

## ADMINISTRATIVE REPORT

**DATE:** October 14, 2021  
**TOPIC:** 5.6 – September 23, 2021 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

September 23, 2021

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 23, 2021. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik and Katie Schwartz. Sharon Van Leer was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Louise Hinz, seconded by Melinda Dols to approve the agenda. All in favor, none opposed, motion carried.



4.0 **District Highlight:** Showcasing Our Schools, presented by Tyrone Brookins, Kelly Jansen & Kristine Schaefer, Assistant Superintendents. They shared the upcoming presentations from school leaders of their buildings throughout the school year.

5.0 **Public Comment:** The following people addressed the board:

- Molly Blankenship of Woodbury, regarding the equity policy
- Margaret Carr of Woodbury regarding masks

6.0 **Consent Items:** It was moved by Pat Driscoll, seconded by Louise Hinz to approve the consent agenda items. All in favor, none opposed, motion carries.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of August 26, 2021 School Board Meeting Minutes

6.7 Approval of September 9, 2021 School Board Meeting Minutes

6.8 Approval of Extended Field Trips

6.9 Approval of Cash Disbursements for July

6.10 Approval of Cash Disbursements for August

7.0 **Action Items:**

7.1 Approval of Proposed Levy for Taxes Payable in 2022, presented by Dan Pyan, Director of Finance and Operations. Katie Schwartz motioned to approve the proposal, seconded by Simi Patnaik. All in favor, none opposed, motion carried.

7.2 Approval of Authorization for Bond Refunding, presented by Dan Pyan, Director of Finance and Operations and Jodie Zespaugh from Ehlers Inc. Simi Patnaik motioned to approve the refunding, seconded by Louise Hinz. A roll call vote was taken. All in favor, none opposed, motion carried.

7.3 Approval of Workers Compensation Insurance Renewal, presented by Dan Pyan, Director of Finance and Operations. Pat Driscoll motioned to approve the renewal, seconded by Melinda Dols. All in favor, none opposed, motion carried.

7.4 Approval of Resolution Appointing Election Judges, presented by Julie Nielsen, Superintendent. Pat Driscoll motioned to approve the resolution, seconded by Katie Schwartz. A roll call vote was taken, all in favor, none opposed, motion carried.



- 8.0 **Superintendent Report:** Ms. Nielsen reported on the fall referendum, COVID spread in schools, masking and school and community events.
- 9.0 **Future Meeting Dates:**  
October 7, 2021, – School Board Workshop Meeting (DSC/6:30 p.m.)  
Tuesday, October 19, 2021 – School Board Business Meeting (DSC/6:30 p.m.)
- 10.0 **Closed Session:** Pursuant to MN Statute 13D.03 for labor negotiations. Katie Schwartz motioned to move to closed session at 7:15pm. Seconded by Louise Hinz. All in favor, none opposed, motion carried. At 7:44pm, the board returned from closed session. Motioned by Simi Patnaik, seconded by Melinda Dols to resume the meeting. All in favor, none opposed, motion carried.
- 11.0 **Adjournment:** The meeting adjourned at 7:45pm.



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