

TEACHER AIDES/PARAPROFESSIONALS

Qualifications

No person shall be initially assigned to assist in instruction as a paraprofessional unless he/she has demonstrated proficiency in reading, writing, and mathematics skills through an exam, up to or exceeding that required for local high school seniors pursuant to Education Code [51220](#)(a) and (f) (Education Code [45330](#), [45344.5](#), [45361.5](#)) or submits a post-secondary transcript that reflects 48 college units.

A paraprofessional who has passed a proficiency test in another district and was employed in the same capacity shall be considered to have met the district's proficiency standards, unless the district determines that the other district's test is not comparable. (Education Code [45344.5](#), [45361.5](#))

Duties

A paraprofessional shall perform only such duties as, in the judgment of the certificated personnel to whom the paraprofessional is assigned, may be performed by a person not licensed as a classroom teacher. These duties shall not include assignment of grades to students. (Education Code [45330](#))

(cf. [4112.2](#) - Certification)

(cf. [5121](#) - Grades/Evaluation of Student Achievement)

(cf. [6171](#) - Title I Programs)

Instructional aides need not perform their duties only in the physical presence of the teacher, but the teacher shall retain responsibility for the instruction and supervision of the students in his/her charge. (Education Code [45344](#))

Parental Notification

At the beginning of each school year, parents/guardians shall be notified that they may request information regarding whether their child is provided services by a paraprofessional and, if so, the paraprofessional's qualifications. (20 USC [6312](#))

(cf. [5145.6](#) - Parental Notifications)

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