

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

August 12, 2020

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on August 12, 2020 at 4:30 p.m., in the District Office Board Room, 220 South K Street, Oxnard, California/Google Meet
- Trustees present:** Karen M. Sher, M.Ed., President  
Gary Davis, Ed.D., Vice President  
Beatriz R. Herrera, Clerk - absent  
Wayne Edmonds, Member  
Steve Hall, Ed.D., Member
- Administration present:** Tom McCoy, Ed.D., Interim Superintendent  
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources  
Jeff Weinstein, Assistant Superintendent-Business Services  
Sylvia M. Diaz, Executive Assistant
- Translators present:** Lourdes Campbell
- Guests present:** Lisa Willard, Andrea Murillo, Refugio Parde, Debi Owens and Edward Murillo.
- 2. PLEDGE OF ALLEGIANCE** President Sher asked Dr. McCoy to lead the Pledge of Allegiance to the flag.
- 3. ADOPTION OF AGENDA** Motion: Moved by Trustee Davis to adopt the agenda of August 12, 2020 Regular Board meeting, pulling consent item G, Bid Award to Raptor PPE for Thermal Body Scanners, Bid 630, for consideration at a future meeting. Seconded by Trustee Hall and carried with a roll call vote of 4/1 as Trustee Herrera was absent.
- 4. APPROVAL OF MINUTES** Motion: Moved by Trustee Davis to approve the June 24, 2020 Regular Board meeting minutes, as presented. Seconded by Trustee Hall and carried with a roll call vote of 4/1 as Trustee Herrera was absent.
- 5. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments received.
- 6. CLOSED SESSION** At 4:34 p.m. President Sher stated that the Board of Trustees would convene to Closed Session to discuss confidential material relating to the following items noted below.
- A.** Public Employee Discipline/Dismissal/Release/Resignation/Appointment/Reassignment /Employment [Government Code Section 54957(b)(1)]
- B.** Conference with Labor Negotiator(s): Government Code Section 54957.6  
> Agency Negotiator: Assistant Superintendent – Human Resources
- Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE) \* Classified Bargaining Unit
  - Employee Organization: California School Employee Association (CSEA) - Campus Supervisor Bargaining Unit
- C.** Student Personnel: [Education Code §35146, 48912, 48919]
- D.** Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- E.** Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)  
a. Number of cases: Three
- F.** Conference with Real Property Negotiator (Govt. Code § 54956.8) **PROPERTY:** Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (3) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115 **AGENCY NEGOTIATOR:** Jeff Weinstein, Assistant Superintendent Business Services and Dr. Joel Kirschenstein, Consultant Sage Realty

Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION:  
Price and terms of payment.

**7. RECONVENE IN  
PUBLIC: REPORT ON CLOSED  
SESSION ACTION**

The Board reconvened at 6:00 p.m. President Sher reported out that no action was taken during Closed Session.

**8. PUBLIC COMMENTS TO  
ADDRESS THE BOARD OF  
TRUSTEES**

Several members of the community addressed Trustees about the closures of district facilities to outside renters.

Several OHS parents submitted an electronic comment about the Academic Decathlon class cancellation for this school year.

Dr. McCoy read the conclusion of a letter submitted by Cantronic (Canada) Systems Inc. regarding their concern against consent item G, bid award to Raptor PPE for thermal body scanners, Bid 630.

Dr. Davis informed community members that no discussion could take place at this time regarding the facility rentals, but this item will be on the agenda for August 26, 2020.

President Sher called for a break at 6:31 p.m. to allow time for Dr. McCoy to speak to members of the public regarding district facility rentals. The meeting resumed at 6:42 p.m.

**9. SUPERINTENDENT'S  
REPORT - Return to School Plan  
Update**

Dr. McCoy's Return to School Plan Update highlights:

- Distance Learning – June recommendations
- Distance Learning - summer school take-aways
- Distance Learning overview
- Synch (live meeting with planned activities through Google Meet or Zoom) vs. Asynch (activities that can happen anytime through Canvas/Google classroom)
- Friday Tutorial
- Daily instructional minutes schedule
- Quarter system schedule
- Special Education contingency plan
- English Learners
- Attendance
- Family and Work Commitments
- Checking Families' Connectivity
- Recommended Equitable Grading Practices
- Mental Health & Wellness
- Athletics, Activities, & Facilities
- DL Essential Professional Development Courses
- District Food Services Fall Schedule
- Safety Protocols

Trustee Hall asked Dr. McCoy what the plan is for continual communication and updates for reopening as he felt there should be a regularly scheduled communication plan for parents and students. Dr. McCoy replied that communication will primarily come from Principals to their communities in the form of a weekly update. He added that the current focus is on the first 12 days of school, good start to distance learning and discussions for any changes in our environment. Trustees were appreciative of Dr. McCoy and all staff members of the reopening committee that contributed to this plan as they were impressed by the hard work that went into the academic content, the sensitivity to technological needs of students and parents, mental health, grading and professional development.

**ID. CONSENT CALENDAR**

Motion: Trustee Hall moved to approve the Consent Calendar, not including item G. Seconded by Trustee Edmonds and carried with a roll call vote of 4/1 as Trustee Herrera was absent.

**A. Consideration of Approval of  
Purchase Orders and Direct Pays,  
June 17 - July 31, 2020**

Purchase orders totaling \$41,568,582.41 and Direct Pays totaling \$15,569.35 be approved, as presented.

B. Consideration of Approval of Donations, June 16 - August 5, 2020	It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of June 16 - August 5, 2020, as presented.
C. Consideration of Approval of Additional Custodial Positions	It is the recommendation of District Administration that the Board of Trustees approve additional Custodial positions, as presented.
D. Consideration of Approval of Contract Renewal with Associated Valuation Services for WITS Physical Inventory Tracking Software	It is the recommendation of District Administration that the Board of Trustees approve the contract renewal with Associated Valuation Services for WITS physical inventory tracking software, as presented.
E. Consideration of Approval of Rejection of All Bids for District-Wide Trash and Recycle Pick Up Services, Bid 625	It is the recommendation of District Administration that the Board of Trustees approve the rejection of bids for District-wide trash and recycle pick up services, Bid 625, as presented.
F. Consideration of Approval of Contract Award to Travis Agricultural Construction, Inc. for Well #3 Piping Retrofit at RMHS, Bid 626	It is the recommendation of District Administration that the Board of Trustees approve the contract award to Travis Agricultural Construction, Inc. for Well #3 piping retrofit at RMHS, Bid 626, as presented.
G. Consideration of Approval of Bid Award to Raptor PPE for Thermal Body Scanners, Bid 630	It is the recommendation of District Administration that the Board of Trustees approve the bid award to Raptor PPE for thermal body scanners, Bid 630, as presented.
H. Consideration of Approval of Contract Award to Vernier Construction Services for both OHS and PHS HVAC Modernization Projects	It is the recommendation of District Administration that the Board of Trustees approve a Contract Awarded to Vernier Construction Services as the Required DSA Inspector of Record for the Modernization and Install New HVAC System at both OHS and PHS, as presented.
I. Consideration of Approval of Contract Award to Vernier Construction Services for both CIHS and HHS HVAC Modernization Projects	It is the recommendation of District Administration that the Board of Trustees approve a Contract Awarded to Vernier Construction Services as the Required DSA Inspector of Record for the Modernization and Install New HVAC System at both CIHS and HHS, as presented.
J. Consideration of Approval of Contract Award to WLC Architects for the Required Off-Site Landscape Document and Design Preparation for the City of Oxnard for the New DSHS	It is the recommendation of District Administration that the Board of Trustees approve additional services to WLC Architects for the Off-Site Design of Irrigation and Landscaping around the new DSHS.
K. Consideration of Approval for Vendor Waxie Sanitary Supply to Provide Hand Sanitizing Stations	It is the recommendation of District Administration that the Board of Trustees approve the proposal from Waxie Sanitary Supply as presented.
L. Consideration of Approval of Compensation Agreement between City of Port Hueneme and OUHSD	It is the recommendation of District Administration that the Board of Trustees approve Compensation Agreement between City of Port Hueneme and OUHSD, as presented.
M. Consideration of Renewal of Agreement between Oxnard Union High School District and Fagen Friedman & Fulfroft for Special Education Legal Services for School Year 2020-2021	It is the recommendation of District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Fagen, Friedman & Fulfroft for Special Education Legal Services for the 2020-2021 school year, as presented.
N. Consideration of Renewal of Agreement between Oxnard Union High School District and Ventura	It is the recommendation of the District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and

County SELPA for Occupational Therapy Services for the 2020-2021 School Year	Ventura County SELPA for Occupational Therapy Services for SY 2020-2021, as presented.
O. Consideration of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA for Social/Emotional Services Specialist for SY 2020-2021	It is the recommendation of the District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and Ventura County SELPA for Social/Emotional Services Specialist for SY 2020-2021, as presented.
P. Consideration of Renewal Agreement between Oxnard Union High School District and Ventura County SELPA for Hearing Conservation and Audiology Services for the 2020-2021 School Year	It is the recommendation of the District Administration that the Board of Trustees approve the Renewal Agreement between Oxnard Union High School District and Ventura County SELPA for Hearing Conservation and Audiology Services for the 2020-2021 School Year, as presented
Q. Consideration of Renewal of Agreement between Oxnard Union High School District and City Impact for SY 2020-2021	It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and City Impact for 2020-2021 school year, as presented.
R. Consideration of Renewal Agreement between Oxnard Union High School District and Armando Ramirez Interpreting LLC- English/Spanish Interpreting for IEP Meetings and Translation of IEP's for SY 2020-21	It is the recommendation of District Administration that the Board of Trustees approve the Renewal of Agreement between Oxnard Union High School District and Armando Ramirez LLC - English to Spanish Interpreting for IEP Meetings, English to Spanish translations of IEPs, and assessment reports for school year 2020-2021, as presented.
S. Consideration of Approval of Quarterly Report on Williams Uniform Complaints for 4th Quarter	It is the recommendation of the District Administration that the Board of Trustees approve the Quarterly Report on Williams Uniform Complaints for 4th Quarter, as presented.
T. Consideration of Approval of Cisco VoIP Phone System	It is the recommendation of the District Administration that the Board of Trustees approve the Cisco VoIP Phone System, as presented.
U. Consideration of Approval of Verizon MiFi Hotspots	It is the recommendation of the District Administration that the Board of Trustees approve the Verizon MiFi Hotspots, as presented.
V. Consideration of Approval to Utilize CMAS Piggyback Contract #3-17-70-1811AE to Purchase Acer Chromebooks for Students, Resolution #20-23	It is the recommendation of the District Administration that the Board of Trustees approve Utilize CMAS Piggyback Contract #3-17-70-1811AE to Purchase Acer Chromebooks for Students, Resolution #20-23, as presented.
W. Consideration of Approval of Personnel Items	It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.
X. Consideration of Approval of Data Sharing Agreement Between California Lutheran University and Oxnard Union High School District	It is the recommendation of district administration that the Data Sharing Agreement between California Lutheran University and Oxnard Union High School District be approved by the Board of Trustees, as presented.
Y. Consideration of Approval of TEAMS Memorandum of Agreement Between California Lutheran University and Oxnard Union High School District	It is the recommendation of district administration that the TEAMS Memorandum of Agreement between California Lutheran University and Oxnard Union High School District be approved by the Board of Trustees, as presented.

Z. Consideration of Approval of Student Teaching Experience Agreement Between California State University East Bay and Oxnard Union High School District

It is the recommendation of district administration that the Student Teaching Experience Agreement between California State University East Bay and Oxnard Union High School District be approved by the Board of Trustees, as presented.

AA. Consideration of Approval of Student Teaching Placement Agreement Between University of Southern California and Oxnard Union High School District

It is the recommendation of district administration that the Student Teaching Placement Agreement between University of Southern California and Oxnard Union High School District be approved by the Board of Trustees, as presented.

BB. Consideration of Revision of Oxnard Union High School District Board Bylaw 9323: Conduct of Board Meetings [First Reading]

It is recommended that Trustees approve the revisions to Board Bylaw 9323, Conduct of Board Meetings, as presented, for first reading.

## 11. STAFF REPORT

Building Dedication Signage

As part of facilities updates and upgrades through Measure 'A' the District is updating building dedication signage to universal design standards by building type. All building dedications remain in place.

- Dr. McCoy has reached out to at least half of the honorees, 21 total, or their loved ones to inform all of what the intent is of the new signage. He will continue to reach out to the remaining families as he gets closer to concluding some issues in design and timelines due to Measure A and modernization.
- Honorees and their families have been reassured that there is no effort to remove anyone's dedication in this district and no effort to dishonor anyone that has been previously honored by this Board of Trustees or others.
- The district has not changed any names or dedications of any buildings.
- The upgrading of the signage has taken place because the areas where some of these are at is being upgraded; therefore, new signage is needed. Example: ACHS football field.
- There are also areas where signage will remain as is. Example: RMHS Pool.
- Trustees requested that moving forward with any changes to signage/dedications that dignity and respect be shown to the honorees and their families before anything is done. Dr. McCoy affirmed that he and staff are committed to this.

Trustee thanked Dr. McCoy for his report and stated the new signage for the honorees looks very impressive.

## 12. ACTION ITEMS

A. Consideration of Approval of 2020-2021 School Year COVID-19 Pandemic and Distance Learning Memorandum of Understanding Between Oxnard Federation of Teachers and School Employees and Oxnard Union High School District

Motion: Trustee Hall moved to approve 2020-2021 School Year COVID-19 Pandemic and Distance Learning Memorandum of Understanding Between Oxnard Federation of Teachers and School Employees and Oxnard Union High School District, as presented. Seconded by Trustee Davis and carried with a roll call vote of 4/1 as Trustee Herrera was absent.

- Trustees were informed that there is no anticipation of a shortfall of Personal Protective Equipment (PPE) as mentioned in the MOU, page two
- The plan to deal with students and others who are not in compliance with face covering requirements has been tabled until the district begins the hybrid model and has a number of students attending class. The plan will be shared with Trustees before it's been implemented.
- Administrators continue to work with community members and construction workers now to make sure proper face coverings are being worn.
- Pop-up childcare will be through a previously approved MOU with Boys and Girls Club

Trustees thanked all involved in this organized and well thought out plan.

B. Consideration of Approval of 2020-21 Board/District Vision/Mission/Goals

Motion: Trustee Davis moved to approve the 2020-21 Board/District Vision/Mission/Goals, with the bulleted corrections noted below. Seconded by Trustee Hall and carried with a roll call vote of 4/1 as Trustee Herrera was absent.

- Trustees requested that the vision and mission read: Oxnard Union High School District engages students in college ready experiences and career pathway preparation in order to build powerful futures for *every student*.
- Dr. McCoy was asked to remove the period and change the word “including” to “include” after the word “Support”, second sentence in the section “*Every Student receives support to meet the High School graduation requirements*” under Board Goal 1.

**13. BOARD REPORT AND COMMUNICATIONS**

- A. President Sher
    - No report
  - B. Trustee Davis
    - Participated in the July 29, 2020 RHBT virtual meeting and the July 30, 2020 Oxnard State of the City virtual meeting.
  - C. Trustee Herrera
    - No report
  - D. Trustee Edmonds
    - No report
  - E. Trustee Hall
    - No report
- Trustees reviewed the Items for Future Consideration.

**14. ITEMS FOR FUTURE CONSIDERATION**

**15. ADJOURNMENT**

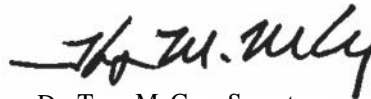
President Sher adjourned Open Session at 8:21 p.m.

**BOARD OF TRUSTEES**

Approved as presented  
August 26, 2020



Beatriz R. Herrera, Clerk



Dr. Tom McCoy, Secretary  
and Superintendent of Schools

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/board-of-trustees/board-meeting-videos>