

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING February 13, 2019

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Davis on February 13, 2019 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California.
- Trustees present:** Dr. Gary Davis, President
Karen M. Sher, Vice President
Beatriz R. Herrera, Clerk
Wayne Edmonds, Member
Dr. Steve Hall, Member
- Administration present:** Dr. Penelope A. DeLeon, Superintendent of Schools
Jeff Weinstein, Assistant Superintendent-Business Services
Dr. Tom McCoy, Assistant Superintendent-Educational Services
Dr. Rocky Valles, Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Translators present:** Ana Rangel, David Gala
- Guests present:** Eric Sonstegard, Armando Delgado, Dr. Ramon Flores, Cheryl Monzon, Daniel Ford, Rebecca Chandler, Teresa Telles, James Steele, Bob Hensley, Dr. Joel Kirschenstein and Mark Graham.
- 2. PLEDGE OF ALLEGIANCE** President Davis asked Dr. Hall to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of February 13, 2019, pulling item P, specifically Jennifer Lasley's leave request, and moving item 14.2, Field Turf as District Standard for Athletic Venues, up to be heard after item 8, Public Hearing. Seconded by Trustee Sher and carried unanimously. Vote 5/0
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Herrera to approve the minutes of January 23, 2019, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** President Davis stated that the Board would adjourn to Closed Session at 4:34 p.m. to discuss confidential material relating to the following items noted below.
- A.** Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment/[Government Code Section 54957(b)(1)]
-Public Employee Discipline
- B.** Student Personnel: [Education Code §35146, 48912, 48919]
- C.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- D.** Anticipated Litigation

- E. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 50-acres of 107.25 acres located at or near 1825 Camino del Sol, Oxnard, CA (southeast corner of N. Rose Ave. and Cesar Chaves Dr.) Ventura County Assessor Parcel No. 214-0-020-595 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Brian Edward Maulhardt, as Trustee of the Brian Edward Maulhardt Children's Support Trust UNDER NEGOTIATION: Price and terms of payment
- F. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) Bell Ranch Property, Assessor Parcel No. ("APN") 156-0-180-385, Camarillo, California; (2) South of Oxnard High School, APN 183-0-030-180; (3) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (4) Hueneme Road Adult School, 527 W Hueneme Road, Oxnard, CA, APN 222-0-082-625; (5) 280 and 300 Skyway Drive, I. Camarillo, CA, APN 230-0-130-105; and (6) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment.
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: 7.6 Acres located at 1800 Solar Drive, Oxnard, CA, Ventura County Assessor Parcel No. 213-0-070-045 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: Rio School District UNDER NEGOTIATION: MOU

7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 6:45 p.m. President Davis reported out that no action was taken in Closed Session and Trustees would return to Closed Session once Open Session was finished to continue their discussions.

8. PUBLIC HEARING ACE Charter High School

OUHSD Board Policy 0420.4 *Charter Schools* provides a timeline for charter petitions received by the District to be approved or denied. The second step in the timeline is to hold a public hearing within 30 days of approving the receipt of a charter petition at a regularly scheduled Board Meeting. Trustees received and accepted the petition from ACE Charter School on January 23, 2019, regularly scheduled Board of Trustees meeting. This Public Hearing met the statutory and policy requirements within the required timeline. Trustee Herrera moved to open the public hearing at 6:48 p.m. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0. Joe Clausi, Principal, and John Middleton, Assistant Principal, presented to Trustees and staff data they felt the charter petition should be considered by the Board of Trustees. Laurie Kruse, student grandparent, spoke in support of ACE Charter High School. Trustees thanked Mr. Clausi for his report and all the successes at ACE Charter High School. There being no further comments/questions from the public Trustee Hall moved to close the public hearing at 7:09 p.m. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Preliminary Environmental Assessment (PEA) for the Proposed Oxnard High School #8

The OUHSD Preliminary Environmental Assessment (PEA) was prepared in accordance with the California Education Code (CEC) Section 17213.1(a)(4)(B). The District has chosen to make it available for public review and comment pursuant to CEC Section 17213.1(a)(6)(A). The project is located at 1853 Camino del Sol, Oxnard and is a 48.6-acre (approximate) portion of the Maulhardt Ranch, a 107.25-acre property located northeast of the intersection of Camino Del Sol and North Rose Avenue and is currently used for strawberry cultivation. The results of the PEA indicated that the site surface soils have been impacted by organochlorine pesticides (OCPs). Based on the results of the PEA, including the human health screening evaluation (Section 7.0) and the ecological screening evaluation (Section 8.0), OCPs detected at the site (primarily toxaphene and dieldrin) appear to be present at concentrations that pose a threat to likely human receptors, including residential/unrestricted land use. Assumed exposures at the site result in a maximum cumulative carcinogenic risk estimate (8×10^{-6}) that exceeds the point of departure of 1×10^{-6} for potential residential receptors. The PEA recommends that a Supplemental Site Investigation (SSI) workplan be developed and implemented at the Site under DTSC oversight to assess the depth of OCP-impacted soil at the site at concentrations exceeding DTSC Screening Levels (specifically toxaphene and dieldrin). A remedy for the OCP-impacted soil at the site will be developed

following completion of the SSI. President Davis opened the public hearing at 7:11 p.m. There being no further comments or questions from the public, President Davis closed the public hearing at 7:31 p.m.

STAFF REPORT - Field Turf as District Standard for Athletic Venues

Field Turf as District Standard for Athletic Venues was heard at this time.

The Oxnard Union High School District is committed to the highest level of safety for its students. With an emphasis on equity, it is also a District goal to ensure school facilities are ready to meet the educational demands of the school-based programs year-round through various weather environments. Introduction of artificial turf for the District's athletic game fields is the critical first step in standardization of the athletic facilities. The District is expecting to have a reduction of irrigation costs and maintenance sequences required for field striping and general field preparation with the use of artificial turf. Development of this District Standard by Field Turf will ensure that the District has the highest quality product with an unmatched record for student player safety on all OUHSD campuses. Cal Watson, Field Turf Representative, gave a presentation about field turf to Trustees and staff.

9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Eric Sonstegard, City of Oxnard representative, addressed Trustees about the Summer at City Hall program for OUHSD students.

Armando Delgado, Carpenter's Local Union 805 representative, addressed Trustees about Project Labor Agreements, PLA, and asked Trustees to consider a community workforce agreement.

Ramon Flores, Ph.D., NSWC representative, addressed Trustees about the Navy STEM program for OUHSD students.

Cheryl Monzon, NAVFAC EYWC Coordinator, addressed Trustees about the Navy STEM program for OUHSD students.

Daniel Ford addressed Trustees about the importance of apprenticeship programs for the Carpenter's Union and connecting students to these programs.

President Davis requested a break at 8:15 p.m. The meeting resumed at 8:22 p.m.

10. SUPERINTENDENT'S REPORT

Dr. DeLeon attended the Unified basketball game at ACHS and shared the t-shirt that she received from the students. Bob Hensley and Mark Graham, WLC Architects representatives, presented updated architectural information about Oxnard High School #8.

11. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Maritza Salcedo

Maritza Salcedo provided her report for the time period since the last board meeting on January 23, 2019.

12. CONSENT CALENDAR

Motion: Trustee Herrera moved to approve the Consent Calendar, as presented. Seconded by Trustee Sher and carried unanimously. Vote 5/0

A. Consideration of Approval of Donations, January 15, 2019 – February 7, 2019

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of January 15, 2019 - February 7, 2019, as presented.

B. Consideration of Approval of Purchase Orders and Direct Pays, January 12, 2019 – February 7, 2019

Purchase orders totaling \$2,695,202.13 and Direct Pays totaling \$394,502.00 be approved, as presented.

C. Consideration of Approval of Contract Award to The Groundskeeper for District-Wide Grounds Maintenance Services Bid 582

It is the recommendation of District Administration that the Board of Trustees approve a contract award to The Groundskeeper for District-wide grounds maintenance services Bid 582, as presented.

- D. Consideration of Approval of Contract Award to Spectrum Enterprise for District-Wide Internet Access Services, RFP 583
It is the recommendation of District Administration that the Board of Trustees approve a contract award to Spectrum Enterprise for District-wide internet access services, RFP 583, as presented.
- E. Consideration of Approval to perform a Supplemental Site Investigation for Oxnard HS #8 by Tetra Tech
It is the recommendation of District Administration that the Board of Trustees approval to perform a Supplemental Site Investigation for Oxnard HS #8 by Tetra Tech, as presented.
- F. Consideration of Approval of Jensen Design & Survey, Inc's Proposal for Construction Documents Offsite Work for Oxnard HS#8
It is the recommendation of District Administration that the Board of Trustees approve Jensen Design & Survey, Inc's proposal for construction documents offsite work for Oxnard HS #8, as presented.
- G. Consideration of Approval of AMT Systems, Inc., Proposal for Pacifica High School
It is the recommendation of District Administration that the Board of Trustees approve AMT Systems, Inc. Proposal for Pacifica High School, as presented.
- H. Consideration of Approval of Agreement between Oxnard Union High School District and Grocery Outlet Oxnard - WorkAbility Adult Transition Program
It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Grocery Outlet Oxnard - WorkAbility Adult Transition Program, as presented.
- I. Consideration of Approval of Agreement between Oxnard Union High School District and Petco Oxnard - WorkAbility Adult Transition Program
It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Petco Oxnard - WorkAbility Adult Transition Program, as presented.
- J. Consideration of Approval of New/Revised Course Proposal: Integrated Mathematics 3 Applications (CP), Color and Design (CP), Digital Drawing (CP), Personal Finance Honors, Advanced Topics in Computer Programming, English 2RCP, English 3AP Language and Composition, English 4AP Literature and Composition, IB English 3 SL Language and Literature, IB English 3 HL Language and Literature, IB English 4 SL Language and Literature, IB English 4 HL Language and Literature, English 89MC and English99MC
It is the recommendation of the District Administration that the Board of Trustees approve the New/Revised Course Proposal: Integrated Mathematics 3 Applications (CP), Color and Design (CP), Digital Drawing (CP), Personal Finance Honors, Advanced Topics in Computer Programming, English 2RCP, English 3AP Language and Composition, English 4AP Literature and Composition, IB English 3 SL Language and Literature, IB English 3 HL Language and Literature, IB English 4 SL Language and Literature, IB English 4 HL Language and Literature, English 89MC and English99MC, as presented.
- K. Consideration of Approval of 2017-18 School Accountability Report Cards (SARC)
It is the recommendation of the District Administration that the Board of Trustees approve the 2017-18 School Accountability Report Cards (SARC), as presented.
- L. Consideration of Approval of 2018-19 Mid-Term Graduates
It is the recommendation of the District Administration that the Board of Trustees approve the 2018-19 Mid-Term Graduates, as presented.
- M. Consideration of Approval of Agreement between Oxnard Union High School District and Kathy Beckham - Instructional Consultant Services
It is the recommendation of the District Administration that the Board of Trustees approve the Agreement between Oxnard Union High School District and Kathy Beckham - Instructional Consultant Services, as presented.

N. Consideration of Approval of Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsions by Agreement of the School Principal, the Student, and the Students' Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

O. Consideration of Approval of a Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918

It is the recommendation of the District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.

P. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

Q. Consideration of Revision of Oxnard Union High School District Board Bylaw 9130: *Board Committees* [Second Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9130: *Board Committees*, as presented, for second reading.

R. Consideration of Revision of Oxnard Union High School District Board Bylaw 9140: *Board Representatives* [First Reading]

It is recommended that Trustees approve the revisions of Board Bylaw 9140: *Board Representatives*, as presented, for first reading.

S. Consideration of Approval of *Board Policy 4033: Lactation Accommodation* [Second Reading]

It is the recommendation of District Administration that Board of Trustees adopt Board Policy 4033: Lactation Accommodation [Second Reading], as presented.

13. ACTION

A. Consideration of Revision of Job Description: *Maintenance Electrician II* [Second Reading]

Motion: Trustee Sher moved to approve the Revision of Job Description: *Maintenance Electrician II* [Second Reading], as presented. Seconded by Trustee Herrera and carried unanimously. Vote 4/0. Trustee Edmonds stepped away and was not available to vote.

B. Consideration of Acceptance of June 30, 2018 General Obligation Bonds (Measure H) Financial and Performance Audits Report

Motion: Trustee Sher moved to approve the acceptance of the June 30, 2018 General Obligation Bonds (Measure H) Financial and Performance Audits Report, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

President Davis read into record: the auditors have verified that funds from the building fund, Measure H, were expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects.

C. Consideration of Adoption of COP Resolution #19-05 Authorizing Proceedings to Finance District Administrative Office Improvements, and Approve Related Documents and Actions

Motion: Trustee Herrera moved to adopt the COP Resolution #19-05 Authorizing Proceedings to Finance District Administrative Office Improvements, and Approve Related Documents and Actions, as presented. Seconded by Trustee Hall and carried unanimously. Vote 5/0

Trustees confirmed that Pacifica HS will be used as collateral for the sale of the Bond. Mr. Isom affirmed this.

D. Consideration of Approval of Job Description and Salary Schedule *Risk Manager* [First Reading]

Motion: Trustee Hall moved to approve the job description and salary schedule *Risk Manager* [First Reading], but it is to return to the March 13th Board meeting as a second reading with a new salary schedule, not as a management position. Seconded by Trustee Davis and carried. Vote 4/1, Trustee Edmonds opposed.

Trustees expressed their concern of the salary range and job title for this position.

E. Consideration of Approval of Job Description Salary Range Adjustment *Bond Project Manager*

Motion: Trustee Sher moved to approve the job description salary range adjustment *Bond Project Manager*, requesting this position to sunset once the project is complete, the step five salary position is for this position only and no future positions are to have salary adjustments. Seconded by Trustee Herrera and carried unanimously. Vote 5/0

Trustees stated they were in support of this position as it is a unique position and has a unique skill set but noted it doesn't set a precedent for other positions/classifications in the future. Trustees clarified that the classification and the salary adjustment is for this position only.

F. Consideration of Approval of Educational Specification for Oxnard HS #8 DSA Submittal

Motion: Trustee Herrera moved to approve Educational Specification for Oxnard HS #8 DSA Submittal, with addition of language: "may include but not limited to a list of the CTE course possibilities". Seconded by Trustee Sher and carried unanimously. Vote 5/0

Trustees requested that it be noted they are not committing to anything listed in the educational specification back-up documentation for Oxnard High School #8, once approved by Trustees. Mr. Weinstein stated that he guaranteed the educational specification can be changed at any time. Dr. DeLeon recommended that Mr. Weinstein list all CTE course possibilities in the DSA paperwork so that they are pre-approved by DSA.

G. Consideration of Approval of Request to Increase the OUHSD's Designated Capital Threshold Limit

Motion: Trustee Herrera moved to approve the request to increase the OUHSD's designated capital threshold limit, as presented. Seconded by Trustee Hall and carried unanimously. Vote 4/0. Trustee Sher stepped away and was not available to vote.

H. Consideration of Approval of Request for a Waiver Pursuant to EC §44253.3-Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students for Andrea Morales, English and World Language Other Than English: Filipino, grades 9-12 Employment at Channel Islands High School for January 25, 2019-July 31, 2019 on the Basis of a Credential Waiver

Motion: Trustee Hall moved to approve the request for a waiver pursuant to EC §44253.3-Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students for Andrea Morales, English and World Language Other Than English: Filipino, grades 9-12 Employment at Channel Islands High School for January 25, 2019-July 31, 2019 on the Basis of a Credential Waiver, as presented. Seconded by Trustee Herrera and carried unanimously. Vote 4/0. Trustee Sher stepped away and was not available to vote.

I. Consideration of Approval of Revisions to the Lead Grounds Maintenance Repair Worker Job Description

Motion: Trustee Herrera moved to approve the revisions to the Lead Grounds Maintenance Repair Worker Job Description, as presented. Seconded by Trustee Edmonds and carried unanimously. Vote 5/0

14. STAFF REPORTS

➤ Career Education

Staff prepared an overview of the Career Academies and Career Pathways available to District students. The presentation included a review of District CTE programs through the State of California indicators for High Quality CTE Programs, and a review of student demographic participation data.

Trustees thanked Ms. Chandler for her presentation.

➤ ~~Quarterly Measure A/Prop 39~~ Report Tabled for February 27th Board meeting

The Oxnard Union High School vision is one of high expectations and powerful futures for every student. Board Goal #5 establishes the District's determination to maintain facilities and infrastructure that support a safe and a positive learning environment. To fulfill these objectives, the Board of Trustees has committed funds to repair, replace and improve existing capital facilities in the District. In addition, to prepare the District for increased enrollment and to mitigate current overcrowding at existing sites the Board has directed the District to build a comprehensive high school in the City of Oxnard.

15. BOARD MEMBERS' REPORTS AND COMMUNICATIONS

- A. President Davis
 - No report
 - B. Vice President Sher
 - Attended the Pinkard Heart for Youth Institute, January 26th was elected to serve as an assembly delegate to the Democratic party for the 44th District, met with CAUSE and they had three concerns; they would like more vegetarian/vegan menu options, more wrap-around service options, especially for mental health services, and after school hours teams have no safe place to change their clothing. She also mentioned that Cultivating Teacher Leaders Great Public Schools grant was extended by NEA and Great Public schools for two more years and they have been given \$500,000 additional dollars for TECA and YES scholarships.
 - C. Trustee Herrera
 - No report
 - D. Trustee Edmonds
 - Attended the Pinkard Heart for Youth Institute on Sunday, February 10th and had a good time.
 - E. Trustee Hall
 - No report.
- 16. ITEMS FOR FUTURE CONSIDERATION**
- Governance Team emergency procedures protocol.

RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

President Davis announced the Board would reconvene to Closed Session at 10:26 p.m.

The Board of Trustees reconvened to Open Session at 10:45 p.m. Board President Davis announced that on a motion moved by Trustee Herrera that Dr. Penelope A. DeLeon, Superintendent of Schools, receive the retroactive me-too salary compensation. Seconded by Trustee Sher carried unanimously. Vote 5/0. Copies of Dr. DeLeon's contract are available to the public but copies of the newly revised contract will be available at the Wednesday, February 27, 2019 Board of Trustees meeting.

17. ADJOURNMENT

President Davis adjourned Open Session at 10:47 p.m.

Approved as presented
February 27, 2019

BOARD OF TRUSTEES



Beatriz R. Herrera, Clerk



Dr. Penelope A. DeLeon, Secretary
and Superintendent of Schools

Board meetings are video recorded and are available at:
<https://www.oxnardunion.org/board-livestream>

