



Notification regarding Related Service Logs as Student Records

Students with disabilities may receive related services as part of their individual education programs (IEPs). The school district will maintain related service logs that record the type and number of minutes of related service(s) administered to such students. These service logs are considered part of a student's temporary school record. Copies of the related service logs will be available to parents/guardians at their child's annual review IEP meeting and anytime upon request of the child's parent or guardian. The district shall comply with a request for the record without unnecessary delay, in no case, more than 15 business days after the request has been made.