



CITY OF NEWARK – NEWARK UNIFIED SCHOOL DISTRICT
LIAISON COMMITTEE



NUSD Boardroom
5715 Musick Ave., Newark, CA 94560

AGENDA

Monday, October 18, 2021
6:00 P.M.

A. ROLL CALL

Chair Nguyen
Vice Chair Hannon
Committee Member Collazo
Committee Member Grindall

B. MINUTES

- B.1 Approval of the April 4, 2021 minutes
- B.2 Approval of the June 28, 2021 minutes

C. OLD BUSINESS

- C.1 Question Follow Up: Crossroads Enrollment Numbers

D. NEW BUSINESS

- D.1 Introduction of Newly Appointed NUSD Board Member, Alicia Marquez
[Superintendent Dr. Triplett]
- D.2 Zonehaven
[Lieutenant Macias]
- D.3 Crossing Guards
[Chair Nguyen]
- D.4 Coyote Hills Elementary Merger Update
[Superintendent Dr. Triplett]
- D.5 COVID-19 Vaccination Rate for Ages 12-17 & Newark/NUSD Partnership
[Vice Chair Hannon]

- D.6** National Walk & Bike to School Day Partnership
[Chair Nguyen]
- D.7** Sanctuary Village (Area 3) NUSD Feasibility Study Update
[Superintendent Dr. Triplett]
- D.8** City of Newark & NUSD Marketing Strategy
[Superintendent Dr. Triplett]
- D.9** Library Grand Opening and Business Hours
[City Manager David Benoun]

E. PUBLIC COMMENT

F. FUTURE AGENDA ITEMS

G. ADJOURNMENT

IMPORTANT NOTICE REGARDING MEETING

Newark Unified School District has opened its boardroom for in-person meetings, and is following the State's and Alameda County's safety guidelines for public gatherings. The Liaison Committee meeting will be held in-person, and in order to view this meetings you must be present at the meeting.

Public Comment Information:

The public will have the opportunity to address the Committee Members regarding non-agendized matters and agendized items by making a public comment in the following manner:

1. Live In-Person Comment:

If you wish to address the Board on an agenda item or non-agendized matter, please fill out a speaker card and present it to the Executive Assistant as soon as possible and prior to the item being called. Speaker cards are available at the entry of the boardroom.

2. Live Audio-Only Comment:

In order to request the opportunity to make a Live Audio-Only comment, please send an email to PUBCOMMENT@newarkunified.org. Registrations for Live Audio-Only public comments are due by 1:00 PM on the day of the scheduled meeting. Please label your email as "LIAISON COMMITTEE - LIVE AUDIO-ONLY PUBLIC COMMENT" and include your name as it will appear on Zoom, phone number, email address, and the agenda item number pertaining to your comment. Members of the public who register properly and timely will receive a personalized Zoom link to join as an attendee after 1:00 pm on the day of the meeting, but before the meeting commences. When it is your turn to speak, the Executive Assistant will call on you. You will be unmuted during your turn to speak and allowed to make a public comment. After the allotted time, you will be re-muted. In order to select the correct speaker, the name on the Zoom account will need to be the same as the name submitted in the email request. Please make sure to have the latest/updated version of Zoom in order to make a live audio-only public comment. Please note, that that the meeting will not be available for viewing via zoom. Zoom will only be utilized to make a public comment from the comfort of your home.

3. Written Comment

In order to submit a written public comment, please send an email to PUBCOMMENT@newarkunified.org. Written public comments are due by 5:00 PM on the day preceding the meeting. Please label your email as "LIAISON COMMITTEE - WRITTEN PUBLIC COMMENT" and include your name, phone number, email address, and the agenda item number related to your comment. The written comments submitted via email will be shared with the members and notice will be made to the record, however, these will not be read out loud during the meeting.

The Committee Members may exercise its discretion regarding the amount of time for each public comment depending on the number of comments received. Public comments shall not exceed five (5) minutes, or such other time as the Committee may provide, consistent with all applicable laws. Matters brought before the Committee that require Committee action may be either referred to staff or placed on a future Committee agenda

Committee members or staff may not respond to statements made or questions posed by the public, and any additional materials presented at the meeting will be copied and provided to all members after the meeting. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the Chair for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

Committee Members will be attending this meeting in-person. All votes conducted during the meeting session will be conducted by roll call vote.

Committee Meeting Materials:

The agenda packet is available for review <https://www.newark.org/departments/city-manager-s-office/agendas-minutes> and www.Newarkunified.org. The packet is typically posted to the city and school district websites no later than 72 hours before the meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the Committee, will be made available for public inspection at this meeting and will be posted, if time allows, at <https://www.newark.org/departments/city-manager-s-office/agendas-minutes>. Materials prepared by City/School District staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents that are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the NUSD Committee Secretaries at least two days prior to the meeting at Lgutierrez@newarkunified.org or 510-818-4112.



MINUTES OF THE MEETING:

Monday, June 28, 2021

5:30 P.M.

A. ROLL CALL

Members present:

Chair Nguyen
Vice Chair Hannon
Committee Member Collazo
Committee Member Grindall

Meeting called to order at 5:30 PM

B. MINUTES

B.1 Approval of the April 4, 2021 minutes

Chair Nguyen requested to pull this item.

Action: To defer making on motion on the minutes until the next meeting.

Motion by Vice Chair Hannon, second by Member Collazo.

Final Resolution: Motion Carries

Yea: Member Grindall, Member Collazo, Vice Chair Hannon, Chair Nguyen

C. OLD BUSINESS

No items were discussed.

D. NEW BUSINESS

D.1 NUSD 2021-22 School Year [Superintendent Dr. Triplett]

Triplett provided a presentation and information on the 2021-22 school year. There is still a lot of unknown information and waiting for additional information from the state and county. What is known is there will be in person instruction or virtual/independent studies. A hybrid option will not be available. In-person instruction will be five days per week, with a regular full day schedule, lunch, recess, breaks, and afterschool programs will return. What

may look different will be revised COVID-19 safety protocols and vaccine availability depending on age requirement.

As for the virtual instruction option, there will be an enrollment window for those who choose to return to in-person. An interest form was shared with the community to understand the community's preference – and out of 1490 respondents 94.9% prefer in-person instruction. In the Spanish survey, out of 138 respondents, 94.9% prefer in-person instruction.

Next steps include another Town Hall in July, release of new state guidance possibly by early July, and continue to gauge family interest.

Collazo asked, is the state reimbursing the school due to COVID expenses. Triplett said the state has given grant opportunities, monies were given to return to in person, and the state has provided various financial supports.

Collazo asked, for students who opted to do virtual, were they more high school students or elementary grade students. Triplett did not have that information, but will bring it back the information.

Hannon asked for clarification as to what independent study will look like. Triplett stated that there is a traditional independent studies program, where students do their studies at home and periodically meet with a teacher to review the work. The state is in the process of finalizing the guidelines, but it is understood that the students enrolled in this program will receive daily interaction online from a Newark certified teacher, and in addition one day a week of instruction that will also be virtual. The one day instruction will be performed by another program.

Hannon asked for clarification of what a normal full day would look like. Triplett anticipates a normal will look the same as prior to the pandemic. Hannon what the hours look like for a normal day and Triplett stated it depends on grade, but it will be a normal schedule.

Hannon stated, we currently do not have a vaccination for those under 12 years of age, and asked Triplett if he anticipated a mandate to require vaccine to attend school. Triplett stated it is all speculation, but does not anticipate a mandate. Triplett mentioned NUSD, and in partnership with the city, has offered numerous opportunities for the community to get the COVID-19 vaccine. Hannon stated we are doing a great job in Newark vaccinating our residents.

Grindall wanted to clarify that there will be some changes in the start time in the student's schedules due to guidance from the state. Triplett stated that the state has passed new laws that go into effect in 2023 for a change in the secondary schedule, but will try to implement the new start time.

D.2 City of Newark's City-Wide Reopening Plan [City Manager Benoun]

Benoun provided an update on the hours for some of the city facilities. The Silliman Activity Center is fully reopened, the fields outside the facility have been in use. As for the Senior Center, that facility opened on June 16, 2021. As for the Newark Community Center, the city is on the process of evaluating a reopening to the community for rental use. As for the Civic Center, most of the construction has been completed and employees are using the facility. Police department personnel are in the new police building. The library construction is completed but the fixtures are still being worked on, and that will be a county driven process that will take some time. As for construction of the Civic Center, the parking lot is not ready, but the prior building has been demolished. The police department is opened to the public, and for City Hall services are still offered remotely to the public. As for the opening of the building, it will be a phased approach with a potentially fully opened date in September.

Grindall asked when the council will resume meeting in the chambers. Benoun stated they are likely to resume some sort of in-person meetings in September.

Nguyen asked if the Library is still taking donations from the community, and Benoun believed they are still taking donations and will continue to accept donations from the community.

D.3 Coyote Hills Elementary Status Update [Superintendent Dr. Triplett]

Triplett stated the name selected was Coyote Hills Elementary. For the upcoming school year, there will be an increase in resources for the school. The Design team, made up of teachers, classified staff, and families, did a tremendous amount of work to shape the school climate, instruction, and engagement. As for the move of the staff and equipment from Snow to the new Coyote Hill Elementary, the process has begun and the move will be in July.

Hannon stated that there are instructions available for public comment, but questioned how to handle questions or comments coming in from the zoom chat. Nguyen clarified that that feature should be turned off. Hannon stated that this discussion could be brought back at a future meeting to address public input.

Hannon asked if the school can give consideration to historical figures of Newark, because he sees the historical figures are diminishing. Triplett stated that there is an existing policy that provides the Board with the criteria to take into consideration when selecting a school name. There were a number of suggested local names submitted, and the community voted in various formats. After the community narrowed the selection, the names were brought forward to the board, and finally the design team brought forward a recommendation.

Collazo asked, if the teachers from Snow all transferred to Coyote Hills Elementary. Triplett confirmed that all the Snow teachers transferred to Coyote Hills Elementary or another school if they requested to go elsewhere.

Grindall stated that when we rename a school, sometimes important parts of the school may be renamed with the historical figures. Hannon commented that he appreciated and supported the process.

D.4 Dual Language Immersion Program Status Update [Superintendent Dr. Triplett]

Triplett stated that there will be a Dual Language Immersion Kinder and 1st grade as well as a traditional Kindergarten and 1st grade at Schilling. New staff has been hired to help with the program. In addition, the Board has approved two murals to be painted at Schilling. Looking forward for a similar project at Coyote Hills Elementary.

Hannon congratulated the district on the great interest in the Dual Language Immersion Program. Triplett added that initially it was planned for one cohort, but due to the level of interest there will be two DLI cohorts.

D.5 Summer Crossing Guards Availability Information [City Manager Benoun]

Benoun clarified that there are two summer school programs and will look to see if the city can budget two crossing guards for the summer and for the next year.

Hannon, recognized the safety of the students and asked if this is an opportunity for parents to volunteer for this program? Benoun clarified that the crossing guards to go through training, so he would have to look into the requirements of being a crossing guard and the next city council meeting is July 8th.

Grindall thanked the city for their partnership with the District with this program and protecting our children. Nguyen also thanked the city.

D.6 Sanctuary Village (Area 3) NUSD Feasibility Study [Chair Nguyen & Member Grindall]

Grindall requested this item. Grindall would like to inform the city and community that the District is undertaking the process of conducting a feasibility study to understand if the District will be able build a school in Area 3. This study is just the first step to see if a school can be built, but not making a decision to build. Grindall addressed the possible concern of a District building a school while facing the challenge of low enrollment. Grindall explained that based on geography, that area does not have adequate land set aside for schools and based on plans there will be additional growth. In addition, the current facilities need to be accounted for rebuilding or remodeling. Finally, projects such as these take a long time, and this item was to provide that overview.

Hannon asked if the feasibility study will lay out a timeline and establish a determination. Triplett stated that the company is waiting for the census data before completing their report, and may have it ready as early as November.

Hannon states that the feasibility study will include funding sources, and will that include a reuse of the current school sites or will that will considered down the road. Triplett stated the repost may not consider recent site. Hannon echoed Grindall, regarding the condition of the current buildings.

D.7 In-Person Meetings [All Member Discussion]

Hannon stated that in the past committee alternated locations with the District and the City. Triplett stated that the District has begun the first stage of in person, however due to technological challenges in order to accommodate virtual community participation they are anticipating full in-person meetings in August.

Hannon asked if it would be reasonable to use the city council chambers for the October meeting.

Benoun stated that currently the city does not have any legal requirement related to technology availability, but stated that the meeting may be held at the city council chambers. Hannon stated the January meeting will be held at the NUSD boardroom.

E. PUBLIC COMMENT

No public comment was request.

F. ADJOURNMENT

Discussion: Hannon requested to add to the next agenda how to address public comment or questions regarding items on the agenda that are discussed.

Discussion: Members agreed to hold the next meeting inside the city chambers if the room was available.

Action: Motion to adjourn the meeting.

Motion by Vice Chair Hannon, second by Member Grindall.

Final Resolution: Motion Carries

Yea: Member Grindall, Member Collazo, Vice Chair Hannon, Chair Nguyen

Meeting adjourned at 6:32 pm.

IMPORTANT NOTICE REGARDING MEETING

As a result of the COVID-19 public health emergency, including the Alameda County Health Officer and Governor's directives for everyone to shelter in place, **the City Council Chambers and the NUSD Board Room will be closed to the public.** Members of the public should attempt to observe and address the Liaison Committee using the below technological processes.

Committee Members will be attending this meeting via virtual teleconference. Teleconference locations are not open to the public. All votes conducted during the teleconferencing session will be conducted by roll call vote.

How to participate or view the meeting remotely, via Zoom Webinar:

From a PC, Mac, iPad, iPhone or Android device: <https://us06web.zoom.us/j/87591007652>

From a telephone dial US: +1 346 248 7799, Webinar ID: 875 9100 7652

Submission of Public Comments:

Written public comments received by 5:00 p.m. on the day prior to the meeting date will be provided to the Committee and considered before Committee action. Live public comment requests must be made by 1:00 pm on the meeting date by submitting an email to PublicComment@newarkunified.org. Please write on the subject line "Liaison Committee – Live Comment." Live Public Comments shall not exceed five (5) minutes, or such other time as the Committee may provide, consistent with the time limit for speakers at a Committee meeting and consistent with all applicable laws. Matters brought before the Committee that require Committee action may be either referred to staff or placed on a future Committee agenda.

No question shall be asked of a council member, city staff, or an audience member except through the Chair. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the Chair for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

Committee Meeting Access/Materials:

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Virtual Teleconference Location - ZOOM

MINUTES OF THE MEETING:

Monday, April 19, 2021

5:30 P.M.

A. ROLL CALL

Chair Nguyen called the meeting to order at 5:31 pm. Present were Chair Nguyen, Vice Chair Hannon, and Committee Members Collazo and Grindall. Also present were City Manager Benoun and Superintendent Triplett.

B. MINUTES

B.1 Committee Member Collazo moved and Committee Member Grindall seconded to approve the January 25, 2021 minutes. The motion passed, 4 AYES.

C. OLD BUSINESS

D. NEW BUSINESS

D.1 NUSD Reopening Plan

Superintendent Triplett shared a presentation, and stated the district is in the process of reopening. Presentation included information regarding the developments, calendars and schedules, and safety protocols and updates. The timeline of events were the following: April 15: Board voted to reopen, April 23: Newark Teachers Association ratified the agreement, April 27: a dry run, April 29: schools reopened for in-person for grades TK-7, 9, and May 4: reopening for Pre-K and 12th. There has been extensive preparation from teachers and staff. Superintendent Triplett reviews the school schedules. Superintendent Triplett states that schools have developed safety protocols around arrivals and departures, recess/breaks,

office visits, restroom use, and daily health screening. In addition, the district has been able to provide various opportunities to receive the COVID-19 vaccine. Superintendent Triplett reviewed HVAC system updates, along with purchase of HEPA air purifiers. Lastly, the NUSD will be administering staff COVID-19 testing. Superintendent Triplett reviewed the protocols for any possible exposure.

Vice Chair Hannon had questions regarding the superintendent's presentation and began with the possible exposure protocols asking what would happen if a child arrived with a fever. In response, Superintendent Triplett stated, a health screener is completed by families, the family would indicate a fever, staff will review the health check before entering the campus, and in addition temperature checks will occur even though not required by the county.

Additional questions from Vice Chair Hannon included the COVID-19 testing for staff, and if they would be required to take the test even if they have been vaccinated. Superintendent Triplett states that they will follow the county, as of now all staff will get tested, until the county says otherwise.

Vice Chair Hannon asked if the county followed the guidelines of the CDC and Superintendent Triplett stated they do.

Vice Chair Hannon asked if all the work done on the HVAC systems were recommendations by the CDC or discretion of the district. Superintendent Triplett stated the units are old, and required updates which have been done based on the bond requirements, and based on the CDC the district is doing additional updates. Vice Chair Hannon congratulated Dr. Triplett and his team.

Vice Chair Hannon asked if the district has the classroom space for all students who wish to return to in-person. In response, Superintendent Triplett stated that based on parent decision to return to in-person or stay in distance learning the district was able to know the capacity needed, and all rooms have been evaluated to follow the distance requirements from the county and provide appropriate classroom capacity for all students requesting in-person learning.

Vice Chair Hannon asked if the district has taken into consideration the traffic backups that occur due to pick-up and drop-offs. Superintendent Triplett stated that in order to mitigate that, the schools have staggered schedules.

Vice Chair Hannon congratulated the school board for bringing students back to in-person learning.

Vice Chair Hannon asked how long the students would be back to school, and Superintendent Triplett stated the last day of school would be June 2.

D.2 Sanctuary Village (Area 3 – School Site): Update on Time & Status

City Manager Benoun gave background information regarding the Sanctuary Village development. In August 2018, was when the first building permit was pulled, and it triggered the clock. Currently, the district has to begin construction by August 2025.

Committee Member Grindall asked if the declaration of emergency had made any modification to the timeline. In response, City Manager Benoun stated he was not aware but will follow up with the city attorney.

Vice Chair Hannon asked for clarification that the school needed to be built needed to be an elementary, and City Manager Benoun confirmed that was correct.

E. PUBLIC COMMENT

Public comment was made available and requested by the following:

1. Brian Foster: Made a statement on the topic of the return to in-person learning.
2. Cheri Villa: Provided a written statement regarding the return to in-person learning.

F. ADJOURNMENT

Vice Chair Hannon reminded committee members to provide agenda items at least 15 days prior to the meeting.

Committee Member Hannon made a motion to adjourn, and Committee Member Collazo second the motion. The motion passed, 4 AYES.

Meeting adjourned at 6:16 pm.