



NOVI COMMUNITY SCHOOL DISTRICT
PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING.

Board of Education 2021 Agenda

Dr. Danielle Ruskin
President

Mr. Paul Cook
Vice President

Mr. Willy Mena
Secretary

Mrs. Kathy Hood
Treasurer

Mr. Tom Smith
Trustee

Mrs. Bobbie Murphy
Trustee

Mrs. Mary Ann Roney
Trustee

Meeting Date: **October 14, 2021**
Educational Services Building
25345 Taft Road
Novi, MI 48374



NOVI BOARD OF EDUCATION
Regular Meeting – October 14, 2021
25345 Taft Road
7:00 PM
AGENDA

- I. CALL TO ORDER/WELCOME**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE AGENDA**
- IV. COMMENTS FROM THE AUDIENCE**
 - *Individuals who wish to address the Board must identify themselves, their address, and any organization they may represent*
 - *The Board and individual Board members will not directly respond to comments or questions that arise during the public participation portion of the meeting*
 - *Individuals who wish to address the Board shall direct their comments to the entire Board and not to individual Board members, the Superintendent, other School District employees or members of the audience.*
 - *Behavior that is intemperate, abusive, defamatory or discourteous or that otherwise interferes with the orderly conduct and timely completion of the Board meeting is strictly prohibited.*
- V. ACTION ITEMS**
 - A. Personnel Report**
- VI. REPORTS TO THE BOARD**
 - A. 2019 Bond Program Fall Update – Master Plan Completion**
- VII. CLOSED SESSION**
- VIII. ADJOURNMENT**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 14, 2021**

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Personnel Recommendations

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Haase, Lisa	HS	Counseling Secretary	New Hire	Level B	TBD

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**


Steven M. Matthews, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 14, 2021**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: 2019 Bond Program Fall Update – Master Plan Completion

The Capital Project Committee met on Wednesday, September 15, 2021, in the afternoon to go over and discuss key activities and progress update of the design team and the construction team.

Tonight, Mr. Greg Van Kirk and Mr. Kevin Donnelly of Plante Moran CRESA, the District's Owner's Representative, will present an update on the Master Plan completion.

**APPROVED AND RECOMMENDED
AS A REPORT TO THE BOARD**


Steve Matthews, Superintendent



Focused Master Planning *Executive Summary*



Focused Master Planning Overview

Goals and Objectives

- ☐ Identify future land needs for potential elementary building, elementary additions, and middle School / high school additions
- ☐ Determine land requirements and location for activity center
- ☐ Resolve adjacent and shared property along with operating agreements with City of Novi; including potential land swap

Subcommittee Members

- ☐ Dr. Steve Matthews
- ☐ Dr. Gary Kinzer
- ☐ Greg McIntyre
- ☐ Michael Dragoo
- ☐ John Castellana
- ☐ Greg VanKirk
- ☐ Kevin Donnelly

Master Committee Members

- ☐ Subcommittee Members
- ☐ Dr. Danielle Ruskin
- ☐ Willy Mena
- ☐ Paul Cook
- ☐ Specialty Stakeholders



Schedule

- ☐ Kick-Off Meeting – April
- ☐ Multiple meetings with sub and master committee members – April-June
- ☐ Multiple meetings with City – June-July
- ☐ Internal Meetings, Documents, Deliverables – July-August
- ☐ Multiple meetings and recommendations developed – August-September
- ☐ NCSD Board Meeting to present summary – October

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NOVI COMMUNITY SCHOOL DISTRICT

Executive Summary - Highlights

- ☐ Demographic and enrollment projections indicate minimal or flat growth over the next (5) years for elementary students. Studies to date indicate expansion opportunities exist at Orchard Hills, Deerfield, and limited expansion at Village Oaks. Parkview and Novi Woods are fully built with no expansion opportunities.
- ☐ Meadows, Middle School, and High School are being expanded during the 2019 Bond Program. Demographic and enrollment data suggests limited growth with no projected needs through 2025.
- ☐ Expansion opportunity exists at previous 6th grade house in addition to land for expansion at the Middle School and High School sites.
- ☐ The former Walsh facility (Roar) Building has additional land availability to accommodate future growth.
- ☐ High School Activity Center locations have been studied and concluded that the NE corner is the preferred location and consider cooperating with the City as to the size and programming TBD at a later date through a joint visioning committee.

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Summary of Enrollment Projections

	2015	2020	2025*	Difference (2020-2025)
Grades K-4	2,324	2,370	2,368	-2
Grades 5-6 (Meadows)	1,041	966	1,062	+96
Grades 7-8 (Middle School)	991	1,110	1,199	+89
Grades 9-12	2,025	2,090	2,133	+43
Total K-12 Population	6,381	6,536	6,762	+226

** Denotes projections in 2025 based on unofficial NCS Fall and Spring 2020-21 counts, and includes adjusting future enrollment based on projected real estate and housing demographic information*

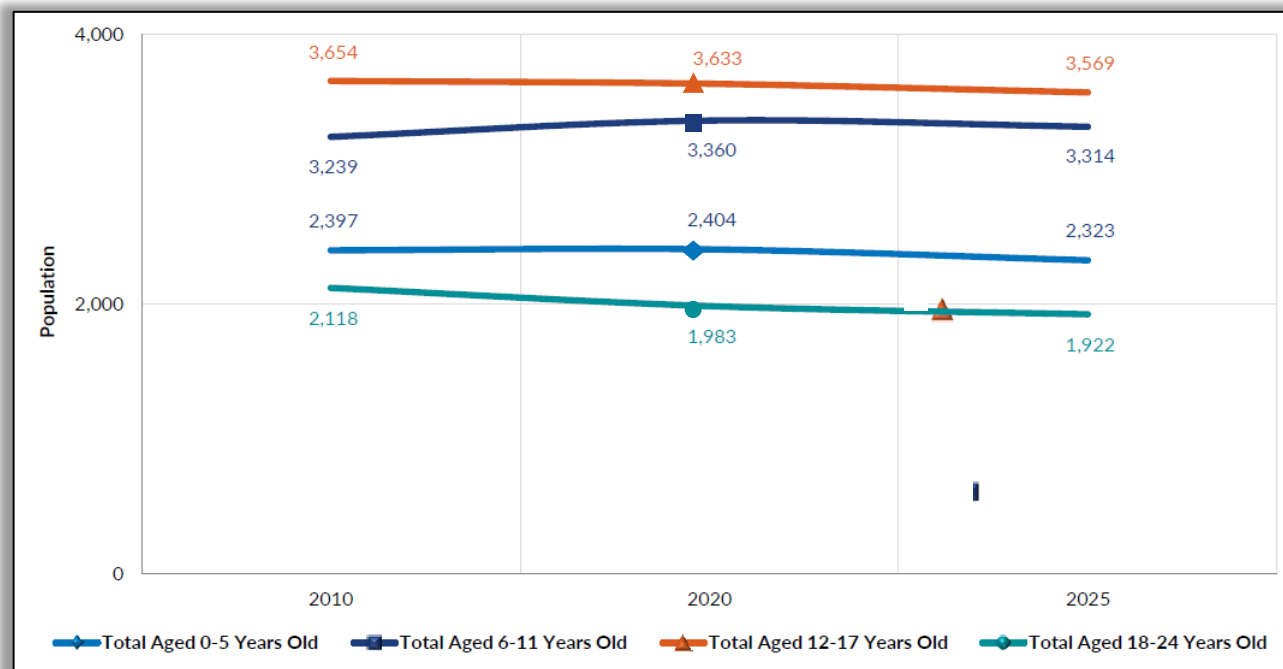
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NOVI COMMUNITY SCHOOL DISTRICT

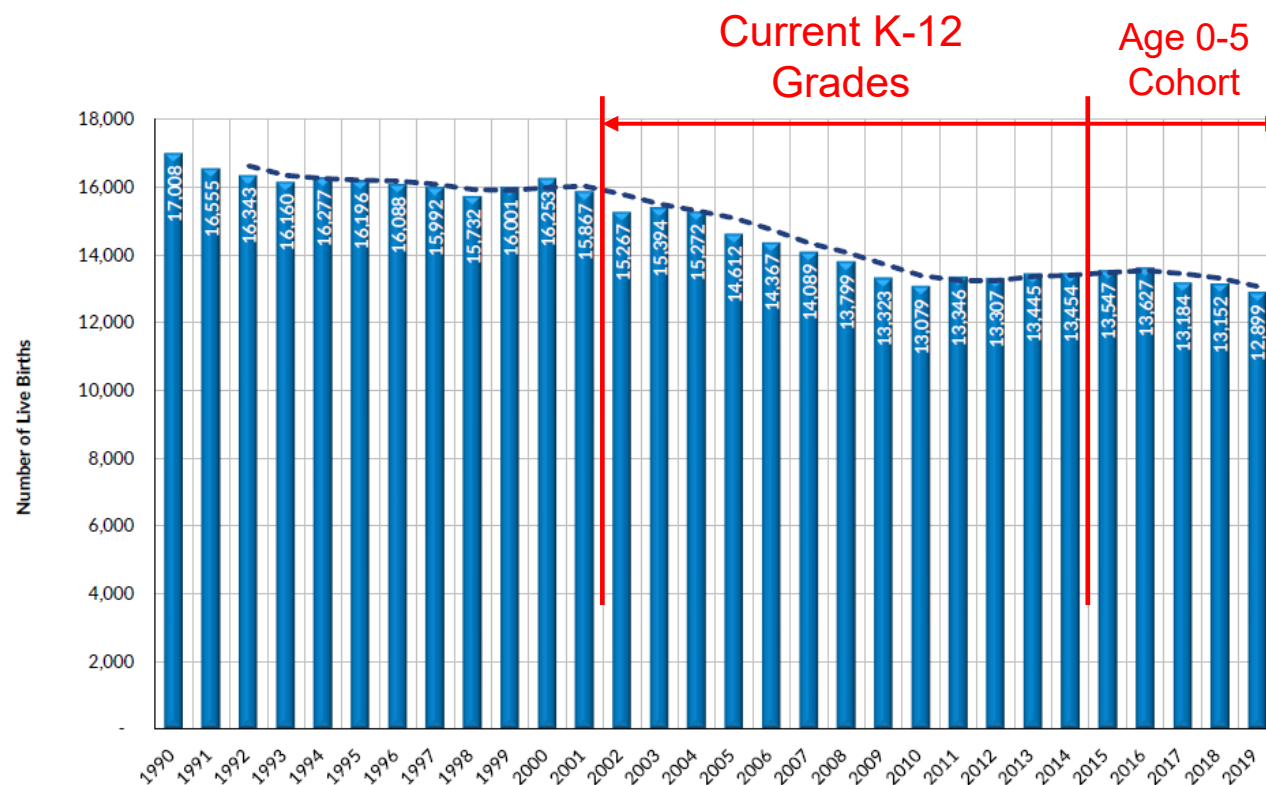
NCSD Demographic Summary and Trends

	2010	2020	2025	Difference (2020-2025)
Population	34,621	36,512	36,977	+465 residents
Total Households (Occupied)	13,346	14,289	14,571	+282 households
Median Household Owner Age	49.3	50.6	51.0	+0.4 years
Total # of Families	9,298	9,612	9,732	+120 families
Enrolled PK-12 Children	6,899	6,476	6,408	-68 students



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Oakland County Live Births



* Source: Michigan Resident Birth Files, Division for Vital Records & Health Statistics, Michigan Department of Health & Human Services

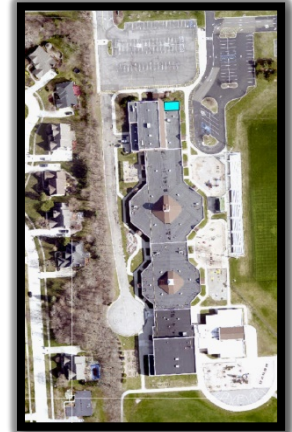
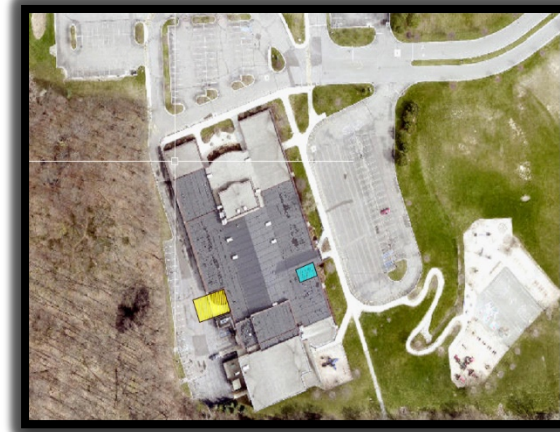
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Executive Summary - Highlights

Elementary Buildings

- ☐ **Orchard Hills** – 2,012 sf. of expansion plus renovations with 2019 Bond Program. ~30,000 sf. of expansion opportunities for future.
- ☐ **Village Oaks** – 9,480 sf. of expansion plus renovations with 2019 Bond Program. Limited expansion opportunities exist.
- ☐ **Deerfield** – 1,350 sf. of expansion plus renovations with 2019 Bond Program. ~7,500 sf. of expansion opportunities.
- ☐ **Parkview** – Renovating existing spaces with 2019 Bond Program. Limited expansion opportunities exist.
- ☐ **Woods** - Renovating existing spaces with 2019 Bond Program. Limited expansion opportunities exist.

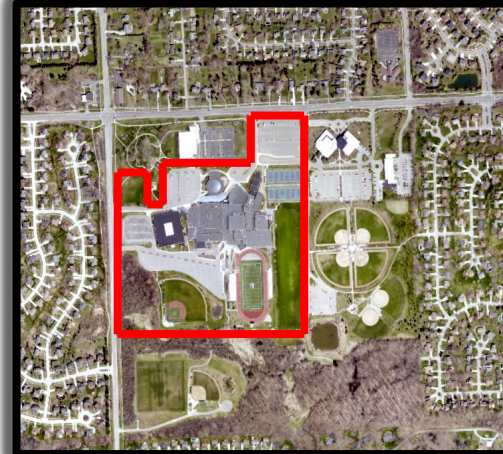
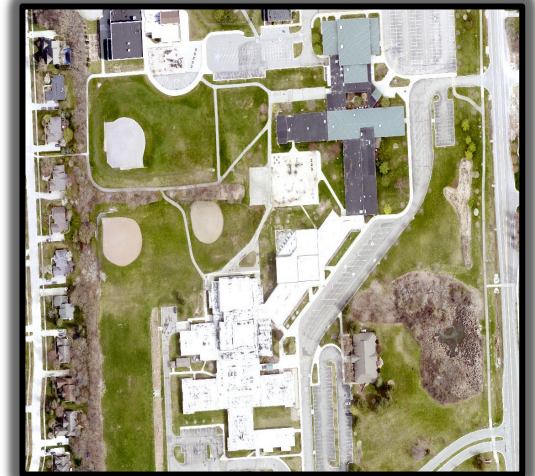


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Executive Summary - Highlights

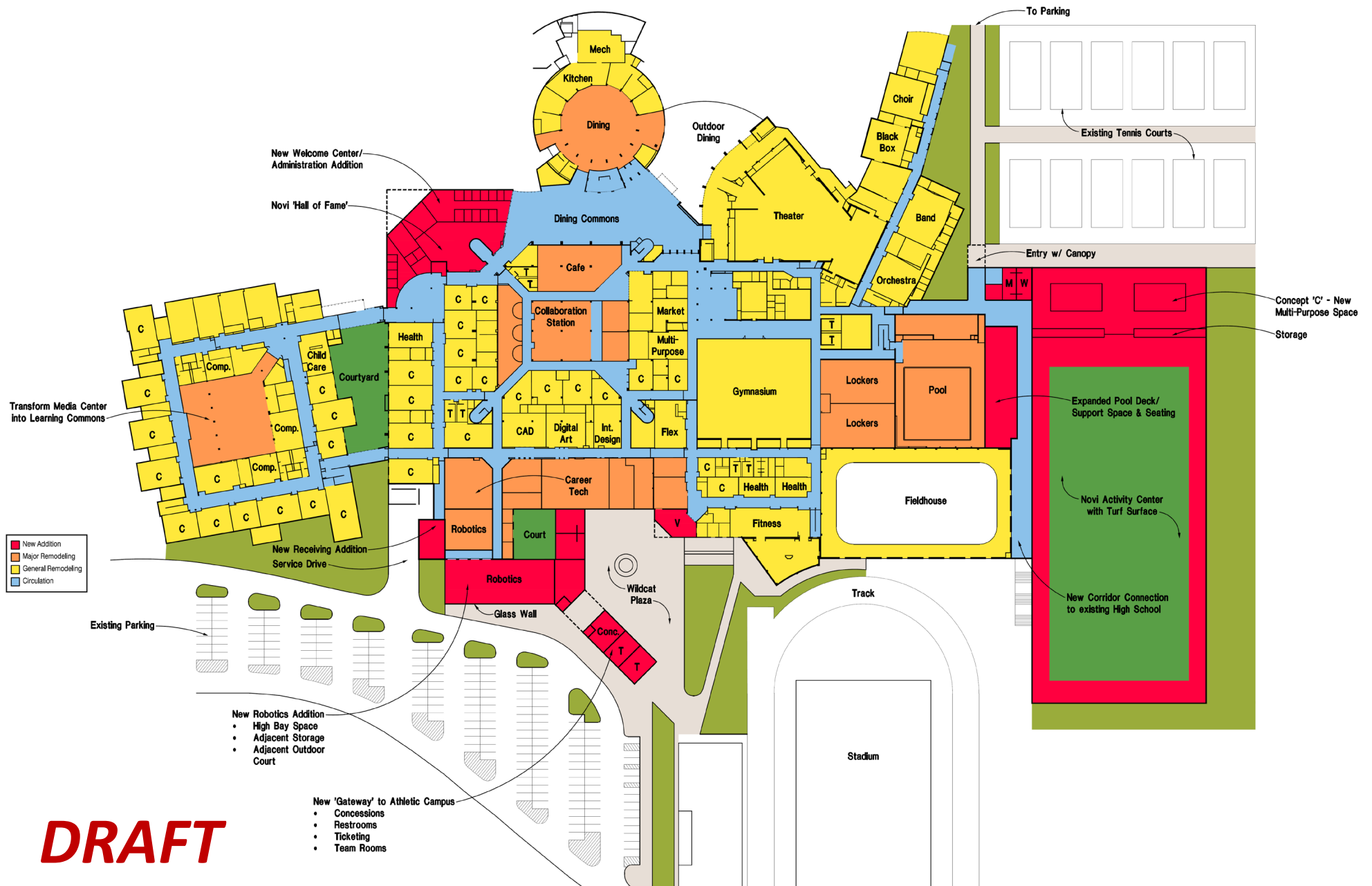
Meadows, Middle School, High School

- ❑ **Meadows 5 / 6 Building** – 2019 Bond Program addresses immediate space needs and adds a major addition to the building. Previous 6th grade house for center-based programs, training, expansion.
- ❑ **Middle School** – 2019 Bond Program addresses immediate space and program needs. Several program and space additions implemented with 2019 Bond Program. Land available for future expansion if necessary.
- ❑ **High School** – 2019 Bond Program addresses immediate needs through new additions and interior renovations. ROAR building also presents future opportunities.



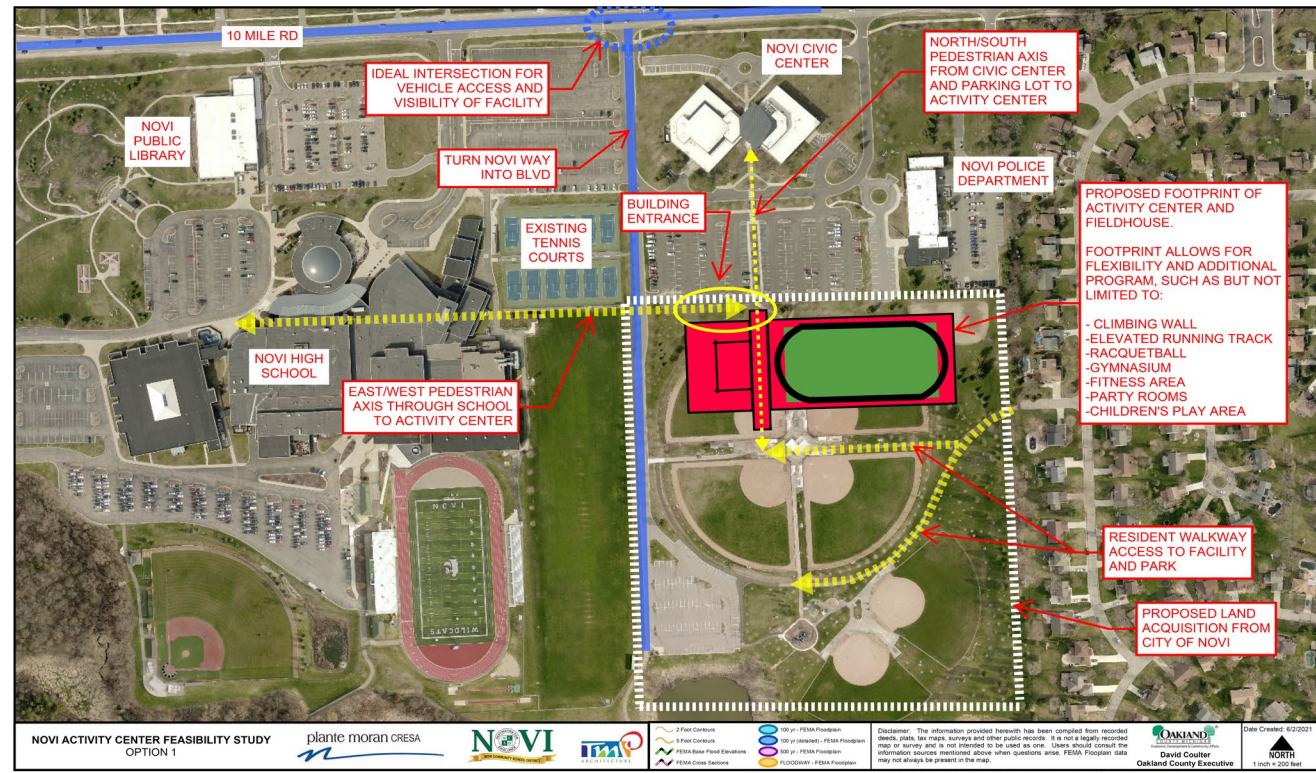
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High School Activity Center Bond Concept



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High School Activity Center Option #01



Key Considerations

- ☐ Utilizes space to the east of high school that is presently owned by the city that is used as a community softball site.
- ☐ The new Activity Center can be positioned in an east-west orientation highlighting a new entry to the facility on axis with a main existing corridor within the high school and also on axis with the existing north parking area.
- ☐ A north-south linear atrium can also be developed to allow easy access to all support spaces that links the main entry at the north to the playfields to the south.

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High School Activity Center Option #01

Key Considerations (Cont.)

- ☐ The proposed site is large enough to accommodate a larger footprint to allow a potential City/School partnership to create a multi-activity and recreation facility.
- ☐ Two of the current softball fields to the south can remain and be used by the schools and/or community.
- ☐ This option could also move closer to the high school by moving it to the west over what is now practice areas.
- ☐ With this development, the City would be able to utilize the Bosco property to re-develop a new softball complex along with additional community outdoor recreational uses.

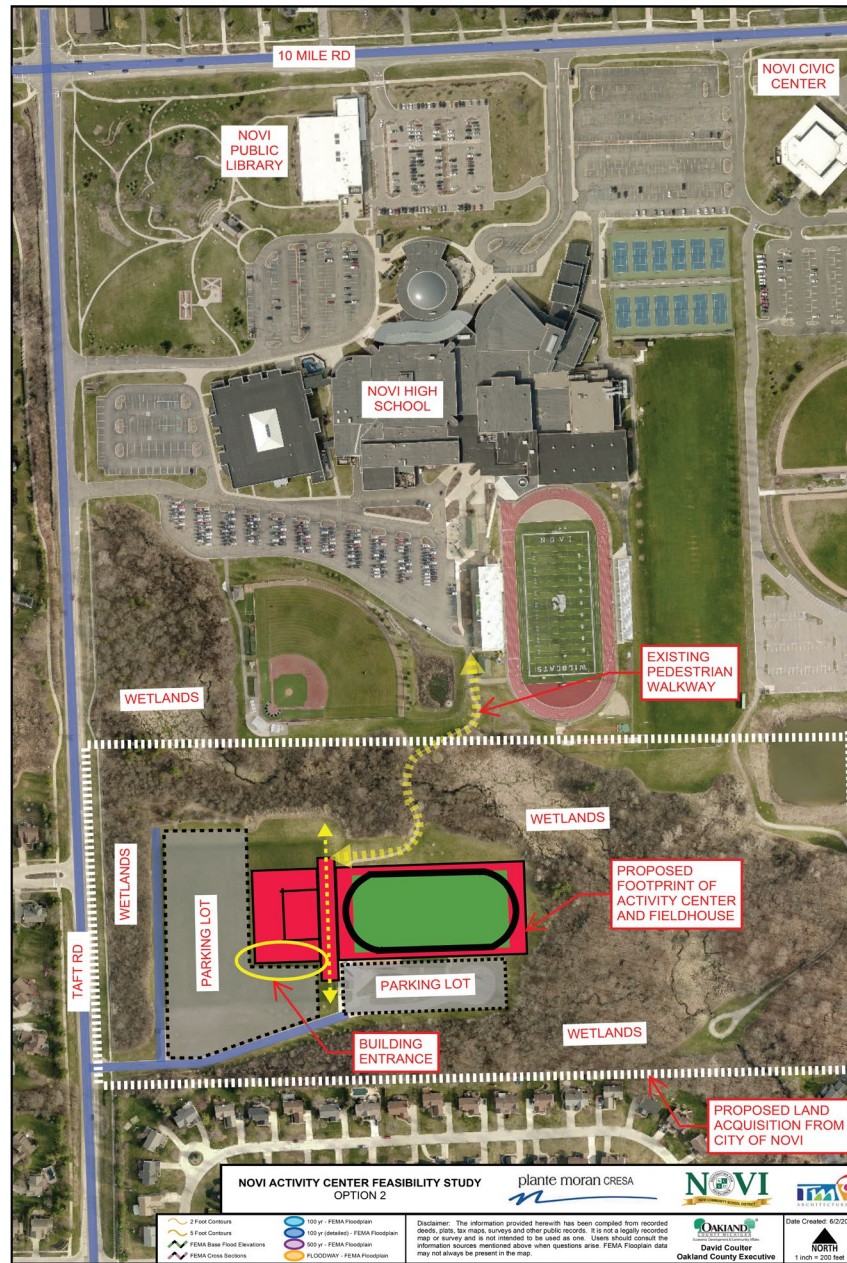
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High School Activity Center Option #02

Key Considerations

- ❑ Utilizes space to the south of the school adjacent to wetlands.
- ❑ With site topography restrictions, a larger footprint for the Activity Center is not feasible.
- ❑ Current activity spaces that the school now uses on this city owned parcel would need to be relocated.
- ❑ Even though the Activity Center can be developed on this site, it is very remote from the existing high school that severely compromises its functionality.
- ❑ Work with City to incorporate softball field in an alternate location.

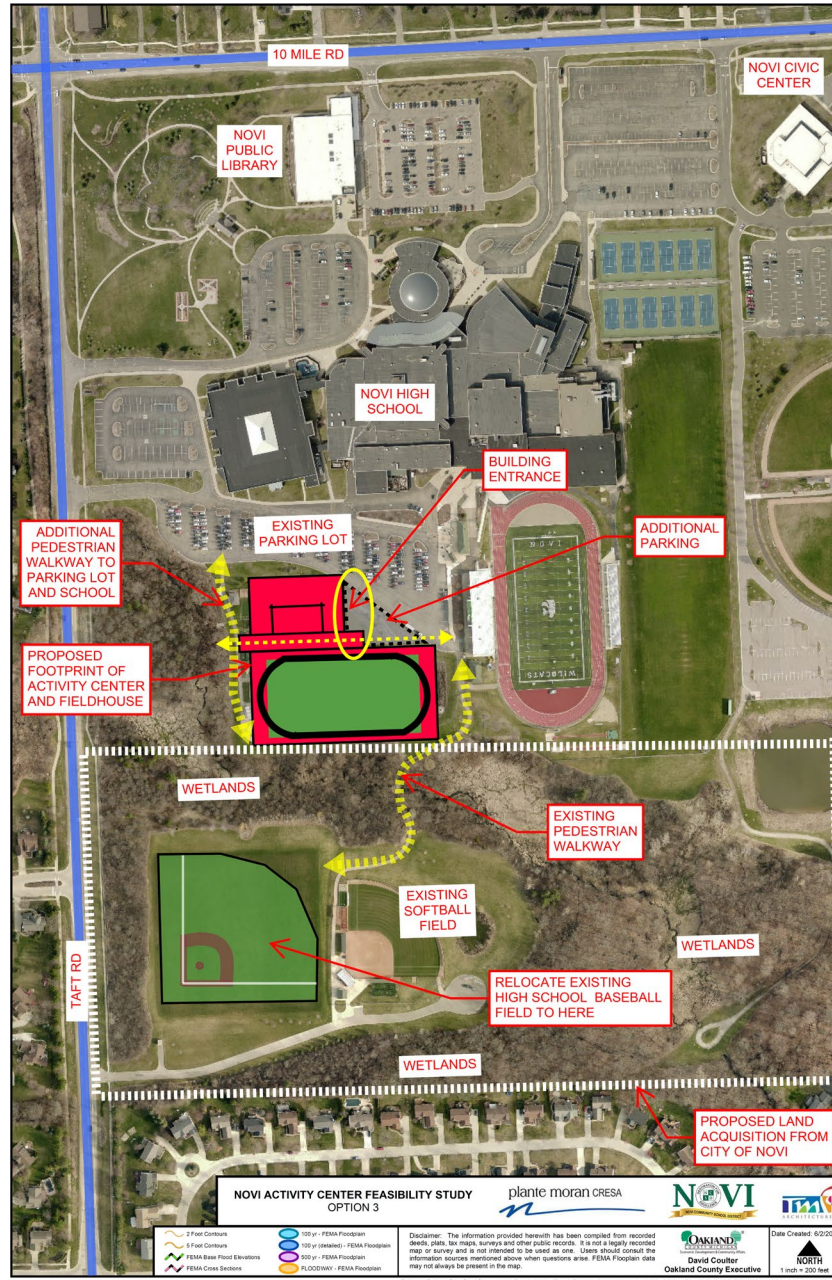


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High School Activity Center Option #03

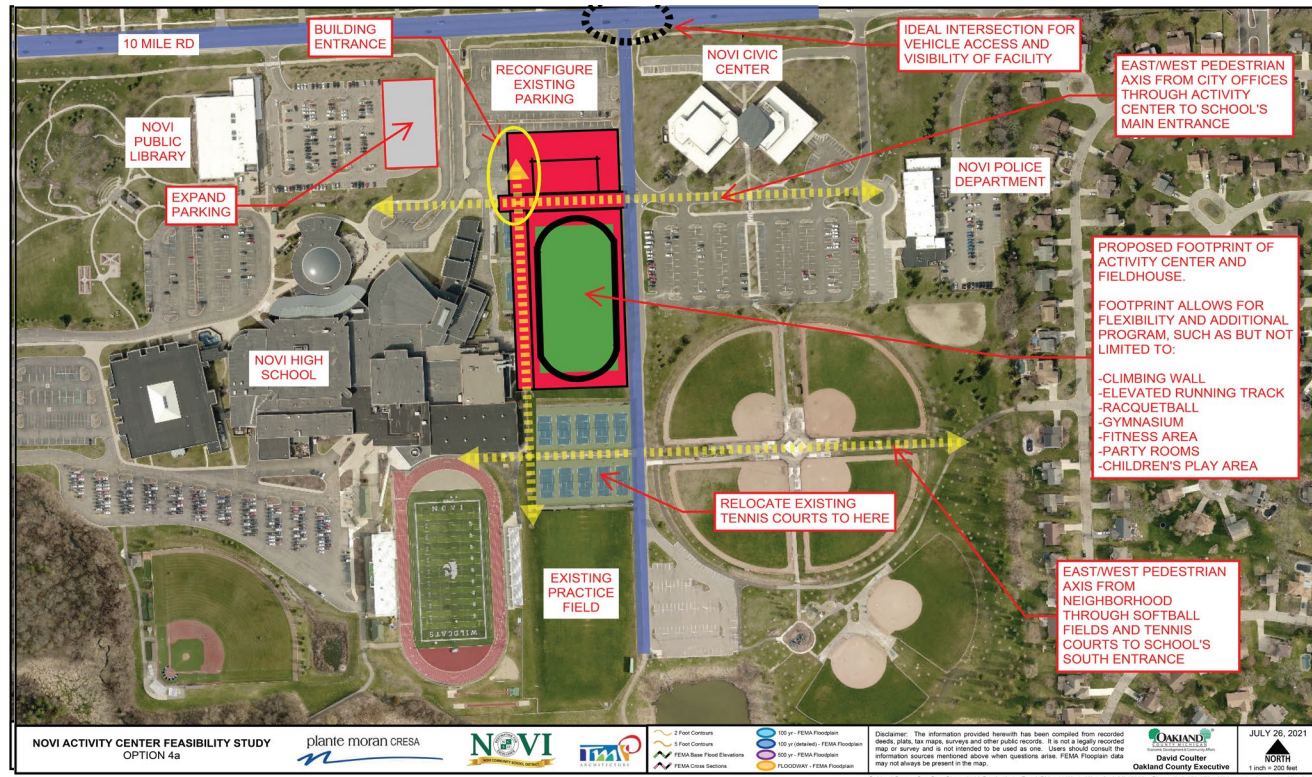
Key Considerations

- ❑ Utilizes space to the south of the school at location of existing baseball field.
- ❑ Close proximity to the high school and utilizes existing owned property.
- ❑ Relocates the existing baseball field to property currently owned by the City.
- ❑ Relocating baseball field close to the softball field would create a centralized baseball / softball complex.



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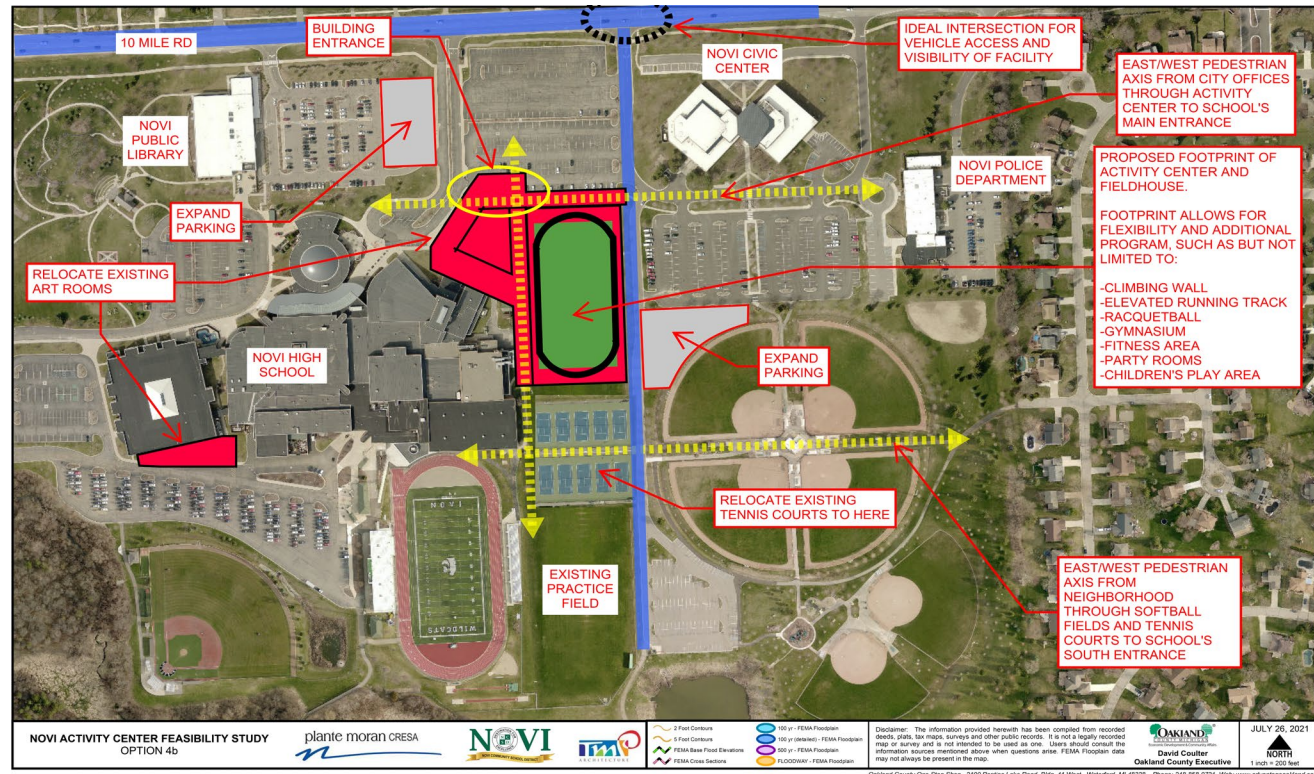
High School Activity Center Option #04a



Key Considerations

- ❑ Utilizes space that is currently owned by the District and displaces the existing tennis courts. Tennis courts would require relocation to the south.
- ❑ Location allows for more flexibility, and larger facility with more accommodations, and possible features such as: climbing wall, elevated running track, racquetball, gymnasium, fitness rooms, and party rooms.
- ❑ Location is desired by city if city participation occurs or development of a joint use facility.

High School Activity Center Option #04b



Key Considerations

- ❑ Utilizes space that is currently owned by the District and displaces the existing tennis courts. Tennis courts would require relocation to the south.
- ❑ Location allows for more flexibility, and larger facility with more accommodations, and possible features such as: climbing wall, elevated running track, racquetball, gymnasium, fitness rooms, and party rooms.
- ❑ Location is desired by city if city participation occurs or development of a joint use facility. This version is an expanded version with a larger entry and would relocation of existing art rooms.

Conclusions and Recommendations

- ☐ Demographics and enrollment studies indicate that growth over the next five years will be limited, and current elementary building space requirements are adequate. Several elementary buildings will allow for future expansion to handle reasonable growth.
- ☐ Based on demographics, enrollment projections, and expansion opportunities, land banking for a future elementary is not required at this time.
- ☐ The 2019 Bond Program is addressing many existing needs at Meadows, the Middle School, and the High School. Expansions and upgrades with the 2019 Bond Program will take care of near term needs for growth and amenities,
- ☐ With the addition of the ROAR Building and the availability of the 6th grade house, the District has several options to provide additional space to accommodate growth and new programs.
- ☐ The Team studied (5) five different options for the location of the new activity center. Based on studies for each of these options and potential partnership with the city, the team is recommending Option 4 for consideration and cooperation with City.
- ☐ The team and committees recommend moving forward with potential land-swap between the City and District to be discussed in closed session with the School Board.

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Thank You!



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NOVI COMMUNITY SCHOOL DISTRICT

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
October 14, 2021**

SUPERINTENDENT OF SCHOOLS

TOPIC: Moving to a Closed Session

A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session to discuss land and a written opinion from their attorney.

RECOMMENDATION:

That the Novi Community Schools Board of Education move into a Closed Session to discuss land and a written opinion from their attorney.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read "Steve Matthews", written over a horizontal line.

Steve Matthews, Superintendent