

Lower Merion School District

Policy No.: 212
Section: STUDENTS
Title: REPORTING STUDENT PROGRESS
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212 REPORTING STUDENT PROGRESS

Communication between school and home is a vital component in the growth and education of each student. The District is responsible for keeping families and students informed of individual student academic progress using a variety of measures. Such recording of progress must also meet the requirements of state and federal laws governing student records.

A. "Reporting student progress" means the various methods used by the schools to communicate with parents/guardians regarding what students have learned in school as well as student achievement in relation to teacher expectations for the student and the student's abilities. Reporting methods include but are not limited to parent-teacher conferences, report cards, written correspondence, electronic mail and electronic reporting through the District network consistent with District acceptable use policies. A system of reporting student progress to parents/guardians shall be established which shall include written reports and opportunities for parent-teacher conferences — kindergarten through the twelfth grade.

B. All appropriate faculty members shall comply with the system of reporting student progress as part of their teaching responsibility.

The Superintendent or the Superintendent's designee, in conjunction with appropriate administrative and instructional staff, shall prepare regulations for reporting student progress to parents/guardians which (a) use various methods of reporting appropriate grade level and curriculum content; (b) enable the scheduling of parent-teacher conferences at such times as will encourage participation by parents; (c) specify the issuance of report cards at regular intervals; and (d) establish system-wide consistency for a particular development level.