

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING October 28, 2020

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on October 28, 2020 at 4:30 p.m., District Office Board Room, 220 South K Street, Oxnard, California/Google Meet.
- 2. Roll Call:** Karen M. Sher, M.Ed., President, remote attendance
Gary Davis, Ed.D., Vice President
Beatriz R. Herrera, Clerk
Wayne Edmonds, Member
Steve Hall, Ed.D., Member, remote attendance
- Administration present:** Tom McCoy, Ed.D., Interim Superintendent
Jeff Weinstein, Assistant Superintendent-Business Services
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Marina Cleavenger
- Translator:** Lourdes Campbell
- Guests present:** Ray and Sonia Aspuria.
- 3. PLEDGE OF ALLEGIANCE** President Sher asked Trustee Davis to lead the Pledge of Allegiance to the flag.
- 4. ADOPTION OF AGENDA** Motion: Moved by Trustee Herrera to adopt the agenda of October 28, 2020, pulling items 13 X, approval of revision of Board Policy 4231: Staff Development [First Reading] and 13 Y, Approval of Revision of Board Policy 4331: Staff Development [First Reading] for discussion; 13 T, approval of job description revision: Duplicating Machine Operator [First Reading]; 14 C, request to hire classified position: Maintenance, Operations and Transportation Clerk and 14 E, approval of job description revision: Program Specialist-Special Education [Second Reading] for consideration at a future meeting. Seconded by Trustee Davis and carried unanimously with a roll call vote of 5:0.
- 5. APPROVAL OF MINUTES** Motion: Moved by Trustee Davis to approve the minutes of October 14, 2020, as presented. Seconded by Trustee Hall and carried unanimously with a roll call vote of 5:0.
- 6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 7. CLOSED SESSION** President Sher announced that the Board was going into Closed Session at 4:37 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
- B.** Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
- Classified Bargaining Unit
Employee Organization: California School Employee Association (CSEA)
-Campus Supervisor Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)

- F. a. Number of cases: Three
Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1101 W. 2nd St., Oxnard, APN 202-0-233-255; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; an/d (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 AGENCY NEGOTIATOR: Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment

8. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

The Board reconvened at 5:34 p.m. President Sher reported out that no action was taken during Closed Session.

9. RECOGNITION
Student Recognition - Rio Mesa High School

RMHS Principal, Mark Contreras, reported that Bob Byrd has been hard at work during COVID-19 making mask straps to help first responders with the ear pain they were having when wearing their masks all day. The mother of a fellow bandmate is a nurse and she asked for some masks and ended up sharing Bob's masks with other hospitals as far away as Long Beach.

Mr. Contreras also reported that Malaya Aspuria is a member of STEMbassadors a local student organization that typically focuses on bringing STEM related technology and experiences to k-8 classrooms. At the start of the pandemic, Malaya and the STEMbassadors first began producing face shields for staff in the medical field then they provided face shields to dental offices, firefighters, small businesses and anyone else that needed them locally. They then went national and have since supplied face shields to four different continents. In total Malaya and the STEMbassadors produced over 20,000 face shields in about 4 months all with local support.

Mr. Contreras finally reported that Dillan Hernandez was the RMHS Inouye Family Science Fair Winner. Dillan participated in the IB program at RMHS taking IB Chemistry HL his last two years. His culminating, independently researched, experimental project is inspired by the Black Ball Project of the LA Basin reservoir. Dillan's project "Water we are drinking" use of Cetyl alcohol and raspberry oil to stop evaporation and bromate production in our reservoirs. He used Cetyl alcohol, a clear solid at room temp to cover the water, and UV protection organic oils to stop the chemical change and was successfully able to reduce the evaporation and borate concentration in water.

10. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Irene Rauschenberger asked Trustees to oppose the City of Oxnard project for the RaboBank building.

11. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- Grading for Equity
 - Black Education Steering Committee
 - Law Enforcement Contracts
 - Facilities Rentals
 - Fall Voter Registration Results
 - Superintendent's Advisory Committee
- Dr. McCoy informed Trustees that the amount of the COVID cleaning fee for facility rentals has not yet been established but he can report it via Friday Update within the next two weeks.
- The hope is to have a meeting with the frequent facility renters and open Facilitron prior to January 1, 2021 so that rentals of facilities can begin on January 1st. This meeting will be publicized.

Trustees gave a special shout out to Marianne Ramos, Director Instructional Support Services, and the League of Women Voters for assisting students with the voter registrations at school sites. Trustees commended Dr. McCoy and his staff for reaching out to the students for their quality feedback.

12. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Marina Cleavenger

Marina Cleavenger provided her report for the time period since the last board meeting on October 14, 2020.

Ms. Cleavenger also reported:

- Student Advisory Committee meeting very helpful for students that participated.
- Students have received voter registration resources and tutorials from their ASB Advisors, Google classrooms, social medias, websites and Parentsquare.
- Students don't like when their teachers ask them to turn on their cameras during class as they feel there is more of a connection using the "about me" slides.
- Students requesting a teacher/student check-in form as they would be more inclined to speak to their teacher instead of sending an anonymous survey.
- Requested timeline of Studentsquare as most students use their parent's Parentsquare..
- Ms. Cleavenger will give Trustees feedback about quarter one at the November 18, 2020.

13. CONSENT CALENDAR

Motion: Trustee Davis moved to approve the Consent Calendar, excluding items T(future consideration), X and Y for discussion. Seconded by Trustee Herrera and carried unanimously with a roll call vote of 5:0

A. Consideration of Approval of Purchase Orders, 1-15, 2020

Purchase orders totaling \$2,024,998.20 be approved, as presented.

B. Consideration of Approval of Contract Award to PLAE Flooring to Replace the RMHS Weight Room Floor

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to PLAE Flooring to Replace the RMHS Weight Room Floor, as presented.

C. Consideration of Approval of Contract Change Order to Beynon Sports Surfaces for Custom Track Color for CIHS

It is the recommendation of District Administration that the Board of Trustees approve a Contract Change Order to Beynon Sports Surfaces for Custom Track Color for CIHS, as presented.

D. Consideration of Approval of Contract Award to Kiwitt's General Building Contractor to Revise Wall Systems at the HHS Library Building

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Kiwitt's General Building Contractor to Revise Wall Systems at the HHS Library Building, as presented.

E. Consideration of Approval of Contract Change Order to Byrom-Davey to Replace Transite Irrigation Piping at RMHS Stadium

It is the recommendation of District Administration that the Board of Trustees approve a Contract Change Order to Byrom-Davey to replace Transite Irrigation Piping at RMHS Stadium, as presented.

F. Consideration of Approval of Contract Award to Pacificom for Solar Drive District Office Main Distribution Frame (MDF) Data Rack Air Containment System

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Pacificom for Solar Drive District Office Main Distribution Frame (MDF) Data Rack Air Containment System, as presented.

G. Consideration of Approval of Contract Change Order to Byrom-Davey to Add Rip Rap Stormwater Drywell at RMHS Stadium

It is the recommendation of District Administration that the Board of Trustees approve a Contract Change Order to Byrom-Davey to Add Rip Rap Stormwater Drywell at RMHS Stadium, as presented.

H. Consideration of Approval of Contract Award to Smith Electric to Replace HVAC Units at CIHS Classrooms P1 & P2 and ACHS Classroom T3

It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Smith Electric to Replace HVAC Units at CIHS Classrooms P1 & P2 and ACHS Classroom T3, as presented.

- I. Consideration of Approval of Contract Award to Sports Facilities Group for HHS Pole Vault Pit Storage Unit
It is the recommendation of District Administration that the Board of Trustees approve a Contract Award to Sports Facilities Group for HHS Pole Vault Pit Storage Unit, as presented.
- J. Consideration of Approval of Contract Change Order Request for Solar Drive for Waisman Construction to Install HVAC Cooling and Heating EMS Control Valves
It is the recommendation of District Administration that the Board of Trustees approve a Contract Change Order Request for Solar Drive for Waisman Construction to Install HVAC Cooling and Heating EMS Control Valves, as presented.
- K. Consideration of Approval of Contract Change Order Request for Solar Drive for Waisman Construction to Add Electrical
It is the recommendation of District Administration that the Board of Trustees approve a Contract Change Order Request for Solar Drive for Waisman Construction to Add Electrical, as presented.
- L. Consideration of Approval of Contract Award Design Fee to Flewelling & Moody Architects for OHS Career Technical Education Equipment Research
It is the recommendation of District Administration that the Board of Trustees approve a Contract Award Design Fee to Flewelling & Moody Architects for OHS Career Technical Education Equipment Research, as presented.
- M. Consideration of Approval for AP Construction Group for Change Order #1 for Added EMS Control Scope at RCHS
It is the recommendation of District Administration that the Board of Trustees approve Change Order #01 for AP Construction Group to add required EMS control system at RCHS, as presented.
- N. Consideration of Approval to Reject all Bids for New HVAC Modernization at ACHS, Bid 629
It is the recommendation of District Administration that the Board of Trustees approve the rejection of all bids for new HVAC modernizations at ACHS, Bid 629, as presented.
- O. Consideration of Approval of Contract Award to Enterprise Construction, Inc. for ACHS & HHS Stadium Bleachers, Lighting and Sound System Project, Bid 635
It is the recommendation of District Administration that the Board of Trustees approve the contract award to Enterprise Construction, Inc. for stadium bleachers, lighting and sound system modernizations at ACHS and HHS, bid 635, as presented.
- P. Consideration of Approval for Contractor Arboles Care Tree Service to Provide Tree Trimming Services Along Sidewalk Areas at PHS
It is the recommendation of District Administration that the Board of Trustees approve the proposals from Arboles Tree Care Service, as presented.
- Q. Consideration of Approval for Vendor Day Wireless to Supply Hand Held Digital Radios for the MOT Team Members District Wide
It is the recommendation of District Administration that the Board of Trustees approve the proposal from Day Wireless, as presented.
- R. Consideration of Approval of AMT Systems Proposal to Furnish and Install Professional-Quality and Video Components at 1800 Solar Drive Boardroom
It is the recommendation of District Administration that the Board of Trustees approve AMT Systems Proposal to Furnish and Install Professional-Quality and Video Components at 1800 Solar Drive Boardroom, as presented.
- S. Consideration of Approval of Personnel Items
It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
- T. Consideration of Approval of Job Description Revision: Duplicating Machine Operator [First Reading]
It is the recommendation of district administration that the job description revision: Consideration of Approval of Job Description Revision: Duplicating Machine Operator [First Reading] be approved by the Board of Trustees, as presented.

U. Consideration of Approval of Revision of Board Policy 4113.4/4213.4/4313.4: Modified/Temporary Light Duty [Second Reading]

It is the recommendation of District Administration that Board of Trustees approve the revisions to Board Policy 4113.4/4213.4/4313.4: Modified/Temporary Light Duty [First Reading], as presented.

V. Consideration of Approval of Revision of Board Policy 4119.22/4219.22/4319.22: Dress and Grooming [First Reading]

It is the recommendation of District Administration that Board of Trustees approve the revisions to Board Policy 4119.22/4219.22/4319.22: Dress and Grooming [First Reading], as presented.

W. Consideration of Approval of Revision of Board Policy 4131: *Staff Development* [First Reading]

It is the recommendation of District Administration that Board of Trustees approve the revisions to Board Policy 4131: Staff Development [First Reading], as presented.

Items X and Y were voted on together

X. Consideration of Approval of Revision of Board Policy 4231: *Staff Development* [First Reading]

It is the recommendation of District Administration that Board of Trustees approve the revisions to Board Policy 4231: Staff Development [First Reading], as presented.

Trustee Herrera requested that the following paragraph be added so that all three Board Policies, 4131, 4231 and 4331: *Staff Development* are uniform. All Trustees were in agreement.

Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students.

Approved

Motion: Trustee Herrera moved to approve the revision of Board Policy 4231: *Staff Development* [First Reading] and waive the second reading. Seconded by Trustee Edmonds and carried unanimously with a roll call vote of 5:0.

Y. Consideration of Reaffirmation of Board Policy 4331: *Staff Development* [First Reading]

It is the recommendation of District Administration that the Board of Trustees reaffirm Board Policy 4331: Staff Development [First Reading], as presented.

Trustee Herrera requested that the following paragraph be added so that all three Board Policies, 4131, 4231 and 4331: *Staff Development* are uniform. All Trustees were in agreement.

Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students.

Approved

Motion: Trustee Herrera moved to approve the revision of Board Policy 4331: *Staff Development* [First Reading] and waive the second reading. Seconded by Trustee Edmonds and carried unanimously with a roll call vote of 5:0.

14. ACTION ITEMS

A. Consideration of Approval for a One-Time Payment of .5% per CBA Article 16.1.1

Motion: Trustee Hall moved to approve the one-time payment of .5% per CBA Article 16.1.1, as presented. Seconded by Trustee Herrera and carried unanimously with a roll call vote of 5:0.

Approved

- Trustees were informed that this one-time payment will come from the general fund and Fund 13, Nutrition Services, but only the Nutrition Services staff compensation will be paid from Fund 13.
- Mr. Weinstein informed Trustees that he will give an overview of the general budget at the November 18th Board meeting and then a full First Interim Report at the December 16th Board meeting.
- The \$521,826 is the total for all employee groups with the exception of the Interim Superintendent.
- The me too for the Interim Superintendent would come back for consideration at the November 18th Board meeting.

B. Consideration of Approval of Contract Award to Balfour Beatty Construction, LLC, for the New DSHS Lease Leaseback Pre-Construction Services

Approved

- The expenditure of the .5% for the one-time payment will leave the district's ending balance just under \$24,000,000, about 9.5% in reserves.

Motion: Trustee Herrera moved to approve the contract award to Balfour Beatty Construction, LLC, for the new DSHS Lease Leaseback Pre-Construction Services, as presented. Seconded by Trustee Hall and carried unanimously with a roll call vote of 5:0.

- There was a total of 13 responses to the RFQ, only five met the protocols and requirements. After online communication and interviews, it was narrowed down to two companies, McCarthy and Balfour Beatty Construction. Balfour Beatty was selected as the best fit after their full presentation to the construction team.
- The construction firm from PHS and RCHS didn't bid on this project.
- One disadvantage to a lease leaseback is that some districts feel they lose control of the project as there isn't anyone actively onsite managing the project.
- Balfour Beatty Construction, LLC has had experience with PLA's. They are currently working with Parsons who is working on the LAX people mover project.
- Balfour Beatty Construction will make sure the district is comfortable with the selection of subcontractors before they contract with them, a zero harm policy will be in place and they will commit to local hire as the district has intended it to be honored.
- Balfour Beatty Construction, LLC will present a full construction plan, cost and schedule, in January 2021.
- Trustees noted that the passing of this agreement shows the community that the district is progressing towards the goal of full implementation of the bond as promised, including the project labor agreement (PLA).

C. Consideration of Approval of Request to Hire Classified Position: *Maintenance, Operations and Transportation Clerk*

Pulled

This item was tabled to a future Board meeting; therefore, no action was taken.

D. Consideration of Approval of Job Description Revision: *Coordinator of Special Education* [Second Reading]

Approved

Motion: Trustee Davis moved to approve the job description revision: *Coordinator of Special Education* [Second Reading], as presented. Seconded by Trustee Edmonds and carried unanimously with a roll call vote of 5:0.

- The work year for this position is 223 days.

E. Consideration of Approval of Job Description Revision: *Program Specialist-Special Education* [Second Reading]

Pulled

This item was tabled to a future Board meeting; therefore, no action was taken.

F. Consideration of Approval of Revision of Board Policy 4218: *Dismissal/Suspension/Disciplinary Action* [Second Reading]

Approved

Motion: Trustee Herrera moved to approve the revision of Board Policy 4218: *Dismissal/Suspension/Disciplinary Action* [Second Reading], as presented. Seconded by Trustee Hall and carried unanimously with a roll call vote of 5:0.

- Dr. Salgado confirmed that this Board Policy only applies to classified staff.

G. Consideration of Approval to Schedule a Special Board Meeting on December 9, 2020

Approved

Motion: Trustee Hall moved to approve the scheduling of a Special Board meeting on December 9, 2020, as presented. Seconded by Trustee Herrera and carried unanimously with a roll call vote of 5:0.

15. ITEMS FOR FUTURE CONSIDERATION

- Trustees reviewed the items for future consideration

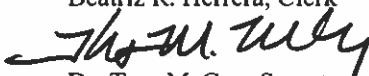
16. ADJOURNMENT

President Sher adjourned Open Session in memory of Richard Kennedy, retired OUHSD Special Education Teacher and Ocean View School District Board Member at 7:09 p.m.

BOARD OF TRUSTEES

Approved as presented
10/28/2020


Beatriz R. Herrera, Clerk


Dr. Tom McCoy, Secretary
and Interim Superintendent

Board meetings are video recorded and are available at:
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>