

**Minutes of the Regular Board of Education Meeting held on
September 21, 2021 at 7:00 p.m. in Board Rooms 215, 216, & 217
at 126 S. York Street, Elmhurst, IL, DuPage County**

Call to Order: President Caforio called the meeting to order at 7:01 p.m.

Board of Education	Present	Absent
Mrs. Kara Caforio - President	x	
Mr. Chris Kocinski – Vice- President	x	
Mrs. Courtenae Trautmann – Secretary	x	
Mrs. Athena Arvanitis	x	
Mr. James Collins	x	
Mrs. Elizabeth Hosler	x	
Mrs. Karen Stuefen	x	

President Caforio stated there are 7 board members present, we have a quorum present.

Administration	Present	Absent
Dr. Keisha Campbell - Superintendent	x	
Mr. Rudy Gomez		x
Mr. Scott Grens	x	
Mr. Luke Pavone	x	
Mr. Kevin Rubenstein	x	
Mr. Chris Whelton	x	

Public Attendance: Six members of the public attended the board meeting.

Pledge of Allegiance: Board members led those present in reciting the Pledge of Allegiance.

Budget Public Hearing 2021-2022 Annual Budget

Budget Hearing Declared Open

President Caforio declared the budget hearing open at 7:02 p.m.

Overview of FY 22 Budget

Mr. Whelton began with revenue changes from the tentative budget that include that the IL Dept of Revenue provided an estimate for replacement taxes which was higher than the tentative budget by \$937,000 and that the transfer for technology leases was reduced by \$516,166. The tentative budget had mistakenly budgeted for a lease that was already paid off. Mr. Whelton provided a summary of revenue information, which included property tax percentage, Illinois Department of Revenue estimates, ESSER 2 and the Federal School lunch program. He reviewed the expenditure changes from the tentative budget that included updated salary and benefit information, reduction in technology leases, and adjustment for actual activity bus purchase. The final actual budget summary dollars was presented. The board made comments that revolved around cash balance, certified staffing trends, and changes in the tentative budget.

Public Comment Budget Hearing: One comment was presented during the budget hearing.

Budget Hearing Declared Closed

President Caforio declares budget hearing closed at 7:30 p.m.

Public Comments

Four guests provided public comment to the Board ranging from the use of outside staff agencies, appreciation for reinstating COVID dashboard, keeping kids in school safely and a comment about comprehension American history curriculum. There was up to 30-minutes allocated for public comments with up to three (3) minutes per public comment speaker concerning items on this agenda, as well as communication, petitions, reports from citizens or representatives of other public agencies.

Approval of Board Meeting Minutes:

Approval of Regular Board Minutes August 24, 2021 and September 7, 2021

President Caforio asked if there were any changes to minutes and hearing no changes, the minutes were declared to stand as presented.

Reports and Presentations

Facilities Construction Update

Mr. Schmidt introduced representatives from ICI and Wight Construction who later presented information on the upcoming projects for Jackson, Jefferson, Fischer and Field. Mr. Schmidt continued with the updates on the status of the referendum budget which he described through five categories: completed projects; completed projects pending final invoicing; projects bid and under construction at the current time; projects in design phase; and the projects which have not been started. Each of the categories shows pre-referendum estimates, actual expenditures to date, estimated actuals, the amount the category is over or under budget and any added scope to the project. The Board commented about updated timelines for York turf field and Transition Center, along with cost reviews for Jackson and Jefferson.

Consent Agenda Items President Caforio asked if there were any consent agendas to pull. The Board pulled the following consent agenda items: F. Supplemental Staffing Contracts - Educational Assistant Position and G. Approval of Panorama Education for discussion.

- A. Personnel Report
- B. Financial Reports
- C. Approval of Board of Education Conference Expenses
- D. Approval of EIS Administrator and Teacher Salary and Benefits Report - School Year 2021
- E. Second Read - Section 6: Instruction - Policy 6:310
- H. Approval of Laser Cutter

President Caforio asked for a motion to approve the following consent agenda items: A. Personnel Report; B. Financial Reports; C. Approval of Board of Education Conference Expenses; D. Approval of EIS Administrator and Teacher Salary and Benefits Report - School Year 2021; E. Second Read - Section 6: Instruction - Policy 6:310 and H. Approval of Laser Cutter. Mrs. Trautmann moved and Mrs. Stuefen seconded the motion. **ROLL CALL VOTE:** Mrs. Trautmann, Mrs. Stuefen, Mr. Collins, Mrs. Hosler, Mrs. Arvanitis, Mr. Kocinski, and Mrs. Caforio voted aye. Motion carries.

Pulled Consent Agenda item: F. Supplemental Staffing Contracts - Educational Assistant Position

The Board inquired about the process to fill the educational assistant vacancies before contracting with staffing firms. Mr. Pavone indicated the district held two job fairs, along with on-going recruiting to fill the vacant positions. He stated the open PSRP positions in the district number in the mid-20's. Dr. Rubenstein let the Board know that the agreements address the ability to terminate the contracts.

President Caforio asked for a motion to approve consent agenda item F. Supplemental Staffing Contracts - Educational Assistant Position. Mrs. Trautmann moved and Mrs. Hosler seconded the motion. **ROLL CALL VOTE:** Mrs. Trautmann, Mrs. Hosler, Mr. Collins, Mrs. Arvanitis, Mrs. Stuefen, Mr. Kocinski, and Mrs. Caforio voted aye. Motion carries.

Pulled Consent Agenda item: G. Approval of Panorama Education

Dr. Grens explains that Panorama allows us to support our students' social-emotional development, which is one of three district-wide priorities for the 2021-2022 school year. In order to provide appropriate and responsive instruction to students, data about student understanding and SEL needs must be collected. The SEL survey provides a customized survey (aligned to the CASEL 5 competencies of self-management; self-awareness; social awareness, relationship skills; and responsible decision-making) and Panorama provides a platform to review data at the district, school, class, and individual student level. This survey will allow D205 to identify growth over the course of the year and make recommendations for curricular support based on student needs.

President Caforio asked for a motion to approve consent agenda items: G. Approval of Panorama Education. Mrs. Stuefen moved and Mrs. Trautmann seconded the motion. **ROLL CALL VOTE:** Mrs. Stuefen, Mrs. Trautmann, Mr. Kocinski, Mr. Collins, Mrs. Arvanitis, Mrs. Hosler, and Mrs. Caforio voted aye. Motion carries.

Agenda Action Items

Approval of Resolution of the Board of Education Transferring Money From the Education Fund to the Debt Service Fund:

Mr. Whelton stated this is an annual resolution to transfer Money from the Education Fund to the Debt Service Fund" for the purpose of payment of technology leases.

President Caforio asked for a motion to approve the "Resolution to Transfer Money from the Education Fund to the Debt Service Fund" for the purpose of payment of technology leases. Mr. Kocinski moved and Mrs. Stuefen seconded the motion. **ROLL CALL VOTE:** Mr. Kocinski, Mrs. Stuefen, Mrs. Arvanitis, Mrs. Hosler, Mr. Collins, Mrs. Trautmann, and Mrs. Caforio voted aye. Motion carries.

Approval of Resolution Adopting the Budget for Fiscal Year 2021-2022

President Caforio asked for a motion to adopt the Budget for fiscal year 2021-2022 as recommended; and that the President and Secretary be authorized to enact the Resolution and Certificate of Authorization. Mrs. Arvanitis moved and Mrs. Hosler seconded the motion. **ROLL CALL VOTE:** Mrs. Arvanitis, Mrs. Hosler, Mr. Collins, Mrs. Stuefen, Mrs. Trautmann, Mr. Kocinski, and Mrs. Caforio voted aye. Motion carries.

Approval of D205 Board of Education Protocols

President Caforio provided the following background, "Last Wednesday night, the Board of Education held a special closed session meeting with an IASB representative to review good governance principles and establish our Board of Education Norms (sometimes called Operating Practices). As a team of eight, we, the Board of Education and the Superintendent are to work together to set the vision of the District and accomplish the goals we set forth to provide a high quality education for our students while wisely stewarding the resources of our community. Establishing healthy operating practices together as a team and sharing them with our community is an important component of building trust with each other, with the administration and with our community. With healthy operating practices in place, the Board and Superintendent can move the District forward in their respective roles. The Board of Education having the responsibility to govern the District – asking the Who? What? Why? How Much? The Superintendent, through Board Policy & expertise having the responsibility to operate the District - by managing, recommending and implementing - answering the questions of How? When? Where? And By Whom? in order to lead the staff and improve District Performance. As a team we have established the Board Norms, each with a Policy Reference, for formal approval tonight. Additionally, in accordance with Board Policy 3:30 and to respond to our community's concerns and/or questions as quickly and effectively as possible, we have worked with the Superintendent to establish a 'chain of command' - a communication tool that provides a roadmap for our community when looking to share a concern or question. This tool will be shared with our school community in an upcoming communication and published on our website. We will continue to carve out time to learn together and evaluate our practices together in order to share in the incredible responsibility of providing an excellent education to our students and wisely stewarding the resources & reputation of the District."

President Caforio asked for a motion to adopt the Board of Education board norms/protocols. Mrs. Hosler moved and Mr. Kocinski seconded the motion. **ROLL CALL VOTE:** Mrs. Hosler, Mr. Kocinski, Mrs. Stuefen, Mrs. Trautmann, Mrs. Arvanitis, and Mrs. Caforio voted aye. Motion carries. Mr. Collins abstained.

Superintendent's Communication

SY 21-22 Moving Forward Together Update and COVID Metrics:

Dr. Campbell highlighted that we have now completed our 5th full week of in-person instruction with all of our students! She indicated the team regularly updates the Forward Together microsite and focused on some of the recent updates, which include: 1) Informing parents about when they will receive communication related to COVID; 2) Clarifying when to send students to school and when to keep them home; 3) Providing information about our voluntary BinaxNow testing program; 4) Updated information about the Executive Order requiring that staff members be vaccinated or submit to weekly COVID testing beginning September 19, 2021; and 5) As of 9/8/21 Launched the District's COVID dashboard with the current COVID metrics for the county, school district, and each school.

Dr. Campbell stated that Jackson elementary school was involved with a number of cases between students and staff but our team reviewed the layered mitigations to ensure students and staff were safe.

Dr. Campbell also included the district is currently working with an organization to provide on-site testing. The board commented on the test to stay efforts, the COVID dashboard, and wondering the number of quarantine students testing positive.

FOIA - Freedom of Information Act Requests: Dr. Campbell reported the following FOIA requests, 1 FOIA request involving student records, granted; 3 FOIA requests regarding curriculum, granted; 1 FOIA request for staff information, granted; 1 FOIA request for wireless tower information, not in possession; 1 FOIA request vague/unclear, denied; 1 FOIA request consultant agreement, granted.

Social Media Highlights: Dr. Grens highlighted some social media posts, from many social media platforms, which includes Co-teaching with Miss Darley Jefferson third grade teacher; Mrs. Sheriff Assistant Principal, York spirit; Bryan middle school Thrive Award; and Ms. Vega Jackson first grade teacher scavenger hunt.

Board Communications

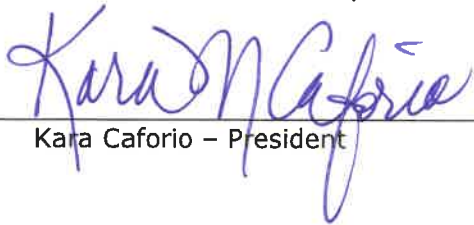
Dr. Campbell addressed the board as a follow up from previous board meeting that several students voiced concerns and a member of our team has met with the students to review and resolved the concerns/issues.

Upcoming Meetings (anticipating special BOE meeting in a few weeks)

- October 5, 2021 Finance & Operations Committee Mtg. at 5:30 p.m. District 205 Center, Rooms 215, 216, & 217
- October 12, 2021 Regular Board of Education Meeting at 7:00 p.m. - District 205 Center, Rooms 215, 216, & 217
- October 26, 2021 Regular Board of Education Meeting at 7:00 p.m. - District 205 Center, Rooms 215, 216, & 217

Adjournment - End of Meeting: The meeting adjourned at 9:14 p.m.

We certify this document as the correct minutes of the regularly scheduled meeting of the Elmhurst CUSD 205 Board of Education held on September 21, 2021.



Kara Caforio - President



Courtenae Trautmann - Secretary