

BOARD OF EDUCATION MEETING PACKET

October 18, 2021

7:00pm

Bates Boardroom



Our Vision:
Champion Learning –
Develop, Educate, and Inspire!

**link to join will be posted on District Calendar and Board of Education page.*

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

Per current Washtenaw County Health Mandate regarding high COVID-19 transmission, all attendees will be required to wear masks and physically distance.

BOARD MEETING AGENDA

A. CALL TO ORDER

1. Roll Call

B. MEETING MINUTES (10/4/2021)

C. APPROVAL OF AGENDA

D. SCHOOL PRESENTATIONS

1. 2020-2021 Audit Presentation

E. PUBLIC PARTICIPATION (up to ~30 minutes/max 5 per person) *See below*

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent Update
 - a. Principal Recognition Month
2. Board President Update
3. Student Representatives Update

G. CONSENT ITEMS

1. Personnel - Request for Leave
2. June & September Budget Reports

H. ACTION ITEMS

1. Schedule Board Workshop 11/15/21
2. 2020-21 Fund Balance Designations and Fund Balance Classifications
3. Accept 2020-21 Financial Audit
4. Policies – Second Reading

I. DISCUSSION ITEMS

1. 2020-21 Financial Results
2. MASB Delegate Assembly Resolutions

J. PUBLIC PARTICIPATION (up to ~15 minutes/max 3 per person) *See below*

K. BOARD COMMENTS

1. Behind the Scenes Conference Update

L. INFORMATION ITEMS

1. Board Bulletin 9/30/2021
2. Draft Finance Minutes 9/28/2021

M. CLOSED SESSION *per MCL 15.268(c)*

1. Negotiations

N. ADJOURNMENT

CALENDAR

*Monday, November 1 – 7:00pm - Regular Meeting - Bates

*Monday, November 15 – 5:00pm - Board Workshop - Bates (Superintendent Evaluation) - pending action

~~*Monday, November 15 – 7:00pm - Board Meeting - pending action~~

*Monday, December 6 – 7:00pm - Board Meeting - Bates

**BOARD NOTES
OCTOBER 18, 2021**

Per current Washtenaw County Health Mandate regarding high COVID-19 transmission, all attendees will be required to wear masks and physically distance.

A. CALL TO ORDER

1. Roll Call.

B. MEETING MINUTES

Your packet includes workshop meeting minutes from 10/4/2021.

- * An appropriate motion might be, "I move that the Board of Education approve the workshop minutes from 10/4/2021 as presented/amended."

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- * An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS

1. 2020-2021 Audit Presentation. Kim Lindsay of Rehmann Robson will present the results of the 2020-2021 financial audit. Materials will be emailed to board members sometime Friday and hard copies will be distributed at the meeting.

E. PUBLIC PARTICIPATION (full guidelines at link)

Each speaker is allotted a maximum of 5 minutes for a total of 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and district of residence and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent Update
2. Board President Update
3. Student Representatives Update

G. CONSENT ITEMS

Consent items are typically approved in bulk.

**BOARD NOTES
OCTOBER 18, 2021**

- * An appropriate motion might be, "I move that the Board of Education approve the consent items in bulk."
- 1. Personnel – Request for Leave.
Your packet includes a request for extended leave of absence.
- * If separated, an appropriate motion might be, "I move that the Board of Education approve Liz Melvin's request for extended leave of absence through December 1, 2021."
- 2. June and September Budget Reports.
Your packet includes summary budget reports for the months of June 2021 and September 2021.
- * If separated, an appropriate motion might be, "I move that the Board of Education receive the June 2021 and September 2021 budget reports."
- H. ACTION ITEMS**
- 1. Schedule Board Workshop November 15th.
At its October 4, 2021 workshop, the Board discussed options to schedule another board workshop this fall. It has been determined that changing the regular meeting on November 15th to a workshop would be the best option. The Board typically schedules workshops at 5:00pm or 6:00pm so they don't run too late.
- * An appropriate motion might be, "I move that the Board of Education change the regular meeting scheduled on November 15th to a board workshop starting at 5:00pm, to be held at the WISD."
- 2. Approve Fund Balance Designations and Fund Balance Classifications. Your packet includes a memo from Chief Financial Officer Sharon Raschke regarding the 2020-2021 Year-End Fund Balances recommended by the Finance Committee on September 28, 2021. These are for your review prior to being included in the June 30, 2021 fiscal audit. This memo also includes the Fund Balance Classifications for 2020-21, which the Board must authorize by resolution.
- * An appropriate resolution might be "I move that the Board of Education approve the 2020-21 fund balance designations as defined in the attached memo, and that the Board authorize by resolution the intent to define fund balance classifications for the 2021-22 fiscal year as defined in the attached memo."
- 3. Accept 2020-2021 Financial Audit. Earlier in the meeting, the Board will have had the opportunity to review and ask questions about the 2020-2021 audit report. This document will be emailed to board members on Friday, 10/15/21.

**BOARD NOTES
OCTOBER 18, 2021**

- * An appropriate motion might be, "I move that the Board of Education receive the 2020-2021 audit report."
- 4. Policies – Second Reading. At its September 20, 2021 meeting, the Board of Education reviewed recommended edits and approved for first reading policies 2260.01 (section 504/ ADA prohibition against discrimination based on disability), 5341 (emergency medical authorization), 5342 (new - DNR orders for minor students), 5343 (new - physician order for scope of treatment), 7440.01 (video surveillance and electronic monitoring), 8321 (criminal justice information security), 8330 (student records), 8400 (school safety information), and 8500 (food services). These are presented for second reading and final approval this evening.
- * An appropriate motion might be, "I move that the Board of Education approve the attached policies (2260.01, 5341, 5342, 5343, 7440.01, 8321, 8330, 8400, and 8500) for second reading and final approval as presented/amended."

I. DISCUSSION ITEMS

- 1. 2020-2021 Financial Results. At this point, the Board will have an opportunity to discuss the 2020-2021 financial results. CFO Dr. Sharon Raschke will be available to answer questions.
- 2. MASB Delegate Assembly Resolutions. The MASB Annual Assembly will be November 11th in Grand Rapids. At its September 20, 2021 meeting, the Board voted for Mara Greatorex to represent DCS as voting delegate with Jennifer Kangas as alternate. There are a considerable number of resolutions the assembly will be voting on. A compilation of resolutions is included in your packet. Board members should review the resolutions and bring any particular concerns to the next meeting (November 1, 2021) for discussion so that Mara and Jennifer will know the Board's stance on the various issues.

J. PUBLIC PARTICIPATION (up to 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a [public comment form](#) available at the meeting entrance and on our website.

K. BOARD COMMENTS

- 1. Behind the Scenes Conference Update

L. INFORMATION ITEMS

- 1. Board Bulletin 9/20/2021
- 2. Draft Finance Minutes 9/28/2021

BOARD NOTES
OCTOBER 18, 2021

An appropriate motion might be, "I move that the Board of Education move into closed session for the purpose of discussing negotiations."

M. CLOSED SESSION *per MCL 15.286(c)*

1. Negotiations

Return to open session. No further board action anticipated.

N. ADJOURNMENT

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
WORKSHOP MINUTES – OCTOBER 4, 2021 5:00pm
W.I.S.D. 1819 South Wagner Road, Ann Arbor 48103

A. CALL TO ORDER - 5:10pm

1. Roll Call

Members Present: Daniel Alabré, Elise Bruderly, Mara Greatorex, Jennifer Kangas, Dick Lundy, Melanie Szawara

Members Absent: Brian Arnold

Administrative & Supervisory Staff: Christopher Timmis

Guests: Mary Kerwin, MASB; Barbara Read

B. APPROVAL OF AGENDA

Elise Bruderly made a motion to approve the agenda as amended. Melanie Szawara seconded the motion. **Motion Carried (unanimous).**

C. PUBLIC PARTICIPATION – none

D. DISCUSSION

1. Board Workshop. MASB Trainer Mary Kerwin facilitated discussion of board norms, processes, critical thinking, and best practices. The Board discussed November 15th as a date for a Board Workshop on the Superintendent Evaluation tool.

E. PUBLIC PARTICIPATION – none

At approximately 7:37pm, Dick Lundy made a motion that the Board move into closed session for the purpose of discussing negotiations. Elise Bruderly seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

F. CLOSED SESSION per MCL 15.268(c)

1. Negotiations

At approximately 8:25pm, the Board returned to open session.

At approximately 8:26pm, President Mara Greatorex adjourned the meeting.

MINUTES/hlv

Brian Arnold
Secretary
Board of Education

Elizabeth Melvin

• • • melvine@dexterschools.org

October 7, 2021

Dexter Community Schools Board of Education, Barb Santo, Tammy Reich, and Lauren Thompson,

I would like to request an extended maternity leave of absence. Barring any unforeseen circumstances, I plan to return to work on December 1, 2021. Thank you for your consideration of my growing family.

Sincerely,

Elizabeth Melvin
5th Grade Teacher
Creekside Intermediate School



Board Monthly Financial Report

Fiscal Year to Date 06/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	6,083,876.00	696,683.50	5,619,874.24	.00	464,001.76	92	5,606,205.51
Function Code R100 - Local Sources - 100 Totals	\$6,083,876.00	\$696,683.50	\$5,619,874.24	\$0.00	\$464,001.76	92 %	\$5,606,205.51
Function Code R200 - Non-Education Sources - 200							
	.00	.00	5,869.60	.00	(5,869.60)	+++	.00
Function Code R200 - Non-Education Sources - 200 Totals	\$0.00	\$0.00	\$5,869.60	\$0.00	(\$5,869.60)	+++	\$0.00
Function Code R300 - State Sources - 300							
	31,920,144.00	8,731,955.68	32,644,533.38	.00	(724,389.38)	102	30,608,513.27
Function Code R300 - State Sources - 300 Totals	\$31,920,144.00	\$8,731,955.68	\$32,644,533.38	\$0.00	(\$724,389.38)	102 %	\$30,608,513.27
Function Code R400 - Federal Sources - 400							
	2,821,948.00	722,746.07	2,851,051.86	.00	(29,103.86)	101	1,305,718.00
Function Code R400 - Federal Sources - 400 Totals	\$2,821,948.00	\$722,746.07	\$2,851,051.86	\$0.00	(\$29,103.86)	101 %	\$1,305,718.00
Function Code R500 - ISD / Other Sources - 500							
	5,327,734.00	999,516.82	4,774,173.70	.00	553,560.30	90	6,715,979.44
Function Code R500 - ISD / Other Sources - 500 Totals	\$5,327,734.00	\$999,516.82	\$4,774,173.70	\$0.00	\$553,560.30	90 %	\$6,715,979.44
Function Code R600 - In from other Funds - 600							
	315,502.00	3,760.13	218,748.56	.00	96,753.44	69	225,532.16
Function Code R600 - In from other Funds - 600 Totals	\$315,502.00	\$3,760.13	\$218,748.56	\$0.00	\$96,753.44	69 %	\$225,532.16
Account Type Revenue Totals	\$46,469,204.00	\$11,154,662.20	\$46,114,251.34	\$0.00	\$354,952.66	99 %	\$44,461,948.38
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	19,486,953.00	2,669,980.47	18,990,536.43	.00	496,416.57	97	20,621,880.76
Sub Function Code 120 - Added Needs - 120	6,712,202.00	2,591,157.12	6,574,856.67	.00	137,345.33	98	5,014,901.43
Function Code 100 - Instruction Totals	\$26,199,155.00	\$5,261,137.59	\$25,565,393.10	\$0.00	\$633,761.90	98 %	\$25,636,782.19
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	4,474,977.00	817,225.61	4,294,154.56	.00	180,822.44	96	4,195,720.58
Sub Function Code 220 - Support Services-Instructional - 220	3,466,419.00	432,193.13	3,295,582.03	.00	170,836.97	95	2,387,959.09
Sub Function Code 230 - Support Services-Administration - 230	602,159.00	66,407.95	589,617.83	.00	12,541.17	98	571,448.00
Sub Function Code 240 - Support Services-School Admin - 240	2,579,668.00	320,853.19	2,569,057.43	.00	10,610.57	100	2,493,040.78
Sub Function Code 250 - Support Services-Business - 250	788,885.00	91,314.34	783,406.04	.00	5,478.96	99	713,804.96
Sub Function Code 260 - Operations and Maintenance - 260	4,289,543.00	538,150.57	4,110,923.97	.00	178,619.03	96	3,527,479.30
Sub Function Code 270 - Pupil Transportation - 270	1,297,255.00	155,602.59	1,297,247.40	.00	7.60	100	1,486,351.70
Sub Function Code 280 - Support Services-Central - 280	441,397.00	54,174.09	438,358.23	.00	3,038.77	99	441,335.18
Function Code 200 - Supporting Services Totals	\$17,940,303.00	\$2,475,921.47	\$17,378,347.49	\$0.00	\$561,955.51	97 %	\$15,817,139.59
Function Code 300 - Community Services							
Sub Function Code 320 - Community Recreation - 320	220,171.00	36,339.84	200,611.35	.00	19,559.65	91	220,975.00
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	+++	688.97
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	14,401.00	5,929.53	7,715.39	.00	6,685.61	54	17,384.20
Sub Function Code 390 - Other Community Services - 390	(376.00)	.00	.00	.00	(376.00)	0	.00
Function Code 300 - Community Services Totals	\$234,196.00	\$42,269.37	\$208,326.74	\$0.00	\$25,869.26	89 %	\$239,048.17
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	(327.00)	.00	.00	.00	+++	27,410.76
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	(\$327.00)	\$0.00	\$0.00	\$0.00	+++	\$27,410.76
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	1,238,923.00	258,845.92	1,235,405.19	.00	3,517.81	100	796,594.82



Board Monthly Financial Report

Fiscal Year to Date 06/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Function Code 500-600 - Other Financing Uses Totals	\$1,238,923.00	\$258,845.92	\$1,235,405.19	\$0.00	\$3,517.81	100 %	\$796,594.82
Account Type Expense Totals	\$45,612,577.00	\$8,037,847.35	\$44,387,472.52	\$0.00	\$1,225,104.48	97 %	\$42,516,975.53
Fund(COA) 11 - General Fund Totals	\$856,627.00	\$3,116,814.85	\$1,726,778.82	\$0.00	(\$870,151.82)	202 %	\$1,944,972.85



Board Monthly Financial Report

Fiscal Year to Date 06/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 23 - Community Service Fund							
Account Type Revenue							
Function Code <N/A> - <No Function defined>	.00	.00	.00	.00	.00	+++	.00
Function Code <N/A> - <No Function defined> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R100 - Local Sources - 100	2,639,027.55	124,415.25	1,306,365.72	.00	1,332,661.83	50	1,851,524.19
Function Code R100 - Local Sources - 100 Totals	\$2,639,027.55	\$124,415.25	\$1,306,365.72	\$0.00	\$1,332,661.83	50 %	\$1,851,524.19
Function Code R300 - State Sources - 300	31,470.00	1,013.80	24,483.80	.00	6,986.20	78	31,469.50
Function Code R300 - State Sources - 300 Totals	\$31,470.00	\$1,013.80	\$24,483.80	\$0.00	\$6,986.20	78 %	\$31,469.50
Function Code R400 - Federal Sources - 400	184,080.00	16,892.77	163,680.66	.00	20,399.34	89	136,507.07
Function Code R400 - Federal Sources - 400 Totals	\$184,080.00	\$16,892.77	\$163,680.66	\$0.00	\$20,399.34	89 %	\$136,507.07
Function Code R500 - ISD / Other Sources - 500	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R600 - In from other Funds - 600	1,216,780.00	258,845.92	1,235,405.19	.00	(18,625.19)	102	796,594.82
Function Code R600 - In from other Funds - 600 Totals	\$1,216,780.00	\$258,845.92	\$1,235,405.19	\$0.00	\$(18,625.19)	102 %	\$796,594.82
Account Type Revenue Totals	\$4,071,357.55	\$401,167.74	\$2,729,935.37	\$0.00	\$1,341,422.18	67 %	\$2,816,095.58
Account Type Expense							
Function Code 100 - Instruction	102,297.00	5,943.01	65,894.75	.00	36,402.25	64	90,262.24
Sub Function Code 110 - Basic Functions - 110	102,297.00	5,943.01	65,894.75	.00	36,402.25	64	90,262.24
Function Code 100 - Instruction Totals	\$102,297.00	\$5,943.01	\$65,894.75	\$0.00	\$36,402.25	64 %	\$90,262.24
Function Code 200 - Supporting Services	987.00	7.53	960.85	.00	26.15	97	939.17
Sub Function Code 220 - Support Services-Instructional - 220	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 250 - Support Services-Business - 250	66,550.00	11,373.66	60,012.49	.00	6,537.51	90	35,966.02
Sub Function Code 260 - Operations and Maintenance - 260	.00	(21,085.79)	.00	.00	.00	+++	.00
Sub Function Code 270 - Pupil Transportation - 270	1,497,366.55	168,753.08	1,152,504.46	.00	344,862.09	77	951,206.91
Sub Function Code 290 - Support Services-Other - 290							
Function Code 200 - Supporting Services Totals	\$1,564,903.55	\$159,048.48	\$1,213,477.80	\$0.00	\$351,425.75	78 %	\$988,112.10
Function Code 300 - Community Services	292,773.00	26,380.89	253,829.33	.00	38,943.67	87	291,808.10
Sub Function Code 310 - Community Services Direction - 310	386,378.00	32,323.05	170,673.72	.00	215,704.28	44	313,763.97
Sub Function Code 320 - Community Recreation - 320	979,644.00	89,324.85	776,705.05	.00	202,938.95	79	861,114.40
Sub Function Code 350 - Care of Children - 350	100,000.00	14,740.35	95,272.80	.00	4,727.20	95	88,793.50
Sub Function Code 390 - Other Community Services - 390							
Function Code 300 - Community Services Totals	\$1,758,795.00	\$162,769.14	\$1,296,480.90	\$0.00	\$462,314.10	74 %	\$1,555,479.97
Function Code 500-600 - Other Financing Uses	205,362.00	18,810.92	139,984.26	.00	65,377.74	68	128,089.77
Sub Function Code 600 - Fund Modifications - 600	205,362.00	18,810.92	139,984.26	.00	65,377.74	68	128,089.77
Function Code 500-600 - Other Financing Uses Totals	\$205,362.00	\$18,810.92	\$139,984.26	\$0.00	\$65,377.74	68 %	\$128,089.77
Account Type Expense Totals	\$3,631,357.55	\$346,571.55	\$2,715,837.71	\$0.00	\$915,519.84	75 %	\$2,761,944.08
Fund(COA) 23 - Community Service Fund Totals	\$440,000.00	\$54,596.19	\$14,097.66	\$0.00	\$425,902.34	3 %	\$54,151.50



Board Monthly Financial Report

Fiscal Year to Date 06/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 25 - School Lunch Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	15,800.00	1,806.60	9,527.16	.00	6,272.84	60	752,647.02
Function Code R100 - Local Sources - 100 Totals	\$15,800.00	\$1,806.60	\$9,527.16	\$0.00	\$6,272.84	60 %	\$752,647.02
Function Code R300 - State Sources - 300							
	77,677.00	14,603.61	70,450.73	.00	7,226.27	91	67,154.84
Function Code R300 - State Sources - 300 Totals	\$77,677.00	\$14,603.61	\$70,450.73	\$0.00	\$7,226.27	91 %	\$67,154.84
Function Code R400 - Federal Sources - 400							
	1,086,693.00	465,993.16	1,158,267.40	.00	(71,574.40)	107	992,360.33
Function Code R400 - Federal Sources - 400 Totals	\$1,086,693.00	\$465,993.16	\$1,158,267.40	\$0.00	(\$71,574.40)	107 %	\$992,360.33
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	120,101.88
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$120,101.88
Account Type Revenue Totals	\$1,180,170.00	\$482,403.37	\$1,238,245.29	\$0.00	(\$58,075.29)	105 %	\$1,932,264.07
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	.00	34,797.40	34,797.40	.00	(34,797.40)	+++	53,640.05
Sub Function Code 260 - Operations and Maintenance - 260	3,358.00	131.00	2,218.85	.00	1,139.15	66	6,922.02
Sub Function Code 290 - Support Services-Other - 290	1,223,040.00	196,912.62	1,133,398.11	.00	89,641.89	93	1,503,902.36
Function Code 200 - Supporting Services Totals	\$1,226,398.00	\$231,841.02	\$1,170,414.36	\$0.00	\$55,983.64	95 %	\$1,564,464.43
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	122,640.00	(15,050.79)	78,764.30	.00	43,875.70	64	97,442.39
Function Code 500-600 - Other Financing Uses Totals	\$122,640.00	(\$15,050.79)	\$78,764.30	\$0.00	\$43,875.70	64 %	\$97,442.39
Account Type Expense Totals	\$1,349,038.00	\$216,790.23	\$1,249,178.66	\$0.00	\$99,859.34	93 %	\$1,661,906.82
Fund(COA) 25 - School Lunch Fund Totals	(\$168,868.00)	\$265,613.14	(\$10,933.37)	\$0.00	(\$157,934.63)	6 %	\$270,357.25



Board Monthly Financial Report

Fiscal Year to Date 06/30/21

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 29 - Student/School Activity Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,000,000.00	58,418.73	426,662.32	.00	573,337.68	43	1,664,262.62
Function Code R100 - Local Sources - 100 Totals	\$1,000,000.00	\$58,418.73	\$426,662.32	\$0.00	\$573,337.68	43 %	\$1,664,262.62
Account Type Revenue Totals	\$1,000,000.00	\$58,418.73	\$426,662.32	\$0.00	\$573,337.68	43 %	\$1,664,262.62
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 290 - Support Services-Other - 290	1,921,556.53	77,945.93	380,559.61	.00	1,540,996.92	20	740,868.89
Function Code 200 - Supporting Services Totals	\$1,921,556.53	\$77,945.93	\$380,559.61	\$0.00	\$1,540,996.92	20 %	\$740,868.89
Account Type Expense Totals	\$1,921,556.53	\$77,945.93	\$380,559.61	\$0.00	\$1,540,996.92	20 %	\$740,868.89
Fund(COA) 29 - Student/School Activity Fund Totals	(\$921,556.53)	(\$19,527.20)	\$46,102.71	\$0.00	(\$967,659.24)	-5 %	\$923,393.73
Grand Totals	\$206,202.47	\$3,417,496.98	\$1,776,045.82	\$0.00	(\$1,569,843.35)	861 %	\$3,192,875.33



Board Monthly Financial Report

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Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	6,135,699.00	32,180.35	98,942.31	.00	6,036,756.69	2	13,794.92
Function Code R100 - Local Sources - 100 Totals	\$6,135,699.00	\$32,180.35	\$98,942.31	\$0.00	\$6,036,756.69	2 %	\$13,794.92
Function Code R200 - Non-Education Sources - 200							
	.00	.00	.00	.00	.00	+++	.00
Function Code R200 - Non-Education Sources - 200 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R300 - State Sources - 300							
	31,330,602.00	.00	388,407.60	.00	30,942,194.40	1	30,939.94
Function Code R300 - State Sources - 300 Totals	\$31,330,602.00	\$0.00	\$388,407.60	\$0.00	\$30,942,194.40	1 %	\$30,939.94
Function Code R400 - Federal Sources - 400							
	1,964,331.00	.00	.00	.00	1,964,331.00	0	1,314,308.17
Function Code R400 - Federal Sources - 400 Totals	\$1,964,331.00	\$0.00	\$0.00	\$0.00	\$1,964,331.00	0 %	\$1,314,308.17
Function Code R500 - ISD / Other Sources - 500							
	4,965,976.00	386.43	16,886.53	.00	4,949,089.47	0	11,539.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$4,965,976.00	\$386.43	\$16,886.53	\$0.00	\$4,949,089.47	0 %	\$11,539.00
Function Code R600 - In from other Funds - 600							
	333,230.00	1,840.99	1,840.99	.00	331,389.01	1	.00
Function Code R600 - In from other Funds - 600 Totals	\$333,230.00	\$1,840.99	\$1,840.99	\$0.00	\$331,389.01	1 %	\$0.00
Account Type Revenue Totals	\$44,729,838.00	\$34,407.77	\$506,077.43	\$0.00	\$44,223,760.57	1 %	\$1,370,582.03
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	21,937,742.00	1,414,677.17	1,486,829.28	6,415.00	20,444,497.72	7	1,428,052.08
Sub Function Code 120 - Added Needs - 120	5,423,052.00	272,021.97	687,388.82	5,650.00	4,730,013.18	13	269,176.10
Function Code 100 - Instruction Totals	\$27,360,794.00	\$1,686,699.14	\$2,174,218.10	\$12,065.00	\$25,174,510.90	8 %	\$1,697,228.18
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	4,276,941.00	318,880.39	363,711.13	93,265.00	3,819,964.87	9	308,098.09
Sub Function Code 220 - Support Services-Instructional - 220	2,699,834.00	182,463.69	572,045.89	25,839.00	2,101,949.11	21	479,729.37
Sub Function Code 230 - Support Services-Administration - 230	686,136.00	86,415.27	217,271.86	.00	468,864.14	32	149,686.82
Sub Function Code 240 - Support Services-School Admin - 240	2,624,332.00	186,294.15	440,421.68	.00	2,183,910.32	17	437,816.25
Sub Function Code 250 - Support Services-Business - 250	758,958.00	47,619.83	151,663.66	.00	607,294.34	20	137,990.68
Sub Function Code 260 - Operations and Maintenance - 260	3,975,350.00	363,412.51	840,426.50	332,384.30	2,802,539.20	21	913,002.04
Sub Function Code 270 - Pupil Transportation - 270	1,649,830.00	86,866.29	249,292.72	26,840.85	1,373,696.43	15	144,526.17
Sub Function Code 280 - Support Services-Central - 280	404,227.00	44,842.87	118,788.85	39,468.16	245,969.99	29	89,346.19
Function Code 200 - Supporting Services Totals	\$17,075,608.00	\$1,316,795.00	\$2,953,622.29	\$517,797.31	\$13,604,188.40	17 %	\$2,660,195.61
Function Code 300 - Community Services							
Sub Function Code 320 - Community Recreation - 320	273,124.00	66,636.59	70,811.32	6,343.00	195,969.68	26	46,904.64
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	2,295.00	.00	850.00	.00	1,445.00	37	.00
Sub Function Code 390 - Other Community Services - 390	.00	4,862.34	14,721.58	.00	(14,721.58)	+++	.00
Function Code 300 - Community Services Totals	\$275,419.00	\$71,498.93	\$86,382.90	\$6,343.00	\$182,693.10	31 %	\$46,904.64
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	+++	.00
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	671,541.00	.00	.00	.00	671,541.00	0	.00



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Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Function Code 500-600 - Other Financing Uses Totals	\$671,541.00	\$0.00	\$0.00	\$0.00	\$671,541.00	0 %	\$0.00
Account Type Expense Totals	\$45,383,362.00	\$3,074,993.07	\$5,214,223.29	\$536,205.31	\$39,632,933.40	11 %	\$4,404,328.43
Fund(COA) 11 - General Fund Totals	(\$653,524.00)	(\$3,040,585.30)	(\$4,708,145.86)	(\$536,205.31)	\$4,590,827.17	720 %	(\$3,033,746.40)



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Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 23 - Community Service Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	2,350,912.00	258,806.87	590,214.44	.00	1,760,697.56	25	271,327.45
Function Code R100 - Local Sources - 100 Totals	\$2,350,912.00	\$258,806.87	\$590,214.44	\$0.00	\$1,760,697.56	25 %	\$271,327.45
Function Code R300 - State Sources - 300							
	49,069.00	.00	4,266.20	.00	44,802.80	9	.00
Function Code R300 - State Sources - 300 Totals	\$49,069.00	\$0.00	\$4,266.20	\$0.00	\$44,802.80	9 %	\$0.00
Function Code R400 - Federal Sources - 400							
	.00	20,250.80	20,250.80	.00	(20,250.80)	+++	5,086.46
Function Code R400 - Federal Sources - 400 Totals	\$0.00	\$20,250.80	\$20,250.80	\$0.00	(\$20,250.80)	+++	\$5,086.46
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R600 - In from other Funds - 600							
	671,541.00	.00	.00	.00	671,541.00	0	.00
Function Code R600 - In from other Funds - 600 Totals	\$671,541.00	\$0.00	\$0.00	\$0.00	\$671,541.00	0 %	\$0.00
Account Type Revenue Totals	\$3,071,522.00	\$279,057.67	\$614,731.44	\$0.00	\$2,456,790.56	20 %	\$276,413.91
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	102,665.00	8,073.48	11,546.90	.00	91,118.10	11	17,219.40
Function Code 100 - Instruction Totals	\$102,665.00	\$8,073.48	\$11,546.90	\$0.00	\$91,118.10	11 %	\$17,219.40
Function Code 200 - Supporting Services							
Sub Function Code 220 - Support Services-Instructional - 220	2,474.00	.00	.00	.00	2,474.00	0	.00
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	56,550.00	9,366.84	13,991.06	17,783.75	24,775.19	25	10,103.64
Sub Function Code 270 - Pupil Transportation - 270	.00	199.15	199.15	.00	(199.15)	+++	.00
Sub Function Code 290 - Support Services-Other - 290	1,090,902.00	56,150.41	129,354.45	125.00	961,422.55	12	90,186.59
Function Code 200 - Supporting Services Totals	\$1,149,926.00	\$65,716.40	\$143,544.66	\$17,908.75	\$988,472.59	12 %	\$100,290.23
Function Code 300 - Community Services							
Sub Function Code 310 - Community Services Direction - 310	296,281.00	2,233.50	12,942.95	.00	283,338.05	4	48,822.05
Sub Function Code 320 - Community Recreation - 320	388,041.00	16,458.14	59,474.01	31,242.82	297,324.17	15	21,666.77
Sub Function Code 350 - Care of Children - 350	955,916.00	62,779.39	182,493.19	.00	773,422.81	19	112,143.90
Sub Function Code 390 - Other Community Services - 390	.00	16,718.62	26,176.17	.00	(26,176.17)	+++	.00
Function Code 300 - Community Services Totals	\$1,640,238.00	\$98,189.65	\$281,086.32	\$31,242.82	\$1,327,908.86	17 %	\$182,632.72
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	178,693.00	2,617.63	2,617.63	.00	176,075.37	1	.00
Function Code 500-600 - Other Financing Uses Totals	\$178,693.00	\$2,617.63	\$2,617.63	\$0.00	\$176,075.37	1 %	\$0.00
Account Type Expense Totals	\$3,071,522.00	\$174,597.16	\$438,795.51	\$49,151.57	\$2,583,574.92	14 %	\$300,142.35
Fund(COA) 23 - Community Service Fund Totals	\$0.00	\$104,460.51	\$175,935.93	(\$49,151.57)	(\$126,784.36)	+++	(\$23,728.44)



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Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 25 - School Lunch Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,119,041.00	37,671.63	37,541.48	.00	1,081,499.52	3	90.73
Function Code R100 - Local Sources - 100 Totals	\$1,119,041.00	\$37,671.63	\$37,541.48	\$0.00	\$1,081,499.52	3 %	\$90.73
Function Code R300 - State Sources - 300							
	80,006.00	.00	5,274.00	.00	74,732.00	7	.00
Function Code R300 - State Sources - 300 Totals	\$80,006.00	\$0.00	\$5,274.00	\$0.00	\$74,732.00	7 %	\$0.00
Function Code R400 - Federal Sources - 400							
	333,302.00	57,317.44	57,719.34	.00	275,582.66	17	41,684.62
Function Code R400 - Federal Sources - 400 Totals	\$333,302.00	\$57,317.44	\$57,719.34	\$0.00	\$275,582.66	17 %	\$41,684.62
Function Code R500 - ISD / Other Sources - 500							
	159,135.00	.00	.00	.00	159,135.00	0	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$159,135.00	\$0.00	\$0.00	\$0.00	\$159,135.00	0 %	\$0.00
Account Type Revenue Totals	\$1,691,484.00	\$94,989.07	\$100,534.82	\$0.00	\$1,590,949.18	6 %	\$41,775.35
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	3,608.00	.00	807.31	.00	2,800.69	22	598.85
Sub Function Code 290 - Support Services-Other - 290	1,416,760.00	132,941.44	276,636.00	553,439.61	586,684.39	20	122,535.25
Function Code 200 - Supporting Services Totals	\$1,420,368.00	\$132,941.44	\$277,443.31	\$553,439.61	\$589,485.08	20 %	\$123,134.10
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	142,037.00	.00	.00	.00	142,037.00	0	.00
Function Code 500-600 - Other Financing Uses Totals	\$142,037.00	\$0.00	\$0.00	\$0.00	\$142,037.00	0 %	\$0.00
Account Type Expense Totals	\$1,562,405.00	\$132,941.44	\$277,443.31	\$553,439.61	\$731,522.08	18 %	\$123,134.10
Fund(COA) 25 - School Lunch Fund Totals	\$129,079.00	(\$37,952.37)	(\$176,908.49)	(\$553,439.61)	\$859,427.10	-137 %	(\$81,358.75)



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Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 29 - Student/School Activity Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,362,636.00	121,707.13	191,922.13	.00	1,170,713.87	14	60,373.50
Function Code R100 - Local Sources - 100 Totals	\$1,362,636.00	\$121,707.13	\$191,922.13	\$0.00	\$1,170,713.87	14 %	\$60,373.50
Account Type Revenue Totals	\$1,362,636.00	\$121,707.13	\$191,922.13	\$0.00	\$1,170,713.87	14 %	\$60,373.50
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 290 - Support Services-Other - 290							
	1,362,636.00	80,232.85	120,127.44	2,651.00	1,239,857.56	9	25,031.46
Function Code 200 - Supporting Services Totals	\$1,362,636.00	\$80,232.85	\$120,127.44	\$2,651.00	\$1,239,857.56	9 %	\$25,031.46
Account Type Expense Totals	\$1,362,636.00	\$80,232.85	\$120,127.44	\$2,651.00	\$1,239,857.56	9 %	\$25,031.46
Fund(COA) 29 - Student/School Activity Fund Totals	\$0.00	\$41,474.28	\$71,794.69	(\$2,651.00)	(\$69,143.69)	+++	\$35,342.04
Grand Totals	(\$524,445.00)	(\$2,932,602.88)	(\$4,637,323.73)	(\$1,141,447.49)	\$5,254,326.22	884 %	(\$3,103,491.55)

To: Board of Education

From: Sharon Raschke, CFO

Date: September 28, 2021

RE: Year End Fund Balances 2020-21/Fund Balance Classifications 2021-22

General Fund revenues were \$46,114,251 and expenses were \$44,387,472. The 2020-21 net revenue over expense added \$1,726,779 to Fund Balance, due primarily to the one time COVID funding as previously reported. Total Fund Balance is \$11,581,137, or 26.1% of expenses.

Attached is a spreadsheet containing ending reserves, designations, assigned, and unassigned fund balances for the year ending June 30, 2021. Fund balance designations were recommended by the Finance Committee on September 28.

If you have any comments or changes, please let a member of the Finance Committee know. If no changes are requested, the fund balance designations will be included in the June 30, 2021 fiscal audit.

In addition, accounting guidelines (GASB #54) require the Board of Education to authorize, by resolution, the intent to define the Fund Balance classifications for the 2021-22 fiscal year.

The Fund Balance classifications for 2021-22 will be:

Required Designated Reserve Funds (policy 6604)
Non-Spendable
Non-spendable-Prepaid Expenditures
Committed (required)
Committed-Supply Carryover
Committed-Employee Off Schedule Payment
Board Designated Reserve Funds (policy 6605)
Committed (management planned)
Committed-Facilities, Equipment & Maintenance
Committed-Facilities Athletics
Committed-Performing Arts Equipment
Committed-Instructional Materials/Equipment
Committed-Technology
Committed-New Programs
Committed-New Buildings/New Spaces
Committed-Retirement/Severance
Assigned Fund Balance
Subsequent year expenditures
Unassigned Fund Balance (policy 6612)
Unassigned PY Deferred Revenue for student programs
Unassigned

Dexter Community Schools

Fund Balance

Year end 2020-21

Revenue	\$ 46,114,251.34
Expenses	\$ 44,387,472.52
Net Income	\$ 1,726,778.82

			Base value		20-21	Board planned	Planned	Recommended	Recommended
Fund Balance Classifications	Account	Methodology of Target	for calculation	Target	Beginning	transfers 20-21	Ending	transfers 20-21	Ending
Required Designated Reserve Funds (policy 6604)									
Non-Spendable									
Non-spendable-Prepaid Expenditures	11-2711-1000	Prepaid expenditure asset	\$ 57,571	\$ 57,571	\$ 57,571.31	\$ (57,571)	\$ 0.00	\$ 3,429.81	\$ 61,001.12
Committed (required)									
Committed- Supply Carryover	11-2731-7100	Unspent supply carryover	\$ 314,162	\$ 314,162	\$ 248,573.00	\$ (248,573)	\$ 0.00	\$ 65,589.00	\$ 314,162.00
Committed- Employee Off Schedule Payment	11-2731-7200	Actual projected cost	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -
Board Designated Reserve Funds (policy 6605)									
Committed (management planned)									
Committed-Facilities, Equipment & Maintenance	11-2731-1200	Assets undeprec repl value * 1%	\$ 208,358,282	\$ 2,083,583	\$ 795,538.00	\$ (230,000.00)	\$ 565,538.00	\$ 204,462.00	\$ 1,000,000.00
Committed-Facilities Athletics	11-2731-1300	Artificial turf, pools	\$ 1,500,000	\$ 1,500,000	\$ 860,000.00		\$ 860,000.00	\$ 90,000.00	\$ 950,000.00
Committed-Performing Arts Equipment	11-2731-5100	Refurbishing performing arts equipment	\$ 200,000	\$ 200,000	\$ 140,000.00		\$ 140,000.00	\$ 10,000.00	\$ 150,000.00
Committed-Instructional Materials/Equipment	11-2731-3100	Replacement of Instructional Materials (\$300/student)	\$ 1,016,400	\$ 1,016,400	\$ 1,000,000.00		\$ 1,000,000.00		\$ 1,000,000.00
Committed-Technology	11-2731-8100	Cost of technology inventory * 50% (includes balance of restitution)	\$ 7,060,457	\$ 3,530,229	\$ 881,918.00		\$ 881,918.00	\$ 618,082.00	\$ 1,500,000.00
Committed-New Programs	11-2731-4100	Startup and implementation transition of new programs (3-5 yrs)	\$ 348,000	\$ 348,000	\$ -		\$ -	\$ 2,400,000.00	\$ 2,400,000.00
Committed-New Buildings/New Spaces	11-2731-4200	Startup and implementation transition of new building (3-5 years)	\$ 300,000	\$ 300,000	\$ 300,490.00		\$ 300,490.00		\$ 300,490.00
Committed-Retirement/Severance	11-2731-6100	Retirement obligation * 2/3	\$ 1,740,061	\$ 1,160,041	\$ 850,000.00		\$ 850,000.00	\$ 150,000.00	\$ 1,000,000.00
Assigned Fund Balance	11-2741-0000	Subsequent year expenditures	\$ 653,524	\$ 653,524	\$ 1,992,511.00		\$ 653,524.00	\$ (1,338,987.00)	\$ 653,524.00
Unassigned Fund Balance (policy 6612)	11-2751-0000	3-5% of general fund expenses (value at 5%)	\$ 44,387,473	\$ 2,219,374	\$ 811,572.76		\$ 811,572.76	\$ (2,391,981.08)	\$ 2,251,959.86
	11-2751-1000	PY deferred revenue for student programs	\$ 1,916,184	\$ 1,916,184	\$ 1,916,184.09		\$ 1,916,184.09	\$ (1,916,184.09)	\$ -
Total Fund Balance					\$ 9,854,358.16	\$ (536,144.31)	\$ 7,979,226.85	\$ (2,105,589.36)	\$ 11,581,136.98
Non-Spendable Fund Balance				0.2%	\$ 57,571			0.1%	\$ 61,001
Committed Fund Balance				14.9%	\$ 5,076,519			19.4%	\$ 8,614,652
Assigned Fund Balance				0.0%	\$ 1,992,511			1.5%	\$ 653,524
Unassigned Fund Balance				4.2%	\$ 2,727,757			5.1%	\$ 2,251,960
Total Fund Balance				19.3%	\$ 9,854,358			26.1%	\$ 11,581,137

Book	Policy Manual
Section	Second Reading 10-18-2021
Title	SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY
Code	second reading po2260.01
Status	
Adopted	February 2, 2009
Last Revised	June 18, 2019

2260.01 - **SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY**

Pursuant to Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Americans with Disabilities Act of 1990, as amended ("ADA") and the implementing regulations (collectively "Section 504/ADA"), no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Board of Education does not discriminate in admission or access to, or participation or treatment in its programs or activities. As such, the Board's policies and practices will not discriminate against students with disabilities and the Board will make its facilities, programs, and activities accessible to qualified individuals with disabilities. No discrimination will be knowingly permitted against any individual with a disability on the sole basis of that disability in any of the programs, activities, policies, and/or practices in the District.

"An individual with a disability" means a person who has, had a record of or is regarded as having, a physical or mental impairment that substantially limits one (1) or more major life activities. Major life activities are functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, eating, sleeping, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

Major life activities also include the operation of a major bodily function, including, but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

An impairment that is episodic in nature or in remission is considered a disability if it would substantially limit a major life activity when active.

The determination of whether an impairment substantially limits a major life activity must be made without regard to the ameliorative effects of mitigating measures such as medication, medical supplies, equipment or appliances, low-vision devices (not including ordinary eyeglasses or contact lenses), prosthetics (including limbs and devices), hearing aids and cochlear implants or other implantable hearing devices, mobility devices, oxygen therapy equipment or supplies, assistive technology, reasonable accommodations or auxiliary aids or services, or learned behavioral or adaptive neurological modifications.

With respect to public preschool, elementary and secondary educational services, a qualified person with a disability means a disabled person:

- A. who is of an age during which nondisabled persons are provided educational services;
- B. who is of any age during which it is mandatory under Michigan law to provide educational services to disabled persons; or
- C. to whom the State is required to provide a free appropriate public education pursuant to the Individuals with Disabilities Education Improvement Act (IDEIA).

With respect to vocational education services, a qualified person with a disability means a person with a disability who meets the academic and technical standards requisite to admission or participation in the vocational program or activity. The Board will not deny a student with disabilities access to its vocational education programs or courses due to architectural and/or equipment barriers, or because the student needs related aids or services to receive an appropriate education.

Compliance Officers

The Board designates the following individuals to serve as the District's 504 Compliance Officers/ADA Coordinators (hereinafter referred to as the "District Compliance Officers").

Barb Santo
Executive Director of Human Resources
2704 Baker Rd
Dexter, MI 48130
734-424-4100 ext. 1031
santob@dexterschools.org

Ryan Bruder
Executive Director of Instruction
2704 Baker Rd
Dexter, MI 48130
734-424-4100 ext. 1343
bruderr@dexterschools.org

The names, titles, and contact information of these individuals will be published annually on the school district's website and in the parent/student and staff handbooks.

Building Principals shall serve as Building Section 504/ADA Compliance Officers ("Building Compliance Officers").

The District Compliance Officers are responsible for coordinating the District's efforts to comply with and fulfill its responsibilities under Section 504 and Title II of the ADA. A copy of Section 504 and the ADA, including copies of the implementing regulations, may be obtained from the District Compliance Officers.

The District Compliance Officers will oversee the investigation of any complaints of discrimination based on disability, which may be filed pursuant to the Board's adopted internal complaint procedure, and will attempt to resolve such complaints.

The Board will provide for the prompt and equitable resolution of complaints alleging violations of Section 504/ADA. See below. The Board will further establish and implement a system of procedural safeguards in accordance with Section 504, including the right to an impartial due process hearing. See AG 2260.01B.

Training

The District Compliance Officers will also oversee the training of employees in the District so that all employees understand their rights and responsibilities under Section 504 and the ADA, and are informed of the Board's policies, administrative guidelines and practices with respect to fully implementing and complying with the requirements of Section 504/ADA.

The Board will provide in-service training and consultation to staff responsible for the education of persons with disabilities, as necessary and appropriate.

Facilities

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto. Programs and activities will be designed and scheduled so that the location and nature of the facility or area will not deny a student with a disability the opportunity to participate on the same basis as students without disabilities.

Education

The Board is committed to identifying, evaluating, and providing a free appropriate public education (FAPE) to students within its jurisdiction who have a physical or mental impairment that substantially limits one or more major life activities, regardless of the nature or severity of their disabilities.

An appropriate education may include regular or special education and related aids and services to accommodate the unique needs of students with disabilities. For disabled students who are not eligible for specially designed instruction under the IDEIA, the special

education and related aids and services (including accommodations/modifications/interventions) they need in order to have their needs met as adequately as the needs of nondisabled students are met, shall be delineated, along with their placement, in a Section 504 Plan (Form 2260.01A F13). Parents/guardians/custodians ("parents") are invited and encouraged to participate fully in the evaluation process and development of a Section 504 Plan.

The Board is committed to educating (or providing for the education of) each qualified person with a disability who resides within the District with persons who are not disabled to the maximum extent appropriate. Generally, the District will place a person with a disability in the regular educational environment unless it is demonstrated that the education of the person in the regular environment, even with the use of supplementary aids and services cannot be achieved satisfactorily. If the District places a person in a setting other than the regular educational environment, it shall take into account the proximity of the alternate setting to the person's home.

The District will provide non-academic extracurricular services and activities in such a manner as is necessary to afford qualified persons with disabilities an equal opportunity for participation in such services and activities. Non-academic and extracurricular services and activities may include counseling services, physical recreational athletics, transportation, health services, recreational activities, special interests groups or clubs sponsored by the District, referrals to agencies that provide assistance to persons with disabilities, and employment of students. In providing or arranging for the provision of meals and recess periods, and non-academic and extracurricular services and activities, including those listed above, the District will verify that persons with disabilities participate with persons without disabilities in such services and activities to the maximum extent appropriate.

Notice

Notice of the Board's policy on nondiscrimination in education practices and the identity of the District's Compliance Officers will be published on the District's website and posted throughout the District, and included in the District's recruitment statements or general information publications.

Complaint Procedures

If a person believes that s/he has been discriminated against on the basis of his/her disability, the person may utilize the following complaint procedures as a means of reaching, at the lowest possible administrative level, a prompt and equitable resolution of the matter.

In accordance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulations ("Section 504"), parents and students will be notified of their right to file an internal complaint regarding an alleged violation, misinterpretation or misapplication of Section 504. In addition, students and their parents will be notified of their right to file a complaint with the U.S. Department of Education's Office for Civil Rights. Finally, students and parents will be advised of their right to request a due process hearing before an Impartial Hearing Officer (IHO) regarding the identification, evaluation or educational placement of persons with disabilities, including the right to participation by the student's parents or guardian and representation of counsel, and their right to examine relevant education records.

Internal complaints and requests for due process hearings must be put in writing and must identify the specific circumstances or areas of dispute that have given rise to the complaint or the request for a hearing, and offer possible solutions to the dispute. The complaint or request for due process hearing must be filed with a District Compliance Officer within specified time limits. The District's Compliance Officer is available to assist individuals in filing a complaint or request. Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the Board office is open for normal operating hours, Monday-Friday, excluding State-recognized holidays).

Internal Complaint Procedures

An internal complaint may be filed by a student and/or parent. A student and/or parent may initiate the internal complaint procedure when s/he/they believe that a violation, misapplication or misinterpretation of Section 504 has occurred. Additionally, the following procedure may be used for any disagreement with respect to actions regarding the identification, evaluation, or educational program or placement of students who are identified as disabled or believed to be disabled pursuant to Section 504, and are not eligible under the IDEIA, except in the case of disciplinary actions where the provisions of the Student Code of Conduct apply. Use of the internal complaint procedure is not a prerequisite to the pursuit of other remedies, including the filing of a complaint with the U.S. Department of Education's Office for Civil Rights or requesting a due process hearing.

Step 1 Investigation by the Building Compliance Officer: A student or parent may initiate an investigation by filing a written internal complaint with the Building Compliance Officer. The complaint should fully describe the circumstances giving rise to the dispute and how the child is adversely affected. The complaint must be filed as soon as possible, but not longer than thirty (30) days after disclosure of the facts giving rise to the complaint. The Building Compliance Officer shall conduct an impartial investigation of the complaint. As part of the investigation, the Building Compliance Officer shall permit the complainant to present witnesses and other evidence in support of the complaint. The investigation shall be completed within fifteen (15) days of the written complaint being filed. The Building Compliance Officer will notify the complainant in writing of his/her decision.

Step 2 Appeal to the District Compliance Officer: If the complaint is not resolved satisfactorily at Step 1, the student or parent may appeal the Building Compliance Officer's decision in writing to the District Compliance Officer. The appeal must be made within five (5) days following receipt of the Building Compliance Officer's decision. The District Compliance Officer will review the case, may conduct an informal hearing, and will notify all parties in writing of his/her decision within ten (10) days of receiving the appeal.

Step 3 If the complaint is not resolved satisfactorily at Step 2, the student or parent may request a due process hearing, provided the complaint involves an issue related to the identification, evaluation, or placement of the student.

If it is determined that the Complainant was subjected to unlawful discrimination, the Building and District Compliance Officers must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the discrimination/retaliation. The corrective action should be reasonable, timely, age-appropriate and effective, and tailored to the specific situation.

OCR Complaint

At any time, if a student or parent believes that s/he has been subjected to discrimination based upon his/her disability in violation of Section 504 or the ADA, the individual may file a complaint with the U.S. Department of Education's Office for Civil Rights ("OCR"). The OCR can be reached at:

U.S. Department of Education
Office for Civil Rights
Cleveland Office
1350 Euclid Avenue, Suite 325
Cleveland, Ohio 44115
(216) 522-4970
FAX: (216) 522-2573
TDD: (216) 522-4944
E-mail: OCR.Cleveland@ed.gov
Web: <http://www.ed.gov/ocr>

Except in extraordinary circumstances, the OCR does not review the result of individual placement and other educational decisions, so long as the District complies with the "process" requirements of Subpart D of Section 504.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging unlawful discrimination/retaliation, or participates as a witness in an investigation is prohibited. Neither the Board nor any other person may retaliate against, coerce, intimidate, threaten or interfere with any individual because the person opposed any act or practice made unlawful by Section 504 or the ADA, or because that individual made a charge, testified, assisted or participated in any manner in an investigation, proceeding, or hearing under those laws, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in imposition of disciplinary sanctions/consequences and/or other appropriate remedies. Formal complaints alleging retaliation may be filed according to the internal complaint procedure outlined above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Revised 7/6/10
Revised 1/10/11
Revised 12/5/11
Revised 10/13/14
Revised 6/15/15
Revised 10/10/16
T.C. 6/18/19

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Legal 29 U.S.C. 794, Section 504 Rehabilitation Act of 1973, as amended
 34 C.F.R. Part 104
 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

Book	Policy Manual
Section	Second Reading 10-18-2021
Title	Vol. 35, No. 2 - February 2021 New DO NOT RESUSCITATE ORDERS (DNR) FOR MINOR STUDENTS
Code	second reading po5342
Status	

5342 - **DO NOT RESUSCITATE ORDERS (DNR) FOR MINOR STUDENTS**

After April 4, 2021, if a parent or legal guardian who is legally authorized to execute a "Do Not Resuscitate" order ("DNR Order") for a student provides school administration with a copy of a duly executed DNR Order compliant with the law and in substantially the same form as dictated by statute, District administration shall proceed as follows.

If the administrator who receives a copy of a DNR Order from a parent or legal guardian of a student is not the Superintendent, the administrator shall immediately provide the Superintendent with the DNR Order.

The Superintendent shall ensure that all of the following conditions are met:

- A. The copy of the DNR Order must be placed in a file created specifically for a copy of a DNR Order or the revocation of a DNR Order in a manner and location to be determined by the Superintendent, regardless of whether the order pertains to a student with an individualized education program.
- B. If the District received a copy of a DNR Order for a student during the immediately preceding school year, the Superintendent, or his/her designee, must inquire of the student's parent or legal guardian at the beginning of each school year subsequent to which the DNR Order was in effect to determine if the order is still in effect.
- C. The Superintendent, or his/her designee, must provide actual notice of the DNR Order to each teacher or other school employee who provides instructional or noninstructional services directly to the student.

If an administrator received actual notice of a revocation of a DNR Order, s/he shall immediately provide the revocation to the Superintendent and the Superintendent, or his/her designee shall immediately place the revocation in the file created per the instruction and provide actual notice of the revocation to each teacher or other school employee who provides instructional or non-instructional service directly to the student.

The Board shall ensure that timely and appropriate training regarding compliance with the DNR Order is provided to each teacher or other school employee who provides services to a student with a DNR Order, according to his/her level of responsibility.

An individual who determines that a minor student, while located at school, is wearing a do-not-resuscitate identification bracelet or an individual who has actual notice of valid DNR Order related to the minor student shall not attempt to resuscitate the minor student before an appropriate health professional arrives to assist.

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Legal	M.C.L. 333.1051, et. seq. M.C.L. 380.1180
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Book	Policy Manual
Section	Second Reading 10-18-2021
Title	New PHYSICIAN ORDER FOR SCOPE OF TREATMENT (POST)
Code	second reading po5343
Status	

5343 - **PHYSICIAN ORDER FOR SCOPE OF TREATMENT (POST)**

An administrator who receives a copy of a physician order for scope of treatment ("POST") form from a parent or legal guardian of a student enrolled in the District shall immediately provide the form to the Superintendent.

A. The Superintendent shall ensure that all of the following conditions are met:

1. The copy of the POST form must be placed in a file created specifically for a copy of a POST form or the revocation of a POST form, in a manner and location to be determined by the Superintendent or his/her designee, regardless of whether the form pertains to a student with an individualized education program.
2. If the District received a copy of a POST form for a student during the immediately preceding school year, the Superintendent, or his/her designee, must inquire of the student's parent or legal guardian at the beginning of each school year subsequent to which the POST form was in effect to determine if the order is still in effect and request an updated copy of the form, if applicable.
3. The Superintendent, or his/her designee, must provide actual notice of the POST form described in this subsection to each teacher or other school employee who provides instructional or non-instructional services directly to the student.

B. If an administrator receives actual notice of a revocation of a POST form, s/he shall immediately provide the revocation to the Superintendent and the Superintendent or his/her designee shall immediately place the revocation in the file described under subsection (1)(a) and shall provide actual notice of the revocation to each teacher or other school employee who provides instructional or non-instructional services directly to the student, regardless of whether the revocation pertains to a student with an individualized education program.

C. The Board shall ensure that timely and appropriate training regarding compliance with the POST form is provided to each teacher or other school employee who provides services to a student with a POST form, according to his/her level of responsibility.

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Legal M.C.L. 380.1181

Book	Policy Manual
Section	Second Reading 10-18-2021
Title	Vol. 35, No. 2 - February 2021 Revised VIDEO SURVEILLANCE AND ELECTRONIC MONITORING
Code	second reading po7440.01
Status	
Adopted	May 10, 2010

7440.01 - **VIDEO SURVEILLANCE AND ELECTRONIC MONITORING**

The Board of Education authorizes the use of video surveillance and electronic monitoring equipment at various school sites throughout the District and on school buses. The video surveillance/electronic monitoring equipment shall be used to protect Board property and assets from theft and vandalism, through deterrence and video documentation. The system is not designed nor intended to protect individuals from being victims of violent or property crimes, nor to detect other potentially illegal and undesirable activities that may occur, although information may be used as evidence in such cases.

The monitoring of actions and behavior of individuals who come onto school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school and student property. Video surveillance/electronic monitoring systems serve to complement other means being employed in the District to promote and foster a safe and secure teaching and learning environment for students and staff. The Board recognizes that the use of a video surveillance/electronic monitoring system does not replace the need for the ongoing vigilance of the school staff assigned by the building principal to monitor and supervise the school building. Rather, the video surveillance/electronic monitoring system serves as an appropriate and useful tool with which to augment or support the in-person supervision provided by staff. The building principal is responsible for verifying that due diligence is observed in maintaining general campus security.

The Superintendent is responsible for approving where and when to install and operate fixed-location video surveillance/electronic monitoring equipment in the District. The building principals and administrators responsible for other facilities shall be responsible for recommending use of video surveillance/electronic monitoring. The determination of where and when to use video surveillance/electronic monitoring equipment will be made in a nondiscriminatory manner. Video surveillance/electronic monitoring equipment may be placed in common areas in school buildings (e.g., school hallways, entryways, the front office where students, employees and visitors are permitted to freely come and go, gymnasiums, cafeterias, libraries), the school parking lots and other outside areas, and in school buses. Except in extraordinary circumstances and with the written authorization of the Superintendent or Board President, video surveillance/electronic monitoring equipment shall not be used in areas where persons have a reasonable expectation of privacy (e.g., restrooms, locker rooms, changing areas). The Superintendent shall carefully consider and consult with District legal counsel before authorizing placement in, private offices (unless there is express consent given by the office occupant), or conference/meeting rooms, or in individual classrooms during instructional times. Security staff and administrators are authorized to carry and use portable video cameras when responding to incidents.

Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera shall be subject to disciplinary action.

Legible and visible signs shall be placed at the main entrance to buildings and in the areas where video surveillance/electronic monitoring equipment is in use. Signs shall be reasonably designed to notify people that their actions/behavior are being monitored/recorded. Additionally, the Superintendent is directed to annually notify parents and students via school newsletters and the Student Handbook, and staff via the Staff Handbook, of the use of video surveillance/electronic monitoring systems in their schools.

Any information obtained from video surveillance/electronic monitoring systems may only be used to support the orderly operation of the School District's schools and facilities, and for law enforcement purposes, and not for any other purposes. As such, recordings obtained through the use of video surveillance/electronic monitoring equipment may be used as evidence in any disciplinary proceedings, administrative proceeding or criminal proceeding, subject to Board policy and regulations. Further, such recordings may become a part of a student's education record or staff member's personnel file.

Ordinarily video surveillance/electronic monitoring equipment will not be used to make an audio recording of conversation occurring on school grounds or property.

The Board will not use video surveillance/electronic monitoring equipment to obtain information for the purpose of routine staff appraisal/evaluation or monitoring. However, prerecorded lessons or observations of on-line virtual learning sessions may be included as part of an employee's evaluation in accordance with a collective bargaining agreement or Memorandum of Understanding approved by the Board.

Recordings of students will be treated as confidential, to the extent allowed by law. Copies of video recordings containing personally identifiable information about students shall not be released except as required or authorized by law. Parents or guardians of minor students, and students who are eighteen (18) years of age or older, who are charged with disciplinary violations may view relevant portions of any video recording related to the charge, upon written request to the building principal, provided that viewing the recording does not violate State and/or Federal law (i.e., the privacy rights of any other students whose images appear on the recording). Likewise, school personnel may view relevant portions of any video relating to any disciplinary charge against them, upon written request to the building principal, provided that viewing the recording does not violate State and/or Federal law (i.e., the privacy rights of any students whose images appear on the recording). Absent a clear legal obligation, confidential recordings will only be released through subpoena or court order.

The Board shall maintain video surveillance/electronic monitoring recordings for a limited period.

This policy does not address or cover instances where school officials record a specific event (e.g., a play, music performance, athletic contest, graduation, or Board meeting), or an isolated instance where a classroom is videotaped for educational or research purposes. Authorized videotaping for educational, instructional and/or research purposes is permitted and is not addressed by this policy.

The Superintendent is directed to develop administrative guidelines to address the use of video surveillance/electronic monitoring equipment in school buildings, school buses and on property owned and/or operated by the Board.

Video surveillance is to be implemented in accordance with this policy and the related guidelines. The Board will not accept or tolerate the improper use of video surveillance/electronic monitoring equipment and will take appropriate action in any cases of wrongful use of this policy.

On a regular basis, the Superintendent shall conduct a review to verify that this policy and its implementing guidelines are being adhered to.

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Legal	FERPA, 20 U.S.C. 1232g
	34 C.F.R. 99.1-99.67
	Title I of the Electronic Communication Privacy Act of 1986
	18 U.S.C. 2510-2521

Book	Policy Manual
Section	Second Reading 10-18-2021
Title	Revised CRIMINAL JUSTICE INFORMATION SECURITY (NON-CRIMINAL JUSTICE AGENCY)
Code	second reading po8321
Status	
Adopted	June 9, 2014
Last Revised	December 10, 2018

8321 - **CRIMINAL JUSTICE INFORMATION SECURITY (NON-CRIMINAL JUSTICE AGENCY)**

The District is required by State law to have the Michigan State Police (MSP) obtain both a State and a Federal Bureau of Investigation (FBI) criminal history record information (CHRI) background check report for all employees of the District and contractors, vendors and their employees who work on a regular and continuous basis in the District. To assure the security, confidentiality, and integrity of the CHRI background check information received from the MSP/FBI, the following standards are established:

A. Sanctions for Non-Compliance

Employees who fail to comply with this policy and any guidelines issued to implement this policy will be subject to discipline for such violations. Discipline will range from counseling and retraining to discharge, based on the nature and severity of the violation. All violations will be recorded in writing, with the corrective action taken. The Superintendent shall review, approve, sign and date all such corrective actions.

B. Local Agency Security Officer (LASO)

The Executive Director of Human Resources shall be designated as the District's Security Officer ("LASO") and shall be responsible for overall implementation of this policy and for data and system security. This shall include:

1. ensuring that personnel security screening procedures are being followed as set forth in this policy;
2. ensuring that approved and appropriate security measures are in place and working as expected;
3. supporting policy compliance and instituting the incident response reporting procedures;
4. ensuring that the Michigan State Police are promptly informed of any security incidents involving the abuse or breach of the system and/or access to criminal justice information;
5. to the extent applicable, identifying and documenting how District equipment is connected to the Michigan State Police system;
6. to the extent applicable, identifying who is using the Michigan State Police approved hardware, software and firmware, and ensuring that no unauthorized individuals have access to these items.

The District's LASO shall be the point of contact for the Michigan State Police and should be the person most knowledgeable about this policy. The District's LASO shall be designated on the appropriate form as prescribed and maintained by the Michigan State Police. A new form shall be submitted every time a new LASO is designated.

C. Agency User Agreements

The District shall enter into any required User Agreement for Release of CHRI ("User Agreement"), and future amendments, by the Michigan State Police necessary to access the required CHRI on applicants, volunteers, and all other statutorily required individuals, such as contractors and vendors and their employees assigned to the District. The LASO shall be responsible for the District's compliance with the terms of any such User Agreement.

D. Personnel Security

Authorized users/personnel shall be individuals who have been appropriately vetted through a national fingerprint-based background check, as required by school safety legislation, and have been granted access to CHRI data, wherein access is only for the purpose of evaluating an individual's qualifications for employment or assignment.

1. **Subsequent Arrest/Conviction** - If an individual granted access to criminal justice information is subsequently arrested and/or convicted, access shall be suspended immediately until the matter is reviewed by the LASO to determine if continued access is

appropriate. Such determination shall be recorded in writing, signed, dated and maintained with the individual's file. In the event that the LASO has the arrest/conviction, the Superintendent (if not the designated LASO) shall make the determination. If the Superintendent is also the designated LASO, the determination shall be made by the Executive Director of Human Resources; except that, as noted in D(1)(a), individuals with a felony conviction of any kind will have their access indefinitely suspended.

2. **Public Interest Denial** - If the LASO determines that access to criminal justice information by any individual would not be in the public interest, access shall be denied whether that person is seeking access or has previously been granted access. Such decision and reasons shall be in writing, signed, dated and maintained in the individual's file.
3. **Approval for Access** - All requests for access to criminal justice information shall be as specified and approved by the LASO. Any such designee must be a direct employee of the District. The District must maintain a readily accessible list that includes the names of all LASO approved personnel with access to criminal justice information, as well as the reason for providing each individual access. This list shall be made available to Michigan State Police upon request.
4. **Termination of Employment/Access** - Within twenty-four (24) hours of the termination of employment, all access to criminal justice information shall be terminated immediately for that individual, such as requiring the individual to return any keys or access cards to buildings, offices, and/or files, or closing the individual's account and/or blocking access to any systems containing such information at the District.
5. **Transfer/Re-assignment** - When an individual who has been granted access to criminal justice information has been transferred or re-assigned to other duties, the LASO shall determine whether continued access is necessary and appropriate. If not, s/he shall take such steps as necessary to block further access to such information within the twenty-four (24) hour period immediately following the transfer or reassignment.

E. Media Protection

Access to digital and physical media in all forms, which contains criminal history background information provided by the Michigan State Police through the statutory record check process, is restricted to authorized individuals only. Only individuals involved in the hiring determination of both District employees and volunteers shall be authorized to access digital and physical media containing CHRI.

1. **Media Storage and Access** - All digital and physical media shall be stored in a physically secure location or controlled area, such as locked office, locked cabinet, or other similarly secure area(s) which can only be accessed by authorized individuals. If such security cannot be reasonably provided, then all digital CHRI background data shall be encrypted. Digital media shall be stored on a District or School server. Storage on a third party server, such as cloud service, is not permitted. Storage of digital media must conform to the requirements in AG 8321.
2. **Media Transport** - Digital and physical media shall only be transported upon sufficient justification approved by the LASO. Digital and physical media shall be protected when being transported outside of a controlled area. Only authorized individuals shall transport the media. Physical media (e.g. printed documents, printed imagery, etc.) shall be transported using a locked container, sealed envelope, or other similarly secure measure. To the extent possible, digital media (e.g., hard drives and removable storage devices such as disks, tapes, flash drives and memory cards) shall be either encrypted and/or be password protected during the transport process. The media shall be directly delivered to the intended person or destination and shall remain in the physical control and custody of the authorized individual at all times during transport. Access shall only be allowed to an authorized individual.
3. **Media Disposal/Sanitization** - When the CHRI background check is no longer needed, the media upon which it is stored shall either be destroyed or sanitized. The LASO and the Superintendent shall approve in writing the media to be affected. This record shall be maintained by the LASO during the individual's active employment plus an additional six (6) years.
 - a. **Digital Media** - Sanitization of the media and deletion of the data shall be accomplished by either overwriting at least three (3) times or by degaussing, prior to disposal or reuse of the media. If the media is inoperable or will not be reused, it shall be destroyed by shredding, cutting, or other suitable method to assure that any data will not be retrievable.
 - b. **Physical Media** - Disposal of documents, images or other type of physical record of the criminal history information shall be cross-cut shredded or incinerated. Physical security of the documents and their information shall be maintained during the process by authorized individuals. Documents may not be placed in a waste basket or burn bag for unauthorized individuals to later collect and dispose of.

All disposal/sanitization shall be either conducted or witnessed by authorized personnel to assure that there is no misappropriation of, or unauthorized access to, the data to be deleted. Written documentation of the steps taken to sanitize or destroy the media shall be maintained for ten (10) years, and must include the date as well as the signatures of the person(s) performing and/or witnessing the process. (See also, AG 8321.)

4. **Personal Mobile Devices** - A personally owned mobile device (mobile phone, tablet, laptop, etc.) shall not be authorized to access, process, store or transmit criminal justice information unless the District has established and documented the specific terms and conditions for personally owned mobile devices through a Mobile Device Management (MDM) system. An MDM is not required when receiving CHRI from an indirect access information system (i.e., the system provides no capability to conduct transactional activities on State and national repositories, applications, or services).
5. **CHRI Background Check Consent and Documentation**

All individuals requested to complete a fingerprint-based CHRI background check must execute Michigan State Police Form RI-088A

at time of application and be notified fingerprints will be used to check the criminal history records of the FBI, prior to completing a fingerprint-based CHRI background check. The most current and unaltered Livescan form (RI-030) will satisfy this requirement and must be retained. Individuals subject to a fingerprint-based CHRI background check shall be provided the opportunity to complete or challenge the accuracy of the individual's criminal history record.

Some type of documentation identifying the position for which a fingerprint-based CHRI background check has been obtained must be retained for every CHRI background check conducted, such as the "Agency User Agreement" (RI-087), an offer letter, employment agreement, new hire checklist, employment contract, volunteer background check form, etc.

6. Controlled Area/Physical Protections

All CHRI obtained from the Michigan State Police pursuant to the statutorily required background checks shall be maintained in the Human Resources office, which is a physically secure and controlled area. The following security precautions will apply to the controlled area:

- a. Limited unauthorized personnel access to the area during times that criminal justice information is being processed or viewed.
- b. The controlled area shall be locked at all times when not in use or attended by an authorized individual.
- c. Information systems devices (e.g., computer screens) and physical documents, when in use, shall be positioned to prevent unauthorized individuals from being able to access or view them.
- d. Encryption shall be used for digital storage of criminal justice information. (See AG 8321)

7. Passwords (Standard Authentication)¹

All authorized individuals with access to computer or systems where processing is conducted or containing criminal justice information must have a unique password to gain access. This password shall not be used for any other account to which the individual has access and shall comply with the following attributes and standards:

- a. at least eight (8) characters long on all systems
- b. not be a proper name or a word found in the dictionary
- c. not be the same as the user identification
- d. not be displayed when entered into the system (must use feature to hide password as typed)
- e. not be transmitted in the clear outside of the secure location used for criminal justice information storage and retrieval
- f. must expire and be changed every ninety (90) days
- g. renewed password cannot be the same as any prior ten (10) passwords used (See also, AG 8321)

8. Security Awareness Training

All individuals who are authorized by the District to have access to criminal justice information or to systems which store criminal justice information shall have basic security awareness training within six (6) months of initial assignment/authorization and every two (2) years thereafter. The training shall, to the extent possible, be received through a program approved by the Michigan State Police. A template of the training is provided on the Michigan State Police's website. At a minimum, the training shall comply with the standards established by the U.S. Department of Justice and Federal Bureau of Investigation for Criminal Justice Information Services. (See AG 8321.) A record shall be kept current of all individuals who have completed the security awareness training.

9. Secondary Dissemination of Information

If criminal history background information received from the Michigan State Police is released to another authorized agency under the sharing provision designated by the revised school code, a log of such releases shall be maintained and kept current indicating:

- a. the date of release;
- b. record disseminated;
- c. method of sharing;
- d. agency personnel that shared the CHRI;
- e. the agency to which the information was released;
- f. the name of the individual recipient at the agency; and

g. whether authorization was obtained.

A log entry need not be kept if the receiving agency/entity is part of the primary information exchange agreements between the District and the Michigan State Police. A release form consenting to the sharing of CHRI shall be maintained at all relevant times.

If CHRI is received from another District or outside agency, an Internet Criminal History Access Tool (ICHAT) background check shall be performed to ensure the CHRI is based on personal identifying information, including the individual's name, sex, and date of birth, at a minimum.

Incident Handling and Responses

Information system security incidents shall be tracked using Form CJIS-016 and documented on an ongoing basis. Incident-related information may be obtained from audit monitoring, network monitoring, physical access monitoring, and user/administrator reports. The LASO shall maintain completed security incident reporting forms for three (3) years or until legal action (if warranted) is complete, whichever timeframe is greater. The District shall implement steps for incident handling capabilities, for both digital and physical CHRI media. At a minimum, the following will be implemented:

	Physical - Hard Copy CHRI	Digital - Digitally Saved CHRI
1. Preparation	The CHRI container will be locked at all times in the business office where it is stored. The office must be locked when the office staff is not present.	Firewalls, virus protection, and/or malware/spyware protection shall be implemented and maintained to prevent unauthorized access or intrusion of the information systems.
2. Detection	Unauthorized activities or physical intrusions to the building shall be monitored by building alarm or video surveillance. Doors must be locked and checked at night.	Electronic intrusions shall be monitored and detected by the firewalls, virus protection, and/or malware/spyware protection software.
3. Analysis	The LASO will work with police authorities to determine how the incident occurred and what data was affected.	The LASO shall work with the IT department to determine what systems or data were compromised and affected.
4. Containment	The LASO shall lock uncompromised CHRI information in a secure container, or transport CHRI to a secure area.	The IT department shall stop the spread of any intrusion of the information systems and prevent further damage.
5. Eradication	The LASO shall work with law enforcement to remove any threats and compromised CHRI data.	The IT department shall remove the intrusion of the information systems before restoring the system. All steps necessary to prevent recurrence shall be taken before restoring the system.
6. Recovery	The Police shall handle and/or oversee the recovery of stolen CHRI media. The LASO may contact MSP for assistance in re-fingerprinting if necessary.	The IT department shall restore the agency information system and media to a safe environment.

When an incident involving the security of CHRI or systems with access to CHRI is discovered, the following procedures shall be followed:

A. The LASO shall be notified immediately.

B. The breach shall be assessed and steps taken to correct the situation:

1. access shall be stopped for any unauthorized user;
2. media shall be secured;
3. systems shall be shut down as necessary to avoid further exposure to unauthorized access or dissemination of CHRI;
4. such other steps are deemed necessary by the LASO or authorized personnel involved in assessing the incident.

C. All necessary information regarding the security breach and District responses shall be recorded, analyzed, and preserved, including who was involved in taking incident response measures.

D. The LASO shall be responsible for filing the incident report with the MSP.

The LASO shall monitor MSP information/guidance on incident reports and train authorized users with access to CHRI on detection and response to security incidents.

E. Mobile Device - Incident Handling and Response

1. The LASO shall be notified immediately.
2. The breach shall be assessed and steps taken to correct the situations:
 - a. access shall be stopped immediately, and remotely if necessary, for any authorized user;
 - b. media shall be secured and steps taken to identify how the incident occurred and what systems or data were compromised or affected:
 - c. systems shall be shut down as necessary to avoid further exposure to unauthorized access or dissemination of CJI;
 - d. such other steps as are deemed necessary by the LASO or authorized personnel involved in assessing the incident.
3. All necessary information regarding the security breach and District responses shall be recorded, analyzed, and preserved, including who was involved in taking incident response measures.
4. Steps shall be taken to restore the device and media to a safe environment.
5. The LASO shall be responsible for filing the incident report with the MSP using form CJIS-016. A copy of the completed form shall be retained and produced to MSP upon request.

When a device is lost the District shall document and indicate how long the device has been lost. Special reporting procedures for mobile devices shall apply in any of the following situations:

- a. for a lost device, report if the owner:
 1. believed the device was locked;
 2. believed the device was unlocked;
 3. could not validate the device's locked state.
- b. for a total loss of a device, report if:
 1. CHRI was stored on the device;
 2. the device was locked or unlocked;
 3. capable of remote tracking or wiping of device.
- c. report any compromise of a device when the intrusion occurs while still in the owner's possession
- d. report any compromise outside of the United States

F. Collection of Evidence

Where an information security incident involves legal action against the District or an individual (either civil or criminal), evidence shall be collected, retained, and presented in accordance with the rules of evidence of the relevant jurisdiction(s).

¹Applicable to districts that maintain CHRI within a digital system of records, such as a digital database, filing system, record keeping software, spreadsheets, etc. Not applicable if CHRI kept solely via e-mail and/or paper copies.

Legal

Ref: Criminal Justice Information Services - Security Policy (Version 5.6, 2017),

U.S. Dept. of Justice and Federal Bureau of Investigation

Noncriminal Justice Agency Compliance Audit Review, Michigan State Police, Criminal Justice Information Center, Audit and Training Section

Conducting Criminal Background Checks, Michigan State Police, Criminal Justice Information Center

Book	Policy Manual
Section	Second Reading 10-18-2021
Title	Revised STUDENT RECORDS
Code	second reading po8330
Status	
Adopted	March 17, 2003
Last Revised	June 19, 2017

8330 - **STUDENT RECORDS**

In order to provide appropriate educational services and programming, the Board of Education must collect, retain, and use information about individual students. Simultaneously, the Board recognizes the need to safeguard student's privacy and restrict access to student's personally identifiable information.

After June 26, 2021, if the parent or legal guardian of a student provides the District with notice that s/he/they have received a participation card issued by the attorney general under the address confidentiality program act, the District shall not disclose the confidential address of the student, regardless of any other provision of this policy. The Superintendent, or his or her designee, shall develop a process to ensure that a student's participation in the address confidentiality program act is appropriately noted to avoid disclosure of this information to any person or entity.

Student "personally identifiable information" ("PII") includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

The Board of Education is responsible for maintaining records of all students attending schools in this District. Only records mandated by the State or Federal government and/or necessary and relevant to the function of the School District or specifically permitted by this Board will be compiled by Board employees. The Board hereby authorizes collection of the following student records, in addition to the membership record required by law:

- A. **(x)** observations and ratings of individual students by professional staff members acting within their sphere of competency
- B. **(x)** samples of student work
- C. **(x)** information obtained from professionally acceptable standard instruments of measurement such as:
 - 1. **(x)** interest inventories and aptitude tests,
 - 2. **(x)** vocational preference inventories,
 - 3. **(x)** achievement tests,
 - 4. **(x)** standardized intelligence tests.
- D. **(x)** authenticated information provided by a parent or eligible student concerning achievements and other school activities which the parent or student wants to make a part of the record
- E. **(x)** verified reports of serious or recurrent behavior patterns
- F. **(x)** rank in class and academic honors earned

- G. (x) psychological tests
- H. (x) attendance records
- I. (x) health records
- J. (x) custodial arrangements

In all cases, permitted, narrative information in student records shall be objectively-based on the personal observation or knowledge of the originator.

Student records shall be available only to students and their parents, eligible students, and designated school officials who have a legitimate educational interest in the information, or to other individuals or organizations as permitted by law. The term "parents" includes legal guardians or other persons standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child). The term "eligible student" refers to a student who is eighteen (18) years of age or older or a student of any age who is enrolled in a postsecondary institution.

In situations in which a student has both a custodial and a noncustodial parent, both shall have access to the student's educational records unless stipulated otherwise by court order. In the case of eligible students, parents will be allowed access to the records without the student's consent, provided the student is considered a dependent under section 152 of the Internal Revenue Code.

A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); and a person serving on the Board. The Board further designates the following individuals and entities as "school officials" for the purpose of FERPA:

- A. persons or companies with whom the Board has contracted to perform a specific task (such as an attorney, auditor, insurance representative, or medical consultant);
- B. contractors, consultants, volunteers or other parties to whom the Board has outsourced a service or function otherwise performed by the Board employees (e.g. a therapist, authorized information technology (IT) staff, and approved online educational service providers).

The above-identified outside parties must (a) perform institutional services or functions for which the Board would otherwise use its employees, (b) be under the direct control of the Board with respect to the use and maintenance of education records, and (c) be subject to the requirements of 34 C.F.R. 99.33(a) governing the use and re-disclosure of PII from education records.

Finally, a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers) is also considered a "school official" for purposes of FERPA provided s/he meets the above-referenced criteria applicable to other outside parties.

"Legitimate educational interest" shall be defined as a "direct or delegated responsibility for helping the student achieve one (1) or more of the educational goals of the District" or if the record is necessary in order for the school official to perform an administrative, supervisory or instructional task or to perform a service or benefit for the student or the student's family. The Board directs that reasonable and appropriate methods (including but not limited to physical and/or technological access controls) are utilized to control access to student records and to make certain that school officials obtain access to only those education records in which they have legitimate educational interest.

The Board authorizes the administration to:

- A. forward student records, including any suspension and expulsion action against the student, on request to a school or school district in which a student of this District seeks or intends to enroll upon condition that the student's parents be notified of the transfer, receive a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record;
- B. forward student records, including disciplinary records with respect to suspensions and expulsions, upon request to a public school or school district in which a student in foster care is enrolled. Such records shall be transferred within one (1) school day of the enrolling school's request;
- C. provide "personally-identifiable" information to appropriate parties, including parents of an eligible student, whose knowledge of the information is necessary to protect the health or safety of the student or other individuals, if there is an articulable and significant threat to the health or safety of a student or other individuals, considering the totality of the circumstances;
- D. report a crime committed by a child with or without a disability to appropriate authorities and, with respect to reporting a crime committed by a student with a disability, to transmit copies of the student's special education records and disciplinary

records including any suspension and expulsion action against the student to the authorities and school officials for their consideration;

E. release de-identified records and information in accordance with Federal regulations;

F. disclose personally identifiable information from education records, without consent, to organizations conducting studies "for, or on behalf of" the District for purposes of developing, validating or administering predictive tests, administering student aid programs, or improving instruction;

Information disclosed under this exception must be protected so that students and parents cannot be personally identified by anyone other than representative of the organization conducting the study, and must be destroyed when no longer needed for the study. In order to release information under this provision, the District will enter into a written agreement with the recipient organization that specifies the purpose of the study. (See Form 8330 F14.) Further, the following personally identifiable information will not be disclosed to any entity: a student or his/her family member's social security number(s); religion; political party affiliation; voting history; or biometric information.

This written agreement must include: 1) specification of the purpose, scope, duration of the study, and the information to be disclosed; 2) a statement requiring the organization to use the personally identifiable information only to meet the purpose of the study; 3) a statement requiring the organization to prohibit personal identification of parents and students by anyone other than a representative of the organization with legitimate interests; and 4) a requirement that the organization destroy all personally identifiable information when it is no longer needed for the study, along with a specific time period in which the information must be destroyed.

While the disclosure of personally identifiable information (other than social security numbers, religion, political party affiliation, voting record, or biometric information) is allowed under this exception, it is recommended that de-identified information be used whenever possible. This reduces the risk of unauthorized disclosure.

G. disclose personally identifiable information from education records without consent, to authorized representatives of the Comptroller General, the Attorney General, and the Secretary of Education, as well as State and local educational authorities;

The disclosed records must be used to audit or evaluate a Federal or State supported education program, or to enforce or comply with Federal requirements related to those education programs. A written agreement between the parties is required under this exception. (See Form 8330 F16)

The District will verify that the authorized representative complies with FERPA regulations.

H. request each person or party requesting access to a student's record to abide by the Federal regulations concerning the disclosure of information.

The Board will comply with a legitimate request for access to a student's records within a reasonable period of time but not more than forty-five (45) days after receiving the request or within such shorter period as may be applicable to students with disabilities. Upon the request of the viewer, a record shall be reproduced, unless said record is copyrighted, and the viewer may be charged a fee equivalent to the cost of handling and reproduction. Based upon reasonable requests, viewers of education records will receive explanation and interpretation of the records.

The Board shall maintain a record of those persons to whom information about a student has been disclosed. Such disclosure records will indicate the student, person viewing the record, information disclosed, date of disclosure, and date parental/eligible student consent was obtained (if required).

Upon written request by a student's parent or legal guardian, the District shall disclose to the parent or legal guardian any personally identifiable information concerning the student that is collected or created by the District as part of the student's education records.

If the District provides any personally identifiable information concerning the student that is collected or created by the District as part of the student's education records to any person, agency, or organization, then the District shall disclose to the student's parent or legal guardian upon his/her written request:

A. the specific information that was disclosed;

B. the name and contact information of each person, agency, or organization to which the information has been disclosed;

C. the legitimate reason that the person, agency, or organization had in obtaining the information.

This information shall be provided without charge within thirty (30) days after the District receives the written request and without charge to the parent or legal guardian.

The District is not required to disclose to the parent or legal guardian, even upon written request, any personally identifiable information concerning the student that is collected or created by the District as part of the student's education records and is provided to any person, agency, or organization in any of the following situations:

- A. provision of such information to the Michigan Department of Education or CEPI
- B. provision of such information to the student's parent or legal guardian
- C. provision of such information to its authorizing body or to an educational management organization with which it has a management agreement
- D. provision of such information to or from its intermediate school district or to another intermediate school district providing services to the District or its students pursuant to a written agreement
- E. provision of such information to a person, agency, or organization with written consent from the student's parent or legal guardian or, if the student is at least age eighteen (18), the student
- F. provision of such information to a person, agency, or organization seeking or receiving records in accordance with an order, subpoena, or ex parte order issued by a court of competent jurisdiction
- G. provision of such information as necessary for standardized testing that measures the student's academic progress and achievement
- H. provision of such information that is covered by the opt-out form described above, unless the student's parent or legal guardian or, if the student is at least age eighteen (18) or is an emancipated minor, the student has signed and submitted the opt-out form referenced below

Only "directory information" regarding a student shall be released to any person or party, other than the student or his/her parent, without the written consent of the parent; or, if the student is an eligible student, the written consent of the student, except those persons or parties stipulated by the Board policy and administrative guidelines and/or those specified in the law.

The Board shall exempt from disclosure directory information, as requested for the purpose of surveys, marketing, or solicitation, unless the Board determines that the use is consistent with the educational mission of the Board and beneficial to the affected students. The Board may take steps to ensure that directory information disclosed shall not be used, rented, or sold for the purpose of surveys, marketing, or solicitations. Before disclosing the directory information, the Board may require the requester to execute an affidavit stating that directory information provided shall not be used, rented, or sold for the purpose of surveys, marketing, or solicitation.

DIRECTORY INFORMATION

Each year the Superintendent shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information":

- A. **(x)** a student's name;
- B. **(x)** address (except for students participating in the address confidentiality program act);
- C. **(x)** telephone number;
- D. **(x)** major field of study;
- E. **(x)** participation in officially recognized activities and sports;
- F. **(x)** height and weight, if member of an athletic team;
- G. **(x)** dates of attendance;
- H. **(x)** date of graduation;

- I. **(x)** awards received;
- J. **(x)** honor rolls;
- K. **(x)** scholarships;
- L. **(x)** telephone numbers for inclusion in school or PTO directories;
- M. **(x)** school photographs or videos of students participating in school activities, events or programs;

[x] The Board designates school-assigned e-mail accounts as "directory information" for the limited purpose of facilitating students' registration for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes **(x)** and for inclusion in internal e-mail address books. School-assigned e-mail accounts shall not be released as directory information beyond this/these limited purpose(s) and to any person or entity but the specific online educational service provider and internal users of the District's Education Technology.

The Executive Director of HR will also develop a list of uses for which the District commonly would disclose a student's directory information and develop an opt-out form that lists all of the uses or instances and allows a parent or legal guardian to elect not to have his/her child's directory information disclosed for one (1) or more of these uses.

Each student's parent or legal guardian will be provided with the opt-out form within the first thirty (30) days of the school year. The form shall also be provided to a parent or legal guardian at other times upon request.

If an opt-out form is signed and submitted to the District by a student's parent or legal guardian, the District shall not include the student's directory information in any of the uses that have been opted out of in the opt-out form. A student who is at least age eighteen (18) or is an emancipated minor may act on his/her own behalf with respect to the opt-out form.

Parents and eligible students may also refuse to allow the District to disclose any or all of such "directory information" upon written notification to the District within 10 days after receipt of the District's public notice.

Armed Forces Recruiting

The Board shall provide United States Armed Forces recruiters with at least the same access to the high school campus and to student directory information (names, addresses (except for students participating in the address confidentiality program act), and telephone listings of secondary students) as is provided to other entities offering educational or employment opportunities to those students. "Armed forces of the United States" means the armed forces of the United States and their reserve components and the United States Coast Guard.

If a student or the parent or legal guardian of a student submits a signed, written request to the Board that indicates that the student or the parent or legal guardian does not want the student's directory information to be accessible to official recruiting representatives, then the officials of the school shall not allow that access to the student's directory information. The Board shall ensure that students and parents and guardians are notified of the provisions of the opportunity to deny release of directory information.

Public notice shall be given regarding the right to refuse disclosure of any or all "directory information" including to the armed forces of the United States and the service academies of the armed forces of the United States.

A fee, not to exceed the actual costs incurred by the high school, for copying and mailing student directory information under this section, may be charged an official recruiting representative.

Directory information received under armed services authorization request shall be used only to provide information to students concerning educational and career opportunities available in the armed forces of the United States or the service academies of the armed forces of the United States. An official recruiting representative who receives student directory information under this section shall not release that information to a person who is not involved in recruiting students for the armed forces of the United States or the service academies of the armed forces of the United States.

Annually, the Board will notify male students age eighteen (18) or older that they are required to register for the selective service.

Requests to the District records officer shall be presented on a standardized form developed by the armed forces of the United States requesting access to a high school campus and a time for the access. Requests should bear the signature of the ranking recruiting officer of the armed service making the request.

Whenever consent of the parent(s)/eligible student is required for the inspection and/or release of a student's education records or for the release of "directory information", either parent may provide such consent unless stipulated otherwise by court order. If the student is under the guardianship of an institution, the Superintendent shall appoint a person who has no conflicting interest to provide such written consent.

The Board may disclose "directory information" on former students without student or parental consent, unless the parent or eligible student previously submitted a request that such information not be disclosed without their prior written consent.

The Board shall not sell or otherwise provide to a for-profit business entity any personally identifiable information that is part of a student's education records. This does not apply to any of the following situations:

- A. providing the information as necessary for standardized testing that measures the student's academic progress and achievement
- B. providing the information as necessary to a person that is providing educational or educational support services to the student under a contract with the District

The parent of a student or an eligible student has the right to inspect upon request any instrument used in the collection of personal information before the instrument is administered or distributed to a student. Personal information for this section is defined as individually identifiable information including a student or parent's first and last name, a home or other physical address (including street name and the name of the city or town, unless a parent is prohibited from doing so due to a student's participation in the address confidentiality program act), a telephone number, or a Social Security identification number. In order to review the instrument, the parent or eligible students, must submit a written request to the building principal at least 5 work days before the scheduled date of the activity. The instrument will be provided to the parent within 3 business days of the principal receiving the request.

The Superintendent shall directly notify the parent(s) of a student and eligible students, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

This section does not apply to the collection, disclosure or use of personal information collected from students from the exclusive purpose of developing, evaluating, or providing educational products or service for, or to, students or educational institutions, such as the following:

- A. college or other postsecondary education recruitment, or military recruitment;
- B. book clubs, magazines, and programs providing access to low-cost literary products;
- C. curriculum and instructional materials used by elementary and secondary schools;
- D. tests and assessments used by elementary and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
- E. the sale by students of products or services to raise funds for school- related or education-related activities; and
- F. student recognition programs.

The Board may establish online access for the parents or the eligible student to the student's confidential academic and attendance record. To authorize such access, the parents or the eligible student must sign a release (see Form 8330 F10). This release shall remind the parents or eligible student that the account and confidential information about the student is only as secure as they keep their account information. Neither the District nor its employees will be held responsible for any breach of this policy by the parent/eligible student or any unauthorized party.

The Superintendent shall prepare administrative guidelines to ensure that students and parents are adequately informed each year regarding their rights to:

- A. inspect and review the student's education records;
- B. request amendments if the record is inaccurate, misleading, or otherwise in violation of the student's rights;

- C. consent to disclosures of personally-identifiable information contained in the student's education records, except to unauthorized disclosures allowed by the law;
- D. challenge the Board's noncompliance with a parent's request to amend the records through a hearing;
- E. file a complaint with the United States Department of Education;
- F. obtain a copy of the Board's policy and administrative guidelines on student records.

The Superintendent shall also develop procedural guidelines for:

- A. **(x)** the proper storage and retention of records including a list of the type and location of records.

The Board authorizes the use of the microfilm process or electromagnetic processes of reproduction for the recording, filing, maintaining, and preserving of records.

No liability shall attach to any member, officer, or employee of this District specifically as a consequence of permitting access or furnishing student records in accordance with this policy and regulations.

Any entity receiving personally identifiable information pursuant to a study, audit, evaluation or enforcement/compliance activity must comply with all FERPA regulations. Further, such an entity must enter into a written contract with the Board of Education delineating its responsibilities in safeguarding the disclosed information. Specifically, the entity must demonstrate the existence of a sound data security plan or data stewardship program, and must also provide assurances that the personally identifiable information will not be redisclosed without prior authorization from the Board. Further, the entity conducting the study, audit, evaluation or enforcement/compliance activity is required to destroy the disclosed information once it is no longer needed or when the timeframe for the activity has ended, as specified in its written agreement with the Board of Education. See Form 8330 F14 and Form 8330 F16 for additional contract requirements.

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Legal	M.C.L. 380.1135, 380.1136
	Letter, April 6, 2004 Jeremy Hughes, Deputy Supt. Department of Education
	34 C.F.R. Part 99, 2002
	Section 444 of subpart of part C of the General Education Provisions Act
	Title IV of Public Law 90-247
	20 U.S.C., Section 1232f through 1232i (FERPA)
	20 U.S.C. 1400 et seq., Individuals with Disabilities Education Improvement Act
	20 U.S.C. 7165(b)
	26 U.S.C. 152
	20 U.S.C. 7908

Book	Policy Manual
Section	Second Reading 10-18-2021
Title	Revised SCHOOL SAFETY INFORMATION
Code	second reading po8400
Status	
Adopted	March 17, 2003
Last Revised	December 2, 2019

8400 - **SCHOOL SAFETY INFORMATION**

The Board of Education is committed to maintaining a safe school environment. The Board believes that school crime and violence are multifaceted problems which need to be addressed in a manner that utilizes the best resources and coordinated efforts of School District personnel, law enforcement agencies, and families. The Board further believes that school administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-sponsored activity or while en route to or from school, or a school-sponsored activity. The Board also believes that the first step in addressing school crime and violence is to assess the extent and nature of the problem(s) or threat, and then plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence.

In furtherance of its commitment to a safe school environment, the Board has prohibited weapons on school property and at school-sponsored events, except in very limited circumstances. See Board Policy 3217, Policy 4217, and Policy 5772. This prohibition is reasonably related to legitimate educational concerns, including the ability to provide a safe and secure learning and social environment for its students and controlling and minimizing disruptions to the educational process. The presence of dangerous weapons on school property or at school-sponsored events, except under very controlled circumstances, creates a potentially dangerous situation for students, staff and visitors, and may trigger precautionary safety responses which disrupt the educational process and learning environment for students.

Federal law establishes a "Student Safety Zone" that extends 1,000 feet from the boundary of any school property in relation to weapons and drugs. Individuals are prohibited from possessing or using weapons or drugs at any time on District property, within the Student Safety Zone, or at any District-related event.

The District will work with local officials in arranging signage defining the 1,000 foot boundary.

The Superintendent shall convene a meeting for the purpose of conferring regarding the *School Safety Information Policy Agreement*, and making modifications as deemed necessary and proper; discussing additional training that might be needed; and, discussing any other such related matters as may be deemed to be necessary by the participants. Participants in this meeting shall include the Superintendent, members of the Board, the County Prosecutor or his/her designee, and representatives from the local law enforcement **(x) agency** .

The Superintendent shall make a report to the Board about all such reviews and recommend the approval and adoption of any proposed revisions or additions.

District Contact Person

Furthermore, in accordance with State law, the Board hereby designates the Superintendent as the District contact person who shall receive information from law enforcement officials, prosecutors and the court officials, including receipt of information provided from the Michigan State Police relating to the student safety act hotline ("OK2Say"). The current contact information for the Superintendent shall be provided to the Michigan State Police in the manner and frequency required by law.

The District contact person shall notify the principal of the school of attendance of a student about whom information is received from law enforcement officials, prosecutors, or court officials within twenty-four (24) hours of the receipt of that information. The principal shall, in turn, notify the building staff members who s/he determines have a need to know the information that has been received within twenty-four (24) hours of receipt of that information.

The District contact person shall notify the appropriate law enforcement officials when an adult or a student commits any offense listed as a reportable incident in the *School Safety Information Policy Agreement* and shall report all information that is required to be reported to State or local law enforcement agencies and prosecutors. Reporting such information is subject to 20 U.S.C. 1232g, commonly referred to as the Family Educational Rights and Privacy Act of 1974.

If a student is involved in an incident that is reported to law enforcement officials pursuant to the District's *School Safety Information Policy Agreement*, then, upon request by school officials, the student's parent or legal guardian shall execute any waivers or consents necessary to allow school officials access to school, court, or other pertinent records of the student concerning the incident and action taken as a result of the incident.

Required Reporting

The Superintendent shall submit a report at least annually to the Superintendent of Public Instruction, in the form prescribed by the Superintendent of Public Instruction, stating the number of students expelled from the District during the preceding school year and the reason for the expulsion.

The Superintendent shall post a report on the District website at least annually, in the form prescribed by the Superintendent of Public Instruction, stating the incidents of crime occurring at school. At least annually, a copy of the most recent report of incidents of crime, disaggregated by school building, shall be made available to the parent or legal guardian of each student enrolled in the District. This report will include at least crimes involving:

- A. physical violence;
- B. gang related acts;
- C. illegal possession of a controlled substance, controlled substance analogue or other intoxicant;
- D. trespassing;
- E. property crimes, including but not limited to theft and vandalism, including an estimate of the cost to the District resulting from the property crime.

Each school building shall collect and keep current on a weekly basis the information required from the report of incidents of crime, and must provide that information, within seven (7) days, upon request.

Additionally, the District shall report all incidents of and attempted commissions of the crimes listed above to the Michigan State Police, in the form and manner prescribed by the Michigan State Police, within twenty-four (24) hours after the incident occurs.

Law Enforcement Information Network (LEIN)

The Board authorizes the **(x) Superintendent, (x) principal and/or (x) assistant principal(s)** to request vehicle registration information for suspicious vehicles within 1,000 feet of school property through the Law Enforcement Information Network (LEIN).

[x] Threat Assessment

The primary purpose of a threat assessment is to minimize the risk of targeted violence at school. This policy is designed to be consistent with the process for identifying, assessing, and managing students who may pose a threat as set forth in the joint U.S. Secret Service and Department of Homeland Security publication, *Enhancing School Safety Using a Threat Assessment Model: An Operational Guide for Preventing Targeted School Violence*. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed.

The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

The Board authorizes the Superintendent to create building-level, trained threat assessment teams. Each Team shall be headed by the Principal and include a school counselor, school psychologist, instructional personnel, and, where appropriate, the School Resource Officer. At the discretion of the Superintendent, a threat assessment team may serve more than one (1) school when logistics and staff assignments make it feasible.

The Team will meet **(x)** on a regular basis and when the Principal learns a student has made a threat of violence or engages in concerning communications or behaviors that suggest the likelihood of a threatening situation.

The Team is empowered to gather information, evaluate facts, and make a determination as to whether a given student poses a threat of violence to a target. If an inquiry indicates that there is a risk of violence in a specific situation, the Team may collaborate with others to develop and implement a written plan to manage or reduce the threat posed by the student in that situation.

The Board authorizes the Superintendent to create guidelines for the purpose of:

- A. identifying team participants by position and role;
- B. requiring team participants to undergo appropriate training;
- C. defining the nature and extent of behavior or communication that would trigger a threat assessment and/or action pursuant to a threat assessment;
- D. defining that types of information that may be gathered during the assessment;
- E. stating when and how parents/guardians of the student making the threat shall be notified and involved;
- F. designating the individuals (by position) who would be responsible for gathering and investigating information;
- G. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

Board employees, volunteers, and other school community members, including students and parents, shall immediately report to the Superintendent or Principal any expression of intent to harm another person or other statements or behaviors that suggest a student may intend to commit an act of violence.

Nothing in this policy overrides or replaces an individual's responsibility to contact 911 in an emergency.

Regardless of threat assessment activities or protocols, disciplinary action and referral to law enforcement shall occur as required by State law and Board policy.

Threat assessment team members shall maintain student confidentiality at all times as required by Board Policy 8330 – Student Records, and State and Federal law.

Persistently Dangerous Schools

The Board recognizes that State and Federal law requires that the District report annually incidents which meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. It is further understood that the State Department of Education will then use this data to determine whether or not a school is considered "persistently dangerous" as defined by State policy.

Pursuant to the Board's stated intent to provide a safe school environment, the school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceed the threshold number established in State policy, the Superintendent shall

- (x) discuss this at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.

The Superintendent shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, students attending the school shall have the choice option as provided in Policy 5113.02 .

Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State law the parents of the eligible student shall have the choice options provided by Policy 5113.02 and AG 5113.02.

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Legal	Title IX, Section 9532 of the Elementary and Secondary Education Act, as amended M.C.L. 380.1241, 380.1308, 380.1308a, 380.1310a, 752.913, 771.2a
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Book	Policy Manual
Section	Second Reading 10-18-2021
Title	Revised FOOD SERVICES
Code	second reading po8500
Status	
Adopted	March 17, 2003
Last Revised	February 24, 2020

8500 - **FOOD SERVICES**

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of lunch for all students.

[x] The Board shall provide a public hearing annually for all parents prior to determining whether or not it will provide a breakfast program for all students. If it chooses not to provide such a program, the Board shall make available the reasons for its decision.

The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation, gender expression, or ~~trans~~gender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, delivery, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program. In addition, as required by law, a food safety program based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service staff and other authorized persons.

Substitutions

If determined appropriate by a student's Section 504 team, substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a healthcare provider who has prescriptive authority in the State of Michigan has provided medical certification that the student has a disability which restricts his/her diet, in accordance with the criteria set forth in 7 CFR 15(b). To qualify for such substitutions the medical certification must identify:

- A. the student's disability and the major life activity affected by the disability;
- B. an explanation of why the disability affects the students diet; and
- C. the food(s) to be omitted from the student's diet, and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).

For non-disabled students who need a nutritional equivalent milk substitute, only a signed request by a parent or guardian is required.

Lunches sold by the school may be purchased by students and staff members and community residents in accordance with the administrative guidelines established by the Superintendent.

The operation and supervision of the food-service program shall be the responsibility of the Food and Nutrition Director and the Chief Financial Officer. Food services shall be operated on a self-supporting basis with revenue from students, staff, Federal

reimbursement, and surplus food. The Board shall assist the program by furnishing available space, initial major equipment, and utensils. Maintenance and replacement of equipment is the responsibility of the program.

A periodic review of the food-service accounts shall be made by the Chief Financial Officer. Any surplus funds from the National School Lunch Program shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods purchased using funds from the nonprofit food service account must accrue to the nonprofit food service account.

Bad debt incurred through the inability to collect lunch payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectable are also unallowable.

The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service and shall also address feeding students with unpaid meal balances without stigmatizing them.

This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.

With regard to the operation of the school food service program, the Superintendent shall require:

- A. the maintenance of sanitary, neat premises free from fire and health hazards;
- B. the preparation of food that complies with Federal food safety regulations;
- C. the planning and execution of menus in compliance with USDA requirements;
- D. the purchase of foods and supplies in accordance with State and Federal law, USDA regulations, and Board policy (See Policy 1130, Policy 3110, and Policy 4110);
- E. complying with food holds and recalls in accordance with USDA regulations;
- F. the accounting and disposition of food-service funds pursuant to Federal and State law and USDA regulations;
- G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;
- H. the regular maintenance and replacement of equipment;
- I. all District employees whose salaries are paid for with USDA funds or non-federal funds used to meet a match or cost share requirement must comply with the District's time and effort record-keeping policy (See Policy 6116).

The District shall serve only nutritious food as determined by the Food Service Department in compliance with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages unassociated with the food-service program must comply with the current USDA Nutrition Standards for the National School Lunch and School Breakfast Programs and the USDA Smart Snacks in School nutrition guidelines, and may be vended in accordance with Board Policy 8540.

The Superintendent will require that the food service program serve foods in District schools that are wholesome and nutritious and reinforce the concepts taught in the classroom.

Legal

Healthy, Hunger-Free Kids Act of 2010 and Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.

Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.

M.C.L. 380.1272, 1272a, 1272d et seq.

7 C.F.R. Parts 15b, 127, 210, 215, 220, 225, 226, 240, 245, 3015

42 U.S.C. 1758, 1760

OMB Circular No. A-87 USDA Smart Snacks in School Food Guidelines (effective July 1, 2014)

SP 32-2015 Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs

To: Board of Education

From: Sharon Raschke

Date: September 28, 2021

RE: Financial Results - Fiscal Year End 2020-21

Enclosed are the financial results for the 2020-21 fiscal year ending June 30, 2021.

Included are the following reports for your information and reference:

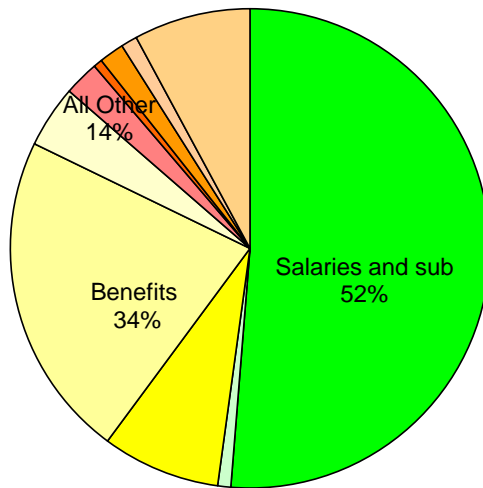
1. Financial Dashboard
2. Financial Results – A summary of the financial results for all funds, including General Fund, Community Services Fund, School Lunch Fund, Student/School Activity Fund, Debt Retirement Fund, Capital Projects Fund, and 2017 Capital Projects Fund. Included are the original adopted budget (June 2020), final amended budget (June 2021), 2020-21 fiscal year to date actual, variance of final budget versus actual, percentage revenue received/expenditures spent, and 2019-20 prior year actual financial results. Please note the 2017 Capital Projects Fund budgets are project to date budgets and reflected in 5 below.
3. Budget Analysis – The Budget analysis provides the most relevant information that impacted the financial results of the 2020-21 fiscal year
 - a. An overview of the General Fund appropriated budgets and financial results, including a reconciliation of the operational results considering impact of COVID funding and expenses
 - b. General Fund details related to the overall financial performance
 - c. COVID Grant overview updated since the May financial narrative
 - d. COVID cost detail updated since the May financial narrative
4. Board Monthly Financial Report - The monthly report provided to the Board that summarizes the revenue and expenditures of the General Fund, Community Services Fund, Food Services Fund and Student/School Activity Fund to the functional level, consistent with the actual Board adopted budgets.
5. The 2017 Capital Projects Fund activity project to date.

If you have any questions, please ask.

**Dexter Community Schools
Financial Dashboard
2020-21 Actual**

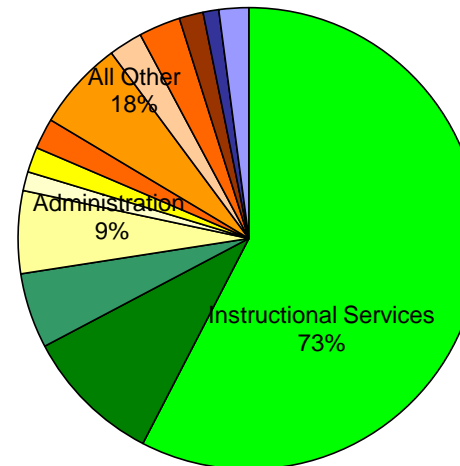
2019-20 Actual						
Student Count	Total Revenues	Total Expenditures	Excess Rev/Exp	Ending Fund Balance	%	Foundation Allowance
3,627	\$44,461,948	\$42,516,975	\$1,944,973	\$9,854,358	23.2%	\$8,328
Peer Group Ranking from most recent Bulletin 1014 (2019-20 data)					3rd out of 30	14 th out of 30
2020-21 Actual						
3,573	\$46,114,251	\$44,387,472	\$1,726,779	\$11,581,137	26.1%	\$8,328
2021-22 Budget (June Adopted)						
3,508	\$44,729,838	\$45,383,362	(\$653,524)	\$10,927,613	24.1%	\$8,470

Expenses-Type



Salaries	\$22,761,388	51.3%
Sub Teachers/Paras	\$392,371	0.9%
Benefits-Health	\$3,539,273	8.0%
Benefits-State Retirement	\$9,788,540	22.1%
Benefits-Payroll Taxes / Other	\$1,866,857	4.2%
Utilities	\$1,047,047	2.4%
Teaching Supplies/Textbooks	\$262,188	0.6%
Athletics	\$747,510	1.7%
Community Education	\$487,896	1.1%
All Other	\$3,494,403	7.8%

Expenses-Program



Instruction	\$25,565,393	57.6%
Student Services	\$4,294,155	9.7%
Instructional Support	\$2,342,913	5.3%
School Administration	\$2,569,057	5.8%
General Administration	\$589,618	1.3%
Business Administration	\$783,406	1.8%
Technology	\$952,669	2.1%
Building & Grounds	\$2,784,473	6.4%
Utilities	\$1,047,047	2.4%
Transportation	\$1,297,247	2.9%
Athletics	\$747,510	1.7%
Community Education	\$487,896	1.1%
All Other	\$926,088	2.1%

Dexter Community Schools Financial Results - 2020-21 Year End

Fiscal Year to Date 06/30/21

2



Account Type	Original Adopted Budget	Final Amended Budget	FYTD Actual	Variance (Budget - Actual)	% Received / % Spent	Prior Year Actual
Fund(COA) 11 - General Fund						
Revenue	42,578,213.00	46,469,204.00	46,114,251.34	354,952.66	99	44,461,948.38
Expense	44,570,724.00	45,612,577.00	44,387,472.52	1,225,104.48	97	42,516,975.53
Fund(COA) 11 - General Fund Totals	(\$1,992,511.00)	\$856,627.00	\$1,726,778.82	(\$870,151.82)	202 %	\$1,944,972.85
Fund(COA) 23 - Community Service Fund						
Revenue	3,080,829.00	4,071,357.55	2,729,935.37	1,341,422.18	67	2,816,095.58
Expense	3,080,829.00	3,631,357.55	2,715,837.71	915,519.84	75	2,761,944.08
Fund(COA) 23 - Community Service Fund Totals	\$0.00	\$440,000.00	\$14,097.66	\$425,902.34	3 %	\$54,151.50
Fund(COA) 25 - School Lunch Fund						
Revenue	1,630,255.00	1,180,170.00	1,238,245.29	(58,075.29)	105	1,932,264.07
Expense	1,565,205.00	1,349,038.00	1,249,178.66	99,859.34	93	1,661,906.82
Fund(COA) 25 - School Lunch Fund Totals	\$65,050.00	(\$168,868.00)	(\$10,933.37)	(\$157,934.63)	6 %	\$270,357.25
Fund(COA) 29 - Student/School Activity Fund						
Revenue	1,362,636.00	1,000,000.00	426,662.32	573,337.68	43	1,664,262.62
Expense	1,362,636.00	1,921,556.53	380,559.61	1,540,996.92	20	740,868.89
Fund(COA) 29 - Student/School Activity Fund Totals	\$0.00	(\$921,556.53)	\$46,102.71	(\$967,659.24)	-5 %	\$923,393.73
Fund(COA) 30 - Debt Retirement Fund						
Revenue	11,939,043.00	12,477,845.00	28,144,902.82	(15,667,057.82)	226	12,185,335.54
Expense	11,939,043.00	12,477,845.00	27,992,182.65	(15,514,337.65)	224	12,211,839.80
Fund(COA) 30 - Debt Retirement Fund Totals	\$0.00	\$0.00	\$152,720.17	(\$152,720.17)	+++	(\$26,504.26)
Fund(COA) 40 - Capital Projects Fund						
Revenue	.00	.00	50,000.00	(50,000.00)		50,000.00
Expense	.00	.00	6,525.25	(6,525.25)		10,074.25
Fund(COA) 40 - Capital Projects Fund Totals	\$0.00	\$0.00	\$43,474.75	(\$43,474.75)		\$39,925.75
Fund(COA) 47 - 2017 Capital Projects Fund						
Revenue	.00	.00	46,631.31	(46,631.31)		333,143.06
Expense	.00	.00	3,237,997.35	(3,237,997.35)		7,504,645.37
Fund(COA) 47 - 2017 Capital Projects Fund Totals	\$0.00	\$0.00	(\$3,191,366.04)	\$3,191,366.04		(\$7,171,502.31)
Grand Totals						

**Dexter Community Schools
2020-21 Financial Results**

Budget Analysis Operational vs. Audit	Budget			Actual	Variance to Nov Budget	
	June 2020	November 2020	June 2021	2021-21	Favorable (Unfavorable)	
Revenue	\$ 42,578,213	\$ 45,317,580	\$ 46,469,204	\$ 46,114,251	\$ 796,671	1.7%
Expenses	\$ 44,570,724	\$ 45,394,255	\$ 45,612,577	\$ 44,387,473	\$ 1,006,782	2.2%
Revenue over (under) Expenses	\$ (1,992,511)	\$ (76,675)	\$ 856,627	\$ 1,726,779	\$ 1,803,454	
Net positive from COVID funding				\$ (1,648,854)		Audit will show
Revenue over Expenses (Operational)	\$ (1,992,511)	\$ (76,675)	\$ 856,627	\$ 77,925		Actual Performance

**Dexter Community Schools
2020-21 Financial Results**

Expenditure Information	Actual	Favorable/ (Negative) Variance to Nov Budget
COVID Grants Revenues	\$ 2,495,035	
COVID costs-General Fund (supplies, legal, extra compensation)	\$ 846,181	
MPERS/ORS Retirement rate Blended budget 42.83%; actual 43.18% ORS Wages \$23,840,618 Paid \$10,294,881 to MPERS Received \$4,340,428 thru State Aid	\$ 10,294,881	\$ 204,045
FICA savings on employee pre-tax contributions (health, ORS HCF, Flex, HSA)		\$ 85,565
Teaching supplies unspent to carryforward		\$ 314,162
Utilities cost water - PY \$96,186	\$ 80,378	\$ 62,418
Utilities trash - PY \$24,262	\$ 1,836	\$ 61,716
Utilities gas - PY \$176,072	\$ 194,620	\$ 4,927
Utilities electric - PY \$564,198	\$ 552,258	\$ 67,145
Bus Fuel - PY 32,524 gallons FYTD 28,013 * \$1.98 avg	\$ 53,526	\$ 62,348

\$ 1,648,854 Net positive from COVID funding

\$ 5,954,453 Net MPERS cost
25.0%

Transfer from Food Services 10% - PY \$151,082	\$ 113,561
Transfer from Community Ed 10% - PY 7.5% \$119,039	\$ 130,457
General Fund Subsidy transfer to Community Ed - PY \$212,956	\$ 487,896
General Fund Subsidy transfer to Athletics - PY \$578,242	\$ 747,510
Facility Usage (Facility/CPA/Pools) Revenue PY \$100,180	\$ 94,548
Facility Usage (Facility/CPA/Pools) Expenses PY \$220,975	\$ 200,631

** Federal school meal revenue was 99% of F&N program

\$ 357,439 Net subsidy to Community Ed

Grant Description	2019-20	2020-21	2021-22* estimate	What we recorded for expenses
COVID-ESSER CARES School emergency relief formula	\$ 174,666			Anchor K-2 Virtual/Hybrid Teachers
COVID-Child Care Relief CRF	\$ 58,081	\$ 59,080		Offset of costs for child care operations during COVID Tuition relief for parents for child care during COVID
COVID-11p CRF \$350pp paid by State Aid Status 8/2020		\$ 1,269,618		74.5 days of Anchor K-2 Virtual/Hybrid Teachers 3.09% off schedule payment for virtual/hybrid instruction development
COVID-District Covid CRF 103(2) paid by State Aid Status 7/2020		\$ 44,690		Anchor K-2 Virtual/Hybrid Teachers
ESSER II Formula 11r(2) Section 11r(2) 43.6% of ESSERII Section 11r(2) 56.4% of ESSERII		\$ 352,948	\$ 809,514	31 days of Anchor K-2 Virtual/Hybrid Teachers Plan - Anchor K-2 Virtual/Hybrid Teachers
ESSER II State Equalization Formula 11r(4) State makeup to \$450 pp based on 3573 students		\$ 798,676		62.5 days of Anchor K-2 Virtual/Hybrid Teachers
CRF- MAISA Device Purch Prog		\$ 23,947 \$ 29,103		Rebates for tech devices purchased through Bond Rebate for virtual learning and connectivity
ESSER II Summer School Section 23b(2a) \$550 pp K-8 Dreads Summer			\$ 1,222,100	Additional expenses of staff, camps, and supplies
ESSER II HS Credit Recovery Section 23b(2b) \$550 pp 9-12 Summer Credit recovery			\$ 485,650	Additional expenses of staff, camps, and supplies
ESSER II After School Section 23b(2c) \$25,000			\$ 25,000	Additional expenses of staff
ESSER II Teacher/Support Stipend Section 23c(4a-b) \$1000/teacher \$250/support			\$ 318,750	Additional expenses of staff stipends (will be prorated based on actual payout)
Innovative Practices Section 23b(2d) \$100 pp			\$ 239,938	Additional expenses of staff, camps, and supplies
ESSER III			\$ 1,818,048	Plan - Anchor K-2 Virtual/Hybrid Teachers
Food Service Child Meals	\$ 730,812	\$ 1,064,551		Additional expenses of staff and supplies for community food meal kits and free breakfast and lunch meals for all students (thru 6/30/2022)
General Fund Revenue	\$ 174,666	\$ 2,495,035	\$ 4,919,000	ESSER III funding not yet available
Capital Projects Fund Revenue	\$ -	\$ 23,947	\$ -	Other funding to be determined
Food Service Fund Revenue	\$ 730,812	\$ 1,064,551	\$ -	Other funding to be determined
Community Services Fund	\$ 58,081	\$ 59,080	\$ -	Other funding to be determined
Total Covid Funding	\$ 963,559	\$ 3,642,613	\$ 4,919,000	

	2019-20	2020-21	2021-22
Federal COVID Revenue-General Fund	\$ 174,666	\$ 2,495,035	\$ 4,919,000
COVID incremental costs-General Fund	\$ (106,219)	\$ (846,181)	TBD
Net positive impact	\$ 68,447	\$ 1,648,854	TBD

Dexer Community Schools
COVID Costs

Paid by General Fund using funds offset by Federal Grants	2019-20	2020-21
Salaries/payroll taxes for extra staff time worked (summer 2020, after schools, planning hour, stipends)	\$ 8,617	\$ 133,407
Purchase services (tents)		\$ 85,911
Purchase services (technology/internet access)	\$ 600	\$ 5,854
Purchase services (software for remote learning)	\$ 266	\$ 18,438
Instructional Materials (Lincoln Learning)	\$ 8,669	\$ 186,014
B&G Supplies (cleaners, masks, sanitizer, shields, wipes)	\$ 61,524	\$ 274,668
Building/Department Supplies (masks, sanitizer, shields, wipes)	\$ 19,419	\$ 14,221
Legal	\$ 7,125	\$ 5,410
Off schedule payment for other salaried staff for extra time worked navigating changes needed for COVID		\$ 122,259
	\$ 106,219	\$ 846,181

Charged directly to Federal Grants	2019-20	2020-21
Off schedule payment for instructional staff for extra time worked navigating changes needed for COVID (Grant funded)		\$ 705,717
Total COVID costs since March 2020		
		\$ 1,658,117



Board Monthly Financial Report

Fiscal Year to Date 06/30/21

4

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	6,083,876.00	696,683.50	5,619,874.24	.00	464,001.76	92	5,606,205.51
Function Code R100 - Local Sources - 100 Totals	\$6,083,876.00	\$696,683.50	\$5,619,874.24	\$0.00	\$464,001.76	92 %	\$5,606,205.51
Function Code R200 - Non-Education Sources - 200							
	.00	.00	5,869.60	.00	(5,869.60)	+++	.00
Function Code R200 - Non-Education Sources - 200 Totals	\$0.00	\$0.00	\$5,869.60	\$0.00	(\$5,869.60)	+++	\$0.00
Function Code R300 - State Sources - 300							
	31,920,144.00	8,731,955.68	32,644,533.38	.00	(724,389.38)	102	30,608,513.27
Function Code R300 - State Sources - 300 Totals	\$31,920,144.00	\$8,731,955.68	\$32,644,533.38	\$0.00	(\$724,389.38)	102 %	\$30,608,513.27
Function Code R400 - Federal Sources - 400							
	2,821,948.00	722,746.07	2,851,051.86	.00	(29,103.86)	101	1,305,718.00
Function Code R400 - Federal Sources - 400 Totals	\$2,821,948.00	\$722,746.07	\$2,851,051.86	\$0.00	(\$29,103.86)	101 %	\$1,305,718.00
Function Code R500 - ISD / Other Sources - 500							
	5,327,734.00	999,516.82	4,774,173.70	.00	553,560.30	90	6,715,979.44
Function Code R500 - ISD / Other Sources - 500 Totals	\$5,327,734.00	\$999,516.82	\$4,774,173.70	\$0.00	\$553,560.30	90 %	\$6,715,979.44
Function Code R600 - In from other Funds - 600							
	315,502.00	3,760.13	218,748.56	.00	96,753.44	69	225,532.16
Function Code R600 - In from other Funds - 600 Totals	\$315,502.00	\$3,760.13	\$218,748.56	\$0.00	\$96,753.44	69 %	\$225,532.16
Account Type Revenue Totals	\$46,469,204.00	\$11,154,662.20	\$46,114,251.34	\$0.00	\$354,952.66	99 %	\$44,461,948.38
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	19,486,953.00	2,669,980.47	18,990,536.43	.00	496,416.57	97	20,621,880.76
Sub Function Code 120 - Added Needs - 120	6,712,202.00	2,591,157.12	6,574,856.67	.00	137,345.33	98	5,014,901.43
Function Code 100 - Instruction Totals	\$26,199,155.00	\$5,261,137.59	\$25,565,393.10	\$0.00	\$633,761.90	98 %	\$25,636,782.19
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	4,474,977.00	817,225.61	4,294,154.56	.00	180,822.44	96	4,195,720.58
Sub Function Code 220 - Support Services-Instructional - 220	3,466,419.00	432,193.13	3,295,582.03	.00	170,836.97	95	2,387,959.09
Sub Function Code 230 - Support Services-Administration - 230	602,159.00	66,407.95	589,617.83	.00	12,541.17	98	571,448.00
Sub Function Code 240 - Support Services-School Admin - 240	2,579,668.00	320,853.19	2,569,057.43	.00	10,610.57	100	2,493,040.78
Sub Function Code 250 - Support Services-Business - 250	788,885.00	91,314.34	783,406.04	.00	5,478.96	99	713,804.96
Sub Function Code 260 - Operations and Maintenance - 260	4,289,543.00	538,150.57	4,110,923.97	.00	178,619.03	96	3,527,479.30
Sub Function Code 270 - Pupil Transportation - 270	1,297,255.00	155,602.59	1,297,247.40	.00	7.60	100	1,486,351.70
Sub Function Code 280 - Support Services-Central - 280	441,397.00	54,174.09	438,358.23	.00	3,038.77	99	441,335.18
Function Code 200 - Supporting Services Totals	\$17,940,303.00	\$2,475,921.47	\$17,378,347.49	\$0.00	\$561,955.51	97 %	\$15,817,139.59
Function Code 300 - Community Services							
Sub Function Code 320 - Community Recreation - 320	220,171.00	36,339.84	200,611.35	.00	19,559.65	91	220,975.00
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	+++	688.97
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	14,401.00	5,929.53	7,715.39	.00	6,685.61	54	17,384.20
Sub Function Code 390 - Other Community Services - 390	(376.00)	.00	.00	.00	(376.00)	0	.00
Function Code 300 - Community Services Totals	\$234,196.00	\$42,269.37	\$208,326.74	\$0.00	\$25,869.26	89 %	\$239,048.17
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	(327.00)	.00	.00	.00	+++	27,410.76
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	(\$327.00)	\$0.00	\$0.00	\$0.00	+++	\$27,410.76
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	1,238,923.00	258,845.92	1,235,405.19	.00	3,517.81	100	796,594.82



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Function Code 500-600 - Other Financing Uses Totals	\$1,238,923.00	\$258,845.92	\$1,235,405.19	\$0.00	\$3,517.81	100 %	\$796,594.82
Account Type Expense Totals	\$45,612,577.00	\$8,037,847.35	\$44,387,472.52	\$0.00	\$1,225,104.48	97 %	\$42,516,975.53
Fund(COA) 11 - General Fund Totals	\$856,627.00	\$3,116,814.85	\$1,726,778.82	\$0.00	(\$870,151.82)	202 %	\$1,944,972.85



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 23 - Community Service Fund							
Account Type Revenue							
Function Code <N/A> - <No Function defined>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <N/A> - <No Function defined> Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R100 - Local Sources - 100							
	2,639,027.55	124,415.25	1,306,365.72	.00	1,332,661.83	50	1,851,524.19
Function Code R100 - Local Sources - 100 Totals	\$2,639,027.55	\$124,415.25	\$1,306,365.72	\$0.00	\$1,332,661.83	50 %	\$1,851,524.19
Function Code R300 - State Sources - 300							
	31,470.00	1,013.80	24,483.80	.00	6,986.20	78	31,469.50
Function Code R300 - State Sources - 300 Totals	\$31,470.00	\$1,013.80	\$24,483.80	\$0.00	\$6,986.20	78 %	\$31,469.50
Function Code R400 - Federal Sources - 400							
	184,080.00	16,892.77	163,680.66	.00	20,399.34	89	136,507.07
Function Code R400 - Federal Sources - 400 Totals	\$184,080.00	\$16,892.77	\$163,680.66	\$0.00	\$20,399.34	89 %	\$136,507.07
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R600 - In from other Funds - 600							
	1,216,780.00	258,845.92	1,235,405.19	.00	(18,625.19)	102	796,594.82
Function Code R600 - In from other Funds - 600 Totals	\$1,216,780.00	\$258,845.92	\$1,235,405.19	\$0.00	(\$18,625.19)	102 %	\$796,594.82
Account Type Revenue Totals	\$4,071,357.55	\$401,167.74	\$2,729,935.37	\$0.00	\$1,341,422.18	67 %	\$2,816,095.58
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	102,297.00	5,943.01	65,894.75	.00	36,402.25	64	90,262.24
Function Code 100 - Instruction Totals	\$102,297.00	\$5,943.01	\$65,894.75	\$0.00	\$36,402.25	64 %	\$90,262.24
Function Code 200 - Supporting Services							
Sub Function Code 220 - Support Services-Instructional - 220	987.00	7.53	960.85	.00	26.15	97	939.17
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	66,550.00	11,373.66	60,012.49	.00	6,537.51	90	35,966.02
Sub Function Code 270 - Pupil Transportation - 270	.00	(21,085.79)	.00	.00	.00	+++	.00
Sub Function Code 290 - Support Services-Other - 290	1,497,366.55	168,753.08	1,152,504.46	.00	344,862.09	77	951,206.91
Function Code 200 - Supporting Services Totals	\$1,564,903.55	\$159,048.48	\$1,213,477.80	\$0.00	\$351,425.75	78 %	\$988,112.10
Function Code 300 - Community Services							
Sub Function Code 310 - Community Services Direction - 310	292,773.00	26,380.89	253,829.33	.00	38,943.67	87	291,808.10
Sub Function Code 320 - Community Recreation - 320	386,378.00	32,323.05	170,673.72	.00	215,704.28	44	313,763.97
Sub Function Code 350 - Care of Children - 350	979,644.00	89,324.85	776,705.05	.00	202,938.95	79	861,114.40
Sub Function Code 390 - Other Community Services - 390	100,000.00	14,740.35	95,272.80	.00	4,727.20	95	88,793.50
Function Code 300 - Community Services Totals	\$1,758,795.00	\$162,769.14	\$1,296,480.90	\$0.00	\$462,314.10	74 %	\$1,555,479.97
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	205,362.00	18,810.92	139,984.26	.00	65,377.74	68	128,089.77
Function Code 500-600 - Other Financing Uses Totals	\$205,362.00	\$18,810.92	\$139,984.26	\$0.00	\$65,377.74	68 %	\$128,089.77
Account Type Expense Totals	\$3,631,357.55	\$346,571.55	\$2,715,837.71	\$0.00	\$915,519.84	75 %	\$2,761,944.08
Fund(COA) 23 - Community Service Fund Totals	\$440,000.00	\$54,596.19	\$14,097.66	\$0.00	\$425,902.34	3 %	\$54,151.50



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 25 - School Lunch Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	15,800.00	1,806.60	9,527.16	.00	6,272.84	60	752,647.02
Function Code R100 - Local Sources - 100 Totals	\$15,800.00	\$1,806.60	\$9,527.16	\$0.00	\$6,272.84	60 %	\$752,647.02
Function Code R300 - State Sources - 300							
	77,677.00	14,603.61	70,450.73	.00	7,226.27	91	67,154.84
Function Code R300 - State Sources - 300 Totals	\$77,677.00	\$14,603.61	\$70,450.73	\$0.00	\$7,226.27	91 %	\$67,154.84
Function Code R400 - Federal Sources - 400							
	1,086,693.00	465,993.16	1,158,267.40	.00	(71,574.40)	107	992,360.33
Function Code R400 - Federal Sources - 400 Totals	\$1,086,693.00	\$465,993.16	\$1,158,267.40	\$0.00	(\$71,574.40)	107 %	\$992,360.33
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	120,101.88
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$120,101.88
Account Type Revenue Totals	\$1,180,170.00	\$482,403.37	\$1,238,245.29	\$0.00	(\$58,075.29)	105 %	\$1,932,264.07
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	.00	34,797.40	34,797.40	.00	(34,797.40)	+++	53,640.05
Sub Function Code 260 - Operations and Maintenance - 260	3,358.00	131.00	2,218.85	.00	1,139.15	66	6,922.02
Sub Function Code 290 - Support Services-Other - 290	1,223,040.00	196,912.62	1,133,398.11	.00	89,641.89	93	1,503,902.36
Function Code 200 - Supporting Services Totals	\$1,226,398.00	\$231,841.02	\$1,170,414.36	\$0.00	\$55,983.64	95 %	\$1,564,464.43
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	122,640.00	(15,050.79)	78,764.30	.00	43,875.70	64	97,442.39
Function Code 500-600 - Other Financing Uses Totals	\$122,640.00	(\$15,050.79)	\$78,764.30	\$0.00	\$43,875.70	64 %	\$97,442.39
Account Type Expense Totals	\$1,349,038.00	\$216,790.23	\$1,249,178.66	\$0.00	\$99,859.34	93 %	\$1,661,906.82
Fund(COA) 25 - School Lunch Fund Totals	(\$168,868.00)	\$265,613.14	(\$10,933.37)	\$0.00	(\$157,934.63)	6 %	\$270,357.25



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 29 - Student/School Activity Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,000,000.00	58,418.73	426,662.32	.00	573,337.68	43	1,664,262.62
Function Code R100 - Local Sources - 100 Totals	\$1,000,000.00	\$58,418.73	\$426,662.32	\$0.00	\$573,337.68	43 %	\$1,664,262.62
Account Type Revenue Totals	\$1,000,000.00	\$58,418.73	\$426,662.32	\$0.00	\$573,337.68	43 %	\$1,664,262.62
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 290 - Support Services-Other - 290	1,921,556.53	77,945.93	380,559.61	.00	1,540,996.92	20	740,868.89
Function Code 200 - Supporting Services Totals	\$1,921,556.53	\$77,945.93	\$380,559.61	\$0.00	\$1,540,996.92	20 %	\$740,868.89
Account Type Expense Totals	\$1,921,556.53	\$77,945.93	\$380,559.61	\$0.00	\$1,540,996.92	20 %	\$740,868.89
Fund(COA) 29 - Student/School Activity Fund Totals	(\$921,556.53)	(\$19,527.20)	\$46,102.71	\$0.00	(\$967,659.24)	-5 %	\$923,393.73
Grand Totals	\$206,202.47	\$3,417,496.98	\$1,776,045.82	\$0.00	(\$1,569,843.35)	861 %	\$3,192,875.33

Dexter Community Schools									
2017 Capital Projects Fund									
Account	Description	Facility(COA) Description	Program(COA) Description	Budget Series 1	Budget Series 2	Total Budget	Project Actual	Series I Project Variance	Actual 2020-21
47-0151-0000-000-0000-00000	Investment Earnings	District	-	\$51,115.00	\$25,574.00	\$76,689.00	\$1,391,420.71	(\$1,340,305.71)	\$89,301.37
47-0153-0000-000-0000-00000	Fair Mkt Adj on Investment	District	-	\$0.00	\$0.00	\$0.00	\$28,792.74	(\$28,792.74)	-\$58,921.60
47-0192-1000-000-0000-00000	ERATE Reimb	District	-				\$88,355.07	(\$88,355.07)	\$0.00
47-0199-0000-000-0000-00000	Other Misc Revenues	District	-				\$64,500.00	(\$64,500.00)	\$0.00
47-0417-0250-000-4830-00000	Restricted Fed thru ISD - MAISA Device Purch Prog	District	-				\$23,947.24	(\$23,947.24)	\$23,947.24
47-0591-0000-000-0000-00000	Proceeds from issuance of bonds	District	-	\$50,605,000.00	\$17,770,135.00	\$68,375,135.00	\$50,605,000.00	\$0.00	\$0.00
47-0591-1000-000-0000-00000	Capital Projects Prem/Disc On Issue	District	-	\$3,431,075.00	\$0.00	\$3,431,075.00	\$3,512,285.12	(\$81,210.12)	-\$7,695.70
Total Revenue				\$54,087,190.00	\$17,795,709.00	\$71,882,899.00	\$55,714,300.88	(\$1,627,110.88)	\$46,631.31
	Bonds Issued of the 2017 Bond Vote			\$53,934,864.75	\$17,770,135.25	\$71,705,000.00			
47-1231-4910-000-0000-00000	PUR Oth Services (Election)	District	-	\$19,078.00	\$0.00	\$19,078.00	\$19,077.60	\$0.40	\$0.00
47-1252-3150-000-0000-00000	PUR Mgmt Svc (Financial Advisor)	District	-	\$0.00		\$0.00	\$51,471.07	(\$51,471.07)	\$0.00
47-1252-3190-000-0000-00000	PUR Oth Service (Issuance costs)	District	-	\$195,607.00	\$181,573.00	\$377,180.00	\$129,129.68	\$66,477.32	\$0.00
47-1252-3510-000-0000-00000	PUR Advertisement (Notices)	District	-	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
47-1252-4910-000-0000-00000	PUR Oth Services	District	-	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
47-1252-7410-000-0000-00000	OTH Dues/Fees	District	-	\$0.00		\$0.00	\$14,290.98	(\$14,290.98)	\$30.00
47-1259-3190-000-0000-00000	PUR PFM Investment Fees	District	-	\$30,000.00		\$30,000.00	\$26,453.08	\$3,546.92	\$3,667.52
47-1259-3990-000-0000-00000	PUR Ins/Bnd Prem	District	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1259-7310-000-0000-00000	OTH Bond Issuance Costs	District	-			\$0.00	\$0.00	\$0.00	\$0.00
123x-125x - Owner Issuance Costs	District Managed			\$244,685.00	\$181,573.00	\$426,258.00	\$240,422.41	\$4,262.59	\$3,697.52
47-1261-3910-000-0000-00000	PUR Prop/Liab Ins	District	-	\$11,106.00		\$11,106.00	\$11,352.00	(\$246.00)	\$0.00
1261 - Operating Buildings Services	District Managed			\$11,106.00	\$0.00	\$11,106.00	\$11,352.00	(\$246.00)	\$0.00
47-1271-6450-000-0000-09078	CAP Equip-Deprec (Bus Cameras)	Transportation	-	\$100,000.00	\$0.00	\$100,000.00	\$88,400.00	\$11,600.00	\$0.00
47-1271-6610-000-0000-09078	CAP Buses-Deprec	Transportation	-	\$1,550,000.00	\$2,315,000.00	\$3,865,000.00	\$819,886.68	\$730,113.32	\$819,886.68
1271 - Pupil Transportation Service:	District Managed			\$1,650,000.00	\$2,315,000.00	\$3,965,000.00	\$908,286.68	\$741,713.32	\$819,886.68
47-1284-3190-000-0000-00000	PUR Oth Service	District	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1284-6450-000-0000-00000	CAP Equip-Deprec	District	-	\$2,291,949.00	\$4,467,989.00	\$6,759,938.00	\$1,720,084.39	\$571,864.61	\$390,480.68
47-1284-6450-000-4830-00000	CAP Equip-Deprec - MAISA Device Purch Prog	District	-	\$0.00	\$0.00	\$0.00	\$508,070.74	(\$508,070.74)	\$508,070.74
1284 - Non-Instructional Technolog	District Managed			\$2,291,949.00	\$4,467,989.00	\$6,759,938.00	\$2,228,155.13	\$63,793.87	\$898,551.42
47-1284-6450-000-0000-00214	CAP Equip-Deprec	Wylie	-	\$94,500.00	\$55,500.00	\$150,000.00	\$0.00	\$94,500.00	\$0.00
47-1284-6450-000-0000-00913	CAP Equip-Deprec	High School	-	\$142,000.00	\$58,000.00	\$200,000.00	\$0.00	\$142,000.00	\$0.00
47-1284-6450-000-0000-02362	CAP Equip-Deprec	Jenkins	-	\$7,800.00	\$7,200.00	\$15,000.00	\$0.00	\$7,800.00	\$0.00
47-1284-6450-000-0000-02949	CAP Equip-Deprec	Alternative Ed	-	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	\$0.00
47-1284-6450-000-0000-04609	CAP Equip-Deprec	Creekside	-	\$3,000.00	\$27,000.00	\$30,000.00	\$0.00	\$3,000.00	\$0.00
47-1284-6450-000-0000-08039	CAP Equip-Deprec	Mill Creek	-	\$94,500.00	\$55,500.00	\$150,000.00	\$21,290.00	\$73,210.00	\$0.00
47-1284-6450-000-0000-08040	CAP Equip-Deprec	Cornerstone	-	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00
47-1284-6450-000-0000-08989	CAP Equip-Deprec	Bates=New El	-	\$250,175.00	\$0.00	\$250,175.00	\$509,679.77	(\$259,504.77)	\$0.00
47-1284-6450-000-0000-09078	CAP Equip-Deprec	Transportation	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1284-6450-000-0000-09931	CAP Equip-Deprec	Copeland	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1284-6450-000-0000-03354	CAP Equip-Deprec	Bates Early El	-	\$7,200.00	\$22,800.00	\$30,000.00	\$0.00	\$7,200.00	\$0.00
1284 - Non-Instructional Technolog	Granger Managed			\$643,175.00	\$226,000.00	\$869,175.00	\$530,969.77	\$112,205.23	\$0.00

Dexter Community Schools									
2017 Capital Projects Fund									Actual
Account	Description	Facility(COA) Description	Program(COA) Description	Budget Series 1	Budget Series 2	Total Budget	Project Actual	Series I Project Variance	2020-21
47-1451-3190-000-0000-00000	PUR Oth Service	District	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1451-6110-000-0000-00000	CAP Land	District	-	\$100,000.00	\$0.00	\$100,000.00	\$30,000.00	\$70,000.00	\$0.00
1451 - Site Acquisition Services	District Managed			\$100,000.00	\$0.00	\$100,000.00	\$30,000.00	\$70,000.00	\$0.00
47-1452-6310-000-0000-00000	CAP ImpOthThanBldg	District	-	\$0.00	\$0.00	\$0.00	\$400.52	(\$400.52)	\$400.52
47-1452-6310-000-0000-00214	CAP ImpOthThanBldg	Wylie	-	\$52,403.00	\$384,288.00	\$436,691.00	\$0.00	\$52,403.00	\$0.00
47-1452-6310-000-0000-00913	CAP ImpOthThanBldg	High School	-	\$185,000.00	\$740,000.00	\$925,000.00	\$11,065.75	\$173,934.25	\$0.00
47-1452-6310-000-0000-02362	CAP ImpOthThanBldg	Jenkins	-	\$177,305.00	\$0.00	\$177,305.00	\$23,690.00	\$153,615.00	\$0.00
47-1452-6310-000-0000-02949	CAP ImpOthThanBldg	Alternative Ed	-	\$100,000.00	\$0.00	\$100,000.00	\$135,282.69	(\$35,282.69)	\$0.00
47-1452-6310-000-0000-04609	CAP ImpOthThanBldg	Creekside	-	\$273,350.00	\$73,350.00	\$346,700.00	\$383,313.60	(\$109,963.60)	\$0.00
47-1452-6310-000-0000-08039	CAP ImpOthThanBldg	Mill Creek	-	\$500,625.00	\$96,875.00	\$597,500.00	\$249,740.55	\$250,884.45	\$0.00
47-1452-6310-000-0000-08040	CAP ImpOthThanBldg	Cornerstone	-	\$809,511.00	\$0.00	\$809,511.00	\$0.00	\$809,511.00	\$0.00
47-1452-6310-000-0000-08989	CAP ImpOthThanBldg	Bates=New El	-	\$612,000.00	\$0.00	\$612,000.00	\$6,245,106.95	(\$5,633,106.95)	\$42,482.58
47-1452-6310-000-0000-09078	CAP ImpOthThanBldg	Transportation	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1452-6310-000-0000-09931	CAP ImpOthThanBldg	Copeland	-	\$0.00	\$83,974.00	\$83,974.00	\$15,800.00	(\$15,800.00)	\$0.00
47-1452-6310-991-0000-00913	CAP ImpOthThanBldg	High School	Athletics	\$2,000,000.00	\$108,000.00	\$2,108,000.00	\$3,657,686.09	(\$1,657,686.09)	\$106,873.98
47-1452-6310-991-0000-04609	CAP ImpOthThanBldg	Creekside	Athletics	\$500,000.00	\$500,000.00	\$1,000,000.00	\$1,383,185.91	(\$883,185.91)	\$54,291.60
47-1452-6310-991-0000-08039	CAP ImpOthThanBldg	Mill Creek	Athletics	\$0.00	\$0.00	\$0.00	\$56,779.00	(\$56,779.00)	\$0.00
47-1452-6310-000-0000-03354	CAP ImpOthThanBldg	Bates Early El	-	\$0.00	\$82,500.00	\$82,500.00	\$0.00	\$0.00	\$0.00
1452 - Site Improvement Services	Granger Managed			\$5,210,194.00	\$2,068,987.00	\$7,279,181.00	\$12,162,051.06	(\$6,951,857.06)	\$204,048.68
47-1453-3190-000-0000-00000	PUR Oth Service (unallocated professional)	District	-	\$608,267.00	\$0.00	\$608,267.00	\$409,385.77	\$198,881.23	\$8,528.75
47-1453-3190-000-0000-00214	PUR Oth Service	Wylie	-	\$101,930.00	\$83,345.00	\$185,275.00	\$159,707.05	(\$57,777.05)	\$0.00
47-1453-3190-000-0000-00913	PUR Oth Service	High School	-	\$351,176.00	\$136,970.00	\$488,146.00	\$245,393.31	\$105,782.69	\$0.00
47-1453-3190-000-0000-02362	PUR Oth Service	Jenkins	-	\$20,588.00	\$19,162.00	\$39,750.00	\$32,634.00	(\$12,046.00)	\$0.00
47-1453-3190-000-0000-02949	PUR Oth Service	Alternative Ed	-	\$6,840.00	\$0.00	\$6,840.00	\$0.00	\$6,840.00	\$0.00
47-1453-3190-000-0000-04609	PUR Oth Service	Creekside	-	\$79,107.00	\$218,495.00	\$297,602.00	\$201,956.94	(\$122,849.94)	\$0.00
47-1453-3190-000-0000-08039	PUR Oth Service	Mill Creek	-	\$182,158.00	\$95,849.00	\$278,007.00	\$216,392.53	(\$34,234.53)	\$0.00
47-1453-3190-000-0000-08040	PUR Oth Service	Cornerstone	-	\$196,442.00	\$0.00	\$196,442.00	\$196,441.00	\$1.00	\$0.00
47-1453-3190-000-0000-08989	PUR Oth Service	Bates=New El	-	\$835,024.00	\$0.00	\$835,024.00	\$725,697.00	\$109,327.00	\$0.00
47-1453-3190-000-0000-09078	PUR Oth Service	Transportation	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1453-3190-000-0000-09931	PUR Oth Service	Copeland	-	\$5,236.00	\$8,600.00	\$13,836.00	\$10,377.00	(\$5,141.00)	\$0.00
47-1453-3190-901-0000-00000	PUR Oth Service (Architect Reimb)	District	Other Program	\$109,000.00	\$0.00	\$109,000.00	\$87,289.92	\$21,710.08	\$1,405.00
47-1453-3190-991-0000-00214	PUR Oth Service	Wylie	Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1453-3190-991-0000-00913	PUR Oth Service	High School	Athletics	\$0.00	\$0.00	\$0.00	\$233,709.20	(\$233,709.20)	\$0.00
47-1453-3190-991-0000-04609	PUR Oth Service	Creekside	Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1453-3190-991-0000-08039	PUR Oth Service	Mill Creek	Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1453-3190-997-0000-00214	PUR Oth Service	Wylie	Aquatics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1453-3190-997-0000-00913	PUR Oth Service	High School	Aquatics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1453-3190-000-0000-03354	PUR Oth Service	Bates Early El	-	\$7,717.00	\$30,507.00	\$38,224.00	\$26,087.89	(\$18,370.89)	\$0.00
1453 - Architecture & Engineering S				\$2,503,485.00	\$592,928.00	\$3,096,413.00	\$2,545,071.61	(\$41,586.61)	\$9,933.75
47-1455-6220-991-0000-00913	CAP Non-Prop Exp/Bldgs	High School	Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1455-6220-000-0000-02949	CAP Non-Prop Exp/Bldgs	Alternative Ed	-	\$677,754.00	\$0.00	\$677,754.00	\$721,747.21	(\$43,993.21)	\$0.00
47-1455-6220-991-0000-04609	CAP Non-Prop Exp/Bldgs	Creekside	Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1455-6220-991-0000-08039	CAP Non-Prop Exp/Bldgs	Mill Creek	Athletics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1455-6220-000-0000-08989	CAP Non-Prop Exp/Bldgs	Bates=New El	-	\$21,009,429.00	\$0.00	\$21,009,429.00	\$17,453,589.27	\$3,555,839.73	\$204,690.58

Dexter Community Schools									
2017 Capital Projects Fund									Actual
Account	Description	Facility(COA) Description	Program(COA) Description	Budget Series 1	Budget Series 2	Total Budget	Project Actual	Series I Project Variance	2020-21
1455 - Building Acquisition	Granger Managed			\$21,687,183.00	\$0.00	\$21,687,183.00	\$18,175,336.48	\$3,511,846.52	\$204,690.58
47-1456-6220-000-0000-00000	CAP Non-Prop Exp/Renovation Bldgs (district sinking fur District	(Realloc 600k lab		\$600,000.00	\$0.00	\$600,000.00	\$120,598.08	\$479,401.92	\$0.00
1456 - Building Renovation and Ad	District Managed			\$600,000.00	\$0.00	\$600,000.00	\$120,598.08	\$479,401.92	\$0.00
47-1456-3190-000-0000-00000	PUR Oth Service (Construction Mgr Fee)	District	-	\$799,566.00	\$223,475.00	\$1,023,041.00	\$748,413.95	\$51,152.05	\$0.00
47-1456-3190-901-0000-00000	PUR Oth Service (Construction Mgr Reimb)	District	Other Program	\$1,781,119.00	\$162,451.00	\$1,943,570.00	\$2,000,042.22	(\$218,923.22)	-\$2,543.51
47-1456-3190-907-0000-00000	PUR Oth Service (CM General Conditions)	District	Other	\$716,690.00	\$195,468.00	\$912,158.00	\$451,329.99	\$265,360.01	\$85,627.67
47-1456-6220-000-0000-00000	CAP Non-Prop Exp/Renovation Bldgs	District Reallocate	-	\$65,635.00	\$65,635.00	\$131,270.00	\$0.00	\$65,635.00	\$0.00
47-1456-6220-000-0000-00214	CAP Non-Prop Exp/Renovation Bldgs	Wylie	-	\$1,633,896.00	\$1,016,315.00	\$2,650,211.00	\$1,478,157.25	\$155,738.75	\$16,800.00
47-1456-6220-000-0000-00913	CAP Non-Prop Exp/Renovation Bldgs	High School	-	\$3,939,605.00	\$1,538,171.00	\$5,477,776.00	\$1,941,927.18	\$1,997,677.82	\$215,420.02
47-1456-6220-000-0000-02362	CAP Non-Prop Exp/Renovation Bldgs	Jenkins	-	\$134,317.00	\$290,091.00	\$424,408.00	\$146,803.71	(\$12,486.71)	-\$4,500.00
47-1456-6220-000-0000-02949	CAP Non-Prop Exp/Renovation Bldgs	Alternative Ed	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1456-6220-000-0000-04609	CAP Non-Prop Exp/Renovation Bldgs	Creekside	-	\$419,463.00	\$2,702,490.00	\$3,121,953.00	\$550,311.40	(\$130,848.40)	\$49,780.00
47-1456-6220-000-0000-08039	CAP Non-Prop Exp/Renovation Bldgs	Mill Creek	-	\$2,697,155.00	\$1,579,985.00	\$4,277,140.00	\$2,906,858.78	(\$209,703.78)	\$60,677.63
47-1456-6220-000-0000-08040	CAP Non-Prop Exp/Renovation Bldgs	Cornerstone	-	\$789,470.00	\$0.00	\$789,470.00	\$0.00	\$789,470.00	\$0.00
47-1456-6220-000-0000-08989	CAP Non-Prop Exp/Renovation Bldgs	Bates=New El	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1456-6220-000-0000-09078	CAP Non-Prop Exp/Renovation Bldgs	Transportation	-	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
47-1456-6220-000-0000-09079	CAP Non-Prop Exp/Renovation Bldgs	Shield Rd Houses	-	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00
47-1456-6220-000-0000-09931	CAP Non-Prop Exp/Renovation Bldgs	Copeland	-	\$209,039.00	\$259,409.00	\$468,448.00	\$66,402.50	\$142,636.50	\$0.00
47-1456-6220-909-0000-00000	Construction In Progress/Retainer	District	Next Year				\$124,698.10		-\$225,195.06
47-1456-6220-997-0000-00000	CAP Non-Prop Exp/Renovation Bldgs	District	Aquatics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1456-6220-997-0000-00214	CAP Non-Prop Exp/Renovation Bldgs	Wylie	Aquatics	\$0.00	\$0.00	\$0.00	\$43,206.73	(\$43,206.73)	\$43,206.73
47-1456-6220-997-0000-00913	CAP Non-Prop Exp/Renovation Bldgs	High School	Aquatics	\$0.00	\$0.00	\$0.00	\$22,175.00	(\$22,175.00)	\$22,175.00
47-1456-6220-000-0000-03354	CAP Non-Prop Exp/Renovation Bldgs	Bates Early El	-	\$111,123.00	\$362,490.00	\$473,613.00	\$273,360.65	\$111,123.00	\$30,637.57
1456 - Building Renovation and Ad	Granger Managed			\$13,297,078.00	\$8,399,980.00	\$21,697,058.00	\$10,753,687.46	\$2,941,449.29	\$292,086.05
47-1459-6450-000-0000-00000	CAP Equip-Deprec	District		\$82,062.00	\$0.00	\$82,062.00	\$0.00	\$82,062.00	\$0.00
47-1459-6450-000-0000-00214	CAP Equip-Deprec	Wylie	-	\$282,023.00	\$221,667.00	\$503,690.00	\$371,961.74	(\$89,938.74)	\$193,387.27
47-1459-6450-000-0000-00913	CAP Equip-Deprec	High School	-	\$340,667.00	\$541,333.00	\$882,000.00	\$664,764.40	(\$324,097.40)	\$193,524.03
47-1459-6450-000-0000-02362	CAP Equip-Deprec	Jenkins	-	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
47-1459-6450-000-0000-02949	CAP Equip-Deprec	Alternative Ed	-	\$14,000.00	\$0.00	\$14,000.00	\$0.00	\$14,000.00	\$0.00
47-1459-6450-000-0000-04609	CAP Equip-Deprec	Creekside	-	\$124,513.00	\$190,667.00	\$315,180.00	\$328,618.90	(\$204,105.90)	\$175,726.90
47-1459-6450-000-0000-08039	CAP Equip-Deprec	Mill Creek	-	\$326,300.00	\$427,000.00	\$753,300.00	\$558,657.93	(\$232,357.93)	\$210,455.77
47-1459-6450-000-0000-08040	CAP Equip-Deprec	Cornerstone	-	\$160,333.00	\$183,667.00	\$344,000.00	\$387,171.71	(\$226,838.71)	\$7,443.94
47-1459-6450-000-0000-08989	CAP Equip-Deprec	Bates=New El	-	\$883,190.00	\$0.00	\$883,190.00	\$739,727.83	\$143,462.17	\$10,496.11
47-1459-6450-000-0000-09078	CAP Equip-Deprec	Transportation	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1459-6450-000-0000-09079	CAP Equip-Deprec	B&G	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1459-6450-000-0000-09931	CAP Equip-Deprec	Copeland	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47-1459-6450-000-0000-03354	CAP Equip-Deprec	Bates Early El	-	\$0.00	\$110,000.00	\$110,000.00	\$51,498.21	(\$51,498.21)	\$11,519.65
47-1459-6450-956-0000-00214	CAP Equip-Deprec	Wylie	PP Music	\$6,000.00	\$9,000.00	\$15,000.00	\$0.00	\$6,000.00	\$0.00
47-1459-6450-956-0000-00913	CAP Equip-Deprec	High School	PP Music	\$120,000.00	\$180,000.00	\$300,000.00	\$0.00	\$120,000.00	\$0.00
47-1459-6450-956-0000-04609	CAP Equip-Deprec	Creekside	PP Music	\$40,000.00	\$60,000.00	\$100,000.00	\$0.00	\$40,000.00	\$0.00
47-1459-6450-956-0000-08039	CAP Equip-Deprec	Mill Creek	PP Music	\$80,000.00	\$120,000.00	\$200,000.00	\$0.00	\$80,000.00	\$0.00
47-1459-6450-956-0000-08040	CAP Equip-Deprec	Cornerstone	PP Music	\$6,000.00	\$9,000.00	\$15,000.00	\$0.00	\$6,000.00	\$0.00
47-1459-6450-956-0000-08989	CAP Equip-Deprec	Bates=New El	PP Music	\$6,000.00	\$9,000.00	\$15,000.00	\$0.00	\$6,000.00	\$0.00

Dexter Community Schools									
2017 Capital Projects Fund									
									Actual
Account	Description	Facility(COA) Description	Program(COA) Description	Budget Series 1	Budget Series 2	Total Budget	Project Actual	Series I Project Variance	2020-21
47-1459-6450-919-0000-00214	CAP Equip-Deprec	Wylie	Food Services	\$50,000.00	\$0.00	\$50,000.00	\$2,065.00	\$47,935.00	\$0.00
47-1459-6450-919-0000-00913	CAP Equip-Deprec	High School	Food Services	\$170,000.00	\$0.00	\$170,000.00	\$100,019.24	\$69,980.76	\$0.00
47-1459-6450-919-0000-04609	CAP Equip-Deprec	Creekside	Food Services	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00
47-1459-6450-919-0000-08039	CAP Equip-Deprec	Mill Creek	Food Services	\$70,000.00	\$0.00	\$70,000.00	\$16,295.44	\$53,704.56	\$2,421.00
47-1459-6450-919-0000-08040	CAP Equip-Deprec	Cornerstone	Food Services	\$5,000.00	\$0.00	\$5,000.00	\$8,150.91	(\$3,150.91)	\$0.00
47-1459-6450-919-0000-08989	CAP Equip-Deprec	Bates=New El	Food Services	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
47-1459-7410-000-0000-00000	OTH Dues/Fees	District	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1459 - Building Improvement Service	District Managed			\$2,821,088.00	\$2,076,334.00	\$4,897,422.00	\$3,228,931.31	(\$407,843.31)	\$804,974.67
47-1459-3170-000-0000-00000	PUR Legal Svc	District	-	\$50,000.00	\$20,000.00	\$70,000.00	\$32,013.75	\$17,986.25	\$128.00
47-1459-3170-907-0000-00000	PUR Legal Svc (Issuance Portion)	District	-	\$62,874.00	\$27,126.00	\$90,000.00	\$54,693.84	\$8,180.16	\$0.00
47-1459-3180-000-0000-00000	PUR Audit	District	-	\$10,000.00	\$5,000.00	\$15,000.00	\$0.00	\$10,000.00	\$0.00
47-1459-3190-000-0000-00000	PUR Oth Service	District	unallocated	\$319,166.00	\$0.00	\$319,166.00	\$0.00	\$319,166.00	\$0.00
47-1511-7330-000-0000-00000	OTH Payments for Premiums and Discounts	District	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1459-1511 - Other Facility Acquisition	District Managed			\$442,040.00	\$52,126.00	\$494,166.00	\$86,707.59	\$355,332.41	\$128.00
	Total Expenses			\$51,501,983.00	\$20,380,917.00	\$71,882,900.00	\$51,021,569.58	\$878,472.17	\$3,237,997.35
	Issuance and Other Costs			\$697,831.00	\$233,699.00	\$931,530.00	\$1,165,229.00	\$10,743,560.74	
	District Managed Project Total			\$10,664,353.00	\$9,685,950.00	\$20,350,303.00	\$9,399,524.81	\$1,264,828.19	\$2,537,172.04
	Granger Managed (includes Alt Ed excludes \$600,000 of 2008 Bond)			\$40,837,630.00	\$10,694,967.00	\$51,532,597.00	\$41,622,044.77	(\$386,356.02)	\$700,825.31

Chapter 3

Continuing Resolutions

Continuing Resolutions are carried forward from the 2019 Delegate Assembly without changes. They will be presented in a single block under the consent agenda. If you wish to offer an amendment to any resolution in this chapter, you must ask to have that resolution removed from the consent agenda (see Rule 2.a.—page 11). Please have your amendment form completed and ready for presentation to the head table.

Since all of the continuing resolutions will be presented at the same time, there will be only one opportunity to remove any of these resolutions from the consent agenda:

General Resolutions

- A. General Goals and Objectives**
G-1.01 G-1.10 G-1.25 G-1.30
G-1.35
- B. Governance of School Districts**
G-3.10 G-3.20 G-3.30 G-3.35
G-3.70
- C. Human Rights**
G-4.01
- D. Curricula and Instruction**
G-5.01 G-5.05 G-5.07 G-5.08
G-5.25 G-5.50 G-5.56 G-5.80
- E. Correlative Schooling Issues**
G-6.50
- F. Extracurricular and Co-Curricular Activities**
G-7.02 G-7.05 G-7.10
- G. General Concerns Affecting Youth and Schools**
G-8.01 G-8.50
- H. Health, Safety and School Facilities**
G-9.01 G-9.10 G-9.40 G-9.55
G-9.58 G-9.65
- I. Public Finance and Taxation**
G-10.40
- J. Research**
G-11.01
- K. School Personnel and Labor Relations**
G-12.20

- L. Intergovernmental Relations**
G-13.35

Advocacy-Related Resolutions

- A. General Goals and Objectives**
- B. Governance of School Districts**
A-3.01 A-3.05
- C. Human Rights**
A-4.01
- D. Curricula and Instruction**
A-5.01 A-5.30
- E. Correlative Schooling Issues**
A-6.01 A-6.10 A-6.25 A-6.60
A-6.70 A-6.75
- H. Health, Safety and School Facilities**
A-9.35
- I. Public Finance and Taxation**
A-10.05 A-10.10 A-10.15 A-10.20
A-10.35 A-10.40 A-10.45 A-10.50
A-10.55
- L. School Personnel and Labor Relations**
A-12.01 A-12.70
- M. Intergovernmental Relations**

General Resolutions

A. General Goals and Objectives

G-1.01 General Association Goals

(Rev. 2006)

To preserve and enhance public education in our state and nation, the Michigan Association of School Boards seeks to improve the effectiveness of school boards so that they may better serve their communities and diverse student populations. To this end, the MASB supports the following major objectives: increasing board member effectiveness, promotion and advocacy for public education, continuous school improvement and implementation of Association programs.

G-1.10 Traits of Effective School Boards

(2017; Rev. 2019)

The Michigan Association of School Boards recognizes that boards that exhibit good habits and characteristics positively affect their districts and increase the effectiveness and efficiency for the educational programs. MASB encourages school boards to develop and adopt the following characteristics:

- (a) Commit to a vision of high expectations for student success and quality instruction and define clear goals toward that vision.
- (b) Have strong shared beliefs and values about what is possible for students and their ability to learn, and of the system and its ability to teach all students at high levels.
- (c) Spend more time focused on policies to improve student success versus time spent on operational issues.
- (d) Establish a strong communications structure to inform and engage staff and the community in setting and achieving district goals.
- (e) Understand, embrace, and monitor data and use it to drive continuous improvement.
- (f) Align and sustain resources to meet district goals and maintain high standards even during budget challenges.
- (g) Establish strong collaboration and mutual trust between members and the superintendent.

- (h) Take part in team development and training, including the superintendent to build shared knowledge, values, and commitments. The MASB suggests that school boards seeking to exemplify these traits look at formally adopting and implementing the Michigan Board of Education Governance Standards for guidance.

G-1.25 Continuous School Improvement

(2017; Rev. 2018)

The Michigan Association of School Boards strongly urges each of its members to be active participants to improve public education in Michigan. Each school board must continue to evaluate its own operations to ensure it is emphasizing educational excellence by making student success its first priority, exercising strong fiscal responsibility, utilizing best practices (such as collaboration, creativity, communication and critical thinking) and demonstrating a willingness to look beyond current practices to support school improvement based on educational research.

G-1.30 Implementation of Association Programs

(Rev. 2005)

The Michigan Association of School Boards recognizes its responsibilities:

- (a) To endeavor to implement the resolutions of the Association.
- (b) To carry out additional business as the Delegate Assembly or Board of Directors may deem appropriate for the accomplishment of the purposes of the Association.

Consistent with the resolutions, and under the authority of the Articles of Incorporation and Bylaws, the Board of Directors is urged to implement vigorously the purposes of the Association by whatever means the Board of Directors may deem appropriate. These methods would include, but not necessarily be

limited to: spoken and written statements by the Board of Directors and officers; consultation with officials of governmental and quasi-governmental agencies; presentation of testimony before committees of the State Senate and House of Representatives; and utilization of the state courts, including the filing of amicus curiae (Friend of the Court) briefs.

The MASB also supports the operation of the MASB Legal Trust Fund in its valuable service of providing financial assistance to local and intermediate districts pursuing important litigation matters which have statewide significance.

G-1.35 Election Participation

(2018)

The Michigan Association of School Boards strongly encourages all school board members to be active citizens in our representative government by being informed about current issues and candidates, voting, and advocating on behalf of their district.

B. Governance of School Districts

G-3.10 School District Cooperation and Reorganization

(Rev. 2007)

The Michigan Association of School Boards encourages local, intermediate school districts, and public school academies to vigorously pursue program sharing, i.e., business services, transportation, payroll, cooperative administrative arrangements and other joint efforts to improve public education services.

The MASB also supports the voluntary reorganization of public school districts through consolidation, annexation or other mutually agreed upon procedures approved by the voters of the districts involved.

The MASB urges that reorganization and cooperation be based on the best interests of and improved educational opportunities for students.

The MASB will continue its leadership role by urging the Legislature to provide assistance to public school districts considering annexation, consolidation, cooperation or reorganization.

G-3.20 Student Involvement in Educational Policy and Program Development

(2010; Rev. 2019)

The Michigan Association of School Boards urges local school boards to establish mechanisms whereby the views, needs and recommendations of students can be carefully considered in the development of educational policies and programs, including the option of students as nonvoting board members.

The MASB encourages school boards to take advantage of the students on boards materials and resources available through the association to increase student participation.

G-3.30 Educational Accountability

(2017; Rev. 2019)

The Michigan Association of School Boards supports accountability systems that focus on improving student success including the identification of goals and performance standards.

Any accountability system should support school district needs and improvements and work toward creating equity in education for all students in a district.

To benefit students and the school community in general, school boards in Michigan should make accountability and school improvement plans a priority in their districts.

G-3.35 Site-Based Decisionmaking

(Rev. 2007)

The Michigan Association of School Boards supports site-based decisionmaking at the school building level with the participation of teachers, administrators, parents, pupils and community members as a means of making schools more responsive to the needs of students. Decisions

made at the building level must support and promote the policies and educational goals adopted by the board of education.

G-3.70 Privatization

(1998; Rev. 2017)

The Michigan Association of School Boards supports local and intermediate school board investigation of the use of privatization (that is, the transfer of some activities handled by school districts to the private sector) for substitute teachers and in noninstructional areas within the public school setting.

The MASB is opposed to any private activities that would allow control of our schools to be assumed by the private sector, including divestiture of locally owned assets, vouchers, educational savings accounts, tuition tax credits, grants or the sale of school facilities.

C. Human Rights

G-4.01 Students' Rights and Responsibilities

(Rev. 2005)

The Michigan Association of School Boards urges that all local and intermediate school boards, after involving those groups affected, establish written policies on students' rights and responsibilities.

The MASB further urges that all local and intermediate school boards establish due process procedures for the administration of these policies in order that the constitutional and legal rights of all students are protected.

D. Curricula and Instruction

G-5.01 Excellence in Education

(2008; Rev. 2019)

The Michigan Association of School Boards urges local and intermediate boards of education to promote educational excellence in our schools by setting high standards for academic performance and affording each student an opportunity to achieve their fullest potential.

To develop the best possible program in school

districts, the MASB urges that all boards explore the greatest possible use of best practices in teaching, improved management techniques, educational research and evaluation programs. The MASB also urges all boards to make available to other boards of education any significant findings as to results or effectiveness of such techniques and programs.

G-5.05 Student-Centered Education

(2004; Rev. 2019)

The Michigan Association of School Boards urges school boards to put students first in all decisions as they provide educational programs and services.

The MASB also encourages boards of education to work in cooperation with other school districts and/or human service agencies, to design educational opportunities that address the individual needs of every student. This cooperation should include, but not be limited to, programs addressing the need for differentiated education as all students are unique and have different learning styles and may require different learning environments.

G-5.07 Disciplinary Education Programs

(2005; Rev. 2019)

The Michigan Association of School Boards believes it is important to continue the educational process for all students so that they may become contributing members of society. Therefore, the MASB encourages local and intermediate boards of education to provide an alternate education program for students who have been expelled due to disciplinary problems.

The MASB also believes it is essential to include human service agencies, the judicial system, and parents and guardians in the design and financial support of alternate education programs for this student population to address those issues outside of education that affect students today.

G-5.08 Special Education

(2017; Rev. 2019)

The determination of appropriate special education programs, services, assessments and the extent to which the student will participate in regular education programs should be determined by the Individual Education Program and be based on the student's individual needs. A full continuum of program options should be available to every student with inclusion being part of the continuum.

The Michigan Association of School Boards encourages local and intermediate school districts to implement and support early identification and intervention programs to reach students in need at the earliest possible time. The MASB also believes that where inclusion is recommended by the IEP, the plan must include appropriate support services provided by the special education staff and appropriate training for the general classroom teacher, the student and the parent.

G-5.25 Instructional Materials and Technology

(2013; Rev. 2018)

The Michigan Association of School Boards encourages school boards to:

- (a) Work with publishers, the State Board of Education and appropriate advisory committees to strengthen the integrity of the content and information in all instructional materials, including textbooks, software and technological aids including alternative formats, i.e., Braille.
- (b) Develop policies to assure the highest possible quality of instructional materials.
- (c) Develop and implement a plan for integrating new and emerging technologies into the educational program.
- (d) Develop a rigorous process that ensures and maintains high quality content providers, particularly those providing online and virtual services.
- (e) Implement a process to review and evaluate emerging technologies and the impact on student learning to make sure changes are made that benefit student achievement.

G-5.50 Post-Secondary and Career Readiness

(2017; Rev. 2018)

The Michigan Association of School Boards encourages local and ISD boards to recognize the importance of ensuring that students are engaged in rigorous and challenging academic and technical courses. Such courses should facilitate student progression from secondary to postsecondary programs and careers. MASB also urges continued restructuring, expansion and funding of programs that:

- (a) Incorporate existing state academic standards into Career and Technical Education (CTE) coursework.
- (b) Increase student engagement through connected relevance to career skills.
- (c) Coordinate rigorous academic and career and technical education delivery systems that are up-to-date with the needs of business, service and industry.
- (d) Grant academic credit for curricular objectives learned in technical programs.
- (e) Facilitate partnerships for student internships between potential employers and schools.
- (f) Facilitate partnerships between schools and postsecondary programs to create opportunities for dual enrollment and/or early middle college.
- (g) Develop employability skills, including dependability, the ability to work cooperatively, good communication skills, etc. Improve the transitions for students from high school to their postsecondary education, apprenticeship, or career.

G-5.56 Cultural Competency

(1993; Rev. 2016)

The Michigan Association of School Boards urges its members to establish programs in their schools to foster awareness, understanding, sensitivity and respect for persons of all cultures in our pluralistic society.

The MASB also encourages its members to make staffing decisions and provide appropriate training to assure cultural competency and historical

accuracy in teaching and the promotion of understanding and respect for diverse cultures.

G-5.80 Adult and Community Education

(2017; Rev. 2019)

The Michigan Association of School Boards supports collaborative adult and community education programs so that the public receives the best possible services with the resources available.

E. Correlative Schooling Issues

G-6.50 School Year

(2011; Rev. 2010)

The Michigan Association of School Boards urges boards of education to explore a variety of options for increasing the amount of time students are actively engaged in learning, including examination of the length of the school day, extension of the school year, and flexible scheduling that does not reduce instruction time.

F. Extracurricular and Co-Curricular Activities

G-7.02 School Symbols and Sportsmanship

(Rev. 2002)

The Michigan Association of School Boards urges schools to adopt school names, logos, symbols and mascots that convey positive images and that are sensitive to the diversity of all people, as well as their history and culture.

The MASB also urges its member boards to emphasize positive attitudes and behavior at all school functions by insisting on civility, goodwill and good sportsmanship among students, faculty and the community.

G-7.05 Interscholastic Athletics and Officials

(1999; Rev. 2016)

The Michigan Association of School Boards urges every board of education to adopt specific policies for monitoring interscholastic athletics. The MASB also urges its members to have a clear understanding and knowledge of the impact of Michigan High School Athletic Association rules on their districts and an understanding of the relationship between the district and MHSAA.

The MASB further urges its members to pursue every opportunity to ensure that:

- (a) The rules, regulations and practices of MHSAA, including opportunities for participation, are applicable to all students on an equal basis. The rules should prescribe enforcement procedures meeting minimum due process standards and a mechanism for enforcement at the school district level.
- (b) The governing board of MHSAA is elected through an open, informed process. The governing board should reflect the diverse student population of our state and should include representation from the school boards of participating districts.

The MASB also encourages school boards to use umpires, referees and judges for interscholastic athletic events who have participated in a training program that assures basic competencies in officiating skills and promoting good sportsmanship.

G-7.10 Training of Coaches

(2012; Rev. 2019)

The Michigan Association of School Boards urges all school boards to ensure the district:

- (a) Employs qualified persons as coaches of interscholastic teams.
- (b) Provides in-service training for all coaches, including training in first aid, current CPR certification, proper athletic conditioning, recognition of athletic injuries, including concussion prevention and awareness, recognition of the use of performance-enhancing drugs and the proper way to deal with hazing within the athletic programs of a school. Much of this training is available through MHSAA's Coaches Advancement Program.
- (c) Requires supervision and evaluation of coaches.
- (d) Makes coaches aware of pertinent school policies, rules and regulations and require compliance.
- (e) Encourages coaches to follow the athletic code

for coaches in the MHSAA handbook and include information regarding NCAA eligibility guidelines and requirements.

G. General Concerns Affecting Youth and Schools

G-8.01 Child Abuse and Neglect

(2002; Rev. 2018)

The Michigan Association of School Boards believes all students should be free from physical, sexual and psychological abuse and neglect.

The MASB urges local school boards to:

- (a) Develop policies and establish procedures for early detection of child abuse and neglect.
- (b) Establish policies to ensure that school personnel comply with the Child Protection Law.
- (c) Promote the awareness of abuse and neglect through programs of prevention and education.

G-8.50 Community Responsibility and Involvement in the Schools

(2019)

The Michigan Association of School Boards urges school districts to work in cooperation with the local community to promote a better understanding of one another's needs and problems, and to identify and meet the needs of students and the schools. The MASB urges school districts to take the lead in promoting school community working relationships by soliciting ideas and help from the community in areas including curriculum, program design and delivery, policies, school safety, career development, citizenship, funding, and other efforts that will enhance the quality of education and society in general.

The MASB also believes school districts should foster volunteerism in the regular school setting to better engage the surrounding community

members in the educational process. Ensuring the well-being of students is the joint responsibility of both the school community and the community-at-large.

H. Health, Safety and School Facilities

G-9.01 Building and Grounds Environmental Health

(2000; Rev. 2019)

The Michigan Association of School Boards urges school boards to observe environmental, health and safety standards and practices so as to minimize and eliminate the possibility of illness or injury to any person. The MASB also urges school boards to develop and periodically review plans that ensure that environmental, health and safety standards, practices and emergency procedures are being met.

In addition, the MASB urges Congress and the State Legislature:

- (a) To carefully consider reliable data, based on scientifically valid studies, when establishing safety requirements.
- (b) To provide grants and loans to help school districts monitor the condition of their facilities and premises and to eliminate health hazards from our schools.

G-9.10 School Bus Safety

(2012; Rev. 2018)

The Michigan Association of School Boards, realizing the importance of providing safe transportation for our students, supports:

- (a) Appropriate training and continuing education for school bus drivers, transportation supervisors, bus mechanics and others providing school transportation services.
- (b) Adequate training for school bus drivers and aides on creating a safe environment on the school bus for students, including but not limited to, preventing bullying.
- (c) Adequate state funding to assist with employee training and to fully cover the costs of state safety inspections of school buses.

The MASB believes current federal standards

applicable to the safety of passengers on school buses are appropriate. Accordingly, the MASB opposes a requirement that large school buses (over 10,000 lbs.) must be equipped with seat belts.

G-9.40 Healthful Nutrition

(2013; Rev. 2016)

The Michigan Association of School Boards encourages school districts to offer healthful options in the food available through school programs and vending machines and consider the use of locally grown fresh food products; e.g., the USDA Farm-To-School grant program. The MASB also believes all decisions related to such programs should be made at the local level with the input of school personnel, parents, health advocates and professionals.

G-9.55 Communicable Diseases

(2010; Rev. 2015)

The Michigan Association of School Boards urges its members to adopt policies for handling all communicable diseases. School boards must develop an educational program for school staff, students and the community to provide factual information about communicable diseases, their ways of spreading, means of prevention and clarification of any misconceptions the public may have.

The MASB supports vaccinations for school children who are able to be vaccinated to protect the entire school population but especially those who cannot be vaccinated. School boards should follow the guidance from the medical profession on vaccinations and monitor the shift in responsibility for those vaccinations from the schools to the health departments as required by the state.

In drafting policies on communicable diseases and vaccinations, school boards must balance the need to protect the health of the students and employees with the need to protect each individual's civil rights and privacy.

G-9.58 Reproductive Health

(Rev. 2001)

The Michigan Association of School Boards urges all boards of education to take the initiative locally and give serious consideration to the establishment of elective programs on reproductive health, including sex education, hygiene, sexually transmitted infections and birth control, while simultaneously following the procedures prescribed by statute and ensuring responsiveness to the needs and desires of their local school communities.

G-9.65 School Construction

(2009; Rev. 2017)

The Michigan Association of School Boards believes that schools should use the "best value" methodology rather than simply a "low bid" process for school construction projects.

Accordingly, MASB urges that all school boards institute a procurement process, such as "qualification-based selection," based on both qualifications and price in relation to the work to be performed. Incorporating qualifications into the selection process ensures that the design and construction providers are best suited for the project requirements.

The MASB also urges all school boards to adopt a "responsible contracting policy" that sets forth in advance, reasonable predetermined qualifications that contractors and subcontractors must show they possess before being awarded a contract. The MASB encourages school boards to use LEED- certified building design and construction practices.

The MASB also urges all school boards to take appropriate measures to protect and conserve natural areas within or near their districts.

I. Public Finance and Taxation

G-10.40 Local Financial Support

(1998; Rev. 2019)

The Michigan Association of School Boards urges each local community to accept its continuing responsibility for supporting public elementary and secondary education through the imposition

of local or intermediate school district taxes that, in partnership with the state of Michigan, will be sufficient to provide an equal and equitable educational opportunity for all public school students.

In order to assure continued improvement in public education, the MASB urges its members to assume a leadership role in encouraging all citizens and taxpayers to support an equitable and adequate method of financing public schools in every community.

J. Research

G-11.01 Educational Research and Program Evaluation

(2017; Rev. 2018)

The Michigan Association of School Boards supports state and federal research and program evaluation projects that will make a positive contribution to effective teaching and learning in public schools.

These projects should be conducted by objective and knowledgeable investigators using rigorous methods. Following the canons of the scientific method, all data should be accessible (within the limits of confidentiality), results should be reproducible, and all findings should be widely disseminated to the education community to ensure that the public funds are being spent on high-quality research and evaluation projects.

Furthermore, the MASB calls upon the Governor, the State Legislature and the State Board of Education, to review and consider the results of the Education Act 555 Adequacy Study authorized by Public of 2015 and the Michigan School Finance

Collaborative Report from January 2018 to develop and improve programs and funding for public education in Michigan.

K. School Personnel and Labor Relations

G-12.20 Staff Development and Evaluation

(2006; Rev. 2017)

The Michigan Association of School Boards supports in-service training, enrichment programs and professional development programs for school employees. These programs must be designed to support and promote the educational goals of each school district and to improve the quality of teaching and other services provided by our schools. All school employees should participate in professional, ongoing and relevant education courses that are consistent with the needs of the local or intermediate school district to improve their skills and knowledge.

The MASB encourages cooperation between boards of education and school staff, including administrators, teachers, other professionals and support personnel, to foster a mutually beneficial climate of trust and performance along with the overall well-being of our schools.

The MASB also encourages colleges and universities to provide programs of instruction for teachers and other school staff that are responsive to the needs of our public school system.

L. Intergovernmental Relations

G-13.35 State Agencies

(Rev. 2002)

The Michigan Association of School Boards encourages collaboration and cooperation between the state agencies and local and intermediate school districts, especially in the area of education improvement.

Advocacy-Related Resolutions

A. General Goals and Objectives

B. Governance of School Districts

A-3.01 Intermediate School Districts

(Rev. 2005)

The Michigan Association of School Boards supports intermediate school districts in this state for the irreplaceable services they provide to their constituent districts and the students they serve.

The MASB opposes any attempt by the Legislature to change the current process of electing ISD board members by mandating popular election. Current law allows for the popular election of ISD board members and can be utilized without a further change in law.

The MASB further opposes any change in law that would add requirements, prohibitions or otherwise infringe on an ISD board's ability to govern through board policy.

The MASB opposes any attempt by the Legislature to impede ISD board members or their employees from participating in professional development activities or otherwise carrying out their mission.

A-3.05 Financial Disclosure

(Rev. 2000)

The Michigan Association of School Boards opposes any state legislation that would require candidates for local public offices and public officers at the community level to disclose all of their sources (or their family members' sources) of personal income and debts.

C. Human Rights

A-4.01 School Prayer

(1982)

The Michigan Association of School Boards opposes governmentally authored or sponsored prayer in the public schools.

D. Curricula and Instruction

A-5.01 Special Education

(Rev. 2006)

The MASB encourages the Michigan Legislature and the United States Congress to fully fund the special education mandate. The growing number of students requiring these programs and the increasing costs of providing services has placed a tremendous burden on local districts. It is imperative that federal and state governments fulfill their obligations in fully funding this mandate.

A-5.30 Curriculum and Standards

(2013; Rev. 2016)

The MASB supports state guidelines for learning objectives and encourages school boards to establish core curricula based upon the Michigan Merit Curriculum. The MASB believes flexibility must be expanded within the Michigan Merit Curriculum addressing conflicts that students encounter when looking at alternative pathways, particularly in career and technical education programs. The MASB believes the local school board must have the final responsibility for decisions as to curriculum delivery or program.

The MASB also supports the implementation and adoption of the Common Core State Standards as developed by the National Governors Association and the Council of Chief State School Officers to ensure consistent high-level standards for every student no matter where they live.

MASB encourages local and intermediate boards of education to look beyond state and national standards in an effort to continually raise student achievement levels.

E. Correlative Schooling Issues

A-6.01 Compulsory Attendance

(1994, Rev. 2010)

The Michigan Association of School Boards supports maintaining the compulsory attendance age at 18, unless, before that age, a student graduates from high school or its equivalent.

A-6.10 Kindergarten Programs

(2008; Rev. 2013)

The Michigan Association of School Boards opposes legislation that would alter the current minimum enrollment age requirement for the entry into kindergarten. The appropriate readiness for entering kindergarten should be made based on the individual student and a decision made jointly by the parents and the school district.

The MASB also believes that the mandatory age for enrolling students in an education program should move from the current age of 6 to the age of 5. The earlier a child is exposed to an organized education setting the more successful that student will be in later grades.

A-6.25 Post-Labor Day School Opening

(Rev. 2006)

The Michigan Association of School Boards opposes current statute that prohibits schools from beginning classes prior to Labor Day.

A-6.60 Schools of Choice

(Rev. 2003)

The Michigan Association of School Boards supports parental choice in the public school system at the discretion of local boards of education and within the parameters set by each school board.

Any program allowing parents to choose schools must assure that:

- (a) The program is not part of a federal or state voucher plan for financing nonpublic education.
- (b) The program does not foster racial, social or economic segregation or segregation of disabled students.
- (c) The program addresses educational, labor, financial and administrative issues, such as the stability and continuity of educational programs, grade levels, space limitations, transportation, extracurricular activities and collective bargaining.

The MASB opposes mandatory schools of choice requirements in order to qualify for state or federal

funds.

A-6.70 Home Schooling

(Rev. 2006)

The Michigan Association of School Boards urges the Michigan Legislature to set standards for home schools, including a state registration and monitoring system enumerated by county, which would ensure that each child receives instruction and services comparable to that provided in the public schools in the district of residence.

A-6.75 Online Education

(2003; Rev. 2013)

The Michigan Association of School Boards supports the creation of online education options by traditional public schools in Michigan to meet the individual learning needs of students. These systems should be developed to work in concert with the traditional system and could be a blended model or completely online depending on the needs of the district and the students impacted.

The MASB opposes any effort to amend state law that would remove the local board from the decisionmaking process approving online vendors that deliver content to students. MASB also opposes any attempt by the Legislature to mandate credit acceptance from online vendors that are not approved by the district.

H. Health, Safety and School Facilities

A-9.35 Substance Abuse Prevention Programs

(2000; Rev. 2013)

The Michigan Association of School Boards encourages the State Legislature to amend the existing state law regarding confiscated drug related monies and/or goods to provide that a percentage of these monies be properly channeled back into the public school districts within the state of Michigan to be used for substance abuse training for teachers and substance abuse preventative programs for K-12 students.

I. Public Finance and Taxation

A-10.05 Opposition to Financial Support of Nonpublic Schools

(Rev. 2002)

The Michigan Association of School Boards urges its members and the public to oppose any proposal to subsidize or support elementary or secondary private and parochial schools through tax credits or deductions, vouchers or other direct or indirect payments.

A-10.10 Federal Financial Support

(2009; Rev. 2019)

The Michigan Association of School Boards urges the President and Congress to recognize that public education is primarily a state and local responsibility, with policy decisions best determined at the local board of education level. The role of the federal government in public education must correspond with the funding provided. Local board of education control in public education is served best by a federal policy that:

- (a) Recognizes attempts to balance the federal budget shall not be made at the expense of public schooling for students in this country.
- (b) Establishes reasonable limits on the regulatory authority of the U.S. Department of Education.
- (c) Fully funds all federally mandated programs, including testing, and distributes federal funds appropriated for supplemental, categorical programs on an equitable basis.
- (d) Leaves primary responsibility for specific expenditures with the local school district so that such funds can be used to pursue educational priorities set at the local level.

A-10.15 Federal Spending Priorities

(2015; Rev. 2017)

The Michigan Association of School Boards urges Congress and the President to adequately fund federal programs such as special education and the Every Student Succeeds Act. Other federal assistance programs that are critical to states to achieve the goals of ESSA should also be fully funded.

A-10.20 Unfunded Mandates and Sanctions

(Rev. 2004)

The Michigan Association of School Boards opposes any state or federal legislation that results in increased costs for school districts without full funding. The MASB also encourages the Michigan Legislature to oppose any federal laws or programs that are not fully funded thus costing the state valuable resources. Unfunded mandates only reduce the current programmatic offerings of a school district at the expense of the students.

The MASB also opposes using monetary sanctions against school districts in an attempt to achieve certain outcomes. School districts and students are better served when incentives are offered rather than punitive measures.

A-10.35 School Fiscal Year

(1996)

The Michigan Association of School Boards supports retention of the current law establishing a school fiscal year beginning July 1 and ending June 30.

A-10.40 State Aid and Millage Rollbacks

(Rev. 1996)

The Michigan Association of School Boards supports legislation that amends the State School Aid Act or other legislation to guarantee that the state will make up any revenue loss due to the rollback (required by Section 31 of Article 9 of the State Constitution) of the 18 mill nonhomestead tax levied on a local level, which will protect the fiscal integrity and subsequent operating budgets of affected local and intermediate school districts.

A-10.45 Interest on School Tax Collections

(1986)

The Michigan Association of School Boards believes that interest earned on school property tax collections properly belongs to the school districts. The MASB opposes legislation that would allow municipal and township treasurers to retain the interest gained on all taxes collected by townships and cities. Cities and townships should not be permitted to use interest earned from

school funds to finance township and city operations.

The MASB also opposes legislation restricting the ability of local units of government to reach voluntary agreements on school tax collections.

A-10.50 Property Tax Assessments

(1992; Rev. 2016)

The Michigan Association of School Boards supports reform of the property tax assessment system to:

- (a) Establish uniform, statewide property assessment practices and procedures.
- (b) Appoint qualified and certified assessors.
- (c) Assure that taxpayers provide assessors with information needed to facilitate an accurate assessing process.
- (d) Strengthen the initial appeals process to encourage the settlement of assessment challenges at the local level.
- (e) Properly assess commercial property at a fair rate for its current use to maintain the integrity of the tax system and local revenues.

A-10.55 General Taxation

(Rev. 1996)

The Michigan Association of School Boards supports a state tax system that produces the revenues necessary to support quality public education and other needed public services. The tax system should provide for an equal educational opportunity for children throughout the state and should be based upon equitable, adequate and diverse tax sources.

Any proposal to change, revise or otherwise affect the taxing authority of local and intermediate school districts must contain guarantees to ensure that no district will suffer revenue losses from state-imposed tax reform.

Any tax-cutting legislation affecting State School Aid revenues must provide for their direct replacement with revenue sources with long-term adequacy and stability.

Tax exemptions should be reviewed and, if not

appropriate, eliminated.

Control over school district policies, responsibilities and operations by local and intermediate boards of education is of primary importance to any acceptable tax system.

L. School Personnel and Labor Relations

A-12.01 Public Employment Relations Act

(2018; Rev. 2019)

The Michigan Association of School Boards supports an uninterrupted school year for our students and giving school boards increased control over expenditures and programs to better accommodate state limitations on revenues and implement state education initiatives.

The MASB is opposed to binding third-party resolution of negotiation disputes.

A-12.70 Public School Employee Compensation and Benefit System

(2013; Rev. 2017)

The Michigan Association of School Boards supports a school employee compensation and benefit system that is cost effective, yet still allows school districts to attract quality candidates to the education field.

To that end, and consistent with other public and private sector offerings, the MASB supports:

- (a) The right of a local or ISD board of education to determine compensation and benefit levels of the district's employees. MASB further opposes any legislation or regulation that would infringe on the right.
- (b) A retirement health care plan that provides benefits based on years worked in the public school system not to exceed 80 percent of the premium payment.

The MASB opposes a change in retirement systems that would create an undue financial burden on public school districts.

M. Intergovernmental Relations

Chapter 4

Amended Resolutions

This chapter contains resolutions that the 2020-2021 Resolution and Bylaws Committee is proposing for amendment.

Lowercase letters represent current language; capitalized words and phrases indicate proposed new language; and words with strikethroughs will be deleted.

Each amended resolution will be presented individually, as provided in Rule 2.b. of the Delegate Assembly Rules and Procedures (see page 11).

G-1.03 Increasing Board Member Effectiveness

(2018; Rev. 2021)

The Michigan Association of School Boards recognizes that the survival of the concept of ~~local citizen~~ **COMMUNITY** control of education and the effectiveness and efficiency of educational programs are directly related to the level of competence of individual school board members. To bring about a higher level of competence and expertise in oversight and policymaking by individual board of education members, the MASB:

- (a) Urges that local and intermediate school boards, as well as county ~~and~~ area school board associations, continue to promote orientation programs for school board members and candidates, support and attend continuing education programs and conferences, as well as participation in the MASB's voluntary school board member certification program.
- (b) Offers its services to assist boards of education and county area associations in the preparation of materials and development of programs.
- (c) Urges school board members to participate in **LOCAL**, state and national conferences **AS WELL AS OTHER PROFESSIONAL DEVELOPMENT OPPORTUNITIES** to heighten the awareness of critical educational issues, to improve the quality of schools and educational programs and to enhance every board's ability to garner support for public education.
- (d) Urges local and intermediate school boards of education to regularly review MASB's Indicators of Effective Boards and Board Members to keep

a grounded perspective on the role of the board of education.

The MASB shall provide a means of recognizing school board members who participate in its certification program and other activities to increase their effectiveness as school board leaders.

Explanatory Note:

The Committee changed local citizen to community to reflect language in other resolutions. Also added local and professional development opportunities to promote what might be close to home and things other than conferences that would be beneficial.

G-4.10 Equal Rights, Discrimination, Harassment and Bullying

(2019; Rev. 2021)

The Michigan Association of School Boards supports equal rights for all. ~~and the~~ **THE MASB** urges ~~immediate action by~~ all district boards to adopt, implement and enforce **EQUITABLE** policies protecting students from violence, discrimination, harassment and bullying for any reason, including but not limited to: race, ethnicity, religion, disability, gender, sexual orientation, gender identity, ~~or~~ gender expression, **OR DOCUMENTATION STATUS**.

The MASB also encourages boards of education to:

- (a) Consider the State Board of Education's model policy on bullying when they are reviewing, amending or adopting their local policy.
- (b) ~~The MASB encourages boards of education to~~

Annually review their bullying policy and the number of incidents reported in the district.

- (c) ~~Boards of education should also~~ Communicate a zero-tolerance threshold for any such activity.

~~Boards of education should also~~

- (d) Regularly explore effective methods to address bullying on ~~the~~ local, state and national levels.

Explanatory Note:

The Committee wanted to specify equal policies as well as include documentation status as districts have faced this issue as well.

G-5.10 Character Education

(2017; Rev. 2021)

The Michigan Association of School Boards supports cooperation among schools, parents and the community in helping and encouraging all students to develop positive character traits, such as fairness, honesty, compassion, responsibility, civility and respect. These traits are essential in a free and democratic society where every ~~citizen~~ PERSON has personal and civic responsibilities in addition to inalienable rights. THE MASB SUPPORTS THE INCLUSION OF A PUBLIC SERVICE OR VOLUNTEERISM COMPONENT AS PART OF A SCHOOL DISTRICT'S GRADUATION REQUIREMENTS TO FURTHER ENHANCE THESE TRAITS.

Explanatory Note:

The Committee combined G-5.15 Public Service and Volunteerism with this resolution. It believes that combining these two resolutions under one umbrella made more sense than having two separate resolutions.

G-5.20 Curricula and Parental ~~Control~~ INVOLVEMENT

(2018; Rev. 2021)

The Michigan Association of School Boards urges school boards to involve parents and others in the community in making recommendations regarding the development of curriculum and selection of curricular materials. PARENTAL INPUT CAN HELP LEAD TO DECISIONS THAT BETTER ENGAGE STUDENTS.

HOWEVER, ~~S~~school boards should not be required to provide students alternative curriculum materials or to allow students to "opt out" of classes or classroom exercises in core curriculum courses because of parental concern about the content of materials.

Explanatory Note:

The Committee thought the changes helped strike a balance between involving parents but not having to individualize core classes. Districts would have the flexibility to make those decisions at a local level.

G-5.42 Assessment and Competency Testing

(2018; Rev. 2021)

The Michigan Association of School Boards supports the use of valid assessments to help all students meet their educational goals, as well as to evaluate schools, programs, curricula and instruction. The use of any assessment should provide a means to improve teaching methods and curriculum and to aid in the focus of professional development activities.

All assessments or competency tests should be unbiased, statistically valid, grade appropriate and make allowances for different learning styles. They also should include reasonable testing windows that do not significantly reduce the time available for student instruction.

The MASB supports consistency in assessments and competency tests required by the state.

Longevity is needed to create clear benchmarks and support student learning.

All completed and scored state competency tests must be made available to those districts where the tests were administered. The state must provide timely reports on the test-takers to their districts.

The MASB opposes the use of testing as the ~~sole~~ PREDOMINANT criterion for student promotion, graduation, school district accreditation, TEACHER AND ADMINISTRATOR EVALUATIONS, school funding or for the determination of school district success.

Explanatory Note:

The Committee felt it was important to also include evaluations.

G-5.57 English Language Learners

(2018; Rev. 2021)

The Michigan Association of School Boards supports multilingual programs to ensure access to a quality education for English language learners.

The MASB also encourages school boards to translate school-related communications into the **native PREFERRED** language of parents OR GUARDIANS who are nonnative English speakers when possible.

Explanatory Note:

This change takes into account that not all students live with their parents and that communication should be attempted in the language most comfortable to the parent/guardian.

G-5.70 Reading LITERACY Skills

(2003; Rev. 2021)

The Michigan Association of School Boards, in agreement with federal and state programs, supports efforts to improve **reading** LITERACY skills and erase functional illiteracy. The MASB urges:

- (a) Local boards of education to provide in-service education to assist teachers to be proficient in the teaching of reading and the early identification of reading difficulties.
- (b) Local boards of education to develop programs promoting reading activities for students and encouraging school staff, parental and community participation in such programs.
- (c) Local boards of education to encourage parents AND GUARDIANS to spend time reading with their children to better equip them with the tools needed to excel in an educational setting.
- (d) School systems to PROVIDE RESEARCH BASED LITERACY RESOURCES AND SUPPORTS FOR STUDENTS READING BELOW GRADE LEVEL. **maintain remedial assistance at all levels of instruction.**
- (e) Teacher preparation institutions to provide

adequate instruction in reading for teachers at the elementary through secondary levels.

Explanatory Note:

The Committee felt that the title needed to be modernized. They also thought that using the term remedial assistance was negative and outdated.

G-6.10 Equity in Education

(2019; Rev. 2021)

The Michigan Association of School Boards urges all school board members to affirm by their actions that each student can, will and shall learn. Educational equity is the intentional allocation of resources, instruction and opportunities according to need. The MASB recognizes that based on factors including, but not limited to, disability, race, ethnicity, gender, **and** socioeconomic status, **SEXUAL ORIENTATION, GENDER IDENTITY, GENDER EXPRESSION AND DOCUMENTATION STATUS** some students are deprived of equitable educational opportunities. The MASB strongly encourages all involved in the delivery and oversight of public education, from the state to the local district, to work to identify and eradicate discriminatory practices to ensure **equity in** all STUDENTS HAVE ACCESS TO EQUITABLE educational practices AND SERVICES.

Explanatory Note:

The Committee wanted to create consistency across all resolutions and to highlight all students should receive equitable funding.

G-6.20 ~~Students at Risk~~ ELIMINATING BARRIERS TO LEARNING

(2019; Rev. 2021)

The Michigan Association of School Boards urges its members to adopt and implement policies and programs that will eliminate barriers to learning in our schools. This effort should be specifically directed toward:

- (a) Establishing a supportive school climate to assist staff, classroom volunteers, parents AND GUARDIANS and students in providing learning opportunities responsive to the total school population.

- (b) Setting up an early warning system to identify patterns of school failure at their earliest levels.
- (c) Emphasizing programs that utilize a broad range of activities to educate students with different behavioral patterns, skill levels, interests, needs and learning styles.
- (d) Guaranteeing that all students at risk of failure in school receive intensive educational and supportive reinforcement.
- (e) Encouraging and promoting interagency services in the community to provide supportive services for students to augment, improve, and enrich their performance in school.
- (f) Assuring that schools, community services, law enforcement, the courts and others work in unison to create a rational framework for dealing with the **problems ISSUES** of delinquent, abused, neglected and truant students.

Explanatory Note:

The Committee believed that the previous title was vague and confusing and added guardians to create consistency with terms used in schools and throughout resolution changes. Problems was changed to issues to remove the negative connotation.

G-6.30 Family Involvement in the Schools

(2012; Rev. 2021)

The Michigan Association of School Boards believes that a strong working partnership between families and schools is essential to achieve educational excellence and develop to the fullest each child's potential.

THE MASB URGES ITS MEMBERS, WORKING TOGETHER WITH OTHER COMMUNITY AGENCIES, TO SUPPORT PROGRAMS THAT ENGAGE PARENTS AND GUARDIANS AND EDUCATE THEM ON STUDENT SUCCESS AND CHILD DEVELOPMENT.

The MASB urges involvement in the schools through local parent-teacher groups, school community groups, neighborhood organizations, and participation in local school and districtwide programs and activities designed to increase family-school communications and involve families in the

development and implementation of educational policies, school programs and the school improvement process.

School boards should encourage family involvement by establishing friendly, courteous and clear communications, up to and including workshops, to help families understand school policies, rules, requirements and procedures.

Schools should schedule meetings, programs and events so that all families can attend and provide child care services for these activities when needed. Collective bargaining agreements should be written so that school personnel will be available at times convenient for families/caregivers. Schools are also encouraged to conduct background checks on volunteers, whether they are family members or not, to ensure children are not put in harm's way during a school activity.

Explanatory Note:

The Committee combined G-5.75 Parental Education and Engagement into this resolution and deleted G-5.75.

G-6.80 Military Families

(2009; Rev. 2021)

The Michigan Association of School Boards encourages its members to adopt and implement policies and programs that address the unique challenges to learning caused by the deployment of parents and family members. This should include training for appropriate staff on services offered through military family assistance centers, the Michigan National Guard, **THE AMERICAN RED CROSS** and the Michigan State University Extension Services.

Explanatory Note:

The Committee added the Red Cross because they are already involved with military families through the federal government.

G-7.01 Student Participation

(2017; Rev. 2021)

The Michigan Association of School Boards urges

every board of education to encourage student participation in co- and extracurricular activities. There are many valuable programs, both athletic and nonathletic, that schools offer to their students, and any additional involvement beyond academic classes can add to a student's total educational experience.

Explanatory Note:

The Committee thought the inclusion of athletic and nonathletic was unnecessary and put more emphasis on athletics over other types of activities.

G-7.20 National Athletic Tournaments

(2003; Rev. 2021)

The Michigan Association of School Boards opposes the formation of national tournaments for high school athletics. The MASB urges local districts to resist efforts to enlist their support for, and participation in, these tournaments.

UNDER MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION ELIGIBILITY REQUIREMENTS, STUDENTS WOULD BE INELIGIBLE FOR ONE SCHOOL YEAR IF, AFTER PARTICIPATING IN AN MHSAA SPORT, THEY COMPETE IN ANY EVENT THAT IS A NATIONAL HIGH SCHOOL CHAMPIONSHIPS OR ALL-STAR EVENT.

Explanatory Note:

The wording from the MHSAA eligibility guidelines was added to clarify why MASB has taken this position. The Committee thought it would clear up confusion and questions.

G-9.05 Safe and Secure Schools

(2018; Rev. 2021)

The Michigan Association of School Boards urges school boards to develop AND IMPLEMENT policies and programs, including the teaching of nonviolence, conflict resolution and bully prevention programs, leading to a learning environment that is safe and free from disruption. Policies should also be developed to ensure that schools do not become listed as persistently dangerous under the Every Student Succeeds Act and a plan of action should be created and

implemented if that designation is given to a school.

RESTORATIVE JUSTICE PRACTICES SHOULD BE CONSIDERED AS A PART OF A CONFLICT RESOLUTION PROCESS. RESTORATIVE JUSTICE PRACTICES ARE ENCOURAGED BY STATE LAW AND ENDORSED IN THE STATE BOARD OF EDUCATION POLICY ON REDUCING STUDENT SUSPENSIONS AND EXPULSIONS. WORKING IN PARTNERSHIP WITH STAKEHOLDERS, INCLUDING STUDENTS, EDUCATORS, FAMILIES AND MEMBERS OF THE COMMUNITY, SCHOOLS CAN LOWER SUSPENSIONS AND EXPULSIONS BY IMPLEMENTING EVIDENCE-BASED DISCIPLINE POLICIES AND PREVENTATIVE PRACTICES.

The MASB also encourages school officials to develop school emergency operations response plans and crisis intervention plans with parents, families, teachers, school mental health professionals, law enforcement personnel, social services workers, and appropriate community resources and agencies to reduce and be prepared for crime and violence in our schools and communities. Plans should include a risk assessment to determine the proper training, technology and processes to implement in order to mitigate risks associated with threats from crime, natural disasters, technological incidents, or human error.

Explanatory Note:

The Committee wanted to highlight and encourage the use of restorative justice practices as part of a conflict resolution policy.

G-9.20 Crime and Violence

(2016; Rev. 2021)

The Michigan Association of School Boards urges its members to oppose the portrayal of crime and violence and its glorification on television, in films, videos and electronic games, the internet and all other media. Local and intermediate school boards are encouraged to take the initiative in forming joint task forces with other governmental units and community groups and organizations to inform and educate schools and communities about the devastating impact of glorified depictions of crime

and violence on our children and society.

~~The MASB also encourages its members to work cooperatively with media representatives and toy manufacturers to provide educational activities, including original local programming that will counter the current alarming trend toward the increasingly frequent and intensive use of crime and violence as forms of entertainment for children.~~

Explanatory Note:

The Committee believed that the language on working with media representatives and toy manufacturers was outdated and outside the role of the school board.

G-9.50 Health Curriculum and Policies

(2019; Rev. 2021)

The Michigan Association of School Boards urges school districts to review and update their school health policies to establish written definitions of roles, responsibilities, policies and procedures for administering a school health program.

The school health curriculum should include disease prevention and control, personal health practices, nutrition, growth and development, family health, substance abuse, consumer health, safety and first aid, community health and emotional and mental health.

In addition, school health policies should focus on:

- (a) The development of positive self-esteem.
- (b) The prevention of VAPING AND substance abuse, by addressing the high risks associated with the use of alcohol, marijuana, tobacco (including vaping), performance-enhancing drugs, prescription and nonprescription drugs, including opioids, and other harmful substances.
- (c) Providing assistance to students in obtaining information about weight control, nutrition, reproductive health, the prevention of teen suicides and other adolescent health problems.
- (d) The importance of lifelong health and wellness.
- (e) Providing assistance to students in obtaining

information about emotional and mental health issues and how to identify them, assist fellow students or seek assistance.

Explanatory Note:

The Committee wanted to highlight vaping as its own issue because not just tobacco is used. It also moved it to the beginning because it is a method not a substance and it made more sense to include it with prevention, separate from the other substances.

A-1.01 Promotion of and Advocacy for Public Education

(2006; Rev. 2021)

The Michigan Association of School Boards will endeavor to promote a greater citizen COMMUNITY awareness of, and commitment to, the importance of public education and student achievement. To that end, MASB urges all school board members to be active in advocacy at all levels of government for public education.

School boards, on their own and through their regional, state and national associations, should play an active role to support legislation benefiting public education.

Awareness on the part of school board members of proposed legislation, administrative rulings and judicial action is necessary if effective, corrective measures are to be accomplished. The MASB urges each school board and area association to strengthen its grassroots involvement by developing a local, area or intermediate district legislative relations network to include board members in every state legislative and congressional district.

The MASB also encourages board members to actively participate in political activities including the pursuit of political leadership positions and voter information efforts.

Explanatory Note:

The Committee felt the word 'community' was more inclusive than 'citizen.'

A-3.10 Open Meetings and Records ACT

(2005; Rev. 2021)

Given the uncertainties resulting from recent court decisions interpreting the Open Meetings Act, the MASB urges the Legislature to amend the law to:

- (a) Ensure that public bodies may use truly advisory committees composed of less than a quorum of the body without requiring such committees to meet in open session as long as all advisory committee reports and recommendations are presented at a public meeting with opportunity for public comment before the body acts on the report or recommendation.
- (b) Permit school administrators to conduct closed interviews of applicants for employment with a school district in any position other than superintendent. Any employment interview conducted by the school board must be open to the public.
- (c) ALLOW FOR BOARD MEETINGS TO BE HELD VIRTUALLY AS DETERMINED BY SCHOOL DISTRICT POLICY, AS LONG AS THE PUBLIC HAS ACCESS TO PARTICIPATE.

The MASB also supports an amendment to the Open Meetings Act to permit consideration of the sale of real property in closed sessions.

Explanatory Note:

School boards have demonstrated the ability to hold virtual meetings while still providing transparency and allowing public input. The Committee feels the law should be changed to allow virtual meetings to continue. The Committee also changed the title to reflect the law's title and removed the word 'recent' as there are many court cases.

A-4.10 Civil Rights

(2019; Rev. 2021)

The Michigan Association of School Boards strongly supports the U.S. CIVIL RIGHTS ACT AND MICHIGAN'S Elliott-Larsen Civil Rights Act and the protection it provides from discrimination for individuals based on religion, race, color, national origin, age, sex, height, weight, familial status and marital status. The

MASB also believes the U.S. CIVIL RIGHTS ACT AND THE Elliott-Larsen Civil Rights Act should be updated to include sexual orientation and gender identity and expression.

Explanatory Note:

The Committee wanted to include reference to federal Civil Rights Act to recognize the importance of their role.

A-6.15 Early Childhood Education

(2017; Rev. 2021)

The Michigan Association of School Boards supports a greater focus on and continued investment in early childhood education, especially from birth to age five, in the public schools and other supportive community agencies, recognizing the economically sensible and socially responsible role it plays in quality education. The MASB urges that:

- (a) Intermediate school districts work with the administration and the Legislature to take a greater leadership role in the education of children from birth to age five.
- (b) Local school districts realize the vital importance of early childhood education programs in helping children achieve success in school.
- (c) The state of Michigan will continue to expand preschool funding to include all 4-year-olds regardless of income AND ENSURE ADEQUATE FUNDING FOR SUCH PROGRAMS.
- (d) The state of Michigan and local and intermediate school districts encourage and support interagency cooperation in providing early childhood education programs.

Explanatory Note:

The Committee wanted to highlight the need for additional resources and the state's responsibility to provide them.

A-6.20 Instructional Time

(2017; Rev. 2021)

The MASB supports a school year incorporating no fewer than 180 days and 1,098 hours of student

instruction and supports the change in state law that reflects that minimum number. Days cancelled due to severe storms, fires, epidemics or health conditions should be made up in order to assure maximum instructional time for students in all districts.

The MASB believes counting professional development hours toward the instructional time requirement should be at the discretion of the school district. THE SCHOOL DISTRICT SHOULD CONSIDER WHETHER OR NOT THE PROFESSIONAL DEVELOPMENT WILL POSITIVELY AFFECT STUDENT ACHIEVEMENT BEFORE COUNTING IT TOWARD INSTRUCTIONAL TIME.

The MASB also urges the Legislature to provide additional financial support to those districts that operate instructional programs more than the state-prescribed minimum number of days per year.

Explanatory Note:

The Committee wanted to be clear that professional development should benefit teacher growth as well as student success.

A-6.65 Charter Schools PUBLIC SCHOOL ACADEMIES

(2012; Rev. 2021)

The Michigan Association of School Boards supports innovative change in our elementary and secondary school system, including charter schools, defined in Michigan as public school academies, if they are established and operated as traditional public schools. URGES legislation REGULATING authorizing charter schools PUBLIC SCHOOL ACADEMIES (CHARTER SCHOOLS) in Michigan to:

- (a) ~~Must~~ Conform with state constitutional requirements.
- (b) ~~Must~~ Limit the authorization of charter schools PUBLIC SCHOOL ACADEMIES so that a charter is not granted to a public school academy that merely duplicates programs being offered in a school district AND ALLOW THE STATE OVERSIGHT AUTHORITY OF THE OPENING AND CLOSING OF A PUBLIC SCHOOL ACADEMY.

- (c) ~~Must~~ Include a means of assuring public oversight and accountability, both with respect to the educational programs provided for students and the governance of ~~charter schools~~ PUBLIC SCHOOL ACADEMIES.
- (d) ~~Must~~ Require ~~charter schools~~ PUBLIC SCHOOL ACADEMIES to meet all academic, health, safety, open enrollment and other mandates applicable to public school districts.
- (e) ~~Must be limited, so that a charter may be granted only by the board of education of a local or intermediate school district.~~
- (e) ~~Must~~ Provide that the ~~board~~ AUTHORIZOR that grants a charter to any entity to operate a ~~charter school~~ PUBLIC SCHOOL ACADEMY is directly responsible and accountable for the legal, fiscal and educational operations of every public school academy it charters.
- (f) ~~Must~~ Limit the foundation allowance of each ~~charter school~~ PUBLIC SCHOOL ACADEMY to the basic foundation allowance for school districts in the state.
- (g) ~~Must, when the charter is a cyber school,~~ Differentiate the student foundation level WHEN THE PUBLIC SCHOOL ACADEMY OPERATES AS A CYBER SCHOOL based on the lower cost of providing an online program, ~~and also~~
- (h) Require operators of cyber schools to have previous experience delivering EFFECTIVE online learning.
- (I) MAINTAIN ACCOUNTABILITY AND TRANSPARENCY OF THE AUTHORIZORS AND MANAGEMENT COMPANIES AT THE SAME LEVEL AS ELECTED SCHOOL BOARDS AND THE ADMINISTRATION OF ALL PUBLIC SCHOOLS.

The MASB also encourages boards of education to investigate whether chartering a public school academy would enhance the education opportunities for students in their districts.

Explanatory Note:

The title was changed to reflect how charter schools are referred to in Michigan law. The Committee felt much has changed around charter school law since this resolution was last amended and wanted to better reflect the current status. It also wanted to

maintain the idea that MASB wants equal oversight and treatment of all public schools.

A-10.25 State Financial Support

(2017; Rev. 2021)

The Michigan Association of School Boards believes every child in Michigan should receive a comprehensive educational program. The MASB also believes that the state of Michigan must fulfill its constitutional responsibility to assure sufficient funding to support quality public education and an equal educational opportunity for all. State funding must be sufficient to provide a well-rounded educational program that includes, but is not limited to, the state model core content standards for students in all districts. THE MASB ALSO BELIEVES THAT THE FEDERAL GOVERNMENT SHOULD PROVIDE ADEQUATE RESOURCES TO SUPPLEMENT STATE FUNDING, INCLUDING BUT NOT LIMITED TO, FULLY FUNDING THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT.

To that end, the MASB supports:

- (a) A constitutional amendment to limit the allowable usage of the State School Aid Fund to PreK-12 expenditures.
 - (b) Continued reduction in disparities in per-pupil revenue among school districts, with a final goal of equitable funding for all districts. This should be accomplished without reducing the revenues of any school district.
 - (c) Specifically dedicating sufficient state revenue sources to fully fund Michigan's PreK-12 public education system. The current reliance on an annual appropriation from the state's General Fund needed in order to fully fund PreK-12 education should be eliminated. In the future, if dedicated revenues are reduced, they should be replaced with other dedicated revenues.
 - (d) Continued focus on research to clearly delineate the cost of providing a world-class education to the children of Michigan.
 - (e) Requiring that prorated per-pupil funding follow students who transfer between charter schools PUBLIC SCHOOL ACADEMIES and/or public school districts after the student count date.
 - (f) Funding for supplemental, categorical programs consistent with the state's obligation to assist students with diverse needs as demonstrated by careful study and research. Such special programs should be funded in addition to the basic foundation allowance and should be reassessed periodically.
 - (g) Actively advocating for the continuation of at-risk funding on the basis of the current funding formula with a minimum of an inflationary increase each year, so that schools may continue to provide these services.
 - (h) The timely appropriation and disbursement of state AND FEDERAL funds so that local and intermediate districts can establish their budgets and maintain an adequate cash flow. All borrowing costs, either incurred by the state or a school district to enable appropriate cash flow because of the state's payment schedule, shall be borne by the state's General Fund. The distribution system needs to be returned to a system that awards districts all funds in the district's fiscal year for which the funds were appropriated.
 - (i) Providing individual districts with the ability to raise limited local revenues for operational purposes.
 - (j) Full state funding for state-mandated special education programs and services. At a minimum, the state must fund these programs at the Headlee Amendment minimums. The state must not count per-pupil foundation grants against funding for mandated categorical aid.
 - (k) Financial support for alternative discipline programs.
 - (l) State financial support for the development and operations of alternative disciplinary education programs, since many students who require these services result from state-mandated expulsions.
 - (m) State financial support for early middle college programs.
 - (N) STATE FINANCIAL SUPPORT FOR PUPIL TRANSPORTATION OPERATIONAL EXPENSES.
- School improvement should be a product of local needs assessment and planning, based upon the

specific and unique needs of each community, with assistance provided by the state. Any attempt to restrict access of public school districts to the school bond loan fund is contrary to good public policy and should therefore be strongly opposed.

Explanatory Note:

This change highlights that districts receiving funding from both the state and federal governments and reflects the need for timely appropriation of funds from both entities. The Committee also added the need for financial support for the operational costs of transporting students.

A-10.30 School Infrastructure Funding

(2003; Rev. 2021)

The Michigan Association of School Boards believes it is a fundamental responsibility of the state of Michigan to provide infrastructure funding to school districts to ensure equal educational opportunity for all students.

Educational research shows a significant relationship between the learning environment and student achievement. The MASB believes the Michigan Legislature should set as a priority, the infrastructure needs of the public schools in Michigan.

To that end, the MASB supports:

- (a) State funding to assist school districts in replacing and repairing potentially unsafe school buildings and in upgrading facilities to include technological capabilities essential for education.
- (b) State equalization of debt retirement levy.
- (c) State assistance for the development of property to be used for school construction, including road construction, drainage, sewage disposal, water and any other specific needs to make a site ready for construction.
- (D) STATE FUNDING FOR PUPIL TRANSPORTATION CAPITAL EXPENSES.
- (E) STATE FUNDING FOR THE EXPANSION OF AFFORDABLE AND RELIABLE BROADBAND ACCESS.

The MASB also believes whenever the United States Congress and the President consider ways to revitalize the United States economy they should include federal support for school infrastructure in any legislative package that is presented.

Explanatory Note:

The Committee wanted to specifically include transportation capital costs under the umbrella of infrastructure and highlight the pressing need to expand broadband access.

A-10.65 Economic Development

(2008; Rev. 2021)

The Michigan Association of School Boards urges the Governor and State Legislature to continue to take every action within their power to encourage the expansion of agricultural, forestry, commercial, tourist, technological, life sciences and industrial development in Michigan.

QUALITY PUBLIC EDUCATION IS A KEY DRIVER FOR EXPANDING ECONOMIC DEVELOPMENT. However, ACCORDINGLY, ECONOMIC incentives must not reduce or limit revenues to the State School Aid Fund or other revenues critical to the infrastructure (educated workforce, streets, water, sewer, police and fire protection, etc.) necessary to support such economic growth.

Explanatory Note:

The Committee wanted to highlight the importance of quality public schools in economic development.

A-13.01 State Board of Education

(2006; Rev. 2021)

The Michigan Association of School Boards supports the continuation of a constitutionally established State Board of Education, which functions as a representative decision-making body directly accountable to the citizenry, to provide public education leadership and policy direction, including curriculum STANDARDS AND guidance, to the school districts of this state.

The MASB also supports a revision of the

composition and election of the State Board of Education to provide for a NONPARTISAN nine-member board WITH STAGGERED SIX-YEAR TERMS. ~~who would serve for terms of six years. Members of the State Board of Education should be elected at nonpartisan elections in each even-numbered year. Terms of the board members should be arranged so that not more than three members are elected at~~

~~the same election.~~

Explanatory Note:

The Committee felt this resolution was too prescriptive so they cleaned up the language to simply reflect the desire for a nine-member board instead of the current eight.

Chapter 5

New and Substituted Resolutions

This chapter contains proposed new and/or substitute resolutions representing major revisions of prior resolutions. There are two new resolutions being offered this year.

G-3.80 STRATEGIC PLAN, GOALS AND ACCOUNTABILITY

(2021)

THE MICHIGAN ASSOCIATION OF SCHOOL BOARDS STRONGLY RECOMMENDS THAT LOCAL BOARDS OF EDUCATION DEVELOP, APPROVE AND IMPLEMENT DISTRICT GOALS AND A STRATEGIC PLAN. THE PLAN SHOULD ALIGN WITH THAT ADOPTED BY THE STATE BOARD OF EDUCATION. ALIGNING THESE PLANS AND GOALS WILL HELP MAKE THEM BOTH SUCCESSFUL.

A STRATEGIC PLAN EMPOWERS SCHOOL DISTRICTS TO PLAN FOR CONTINUOUS CHANGE. IT IS USED TO COMMUNICATE WITH THE ENTIRE SCHOOL COMMUNITY THE BOARD'S VISION FOR THE DISTRICT, GOALS RELATED TO MAKING THAT VISION A REALITY AND THE ACTIONS NEEDED TO ACHIEVE THOSE GOALS. THE PLAN SHOULD ALSO INCLUDE RELATED SUPPORT MATERIALS SUCH AS TIMELINES AND MEASUREMENTS.

THE BOARD SHOULD WORK TO HOLD ITSELF AND THE DISTRICT ACCOUNTABLE TO FOLLOWING THE STRATEGIC PLAN AND ACHIEVING THE ESTABLISHED GOALS.

Rationale Statement:

Michigan's State Board of Education and the Michigan Department of Education have developed and approved a strategic education plan and goals for the state of Michigan. For the state's plan to be successful, local boards of education should also create district plans and goals and in alignment with the state.

G-6.40 SOCIAL-EMOTIONAL LEARNING AND SUPPORTS

(2021)

THE MICHIGAN ASSOCIATION OF SCHOOL BOARDS URGES SCHOOL BOARDS TO ESTABLISH AND IMPLEMENT SOCIAL-EMOTIONAL LEARNING AND SUPPORTS WITHIN THEIR SCHOOLS TO ADDRESS THE SOCIAL AND EMOTIONAL NEEDS OF STUDENTS. SOCIAL-EMOTIONAL COMPETENCIES INCLUDE SELF-AWARENESS, SELF-MANAGEMENT, SOCIAL AWARENESS, RELATIONSHIP SKILLS AND RESPONSIBLE DECISIONMAKING.

DEVELOPING SOCIAL-EMOTIONAL SKILLS IMPROVES STUDENT CAPACITY TO ENGAGE IN ACADEMIC LEARNING, PREPARES STUDENTS TO MEET COLLEGE AND CAREER READINESS STANDARDS, AND DECREASES NEGATIVE BEHAVIOR AND EMOTIONAL DISTRESS.

THE STATE OF MICHIGAN SHOULD PROVIDE PROPER RESOURCES TO LOCAL DISTRICTS TO ASSIST THEM IN ESTABLISHING THESE PROGRAMS.

Rationale Statement:

Social-emotional needs can be a barrier to learning. In order to participate in rigorous standards, students need to be able to regulate their emotions, collaborate with their peers, communicate their ideas and take the perspective of others.

Chapter 6

Bylaw Proposals

This chapter contains proposed amendments to the MASB Bylaws. A proposal to amend the Bylaws must be distributed in writing to the MASB membership at least 30 days before the Delegate Assembly convenes. Bylaw proposals require a two-thirds' vote of the official Delegates present and voting for passage (Bylaws: Article XVIII, Section 2).

Lowercase letters represent current language; capitalized words and phrases indicate proposed new language; and words with strikethroughs will be deleted.

There are four MASB Bylaw proposals to be voted on this year.

Article VII—Meetings

Section 1. Annual Meeting. The annual meeting and conference of the Association shall be held at a time and place determined by the Board of Directors.

Section 2. Special Meetings. Special meetings of the Association may be called when authorized by the Board of Directors. Written notice of the time and place of any special meeting shall be mailed or emailed to each member school board at least 30 days in advance of the date set for the meeting. The notice shall state the purposes for which the meeting is called, and no other business shall be transacted at that special meeting.

Section 3. Quorum. The PHYSICAL OR ELECTRONIC presence of Delegates representing at least 40 active member school boards in not less than 15 counties constitutes a quorum at any meeting of the Association.

Section 4. Delegates and Alternates. Each school board that is an active or academy member of the Association is entitled to representation at an annual or special meeting, as follows:

Group I.....One Voting Delegate and Alternate
Group II.....One Voting Delegate and Alternate
Group III.....Two Voting Delegates and Alternates
Group IV.....Three Voting Delegates and Alternates
Group V.....Four Voting Delegates and Alternates
Group VI.....Four Voting Delegates and Alternates
Group VII.....Four Voting Delegates and Alternates

Section 5. Selection of Delegates and Alternates. Each school board that is an active or academy member of the Association shall select its Delegates and Alternates in accord with Section 4 and certify the Delegates and Alternates to the Executive Director prior to an annual or special meeting. The Executive Director shall make a complete list of the certified Delegates and Alternates entitled to vote at the meeting.

Section 6. Voting Rights. Voting at an annual or special meeting shall be done BY THE DESIGNATED DELEGATE(S) OR ALTERNATE(S), ~~in person~~, and not by proxy. Associate and honorary members, as well as school board and academy members who are not Delegates or Alternates, may participate in the discussion at a meeting, but cannot vote on any questions.

Explanatory Note:

The Committee wanted to allow for a situation where the Delegate Assembly may need to be held virtually, as was needed in 2020 due to the pandemic, by removing in person.

Article VIII – Board of Directors

Section 1. Representation. Except as provided in Section 2, the Board of Directors shall be composed of ~~19~~ **Directors. By 2021, the Board shall consist of** 22 members, including three at-large Directors. Sixteen Directors shall be elected from eight regions, with two elected from each region: and one Director per group shall be elected from Group V, Group VI and Group VII. The MASB President will nominate a member to serve as an at-large director, subject to board approval.

The President, in nominating the at-large seats, shall consider the demographics of the board at that time and consider individual members who would add a broader representation to the board. The President may consider, but is not limited to, items such as race of the member, socioeconomic state of his/her district, age, type of district or career expertise.

Section 2. Ex-Officio Directors. The following persons shall serve as ex-officio members of the Board of Directors:

- If Michigan has a member on the National School Boards Association's Board of Directors, that person shall be an ex-officio member of the Michigan Association of School Boards' Board of Directors. This section shall not apply if the person is an elected member of the MASB Board of Directors.
- If the President's term as a Director expires immediately following the end of their presidency, the Board of Directors may appoint that person, as Immediate Past President, to serve as an ex-officio member of the Board of Directors without voting rights for a one-year term.

Section 3. Powers and Duties. The affairs of the Association shall be managed by the Board of Directors with the authority necessary to execute the purposes of the Association, except as limited in these Bylaws. The Board of Directors shall conduct the business of the Association in conformity with the Nonprofit Corporation Act and these Bylaws. The Board of Directors shall adopt and enforce policies the Board determines are necessary and proper to conduct the affairs of the Association.

Section 4. Meetings. The Board of Directors shall meet at least five times each year, beginning in March. Additional meetings may be called by the President at any time or may be called by any eight Directors upon 20 days' written notice mailed or emailed to each Director. The notice shall state the purpose or purposes of the meeting. A quorum shall be a majority of the voting members serving on the Board of Directors.

Section 5. Qualifications. Each Director of the Association shall have served as a qualified trustee of an active or academy member board of education for at least one year and have completed Fundamentals of School Board Service (CBA 101) at the time of their nomination to office.

Section 6. Board Limitations. Only one Director may be elected or appointed from any one local district, intermediate school district board or academy and no individual may run for both a group set and a regional seat in the same election.

Section 7. Nominations. The Executive Director or their designee shall draw up and designate the slate of candidates for the election of Directors and conduct the election as directed by Board policy.

Nominations for Director may be made by any active or academy member school board by forwarding the

nominee's name in writing to the Executive Director between the third Monday in November and the second Wednesday in January of each year.

Nominations for the at-large seats will be made by the president at the January meeting of the Board of Directors based on the criteria set forth in Section 1.

A nominee for a Director shall be a trustee of the active or academy member board that makes the nomination.

Section 8. Elections. The Executive Director or their designee shall prepare ballots for the election of Directors. A list of candidates with their qualifications shall be prepared and sent to each active or academy member school board by the fourth Friday in January of each year, except if a group or regional election is uncontested.

Each active or academy member school board will mark the ballot for not more than the number of Directors specified and return the marked ballots by secure means to the Executive Director no later than 1 p.m. on the first Wednesday in March.

As the ballots are received by the Executive Director, a record shall be made of the names of the school districts or academy members whose boards have submitted ballots. When the election results have been determined, the record shall be made available to member school boards upon request. Immediately following the deadline for returning ballots, the Executive Director shall deliver all ballots received to an auditing agency to determine the election results.

If any nomination for the Board of Directors is unopposed, the Board of Directors shall declare the unopposed candidate elected without conducting an election for the uncontested group or region. The Board of Directors shall make this declaration upon receipt of certification from the Executive Director that the candidates are unopposed.

Section 9. Term of Office. The candidates elected shall assume office on the second Wednesday in March. Except as provided in this article, Directors shall hold office for three years or until the term of their successor begins.

Directors appointed for an at-large seat shall also assume office on the second Wednesday in March. Directors selected in this manner shall hold office for a term of three years or until the term of their successor begins.

If a Director's term expires immediately following the end of their term as PRESIDENT OR President-Elect, the term of office for that person shall be extended for one year and the Director subsequently elected to that seat on the Board of Directors shall be elected for a two-year term.

Section 10. Vacancies. The office of a Director shall become vacant upon one of the following events:

The Director resigns from the Board of Directors.

- The school board on whom the Director is a trustee ceases to be a member of the Association.
- The Director ceases to be a trustee on a school board in the region or group that elected them, except that a Director whose term expires on their local board on Dec. 31 shall continue to serve on the Board of Directors until the second Friday in March.
- The Director fails to attend three consecutive meetings of the Board of Directors during an annual period commencing on the second Friday in March, except that the Board of Directors may waive this requirement for any reason, in each individual case, the Board deems appropriate.

If a Director is elected to represent one of the groups of membership described in Article IV, Section 2 and an increase or decrease in the number of membership pupils changes the size of the district so that it falls in a different group, the Director shall continue to serve on the Board of Directors until the expiration of the term to which they were elected.

A vacancy shall be filled either by appointment by the Board of Directors or at the next annual election. A Director appointed to fill a vacancy shall take office immediately and shall serve until the next annual election when the vacancy shall be filled for the remainder of the unexpired term.

A vacancy created by an At-Large Director shall be filled by board appointment until the normal expiration of that term.

If, after appointments are solicited, no member applies from the applicable representative group or region, the MASB President may appoint, subject to board approval, a member from any group or region to serve until the next election.

Explanatory Note:

The Committee wanted to ensure continuity of leadership if a President's board term expired before the end of their presidency. Also removes date reference as we've passed it.

Article XII — Resolutions

Section 1. Initiation. Resolutions may be initiated by a member school board, the Board of Directors or the Resolutions and Bylaws Committee. All resolutions, other than courtesy resolutions, must be submitted in writing to the Resolutions and Bylaws Committee or Board of Directors 90 days prior to the date of the annual meeting or 60 days prior to the date of any special meeting.

Section 2. Submission to Vote. A majority vote of the Resolutions and Bylaws Committee or a majority vote of the Board of Directors is necessary to approve a resolution for submission to the Delegates at an annual or special meeting. Copies of approved resolutions shall be sent to all member boards at least 30 days prior to the annual or special meeting.

Section 3. Adoption. Resolutions approved by the Resolutions and Bylaws Committee or Board of Directors for submission to the Delegates at the annual or any special meeting and sent to the Delegates in accordance with Section 2 may be adopted by a majority vote of the Delegates present and voting AS DEFINED UNDER ARTICLE VII, SECTION 6.

A resolution without such prior approval may be proposed from the floor by a Delegate and may be accepted for discussion by a majority vote of the Delegates present and voting AS DEFINED UNDER ARTICLE VII, SECTION 6. The resolution may be adopted by a two-thirds vote of the Delegates present and voting AS DEFINED UNDER ARTICLE VII, SECTION 6.

All resolutions passed by the Delegates at an annual or special meeting of the MASB shall be the official position of the Association as interpreted and pursued by its Board of Directors.

Explanatory Note:

Updated reference to reflect change in Article VII.

Article XVII — Amendments

Section 1. Initiation. An amendment to or revision of these Bylaws may be proposed by a member school board, the Board of Directors or the Resolutions and Bylaws Committee by submitting the amendment or revision in writing to the Resolutions and Bylaws Committee 90 days prior to the day of the annual meeting or 60 days prior to the date of any special meeting.

Within 10 days of receipt of any amendment or revision, the Resolutions and Bylaws Committee shall submit the amendment to the Board of Directors for comment.

Section 2. Adoption. No amendment or revision shall be considered unless it has been submitted to the Board of Directors and notice of the proposed amendment or revision has been sent to each member school board at least 30 days prior to the meeting at which action is to be taken upon the amendment or revision.

A two-thirds vote of the Delegates present and voting AS DEFINED UNDER ARTICLE VII, SECTION 6 thereon is necessary for the adoption of an amendment or revision. Unless otherwise provided, all amendments or revisions shall take effect immediately upon their adoption.

Explanatory Note:

Updated reference to reflect change in Article VII.

Chapter 7

Deleted Resolutions

This chapter contains resolutions previously adopted by the Delegate Assembly and deleted by the 2018-2019 Resolutions and Bylaws Committee. There are five resolutions being recommended for deletion this year.

G-3.40 Open Meetings and Records

(Rev. 2005)

Believing that public trust and confidence are essential to maintain and strengthen a democratic form of government, the Michigan Association of School Boards urges all member boards of education and other public bodies and agencies to comply with laws calling for open public meetings and disclosure of public records.

Explanatory Note:

The Committee felt this resolution was unnecessary as MASB does not list other laws that districts should follow in resolutions.

G-5.15 Public Service and Volunteerism

(2009)

The Michigan Association of School Boards supports the inclusion of a public service or volunteerism component as part of a school district's graduation requirements. Beyond the basic academic skills schools provide, it is also the responsibility of our education system to produce civic-minded and engaged populace.

Explanatory Note:

The Committee combined this resolution with G-5.10 Character Education.

G-5.75 Parent Education and Engagement

(2016)

The Michigan Association of School Boards urges its members, working together with other community agencies, to support programs that engage parents and educate them on student success and child development.

The MASB will work with other organizations and governmental entities to seek funding to establish and develop a program to improve parenting skills.

Explanatory Note:

The Committee combined this resolution with G-6.30 Family Involvement in Schools.

G-12.05 Administrator Certification

(1994)

The Michigan Association of School Boards supports a state certification program for school administrators. The MASB encourages school administrators to participate in professional certification programs and recommends that local and intermediate boards of education establish hiring standards and continuing education requirements for administrators in their districts.

Explanatory Note:

This resolution is no longer needed as state law already requires administrators to become certified.

A-9.05 Reproductive Health

(Rev. 2001)

The Michigan Association of School Boards supports legislation enabling board of education, on a voluntary basis, to establish elective programs on reproductive health, including sex education, hygiene, sexually transmitted infections, and birth control.

Explanatory Note:

The Committee is deleting A-9.05 as it is covered by G-9.58 Reproductive Health.

Chapter 9

Complete Listing of Resolutions

Key:

“A” indicates an amended Resolution.

“N” indicates a new or substituted Resolution.

“D” indicates a deleted Resolution.

Continuing Resolutions have no letter designation.

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The September 20th Board of Education meeting was held in the DHS Center for the Performing Arts to allow a larger number of community members to attend.

ADMINISTRATIVE & BOARD UPDATES

Superintendent Update

Superintendent Dr. Chris Timmis shared the District is in dire need of substitute teachers and paraeducators at all buildings, bus drivers and custodians. Interested parties can find job listings on the DCS Human Resources website at <https://www.dexterschools.org/departments/human-resources/jobs>.

The administration is working with the Washtenaw County Health Department on protocols for students and staff experiencing COVID-19-like symptoms. WCHD is recommending these individuals get a COVID-19 test, and DCS is working with Jensen's Community Pharmacy to provide testing with a 6-hour turnaround in order to keep students and staff in school as much as safely possible.

Dr. Timmis recognized Creekside Intermediate art teacher Jane Montero, who was recently named Middle Level Art Educator of the Year by the Michigan Art Education Association. He also directed the Board's attention to two recent DCS publications, the [Back to School Wayfinder](#) and the [2020-2021 DreadWatch Athletics Newsletter](#).

Board President Update

BOE President Mara Greatorex noted that it has been proposed to replace the regular meeting on October 4th with a workshop to be held earlier. Also, the Michigan Associations of School Boards (MASB) is holding their Behind the Scenes conference on September 29th, which usually includes a few community members. Greatorex asked if another Board member could head up inviting and coordinating plans with community members.

Student Representatives Update

Aidan Naughton shared that Wylie 4th graders recently had the opportunity to apply for both student council and safety patrol. Beacon Elementary is holding their annual mum sale/ice cream social on Monday, September 27th, and their Fun Run is scheduled for October 8th. Beacon will also be holding a kindness-themed event sometime in November.

Griffin Patel reported that the high school is focusing on kindness and empathy this year. DHS will be holding Homecoming on Saturday, October 9th, 7:00-9:00 p.m. at Al Ritt stadium; this year's theme is "Cereal Boxes." Mill Creek 7th graders recently attended 7th grade camp, which was a great success. And, as Dr. Timmis mentioned earlier, Creekside art teacher Jane Montero was recently named MAEA Middle Level Art Educator of the Year.

CONSENT ITEMS

Trustees unanimously approved the evening's consent items in bulk, including the hiring of Cecilia Gardner (Wylie, World Language) and James Mercier (DHS, French); they also received the August Budget Report.

ACTION ITEMS

Schedule Board Workshop

The Board voted to change the October 4th meeting to a workshop, to be held at 5:00pm at the WISD.

MASB Behind the Scenes

Trustees unanimously approved registration fees and travel costs for any board members, student representatives or invited community members who wish to attend(up to a total of 10 people) the MASB annual Behind the Scenes at the Capitol conference September 29, 2021 in Lansing

MASB Annual Leadership Conference

The Board unanimously approved registration fees and travel costs for any interested board members to attend the conference and to take up to six CBA classes at MASB's 2021 Leadership Conference November 11-14, 2021 at the Amway Grand Plaza Hotel in Grand Rapids.

MASB Delegate

Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education. The Board unanimously nominated President Mara Greatorex as delegate for the and Trustee Jennifer Kangas as alternate to represent DCS at the Delegate Assembly November 11th.

Comprehensive Course Catalog Update

Trustees unanimously approved the Comprehensive Course Catalog Update, which included adding courses approved by the Board since 2019 and approving name changes for existing courses that were made to bring the courses into alignment with NCAA requirements.

Policies - Second Reading

At its June 14, 2021 meeting, the Board of Education approved for first reading draft policies 1422, 3122, 4122 (nondiscrimination and equal employment opportunity), 1623, 3123, 4123 (section 504/ADA prohibition against disability discrimination in employment), 1662, 3362, 4362 and 5517 (antiharassment). NEOLA had updated these policies based on changes in the law. At that meeting, it was suggested that *gender expression* be added to the types of prohibited discrimination, pending attorney review. The inclusion was recommended. Trustees unanimously approved the policies for second reading and final approval as amended [correction of the compliance officer Ryan Bruder's contact information in policies 1422 and 1623].

Policies - First Reading

At its September 10, 2021 meeting, the policy committee reviewed NEOLA-recommended updates to policies 2260.01 (section 504/ADA prohibition against discrimination based on disability), 5341 (emergency medical authorization), 5342 (new - DNR orders for minor students), 5343 (new - physician order for scope of treatment), 7440.01 (video surveillance and electronic monitoring), 8321 (criminal justice information security), 8330 (student records), 8400 (school safety information), and 8500 (food services). The Board unanimously approved these drafts for first reading as amended. [On page 2 of policy 2260.01, compliance officers should be listed "on the district website." The quoted phrase was mistakenly struck, and should be reinstated. On page 3 of policy 2260.01, some wording was accidentally deleted and should say, "Unless expressly stated, the term day or day(s)..."]

SECOND OPPORTUNITY FOR PUBLIC PARTICIPATION

A DHS parent asked Trustees for an update on his previous request for a review of DHS scheduling practices. He also asked the Board to include an agenda item at future meetings to discuss current DCS academic performance and mental health.

Another DHS parent asked about the District's plan to hire a part-time nurse for COVID-19 testing. She wanted to know who would be tested and how the position is to be funded.

BOARD COMMENTS

Trustee Bruderly updated the Board on the latest Policy Committee meeting (minutes included in Board packet). She shared that the committee reviewed the policies just approved for first and second reading above, as well as some outstanding policy issues. The committee determined that policy 7250 (naming school buildings) meets our District needs and will not be amended further. Other policies under discussion include 2522 (movie policy), 8510 (wellness policy) and 2025 (media usage; waiting on legal guidance).

President Greatorex reported that the Educational Foundation of Dexter committee met last week, and have opened the application process for their fall teacher grant cycle.

Trustee Melanie Szawara shared that the elementary schools started NWEA testing this week.

INFORMATION ITEMS

1. Board Bulletin 8/30/2021
2. Draft Policy Minutes
3. DCS Wayfinder
4. DreadWatch Athletics Newsletter
5. Jane Montero Art Educator Award
6. Nice Job Notes July-August

CLOSED SESSION (per MCL 15.268h)

Superintendent Quarterly Evaluation

The Board adjourned to closed session to perform the Superintendent Quarterly Evaluation.

BOARD CALENDAR

Monday, October 4 – 5:00 p.m. - Board Workshop - WISD
Monday, October 18 – 7:00 p.m. - Board Meeting - Bates

**Dexter Community Schools
Finance Committee
DRAFT Meeting Minutes
September 28, 2021**

Board Committee Members Present – Brian Arnold, Dick Lundy (Chair)
Staff Committee Members Present – Jessica Baese, Sharon Raschke, Chris Timmis
Others Present – none
Other Community Present – Barbara Read (arrived at 8:30 am)

Meeting convened at 8:00 am.

Approval of Minutes

A motion was made by Brian Arnold and supported by Jessica Baese to approve the finance committee meeting minutes of July 26, 2021. Approved.

Audience Participation

None.

Discussion Items

1. Final Results – Fiscal Year End 2020-21

The committee reviewed the financial results for the 2020-21 fiscal year. This information will be forwarded to all Board members in advance of the October 18 meeting.

2. Fund Balance Designations

2020-21 Year End Fund Balance

The committee discussed the fund balance and made recommendations for changes to the non-spendable, committed, assigned, and unassigned fund balance designations. The Board adopted a budget with expenditures over revenue of \$653,524. Therefore, the fund balance must include an assigned fund balance for subsequent year expenditures of that amount. A motion was made by Brian Arnold and supported by Jessica Baese to recommend the fund balance designations as discussed. Approved. This information will be forwarded to all Board members in advance of the October 18 meeting and to the auditor for inclusion in the final 2020-21 audit.

3. Audit Presentation meeting

Kim Lindsay will be present at the next Finance Committee meeting to present the results of the financial audit for 2020-21. The meeting has been scheduled for October 18 at 3:15 pm. Kim will present to the Board of Education that evening.

Meeting adjourned at 8:51 am.