

SPRING-FORD AREA SCHOOL DISTRICT
Property Committee
September 14th - 7:30 PM
District Office Conference Room
Meeting Minutes

Attendees: Clinton Jackson, Tom DiBello, Dave Boyer, Robert Rizzo, Will Cromley, Shawn Ryan and Robert Hunter

Acceptance of the August 2021 Meeting Minutes by Clinton Jackson

Ongoing Business – Operations

A. Construction Updates

1. McNelly Stadium Egress Project
 - i. Discussed work completed to date and the relocation of Gate B away from the steep slope on the home field side to far endzone. Reduction in the scope of work will be a cost savings to the project. Tentative construction completion date is scheduled for October 8th.
2. Limerick Elementary Boiler Replacement Project
 - i. Discussed delay in delivery of boilers due to manufacturer supply chain issues and the need to provide temporary heat until boilers arrive in November. Temporary heat will come from 1 boiler borrowed from the 567 Grade Center boiler replacement project that will be returned for installation after Limerick Elementary boilers are operational.

B. Operations Update

1. 133 Old Mill Road Property Subdivision
 - i. Discussed the conceptual property layout provided by Bursich and Associates. The property lot's fixed boundaries came in at .78 acres and we discussed adding the remaining ¼ acre to the lot to alleviate applying for a less than 1 acre subdivision variance with Upper Providence Township. We also discussed the property ground was evaluated and found acceptable for a new septic system. Application for minor subdivision will be submitted following plot plan revision.
2. Oaks Elementary Walking Path
 - i. Discussed that the title search was completed, and a meeting is scheduled with our solicitor's office and the title company to review ownership of bridge repair.
3. Contracted Cleaning Staffing
 - i. Discussed staffing issues for the start of this school year for both classroom cleaners and full-time custodians. Spring-Ford custodial staff are working additional hours to make up the difference. Currently working on finding supplemental cleaning services.

C. Facility Long Range Planning Update

1. Discussed the Guaranteed Energy Saving Act (GESA) Phase 1 RFP process currently underway. We identified the scope of work for all 11 District Schools and the Energy Savings Companies (ESCOs) will be evaluating in all 11 school buildings. We discussed the timeline for this RFP process and deliverables that will be provided back to the property committee for further discussion.

Ongoing Business - School Police and Emergency Management

A. Projects and initiatives

1. Daily Traffic Control HS, 567 Flex, UPE, EES and AM Crossing at LES. The Chief reported traffic is settling down even with the expanded number of vehicles this school year.
2. SFSP has investigated several S2SS Tips 6 this school year.

3. I am delivering and re-stocking PPE at each school.
4. Spring-Ford Comprehensive Threat Assessment Guidelines and Procedures. This will include Threat Assessment Teams at each school and monthly school and districtwide threat assessment meetings.
 - i. Ongoing Threat Assessment Training is occurring online on 9/16/21 for documentation and 9/30/21 for administrators.
5. The SFSP is assisting and preparing for the 9/17 home football game, 9/18 Band Competition. We are coordinating traffic control for 10/3/21 for the color run. We are planning spirit week and homecoming coverages for 10/23/21.

B. Grants:

1. Chief Boyer is applying for the PDE Grant for safety and security communications equipment. (33 Digital Radios)

C. Training / PD

1. Lt. Phillips is currently attending the final class of the FBI LEEDA Executive Leadership Trilogy. Lt. Phillips will complete this series of instruction on Friday 9/17/21.
2. School Police Firearms Training and Qualifications are scheduled for 10/11/21.

D. Meeting Updates:

1. No meetings attended this month outside of the school district.
2. Attended Montgomery County Emergency Management Coordinators & Safe Schools Coordination Meetings each month.
3. Assisted with the Upper Providence Emergency Command Center during Tropical Storm IDA.
4. I met with the transitional administrative staff at the Western Vo-Tech to review our combined emergency operation plans.

E. New Business:

1. Chief Boyer reviewed our Five-Year Camera Replacement and Upgrade Plan and requested this project gets forwarded to our Finance Committee for review.
 - i. Mr. Jackson and Mr. DiBello approved the project to be forwarded to the Finance Committee to review the five-year plan.

Other Business:

- A. We discussed the proposed Eagle Scout project at Spring City Elementary.

Actionable Items:

Needs for Next Meeting:

Board Comment: