

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

DATE: December 16, 2020
TIME: **5:00 PM: Closed Session**
6:30 PM: Open Session
PLACE: District Office Board Room/Google Meet
220 South 'K' Street
Oxnard, CA 93030

Visitors are always welcome, and suggestions and public comments are encouraged. **If you would like to attend the meeting remotely please submit your request to the Superintendent at thomas.mccoy@oxnardunion.org. The Superintendent will send you a link to the Google meeting.** Those wishing to address the Board on items not on the agenda may do so under "Audience to Address the Board of Trustees." Those wishing to address the Board on agenda items may do so at the time the item is taken up for action. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on the agenda. The Board may take action to refer any subject discussed to a later meeting or to the Superintendent. The Board requests that all pagers and cell phones be turned off or placed on silent mode as a courtesy to those in the audience.

In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least three days before the meeting date. *This will enable the District to make reasonable arrangement to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.*

A complete agenda packet is available at the District Office, 309 South K Street, Oxnard, California, Monday through Wednesday prior to a regularly scheduled Board meeting. Board agendas and minutes are available on the district's website at www.oxnardunion.org. Minutes can be made available, upon request, in another language. A student's parent/guardian, or a student aged 18 and older, may request in writing that their personal directory information (EC 49061) be excluded from the minutes of Board Meetings (EC 49073.2)

1. **OFFICIAL OPENING OF MEETING**
2. **PLEDGE OF ALLEGIANCE**
3. **SWEARING IN OF NEWLY ELECTED BOARD MEMBERS**
4. **ROLL CALL**
5. **ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**
 - A. Election of Officers 2021
 - B. Appointment of Representation to Vote in Election for Members of the County Committee on School District Organization
 - C. Appointment of Secretary to the Governing Board
 - D. Approval of OUHSD Board Meeting Dates, 2021
6. **ADOPTION OF AGENDA**
7. **APPROVAL OF MINUTES**

Regular Board Minutes dated November 18, 2020
Special Board Minutes dated December 9, 2020
8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

On March 12, 2020, Governor Newsom issued Executive Order N-25-20 in regard to the COVID-19 virus, which included provisions relating to the Brown Act in regard to local legislative bodies, such as school boards, holding meetings via teleconference. One of the stated reasons for issuing this Executive Order was to, "further efforts to control the spread of the virus and to reduce and minimize the risk of infection."

NOTICE IS HEREBY GIVEN that the Oxnard Union High School District Board of Education regular meeting, scheduled for December 16, 2020, will be a teleconference meeting where the members of the Oxnard Union High School District Board of Education will be attending the meeting via teleconference/video conference.

Members of the public will continue to have the right to observe and offer public comment at the public meeting, consistent with the public's rights of access and public comment otherwise provided for by the Bagley Keene Act and the Brown Act, at the physical location as agendaized.

Physical Location: Oxnard Union High School District Office Board Room 220 South K Street, Oxnard, CA 93030

Closed Session Time: 4:30 pm

Per executive order of the Governor of California, public meetings are limited to no more than ten (10) people. Community members who wish to attend the Board meeting in person will only be admitted up to our ten (10) person limit including staff and Trustees who choose to be in physical attendance. A Google recording of the meeting will be available on our website under Board of Trustees.

Those persons wishing to address the Board may do so at this time and are asked to complete a Speaker Card. All public comments are to be directed to the Board president. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same

Oxnard Union High School District

Oxnard, California

Board Meeting Agenda December 16, 2020

viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board. Please refer to the complete text of Oxnard Union High School District Board Bylaw 9323:Conduct of Board Meetings - Public Participation.

ALL requests for public comments are to be submitted to the Superintendent at thomas.mccoy@oxnardunion.org no later than Monday, December 14, 2020 at 6:00 P.M. (limit of 450 words, equal to three (3) minutes)

9. CLOSED SESSION

During this time, the Board may adjourn to Closed Session to discuss confidential material relating to the following items.

A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment Government Code Section 54957(b)(1)

B. Conference with Labor Negotiator(s): Government Code Section 54957.6

- Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources
 - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
 - Classified Bargaining Unit
 - Employee Organization: California School Employee Association (CSEA)
 - Campus Supervisor Bargaining Unit

C. Student Personnel: [Education Code §35146, 48912, 48919]

D. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

E. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
a. Number of cases: Three

F. Conference with Real Property Negotiator (Govt. Code § 54956.8)

PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus, 220, 309, and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; (2) 1101 W. 2nd St., Oxnard, CA, APN 202-0-233-355; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105; and (4) 15 Stearman Street, Camarillo, CA, APN 230-0-130-115

AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc.

NEGOTIATING PARTIES: To be determined

UNDER NEGOTIATION: Price and terms of payment.

10. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

11. RECOGNITION

- Student Recognition – Channel Islands High School

12. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

On March 12, 2020, Governor Newsom issued Executive Order N-25-20 in regard to the COVID-19 virus, which included provisions relating to the Brown Act in regard to local legislative bodies, such as school boards, holding meetings via teleconference. One of the stated reasons for issuing this Executive Order was to, "further efforts to control the spread of the virus and to reduce and minimize the risk of infection."

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Oxnard Union High School District

Oxnard, California

Board Meeting Agenda December 16, 2020

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ALL requests for public comments are to be submitted to the Superintendent at thomas.mccoy@oxnardunion.org no later than Tuesday, December 14, 2020 at 6:00 P.M. (limit of 450 words, equal to three (3) minutes).

13. RETURN TO SCHOOL/COVID-19 UPDATE #7

14. SUPERINTENDENT'S REPORT

15. STUDENT REPRESENTATIVE TO THE BOARD – MARINA CLEAVENGER

16. CONSENT CALENDAR

Business Services

- A. Consideration of Approval of Purchase Orders and Direct Pays, November 9 – December 6, 2020
- B. Consideration of Approval of Donations, November 11 - December 9, 2020
- C. Consideration of Approval of Revision of Designation of Representatives to the Board of Directors of the California Schools Employee Benefits Organization (CSEBO)
- D. Consideration of Approval of Authorization of Signatures
- E. Consideration of Approval of Contract Award to Twining Laboratories for Special Inspection and Testing at Multiple Campuses for HVAC Modernization Projects
- F. Consideration of Approval of Contract Award to Twining Laboratories for Special Inspection and Testing at Multiple Campuses for HVAC Modernization Projects at ACHS and RMHS
- G. Consideration of Approval of Contract Award to Cbelow Subsurface Imaging Services at ACHS for the Location of all Existing Underground Utilities and Mapping
- H. Consideration of Approval of Contract Award to Cbelow Subsurface Imaging Services at RMHS for the Location of all Existing Underground Utilities and Mapping
- I. Consideration of Approval of Contract Award to BR & Associates, Inc. Inspection Services for ACHS HVAC Modernization Projects
- J. Consideration of Approval of Contract Award to Mark Hawkins Inspection Services for RMHS HVAC Modernization Projects
- K. Consideration of Approval of Staffing Allowance to Bernards Bros, Inc. for the seven (7) HVAC Modernization Projects
- L. Consideration of Approval of Contract Award to Dannis Woliver Kelley for Measure A Professional Legal Services to Support Formal Bid Construction Projects
- M. Consideration of Approval of Contract Award to Tetra Tech, Inc. for the Revised Proposal and Cost Estimate to Perform Permit Acquisition, Biological Surveys, and Required Permit Services for Soils Hauling at the DSHS Project
- N. Consideration of Approval for AP Construction Group for Change Order #3 at RCHS HVAC
- O. Consideration of Approval of Purchase of Office Furniture from CSI Fullmer Utilizing Omnia Partners Piggyback Contract #R191802 for the New District Office at Solar Drive
- P. Consideration of Approval of Byrom-Davey Construction Proposed Change Orders CIHS#15, OHS#13 & RMHS#20 for Additional Power Requirements for the Stadium Playfield Renovation Projects
- Q. Consideration of Approval of Contract Award to Buffum's Safe & Lock for Replacement Door Hardware at RMHS Buildings R, S, T, U, V & W
- R. Consideration of Approval of Contract Award to California Electric Company for Drywells for Relocatable Classrooms at ACHS, CIHS, OHS & PHS
- S. Consideration of Approval of Contract Award to Class Leasing for the Purchase of New Relocatable Classroom Buildings for CIHS and HHS
- T. Consideration of Approval of Contract Award to Dial Security for the Purchase of an Intrusion Detection System to Service 1800 Solar Drive

Oxnard Union High School District

Oxnard, California

Board Meeting Agenda December 16, 2020

- U. Consideration of Approval of G2K Construction Change Order Proposals 05, 06 & 22 for ACHS Perimeter Fencing Replacement Project
- V. Consideration of Approval of Contract Award to Honor Door for Replacement Doors at RMHS Buildings R, I, S, Bus Barn, & D, N, M Electrical Rooms
- W. Consideration of Approval of Contract Award to JAM Corporation to Replace the Fire Alarm Panel at RMHS
- X. Consideration of Approval of Contract Award to Jim Gill Flooring for CTE Mechatronics Classroom Flooring Replacement at CIHS
- Y. Consideration of Approval of Contract Award to Kiwitt's General Building Contractor for Building H Wall Systems Renovations at HHS
- Z. Consideration of Approval of Contract Award to Mark Hawkins Inspection Services for ACHS & HHS Stadium Bleacher, Lighting and Sound System Replacements
- AA. Consideration of Approval for Purchase Award to MJP Technologies for 12 Interactive Audio-Visual Monitors for the Recently Added Relocatable Classrooms at ACHS
- BB. Consideration of Approval of Ohno Construction Proposed Change Order #7 for HHS Additional Power Requirements for the Stadium Playfield Renovation Project
- CC. Consideration of Approval of Contract Award to Solex Construction for HHS Stadium Playfield Additional Asphalt Replacement
- DD. Consideration of Approval of Contract Award Increase to PK Architects for Additional Design and Construction Administration Services
- EE. Consideration of Approval of Contract Award to PacifiCom for 1800 Solar Drive First Floor Data Network Cabling
- FF. Consideration of Approval of Contract Award to Parsons Constructors, Inc. to provide Project Labor Agreement Oversight & Labor Compliance Monitoring for the Measure A Bond Program
- GG. Consideration of Approval for Vendor Raptor Technologies to Provide Emergency Management Software at All School Sites
- HH. Consideration of Approval of Contract Award to Ardalan Construction Company, Inc., for the Stadium Bleacher Project at RMHS, Bid 636
- II. Consideration of Approval of Contract Award to Technion Contractors TCI, Inc., for the Stadium Lighting Project at PHS, Bid 637
- JJ. Consideration of Approval of Contract Award to Ardalan Construction Company, Inc., for the New HVAC Modernization at OHS, Bid 638
- KK. Consideration of Approval of Contract Award to A&B Construction, Inc., for the New HVAC Modernization at ACHS, Bid 640
- LL. Consideration of Approval of Change Order Requests 65L, 74C & 95 to Waisman Construction for Additional Electrical Scope at 1800 Solar Drive
- MM. Consideration of Approval of Change Order Request 65M to Waisman Construction to Upgrade HVAC Per Bulletin 2 at 1800 Solar Drive
- NN. Consideration of Approval of Change Order Request 78R1 to Waisman Construction to Improve Existing Interior Wall Finishes at 1800 Solar Drive
- OO. Consideration of Approval of Purchase of Solar Drive Wireless Access Points from NIC Partners
- PP. Consideration of Approval of a Shelter Agreement between The County of Ventura and Oxnard Union High School District

Educational Services

- QQ. Consideration of Approval of Non -Public Schools (NPS) Placements, According to the Students' IEP Teams and the Director of Special Education

Oxnard Union High School District

Oxnard, California

Board Meeting Agenda December 16, 2020

- RR. Consideration of Agreement between Oxnard Union High School District and 360 Degree Therapy for School Year 2020-2021
- SS. Consideration of Approval of Renewal of the Memorandum of Understanding between Oxnard Union High School District/Oxnard Adult School and the Boys and Girls Club of Greater Oxnard and Port Hueneme
- TT. Consideration of Renewal Agreement between Oxnard Union High School District and Interface – Children and Family Services
- UU. Consideration of Approval of Memorandum of Understanding between Oxnard Union High School District, Ventura County Behavioral Health, and Ventura County Office of Education for on Campus Wellness Centers and Mental Health Services
- VV. Consideration of Adoption of New Social Science Textbooks: HMH
- WW. Consideration of Approval of Verizon MiFi Devices (Hotspots)

Human Resources

- XX. Consideration of Approval of Personnel Items
- YY. Consideration of Approval of Job Description Revision: *Duplicating Machine Operator* [Second Reading]
- ZZ. Consideration of Approval of Agreement Between SyTech Solutions, Inc. and Oxnard Union High School District for Document Management Services

Board Policies

- AAA. Consideration of Reaffirmation of Board Policy 4020: *Drug and Alcohol-Free Workplace* [Second Reading]
- BBB. Consideration of Approval of Revisions to Board Policy 4030: *Non-Discrimination in Employment* [Second Reading]
- CCC. Consideration of Revision of Board Policy 5030: *Student Wellness* [First Reading]

17. ACTION ITEMS

Board of Trustees

- A. Consideration of Adoption of Resolution #20-52, in Support of Black Students in Oxnard Union High School District

Business Services

- B. Consideration of Approval for COVID-19 Guidelines and Additional Facilities Cleaning Rates for Facilitron Facilities Use System District Wide

18. STAFF REPORTS

- A. Measure A Projects/PLA Update

19. ACTION ITEMS

Human Resources

- C. Consideration of Approval of Request to Rehire Certificated Management Position: *Assistant Principal-Channel Islands High School*
- D. Consideration of Approval of Request to Rehire Certificated Position: *Program Specialist-Special Education*
- E. Consideration of Approval of Request to Hire Classified Position: *Maintenance, Operations and Transportation Clerk*
- F. Consideration of Approval of Job Description Revision: *Assistant Superintendent-Business Services*
- G. Consideration of Approval of Request for a Waiver Pursuant to Education Code §44252(b) BSR (Basic Skills Requirement) for a Credential or Permit, T5 §80021.1 Requirements for Initial Issuance of the Provisional Internship Permit (Single Subject, Multiple Subject, Education Specialist) and EC §44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient (LEP) Students for Lui Toilolo, Specific Assignment: Education Specialist Moderate/Severe Disabilities, grades 9-12, Effective October 2, 2020-July 31, 2021, Hueneme High School

Oxnard Union High School District

Oxnard, California

Board Meeting Agenda
December 16, 2020

- H. Consideration of Approval of Request for a Waiver Pursuant to Education Code §44260(a) Experience Requirement for the Designated Subjects Vocational for Peter Wachtel, Specific Assignment-CTE: Architecture Drafting & Design (CP) class & Advanced Architecture Design (CP), Grades 9-12, Effective October 2, 2020-November 15, 2020, Adolfo Camarillo High School

Board Policies

- I. Consideration of Revision of Board Policy 5121: *Evaluation of Student Achievement* [First Reading]

Board of Trustees

- J. Consideration of Ratification of Teacher Leave Reimbursement to Oxnard Elementary School District for Trustee Karen Sher to Attend CSBA Annual Education Conference (CSBA AEC)
- K. Consideration of Approval of a One-Time .5% Off Schedule Payment, Given to all Employees, for the Superintendent

20. BOARD REPORT AND COMMUNICATIONS

21. ITEMS FOR FUTURE CONSIDERATION

See attached

22. ADJOURNMENT