

ADMINISTRATIVE STAFF ORGANIZATION

The Board of Trustees has the ultimate responsibility for the Oxnard Union High School District. They shall designate a Chief Executive Officer, hereinafter referred to as Superintendent, to implement the policies of the Board of Trustees. The Superintendent shall be directly responsible to the Board of Trustees. The Superintendent shall have the authority and responsibility to administer the school district except where the law designates that responsibility to others. The Superintendent may issue regulations which carry out of state statutes and policies of the Board and which shall be binding on the employees and students of the district.

In administering the district and the policies of the Board, the positions of Assistant Superintendent, Educational Services; Assistant Superintendent, Business Services and Superintendent, Human Resources are the designees of the Superintendent and may act on behalf of the Superintendent as assigned by the Superintendent. In addition, for special circumstances, the Superintendent may specify other positions as designees. In the absence or disability of the Superintendent, the designee(s) of the Superintendent shall function as acting Superintendent.

Each employee of the district shall be under the general direction of the Superintendent. School staff members shall be immediately responsible to the principal of the school to which they are assigned. Other employees shall be immediately responsible to the administrative personnel under whom they work as indicated on the District's organizational chart.

Legal Reference:

EDUCATION CODE

35010 Control of District; Prescription and Enforcement of Rules
35020 Duties of Employees Fixed by Governing Board
35035 Powers and Duties of Superintendent
35160 Authority of Governing Boards

ADOPTED: 9/14/77; Rev. 1/27/87

REVISION/REDESIGNATION: 7/21/93 (BP 207 – Line/Staff Authority)

REVISION: 08/14/02; 08/15/18