

BOARD PRESIDENT

I. Election of the Board President

The Governing Board shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves (Education Code 35022). This election shall be held at the annual organizational meeting of the Board (OUHSD Board Bylaw 9100).

II. Duties of the Board President

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall preside at all Governing Board meetings, shall enforce Board policies relating to the conduct of meetings, and shall enforce usual parliamentary procedures.

The Board president shall also perform other duties as directed by law, by California Department of Education regulations, and by the Board, including the duty to:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law (cf. 9320--Meetings and Notices, and 9321--Closed Session Purposes and Agendas).
2. Consult with the Superintendent or designee on the preparation of Board meeting agendas (cf. 9322--Agenda/Meeting Materials).
3. Call the meeting to order at the appointed time and preside over the meeting.
4. Announce the business to come before the Board in its proper order.
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act.
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference.
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused.
8. Rule on issues of parliamentary procedure.
9. Put motions to a vote, and state clearly the results of the vote.
10. The president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all matters before the Board.

In addition to duties related to the conduct of Board meetings, the Board president shall also:

- a. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings.
- b. Work with the Superintendent to ensure that Board members have necessary materials and information.
- c. Sign all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board.
- d. Share informational materials with other Board members.
- e. Represent the Board or designate a representative at selected school and community functions.
- f. Subject to Board approval and in accordance with Board bylaws, appoint and dissolve all Board committees.
- g. Approve for reimbursement all travel, conferences, professional development, and business-related expenses of the Superintendent.
- h. Perform other duties as requested by a majority of the Board.

III. Term of Office

The term of office of president shall be one year, commencing immediately upon election and ending with the election of the successor to the office.

IV. Absence of the Board President

Upon the absence, resignation, or disability of the president, the vice president shall perform the president's duties. Upon the absence, resignation or disability of the president and vice president, the clerk shall perform the president's duties.

Should the office of president become vacant, the vice president shall become president of the Board for the remainder of the unexpired term.

Legal Reference:

EDUCATION CODE

35022 President of the Board

35143 Annual organizational meetings; dates and notice

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

CSBA Web Site: <http://www.csba.org>

ADOPTED: 11/27/84

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