading] contingent on the administrative regulations coming back at the same time as the second reading. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

E. Consideration of Approval of Revisions to Board Policy 4300: Classified Management Positions [First Reading]

Motion: Trustee Hall moved to approve the revisions to Board Policy 4300: Classified Management Positions [First Reading] and waive the second reading. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Approved

15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Attended the fundraiser at Rancho Campana High School on Saturday, January 27, 2018. Asked Dr. DeLeon for an update on Mr. Montijo's request regarding teachers that had to miss school due to the Montecito mudslide. Dr. DeLeon informed everyone that Mr. Montijo supplied Business Service with the names of the teachers and their leave was reinstated.

B. Vice President Hall

- Attended a CAUSE meeting last Monday. Was notified by ACHS p.e. teachers about the track and field remodel and was invited to a meeting with the athletic director, coach, Director M&O and Mr. Albaugh regarding concerns about the pole vault location and construction of long jump hit.

C. Trustee Sher

- Attended the ASCD conference January 22-24, 2018, regarding Legislative Advocacy. She enjoyed it and encouraged Trustees to attend this conference and thanked them for allowing her to represent the Board of Trustees.

D. Trustee Herrera

- Community member contacted her on their ability to access the Oxnard Adult School catalog and Trustee Herrera requested that IT test an outside browser to see if the catalog is accessible. Asked if the District provides parenting classes within our District schools and if there is transportation to other schools, if needed, to take these classes if they are not offered at their own site. The District offers these classes.

E. Trustee Edmonds

- Attended a cabinet advisory council meeting. Attended the ACHS vs. Moorpark HS basketball game last Friday.

16. ITEMS FOR FUTURE CONSIDERATION

- Cultivating Teacher Leader Scholarships for June 2018.

17. ADJOURNMENT

President Davis adjourned Open Session at 8:42p.m. and noted Trustees will return to Closed Session for further discussion of the Closed Session items listed on the agenda.

Approved as presented
February 14, 2018

BOARD OF TRUSTEES



Karen M. Sher, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>

