

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

February 27, 2019

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on February 27, 2019 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Karen M. Sher, Vice President
Beatriz R. Herrera, Clerk
Wayne Edmonds, Member
Dr. Steve Hall, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Ramon Valdivieso, Moira Gallo
- Guests present:** Trevin Sims, Eric Montijo, Kassie Hawkins, Maricruz Hernandez, Roger Adams, Shannon Houston Scott, Karen Chadwick, Jason Daw, Jennifer Martinez, Juan Martinez, Angelina Leanos, Jaeheong Jung, Mary-Ann Salac and Mona Piñon.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Dr. Valles to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of February 27, 2019, pulling item 13 G, Low-Performing Student Block Grant (LPSBG) Plan, for discussion and pulling items 13 D, AAA Network Solutions, Inc. for Technology Equipment, RFP 579, an E-Rate Project and 14 B, Sale of 330 Skyway Drive, Camarillo, CA, APN:230-0-030-105, to Camarillo Academy of Progressive Education (C.A.P.E. Charter School) for future consideration. Seconded by Trustee Sher and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of February 13, 2019 Regular Board meeting, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:34 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal [Government Code Section 54957(b)(1)]
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6
Agency Negotiator: Rocky Valles, Ed.D., Assistant Superintendent-Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) - Classified Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

- E.** Anticipated Litigation
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment
- G.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. ("APN") 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- H.** Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located at 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Rio School District UNDER NEGOTIATION: MOU

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:41 p.m. President Davis reported out that during Closed session the Board of Trustees of the Oxnard Union High School District took action to direct the Superintendent, pursuant to EC section 44951, to serve notice of re-assignment to employees 7255 and 7972. The motion was made by Trustee Sher and seconded by Trustee Herrera and was approved unanimously by a vote of 5/0. President Davis also reported the Board approved a settlement of potential litigation under the California Voting Rights Act. Under the settlement, the Board agreed to adopt a resolution of intent to transition to trustee area elections for implementation at the November 2022 general election and pay \$30,000 in attorneys' fees pursuant to the terms of the Act. The motion was made by Trustee Herrera and seconded by Trustee Edmonds and carried unanimously. Vote 5/0

8. RECOGNITION

Outstanding Students Award - Questbridge Scholarship Winners- Hueneme High School

Jennifer Martinez and Juan Martinez were both recognized as recipients of the 2018 QuestBridge Scholarship and will have the honor of attending Stanford on a guaranteed, full four-year scholarship this fall.

ACSA Essay Winners - Tom McCoy/Maricruz Hernandez

The Association of California School Administrators (ACSA) High School Senior Essay Contest is open to all public high school mid-term and graduating seniors. Entrants must submit an essay based on the prompt given. The top 3 winners from each of the seven Charters from Region 13 received cash prizes. This year students wrote about *How a teacher, administrator, secretary, custodian or other school staff member made a positive impact on the student's life at school, in the community, and/or at home?*

The following District students were recognized as winners for the ACSA South Ventura Charter:

- | | | |
|------------------------------|------------------------------|-------------------------|
| 1st – Angelina Leanos | Channel Islands High School | Teacher- Mona Pinon |
| 2nd – Jaeheon Jung | Adolfo Camarillo High School | Teacher-Tawney Safran |
| 3rd – Liliana Gomez | Pacifica High School | Teacher-Jason Daw |
| 4th – Mary-Ann Salac | Adolfo Camarillo High School | Teacher- Pascual Campos |

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Eric Montijo, OFTSE President, thanked all involved in the finalization of the certificated contract and adjustment of employees' wages. He also expressed OFTSE's desire to increase payroll staff, their concern of the Youth Truth survey as the LCAP survey and their presentation of a classified sunshine proposal in the near future.

10. SUPERINTENDENT'S REPORT

Dr. DeLeon reported on:

- OUHSD's 2nd Annual Equity Summit highlights, Saturday, February 23, 2019
- CSUCI Family Conference, Saturday, March 2, 2019
- WASC visits taking place at District school sites
- ACSA Region 13 Administrators of the Year awards
 - Secondary Principal: Roger Adams, CIHS
 - Alternative Education Administrator: Christina Mahone, FHS
 - Adult Education Administrator: Kathy Greaves, CHSOA/OAS
- Pacifica High School Cheer achieved National Championship

11. ACTION ITEMS

A. Consideration of Adoption of Resolution No. 19-08, Intent to Transition from At-Large to Trustee Area Election

Motion: Trustee Herrera moved to adopt Resolution No. 19-08, intent to transition from At-Large to Trustee Area Election, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

Trevin Sims, Lozano Smith Attorney, provided a brief summary on this topic.

12. STUDENT REPRESENTATIVE REPORT TO THE BOARD –

Maritza Salcedo

Maritza Salcedo provided her report for the time period since the last board meeting on February 13, 2019. Jeremiah Hoppe, ODC President, sat in for Maritza.

13. CONSENT CALENDAR

Motion: Trustee Sher moved to approve the Consent Calendar, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

A. Consideration of Approval of the Oxnard Union High School District 2019-2020 Budget Calendar

Purchase orders totaling \$1,082,734.15 and Direct Pays totaling \$571.56 be approved, as presented.

B. Consideration of Approval of Gibbs International for the Painting and Repair of School Bus VIN#1BAANB7A6VF072965

It is the recommendation of District Administration that the Board of Trustees approve Gibbs International for the painting and repair of school bus VIN#1BAANB7A6VF072965, as presented.

C. Consideration of Approval of Ratification of Proposal for Amtech Elevator Services for CIHS

It is the recommendation of District Administration that the Board of Trustees approve ratification of proposal for Amtech Elevator Services for CIHS, as presented.

~~D. Consideration of Approval of Contract Award to AAA Network Solutions, Inc. for Technology Equipment, RFP 579, an E Rate Project Tabled for a future meeting~~

~~It is the recommendation of District Administration that the Board of Trustees approve a contract award to AAA Network Solutions, Inc. for Technology Equipment, RFP 579, an E Rate Project, as presented.~~

E. Consideration of Approval of Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education

It is the recommendation of the District Administration that the Board of Trustees approve the Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education, as presented.

F. Consideration of Approval of Renewal Memorandum of Understanding (MOU) between the Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium (Provider) and the Oxnard Union High School District (Partner District)

It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Memorandum of Understanding (MOU) between the Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium (Provider) and the Oxnard Union High School District (Partner District), as presented.

G. Consideration of Approval of Low-Performing Student Block Grant (LPSBG) Plan

It is the recommendation of District Administration that the Board of Trustees approve the Low-Performing Student Block Grant (LPSBG) Plan, as presented.

Trustees inquired as to which teachers are being hired through this grant, current or outside of the District. Trustees expressed their concern of the hiring process for new positions pertaining to this funding source, extra counseling services being offered, the money allocated for online services, lack of direct help in English Language Arts and Math and how will a million dollars of public funds be measured. Trustees also expressed their appreciation of the magnitude of this grant.

Motion: Trustee Herrera moved to approve the Low-Performing Student Block Grant (LPSBG) Plan, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

President Davis called for a break at 7:53 p.m. The meeting reconvened at 8:00 p.m.

H Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

I. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

J. Consideration of Approval of Revision to the Extra Help & Hourly Rates Salary Schedule

It is the recommendation of District Administration that Board of Trustees approve the revision to the Extra Help & Hourly Rates Salary Schedule, as presented.

K. Consideration of Revision of Oxnard Union High School District Board Bylaw 9140: Board Representatives [Second Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9140: Board Representatives, as presented, for second reading.

L. Consideration of Revision of Oxnard Union High School District Board Bylaw 9150: Student Representative to the Board of Trustees [First Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9150: Student Representative to the Board of Trustees, as presented, for first reading.

14. ACTION

A. Consideration of Approval of the Oxnard Union High School District 2019-2020 Budget Calendar

Motion: Trustee Hall moved to approve the Oxnard Union High School District 2019-2020 Budget Calendar, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

Approved

~~B. Consideration of Approval of Sale of 330 Skyway Drive, Camarillo, CA, APN:230-0-030-105, to Camarillo Academy of Progressive Education (C.A.P.E. Charter School)~~

Motion: this item was tabled for a future meeting; therefore, no action was taken.

Tabled

C. Consideration of Approval of Revised Salary Schedule: *Senior Systems Administrator*

Motion: Trustee Sher moved to approve the revised salary schedule: *Senior Systems Administrator*, as presented. No second motion made; therefore, no action was taken.

Not Approved

~~D. Consideration of Approval of Revised Salary Schedule: Senior Network Administrator~~

Tabled

Motion: Trustee Sher moved to approve the revised salary schedule: *Senior Network Administrator*, as presented. Seconded by Trustee Hall. After discussion between Trustees and staff, Trustees decided to withdraw their motions and table this item for future consideration; therefore, no action was taken.

~~E. Consideration of Approval of New Job Description: Senior Data Systems Administrator~~

Tabled

Motion: this item was tabled for a future meeting; therefore, no action was taken.

~~F. Consideration of Approval to Hire: Senior Data Systems Administrator~~

Tabled

Motion: this item was tabled for a future meeting; therefore, no action was taken.

G. Consideration of Approval of Clarification of Request for a Waiver Pursuant to EC §44253.3 - Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students for Carlos Aldrete, Specific Assignment: SDAIE Bio Lab/BCLAD, grades 9-12 - Employment at Pacifica High School for October 9, 2018 through June 14, 2019 on the Basis of a Credential Waiver

Approved

Motion: Trustee Herrera moved to approve the clarification of request for a waiver pursuant to EC §44253.3 - Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students for Carlos Aldrete, Specific Assignment: SDAIE Bio Lab/BCLAD, grades 9-12 - Employment at Pacifica High School for October 9, 2018 through June 14, 2019 on the Basis of a Credential Waiver, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

H. Consideration of Approval of Renewal of Agreement for Special Services Between Atkinson, Andelson, Loya, Ruud & Romo and Oxnard Union High School District

Approved

Motion: Trustee Edmonds moved to approve the renewal of agreement for special services between Atkinson, Andelson, Loya, Ruud & Romo and Oxnard Union High School District, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

I. Consideration of Approval of the Election of a Representative to the CSBA Delegate Assembly from the District Region or Subregion

Approved

Motion: No more than two nominees can be voted for; therefore, Trustee Herrera moved to nominate Christina Urias, SPUSD, and Trustee Sher moved to nominate Sabrena Rodriguez, VUSD. Seconded by Trustee Hall and carried unanimously. Vote 5/0

15. STAFF REPORTS

Summer School Report

Each summer the Oxnard Union High School District provides a summer school program to support students recovering credits and students enrolled in special curricular programs. Staff reviewed the results of Summer School 2018 and provided an overview of the operational plan for Summer School 2019. Through a memorandum of understanding with Learn 4 Life, the District is reimbursed for all expenses incurred to run the summer school program.

**Measure A/Prop 39 Project
Quarterly Report**

The Oxnard Union High School vision is one of high expectations and powerful futures for every student. Likewise, Board Goal #5 establishes the District’s determination to maintain facilities and infrastructure that support a safe and a positive learning environment. To fulfill these objectives, the Board of Trustees has committed funds to repair, replace and improve existing capital facilities in the District. In addition, to prepare the District for increased enrollment and to mitigate current overcrowding at existing sites the Board has directed the District to build a comprehensive high school in the City of Oxnard. The timeline presented included actions between 7/1/2018 – 6/30/2019.

Trustees recommended that a 10-minute presentation be made at each site’s back-to-school night, in the fall, on the progress/expectations of Measure A to keep everyone informed.

CSEBO Benefit Plans Update

The District and its Union partners have expanded the offerings of the District’s Medical Benefit Program for active employees and retirees. The new plans feature “Health Savings Accounts” which the District will fund using the formula of 40% of the premium expense savings between an employee’s current plan and the chosen “Health Savings Account Plan”. In addition, there will be no premium contribution required for employees who choose one of these plans. The staff report presented was meant to inform Trustees of the new benefit programs.

**16. BOARD MEMBERS’
REPORTS AND
COMMUNICATIONS**

A. President Davis

- On Sunday, February 24, 2019, he joined Drs. DeLeon and McCoy in welcoming the WASC accrediting committee at RMHS and attended the exit report today, February 27, 2019. Attended the Measure A Bond Committee meeting on Monday, February 25, 2019.

B. Vice President Sher

- No report

C. Trustee Herrera

- No report

D. Trustee Edmonds

- No report

E. Trustee Hall

- No report

**17. ITEMS FOR FUTURE
CONSIDERATION**

- Trustees overviewed the topics to be addressed during future Board meetings.

18. ADJOURNMENT

President Davis adjourned Open Session at 10:00 p.m.

Approved as presented
March 13, 2019

BOARD OF TRUSTEES



Beatriz R. Herrera, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<https://www.oxnardunion.org/board-livestream>