

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

May 29, 2019

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on May 29, 2019 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Karen M. Sher, Vice President
Beatriz R. Herrera, Clerk
Wayne Edmonds, Member
Dr. Steve Hall, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** David Gala, Lourdes Campbell
- Guests present:** Tom McCollum, Becky Buettner and Linda Ayerza
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Trustee Hall to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of May 29, 2019, moving Consent I, Resolution #19-26 Declaring the District's Intention to Dispose of Two Surplus Properties to the Private Sector (Including, but Not Limited to, Disposition by Sale, Lease, or Exchange), to Action. Seconded by Trustee Sher and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Edmonds to approve the minutes of May 15, 2019 Regular Board meeting, as presented. Seconded by Trustee Hall and carried, Trustee Herrera opposed. Vote 4/1
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:36 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal [Government Code Section 54957(b)(1)]
➤ Public Employee Discipline
➤ Sabbatical Leave Request
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
– Certificated Bargaining Unit
Employee Organization: California School Employee Association (CSEA)
– Campus Supervisor Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Anticipated Litigation
- F.** Superintendent Evaluation

- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chavez Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. ("APN") 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 (7) 1101 West 2nd Street, Oxnard, APN 202-0-233-355 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 5:35 p.m. President Davis reported out that during Closed session no action was taken. President Davis noted Trustees didn't conclude their discussion of the Closed Session; therefore, they will reconvene to Closed Session once the Open Session items have been concluded.

8. PUBLIC HEARING
 Proposed Submission of Application for State Board of Education (SBE) Waiver of Surplus Property Auction Requirements for 3400 Gonzales Road (County of Ventura), 527 Hueneme Road (Oxnard), 220 and 309-315 South K Street (Oxnard), and 280 and 330 Skyway Drive (Camarillo)

On May 15th the District had a public meeting to accept bids on the following properties: 220 South K Street; 309-315 South K Street; 1101 West 2nd Street; 15 Stearman Street; 280 Skyway Drive Site; 330 Skyway Drive; Bell Ranch; 527 Hueneme Road; 3400 W Gonzales Road. Bids were accepted for Bell Ranch and 1101 West 2nd Street. An Extension of Negotiations will be submitted for the 280 and 330 Skyway Drive properties.

The remaining five properties identified as:

- 527 Hueneme Road
- 3400 W Gonzales Road
- 15 Stearman Street
- 220 South K Street
- 309-315 South K Street

These five properties will be put up for sale through the conventional real estate sales process.

President Davis opened the public hearing at 5:37 p.m. Mr. Weinstein informed Trustees and the public that the District still has efforts pending for the sale of the properties listed above, but if they are not successful then the District will seek a waiver from the State Board of Education to allow the District to advertise and sell the listed properties through negotiated sale rather than public auction, subject to Board approval at an open and noticed meeting. Before authorizing a waiver request, the Board is required to hold a public hearing for comment which was advertised in the Ventura County Star. Mr. Weinstein informed Trustees that the District has not received any written requests as to the proposed waiver request. No oral comments received; therefore, President Davis closed the public hearing at 5:40 p.m.

9. RECOGNITION

New Administration Introductions

MR. MATTHEW LA BELLE, ADOLFO CAMARILLO

Mr. La Belle began his career in education 22 years ago and currently serves as Assistant Principal with Moorpark High School. During his tenure in education, Mr. La Belle has also held positions as Teacher and Athletic Director. Mr. La Belle holds a Bachelor’s degree in Sociology from University of San Diego and a Master’s degree in Instructional Technology from Fort Hays State University.

MR. DAVID CHRIS RAMIREZ, CHANNEL ISLANDS

Mr. Ramirez currently serves as Assistant Principal in the Ocean View School District. During his tenure with Ocean View, Mr. Ramirez also held positions as District Physical Education Specialist/Coordinator and Teacher in Charge. Mr. Ramirez holds a Bachelor’s degree in Kinesiology and a Master’s degree in Educational Leadership and Policy Study both from California State University Northridge

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

No comments received.

11. SUPERINTENDENT’S REPORT

Dr. DeLeon gave a shout out to all school sites for completing their first college signing days, second for HHS, absolutely incredible events. She thanked the school sites for changing the culture.

12. STUDENT REPRESENTATIVE REPORT TO THE BOARD-Maritza Salcedo

There was no report for May 29, 2019.

13. STAFF REPORTS District-Wide Student Restrooms

The report presented reviewed current restroom facilities and procedures at OUHSD school sites as well as changes being made in order to maintain compliance with California Department of Education regulations.

Trustees inquired about restroom availability at the larger sites during nutrition and lunch breaks. Dr. DeLeon added the restroom concern has to do with staffing issues. Trustees were informed that some restrooms have been closed due to vandalism resulting from lack of campus supervisors available to supervise restrooms. Trustee Edmonds asked if the District is staffed appropriately to the size of the schools or is the District under the CASBO formula based on square footage. Mr. Brown affirmed the District is understaffed per the formula. Trustees were informed that six restrooms need to be added to suffice the formula. Trustees inquired if all restrooms are ever opened at any of the sites. Mr. Brown replied it is not typical for all to be open. Trustees expressed their concern about restrooms being used for storage. Principals have been asked to supply a schedule to the Executive Cabinet regarding restroom supervision or any deviation to the schedules provided. Mr. Weinstein proposed that sites be required to get approval of restroom closures, other than for repair or cleaning due to vandalism, from an Assistant Superintendent, Mr. Weinstein or Dr. McCoy, so they can determine if the closure is appropriate. Trustees were informed once additional campus supervisors are hired then a greater number of restrooms should be available for students to be aligned to the CASBO formula, beginning next school year. Trustees asked to have clear signage available for students directing them to the available restroom when restrooms have been closed. Trustees were informed that the smaller sites have not had any trouble with restroom availability.

14. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

A. Consideration of Approval of Purchase Orders May 5-17, 2019

Purchase orders totaling \$71,242.31 be approved, as presented.

B. Consideration of Approval of Structural Plan Check fee, Access Compliance Fee and Fire and Life Safety Fee Required by DSA for Oxnard HS #8

It is the recommendation of District Administration that the Board of Trustees approve Structural Plan Check Fee, Access Compliance Fee and Fire and Life Safety Fee Required by DSA for Oxnard HS #8, as presented.

C. Consideration of Approval of Service Agreement Between OUHSD and Associated Valuation Services (AVS) for District-Wide Physical Inventory of Assets

It is the recommendation of District Administration that the Board of Trustees approve the Service Agreement between OUHSD and Associated Valuation Services (AVS) for District-wide physical inventory of assets, as presented.

D. Consideration of Approval of Flewelling & Moody, Inc. Proposal for Water Damage at Buildings B & C at Channel Islands High School

It is the recommendation of District Administration that the Board of Trustees approve the proposal from Flewelling & Moody, Inc. as presented.

E. Consideration of Approval of Revision of Designation of Representatives to the Board of Directors of the Coastal Schools Employee Benefits Organization (CSEBO)

It is the recommendation of District Administration that the Board of Trustees approve the revision of designation of representatives to the Board of Directors of the Coastal Schools Employee Benefits Organization (CSEBO), as presented.

F. Consideration of Approval of PK-Architecture Estimated Fee Proposal for Architectural Tenant Improvement Services for 1800 Solar Drive

It is the recommendation of District Administration that the Board of Trustees Approve PK-Architecture Estimated Fee Proposal for Architectural Tenant Improvement Services for 1800 Solar Drive, as presented.

G. Consideration of Acceptance of Measure H Bond Oversight Committee 2018 Annual Report

It is the recommendation of District Administration that the Board of Trustees accept Measure H Bond Oversight Committee 2018 Annual Report, as presented.

H. Consideration of Adoption of Resolution #19-27, Resolution of the Board of Trustees of the Oxnard Union High School District Authorizing a Request for a Waiver from the State Board of Education to Waive Certain Education Code Sections Related to the Sale of Certain District Owned Real Property Located at or Near 3400 Gonzales Road (County of Ventura), 527 Hueneme Road (Oxnard), 220 and 309-315 South K Street (Oxnard), and 280 and 330 Skyway Drive (Camarillo)

It is the recommendation of District Administration that the Board of Trustees Adopt Resolution #19-27 Authorizing a Request for a Waiver from the State Board of Education to Waive Certain Education Code Sections Related to the Sale of Certain District Owned Real Property Located at or Near 3400 Gonzales Road (County of Ventura), 527 Hueneme Road (Oxnard), 220 and 309-315 South K Street (Oxnard), and 280 and 330 Skyway Drive (Camarillo), as presented.

I. Consideration of Adoption of Resolution #19-26 Declaring the District's Intention to Dispose of Two Surplus Properties to the Private Sector (Including, but Not Limited to, Disposition by Sale, Lease, or Exchange)

It is the recommendation of District Administration that the Board of Trustees Adopt Resolution #19-26 Declaring the District's Intention to Dispose of Two Surplus Properties to the Private Sector (Including, but Not Limited to, Disposition by Sale, Lease, or Exchange), as presented.

The only amendment to this resolution is the removal of 3400 Gonzales Road. This property was mistakenly placed on the extension of the bidding and should go out for regular sale, regular process as there were no bids at the time of the hearing at the May 15th Board meeting. The only property address that should be reflected in the resolution is 280-380 Skyway Drive; 3400 West Gonzales Road is not part of the resolution. For the record it was noted that the address should be 280-330 Skyway Drive.

Motion: Trustee Herrera moved to adopt Resolution No. 19-26 declaring the District's Intention to dispose of two surplus properties to the private sector (including, but not limited to, disposition by Sale, Lease or Exchange), noting 280-330, not 280-380, Skyway Drive is the only property address to be listed in the resolution. Seconded by Trustee Sher and carried unanimously. Vote 5/0

J. Consideration of Approval of Non-Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education, as presented.

K. Consideration of Approval of Agreement between Oxnard Union High School District and Ventura Beach Marriott - WorkAbility Adult Transition Program

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura Beach Marriott - WorkAbility Adult Transition Program Consideration of Approval of Agreement between Oxnard Union High School District and Ventura County Animal Services WorkAbility Adult Transition Program, as presented.

L. Consideration of Approval of Agreement between Oxnard Union High School District and Ventura County Animal Services WorkAbility Adult Transition Program

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Ventura County Animal Services WorkAbility Adult Transition Program, as presented.

M. Consideration of Approval of Agreement between Oxnard Union High School District and Green Thumb Nursery WorkAbility Adult Transition Program

It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Green Thumb Nursery WorkAbility Adult Transition Program, as presented.

N. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

O. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

P. Consideration of Revision of Oxnard Union High School District Board Bylaw 9223: *Filling Vacancies* [Second Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9223: *Filling Vacancies*, as presented, for second reading.

15. STAFF REPORTS

Update on Measure A Bond Implementation by Architecture for Education (A4E)

Architects for Education (A4E) was contracted by OUHSD to act as the "master" or supervising architect for Measure A projects. Architecture for Education plans and designs environments that inspire every student to excel, supporting a lifelong love of learning that is encouraged by multiple educational pathways. Trustees were updated on the Measure A timeline and progress.

Trustees asked if school lobbies will be ADA compliant and it was affirmed, they would be. Trustees were informed that signage to the athletic areas, at the new school site, will be available and in more than one language. Trustees recommended that a plaque be used to honor someone at a particular site, not signage. Trustees were informed that HVAC upgrades will begin in 2020 due to the necessary steps that need to be done first. Trustees expressed their concerns about the quantity of restrooms built for Oxnard HS #8 and availability of unisex restrooms. Trustees thanked A4E for their presentation.

16. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

A. President Davis

- Attended Condor HSOA senior awards night on May 22nd, District Mariachi festival on May 11th and the PHS College signing event on May 29th.

B. Vice President Sher

- No report

- C. Trustee Herrera
 - Only Trustee interviewed by Dr. Noguera and recommended other Trustees to be interviewed.
- D. Trustee Edmonds
 - No report
- E. Trustee Hall
 - No report
- 17. ITEMS FOR FUTURE CONSIDERATION**
 - June 19, 2019 meeting cancellation.
 - Trustees requested Dr. DeLeon to communicate with Dr. Noguera to schedule interviews for Trustees that were not able to meet with him on May 23, 2019.

CLOSED SESSION President Davis announced that Trustees would return to Closed Session at 7:14 p.m.

RECONVENE IN PUBLIC REPORT ON CLOSED SESSION ACTION The Board of Trustees returned to Open Session at 9:00p.m. President Davis reported out that no action was taken in Closed Session.

18. ADJOURNMENT President Davis adjourned Open Session at 9:02p.m.

Approved, as presented
June 26, 2019

BOARD OF TRUSTEES



Beatriz R. Herrera, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<https://www.oxnardunion.org/board-livestream>