

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

September 25, 2019

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on September 25, 2019 at 4:30 p.m., District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Gary Davis, Ed.D., President  
Karen M. Sher, M.Ed., Vice President  
Beatriz R. Herrera, Clerk  
Wayne Edmonds, Member  
Steve Hall, Ed.D., Member
- Administration present:** Penelope A. DeLeon, Ed.D., Superintendent of Schools  
Jeff Weinstein, Assistant Superintendent-Business Services  
Tom McCoy, Ed.D., Assistant Superintendent-Educational Services  
Ellen Smith, Interim Assistant Superintendent-Human Resources (Closed Session only)  
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Anthony Farfan
- Translators present:** Ana Rangel, David Gala
- Guests present:** Tom McCollum, Robert Greaves, Robert Kadin, Donna Viola, Monique Cordray, Michelle Reason, Dr. Shan Pizza, Lucy Cartagena, Poul Hanson, Sylvia Wallis, Tod Jespersen, Jay Tittle, Mark Graham, Harry Pranata, Matt Buchanan and Irvin Castillo.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Mr. Jeff Weinstein to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of September 25, 2019, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of September 11, 2019, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis announced that the Board was going into Closed Session at 4:31p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment/ [Government Code Section 54957(b)(1)]  
– Public Employee Discipline
- B.** Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Assistant Superintendent – Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)  
\* Classified Bargaining Unit  
Employee Organization: California School Employee Association (CSEA)  
-Campus Supervisor Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Anticipated Litigation

- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children’s Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. (“APN”) 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Dr. Penelope A. DeLeon, Superintendent of Schools NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 5:35 p.m. President Davis reported out that no action was taken during Closed Session.

**8. RECOGNITION Outstanding Student Award – Oxnard High School**

Emily Post, OHS senior, having returned from Condor HSOA her junior year, has endured many challenges and obstacles to her education, including lack of a consistent home during her high school years as both of her parents are disabled which has been a challenge for their family. Since March, Emily has been working full time at Costco to support her and her family. She has taken honors level courses and is a strong Math student. Emily has decided to enroll in AVID and plans to attend a 4-year college, majoring in Music Engineering. Emily demonstrates qualities of perseverance and determination and has not allowed her circumstances to define her future.

Yazmine Givens, OHS senior, has grown into a schoolwide leader. Yazmine’s transition to high school did not begin smoothly as she had many discipline incidents both her freshman and sophomore year and her grades were not strong during this time either, but that changed in the spring of her sophomore year earning four Bs and one A. The turnaround was complete her junior year earning a high B average with great behavior. Yazmine was fully activated and became an advisor to the Principal. She helped staff at OHS understand what it was like to be a student of color at OHS and how the conditions for learning for students of color could be improved. Today, Yazmine is President of the OHS Black Student Union and is in the OHS Athletic Trainer pathway.

**9. PUBLIC HEARING - Williams Act – Sufficient Textbooks and Instructional Materials**

Annually the Board of Trustees is required to certify compliance with all regulations regarding Instructional Materials per Education Code Section (E.C.) 60422(a) and California Code of Regulations Title 5, Section 9531(a). This includes holding public hearing to determine whether the district has sufficient standards-aligned textbooks and instructional materials and a Board Resolution to confirm the sufficiency. Public Hearings allow for input from the Public and the Board on this topic. At this time all sites have the textbooks and instructional materials required to meet student needs. President Davis declared the Public Hearing open at 5:50 p.m. No comments were received; therefore, President Davis declared the Public Hearing closed at 5:51 p.m.

**10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

Dr. Shan Pizza, Monique Cordray and Michelle Reason, ACHS parents, expressed their discontent regarding the scheduled Monday, June 15, 2020 graduation date.

Donna Viola, ACHS parent, expressed her concerns about the ACHS field delays and construction timeline.

Lucy Cartagena, Community Leader and Advocate, expressed her concern for the lack of refrigerated filtered hydration stations at district school sites.

President Davis called for a break at 6:04 p.m. The meeting resumed at 6:10 p.m.

**11. SUPERINTENDENT'S REPORT**

Dr. DeLeon introduced Jonathan Boring, owner of SocialSpice Media, who has been hired as the District's social media specialist regarding Measure A projects for the community. Trustees expressed their concern about information for parents and community members; relay information as detailed as possible so that it's easily understood.

Dr. DeLeon informed Trustees there were 30 applicants for the Citizen's Advisory Committee to Name the New High School, but only 20 will be selected to serve on the committee. Dr. DeLeon reminded everyone that the first meeting will take place on Monday, September 30, 2019.

**12. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Anthony Farfan**

Anthony Farfan provided his report for the time period since the last board meeting on September 11, 2019. Anthony also informed Trustees of the topics that took place at the most recent Oxnard District Council (ODC) meeting.

**13. CONSENT CALENDAR**

Motion: Trustee Sher moved to approve the Consent Calendar, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, August 6 – September 16, 2019

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of August 6 - September 16, 2019, as presented.

B. Consideration of Approval of Purchase Orders and Direct Pays, August 30 – September 13, 2019

Purchase orders totaling \$11,485,724.42 and direct pays totaling \$694,107.02 be approved, as presented.

C. Consideration of Approval of AMT Systems, Inc. Proposal for Oxnard High School Performing Arts Center

It is the recommendation of District Administration that the Board of Trustees approve AMT Systems, Inc. proposal dated September 17, 2019 for Oxnard High School PAC, Audio, Video and Lighting Systems, as presented.

D. Consideration of Adoption of Resolution #19-43 to Purchase Track and Field Materials and Installation from Beynon, a Tarkett Sports Company, Utilizing Department of General Services (DGS) CMAS Contract #4-12-78-0063A

It is the recommendation of District Administration that the Board of Trustees adopt Resolution #19-43 to purchase track and field materials and installation from Beynon, a Tarkett Sports Company, utilizing Department of General Services CMAS Contract #4-12-78-0063A, as presented.

E. Consideration of Approval of Completed Summer Projects

It is the recommendation of District Administration that the Board of Trustees approve the MOT Summer Project List 2019 for Items Completed and In-Progress, as presented.

F. Consideration of Approval of Contract Award to Flewelling & Moody Architects for Design Services to Provide Measure A Air-Conditioning at Rancho Campana HS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Flewelling & Moody Architects for Design Services to Provide Measure A Air-Conditioning at Rancho Campana HS, as presented.

G. Consideration of Approval to Award Architect Contract to Kruger Bensen Ziemer Architects for Design Services for RMHS Main Office Entry Project

It is the recommendation of District Administration that the Board of Trustees approve an Architect Contract Award to Kruger Bensen Ziemer Architects for Design Services for RMHS Main Office Entry Project, as presented.

H. Consideration of Approval for Arboles Care Tree Service, Inc.'s Estimate #006 and #007 for 1800 Solar Drive

It is the recommendation of District Administration that the Board of Trustees approve the two proposals from Arboles Care Tree Service, Inc. for Phase 1 and Phase 2 work, dated September 16, 2019 as presented.

I. Consideration of Approval of Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education	It is the recommendation of the District Administration that the Board of Trustees approve the Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education, as presented.
J. Consideration of Renewal of Agreement between Oxnard Union High School District and Petco Store #598- Workability Program	It is the recommendation of the District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and Petco Store #598- Workability Program, as presented.
K. Consideration of Renewal of Agreement between Oxnard Union High School District and Smart and Final Extra- Workability Program	It is the recommendation of the District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and Smart and Final Extra- Workability Program, as presented.
L. Consideration of Renewal of Agreement with Kajeet Hotspots for the 2019-2020 School Year	It is the recommendation of the Administrative Staff that the Board of Trustees approve the Renewal of Agreement with Kajeet Hotspots for the 2019-2020 school year, as presented.
M. Consideration of Approval of Grading Integration Tool between Synergy and Canvas (OneRoster)	It is the recommendation of the District Administration that the Board of Trustees approve the Grading Integration Tool between Synergy and Canvas (OneRoster), as presented.
N. Consideration of Approval of Purchase of Uninterruptible Power Supply (UPS)	It is the recommendation of the District Administration that the Board of Trustees approve the Purchase of Uninterruptible Power Supply (UPS), as presented.
O. Consideration of Adoption of Resolution #19-44 Regarding Sufficiency of Textbooks or Instructional Materials for the 2019-2020 School Year	It is the recommendation of the District Administration that the Board of Trustees approve the Adoption of Resolution #19-44 Regarding Sufficiency of Textbooks or Instructional Materials for the 2019-2020 school year, as presented.
P. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22	It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.
Q. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918	It is the recommendation of the District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.
R. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
S. Consideration of Revision of Oxnard Union High School District Board Bylaw 9241: <i>Board Development</i> [First Reading]	It is recommended that Trustees reaffirm Board Bylaw 9241, Board Development, as presented, for first reading.
T. Consideration of Approval of Revisions to Board Policy 4127: <i>Temporary Athletic Team Coaches</i> [Second Reading]	It is the recommendation of District Administration that Board of Trustees approve the revisions to Board Policy 4127 Temporary Athletic Team Coaches [Second Reading], as presented.
U. Consideration of Approval of Revision of BP 5141.31: <i>Student Immunization Policy</i> [Second Reading]	It is the recommendation of the District Administration that the Board of Trustees approve the Revision of BP 5141.31: Student Immunization Policy [Second Reading], as presented.

V. Consideration of Revision of OUHSD Board Policy 3270: *Sale and Disposal of Books, Equipment, and Supplies* (First Reading)

It is the recommendation of District Administration that the Board Approve the revision of OUHSD Board Policy 3270: Sale and Disposal of Books, Equipment, and Supplies (First Reading) and waive the second reading, as presented.

W. Consideration of Revision of Appointment of Representation to Vote in the Election for Members of the County Committee on School District Organization

No recommendation.

X. Consideration of Approval of Nominations for CSBA Directors-at-Large African American, American Indian, and County

No recommendation.

#### 14. STUDY SESSION

➤ Progress Report on Measure A Projects

The District has identified approximately 145 possible modernization, energy conservation, and construction projects for District Facilities, including a new comprehensive high school. The funding for these projects will be paid from Measure A Bond Funds. Information was given to the board, staff, and public to update them on the progress of these projects and the expenditure of the Measure A Bond Funds.

Rachel Adams gave a brief update on the general process how the architecture construction project works. Trustees asked what the Division of the State Architect (DSA) approval process timeline for projects is. Ms. Adams replied that it can take approximately two to three months.

Tod Jespersen, Kruger Bensen Ziemer Architects Inc.(KBZ) Principal, explained the front lobby renovations to Trustees and the public. Trustees asked if the first-round renovations have been DSA approved. Mr. Jespersen replied they have. Trustees requested that contractors state that the start dates for construction projects are estimated only, not actual. Trustees were informed the entrance and exit doors to the lobby areas at sites are Americans with Disabilities Act (ADA) compliant. Mr. Jespersen also discussed the perimeter fencing projects at district school sites and informed Trustees the older galvanized chain link fencing will be replaced. He also informed everyone that salvage rights to existing fencing is given to the contractor so it can be built into their bid. Trustees expressed their wishes that contractors stay within school site boundaries when installing the perimeter fencing.

Matt Buchanan and Irvin Castillo, Flewelling & Moody Architects, explained the process of the HVAC upgrades, electrical & lighting upgrades, window replacements and interim classroom housing for ACHS, CIHS, HHS, RCHS and RMHS to Trustees and the public. Trustees asked for clarification of the partial units being installed. Mr. Buchanan used locker rooms as an example and stated the offices will be the only areas to receive the air conditioning as the actual locker rooms constantly have doors opening and closing and it's not feasible to install units in these rooms. Trustees were informed that the phases of installation are still being determined as it takes more planning when classes are in session. Mr. Buchanan stated that CIHS, HHS and RMHS are in need of window replacement upgrades. President Davis inquired about HVAC installations at OHS and PHS. Mr. Weinstein replied that WLC Architects are being used for this process as they were involved in the construction of these two schools and since they have the familiarity of the actual architectural designs it would be more sensible for them to work on the HVAC installation. WLC was brought in to streamline the timeline of installations. All systems will be the same at all sites.

Jay Tittle, Little Diversified Architectural Consulting Principal, explained the process for athletic site improvements for ACHS, HHS and PHS. He explained that DSA approval for HHS was received Monday, September 23, 2019 and he expects to have DSA approval for ACHS and PHS on Monday, September 30, 2019. Bids for these three projects will go out for bid the week of September 30, 2019. The estimated date of completion is spring 2020. Trustees expressed their wishes for graduations to take place at each site and requested to have a contingency plan in place, if the fields unusable for graduation. Mr. Weinstein informed everyone that when bids go out to contractors they

will be informed, within the bid, of the requirement to complete the athletic sites in time for graduation in June. Mr. Weinstein also explained that alternative sites are being looked at, if needed. It was requested that the newly hired media specialist, SocialSpice Media, put out a message to the community that Trustees are making every effort to have graduation ceremonies at each high school, as usual. Trustees were informed the ACHS lower level parking lot, east side, will be impacted during the field renovation.

Mark Graham and Harry Pranata, WLC Architects, spoke about Oxnard High School#8. Trustees were informed the DSA plans were submitted in July and approval is estimated to be in March 2020. Mr. Weinstein informed Trustees that the Environmental Impact Report (EIR) has already been completed for this site, stakeholder meetings have already been held and the California Environmental Quality Act(CEQA) will be brought to a future board meeting for certification. HVAC, sufficient lighting in parking areas, perimeter fencing, and filtered hydration stations are to be installed during construction. President Davis reminded everyone that the school colors and mascot will be chosen by the incoming group of students, not Trustees, once school begins at that site. President Davis asked Mr. Weinstein when Trustees can expect a firmer timeline of the opening of OHS#8. Mr. Weinstein replied that once DSA approves the drawings he will have a better idea of the timeline moving forward. Trustee Herrera requested Mr. Weinstein to Trustees, through a Friday Update, of the expected sustainable features of Oxnard High School#8.

Mr. Poul Hanson, Bond Project Manager, informed Trustees that all sites will have lighting efficiency improvements done and funded through Proposition 39.

Mr. Weinstein informed Trustees that the next Measure A projects update can be expected by the end of 2019.

## 15. BOARD REPORTS AND COMMUNICATIONS

### A. Trustee Davis

- Thanked Student Board Rep, Anthony Farfan, for reporting about student activities and the areas of concern for students.
- Asked Drs. DeLeon and McCoy what can be done to assist students with vaping concerns. Dr. DeLeon offered a staff report at a future board meeting.
- Attended RCHS Back-to-School night on Tuesday, September 24, 2019.
- Attended the RMHS WASC Appeal on Wednesday, September 25, 2019.

### B. Trustee Sher

- Attended Back-to-School Nights at PHS, Thursday, September 19, 2019 and RCHS, Tuesday, September 24, 2019, toured several classrooms.
- Attended the ACHS Booster Club meeting, Monday, September 16, 2019
- Participated in the State Superintendents, Tony Thurmond, Virtual Town Hall meeting re: closing the achievement gap.
- Requested a whole day for Professional Development, March 2020, where teachers can teach other teachers.
- Announced there will be two bonds available, one being a facilities bond, worth \$11 billion, the State Superintendent of Public Instruction will place on the March 2020 ballot and the other being the Schools and Communities First Initiative, fixing loopholes in Proposition 13 and will fund millions of dollars into public education.

### C. Trustee Herrera

- Noted that she has been fielding numerous questions about Measure A projects and felt the update was very timely.
- Expressed concerns about feedback she has received from some parents about students having problems connecting to the Chromebook hotspots for internet access. Asked that this information be publicized better.
- Expressed concern about lack of lighting at school sites she visited during Back-to-School nights.

### D. Trustee Hall

- Attended ACHS Booster Club meeting and thanked Dr. DeLeon and Mr. Weinstein for attending and giving an update on Measure A. He felt it was well received.

- Felt Trustees haven't had an opportunity to discuss the ACHS Monday graduation and doesn't know if anything can be done. He asked Dr. DeLeon her opinion and she offered a staff report be done at a future board meeting.

E. Trustee Edmonds

- Commented about the district's future possibility to be in line to receive \$158 million in matching funds. He realizes this is contingent upon State Bonds.

**16. ITEMS FOR FUTURE CONSIDERATION**

- Staff Report: Monday Graduations
- Staff Report: Vaping


**17. ADJOURNMENT**

President Davis adjourned Open Session at 8:11 pm

**BOARD OF TRUSTEES**

Approved as presented  
October 16, 2019

  
Beatriz R. Herrera, Clerk

  
Dr. Penelope A. DeLeon, Secretary  
and Superintendent of Schools

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>

